



HYATT REGENCY NEW ORLEANS
601 LOYOLA AVENUE

NEW ORLEANS, LA 70113- US

Telephone: (504) 561-1234

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GROUP SALES AGREEMENT

Date Prepared: April 26, 2017

Group Contact: Robert Kraus

Title: Director of Operations

Organization: Libertarian National Committee

Address: 1444 Duke Street
Alexandria, VA 22314-3403

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Agent For Group: HelmsBriscoe
Address: 156 Ballycastle Rd.
 Mooresville, NC 28117-7324

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Event Name: Budget Meeting

Official Event Dates: Thursday, December 7 - Tuesday, December 12, 2017

Hotel Sales Manager: Joy Cleveland

Title: Sales Manager

Telephone: (732) 713-2985 Fax: (504) 648-1575 Email: joy.cleveland@hyatt.com

Libertarian National Committee ("Group") and Hyatt Corporation as agent of **Poydras Properties, L.L.C** d/b/a **Hyatt Regency New Orleans** ("Hotel") agree as follows:

GROUP'S FIRST OPTION DUE DATE

Hotel agrees to hold the guest rooms and meeting and event space listed in this Group Sales Agreement (the "Agreement") for the Event named above on a tentative basis until **May 12, 2017**. If this Agreement is not fully executed by Group and returned to Hotel, together with any required deposit, credit application or other materials, by **May 12, 2017**, Hotel may release the guest rooms and/or meeting and event space. If, prior to Group's execution and return of this Agreement together with any other required materials, Hotel receives an alternate request for the Event guest rooms and/or meeting and event space, Hotel will notify Group and Group will have forty-eight (48) hours from Hotel's notification to return this signed Agreement together with any other required material to Hotel.

GUEST ROOM BLOCK AND CONTRACTED GUEST ROOM COMMITMENT

The table below sets forth the total number of guest rooms set aside by Hotel for Group's use during the Official Event Dates ("Guest Room Block") together with the associated contracted guest room commitment ("Contracted Guest Room Commitment"), and Group's Guest Room Minimum (as defined herein).

Date	Day	Standard Guest Room	1-Bedroom Executive Junior Suite	Daily Contracted Guest Room Block
12/7/2017	Thursday	1	0	1
12/8/2017	Friday	18	1	19
12/9/2017	Saturday	18	1	19

Date	Day	Standard Guest Room	1-Bedroom Executive Junior Suite	Daily Contracted Guest Room Block
12/10/2017	Sunday	2	0	2
12/11/2017	Monday	1	0	1

Total Contracted Guest Room Block: 42

Total Guest Room Commitment: \$5,208.00

GUEST ROOM RATES

Hotel confirms the following Guest Room Rates; as outlined in the above guest room block grid

Single Occupancy:	\$124.00
Double Occupancy:	\$124.00
Triple Occupancy:	\$149.00
Quad Occupancy:	\$174.00
1-Bedroom Executive Junior Suite:	\$124.00

Room rates are quoted exclusive of applicable state and local taxes (which are currently 14% and 1.75% Tourism Assessment plus \$3.00 occupancy fee) or applicable service, or hotel specific fees in effect at the Hotel at the time of the meeting.

CUT-OFF DATE

The "Cut-Off Date" is **November, 17 2017**. After the Cut-Off Date, all rooms within Group's contracted Guest Room Block that have not been reserved will be returned to Hotel's general inventory. Reservation requests received after the Cut-Off Date will be at Group rate, based on availability and will be credited to achieving Group's Contracted Guest Room Commitment. After the Cut-Off Date, cancelled guest rooms will be returned to Hotel's inventory.

RESERVATION METHOD

Hotel recommends using Passkey to make web-based reservations. Passkey is made available by Hotel on a complimentary basis, and provides an electronic reservations interface that is customized for the Event. Reservations may be made, modified or cancelled by attendees at a URL to be established by Hotel and published by Group to potential attendees (any user names or passwords provided Group or its attendees to access Passkey are confidential and their misuse is Group's responsibility). Reservations for rooms accessible to guests with disabilities may be made in the same manner. Reservation must be made on or before the Cut-Off Date specified above.

Group shall have the right to substitute names for their rooms cancelled up to one week prior to check in. Name changes can be made to reservations at no additional charge.

If additional sleeping rooms are needed or rooms are needed after the cut-off date, the Hotel will honor the contracted rate based on availability, until Hotel reaches 80% occupancy.

Any nonrefundable individual cancellation or early departure fees that are collected should be applied to any Group performance or cancellation charges due.

PERFORMANCE CLAUSE

HelmsBriscoe is acting with full client consent and the client is aware of the placement fee. A placement fee of 10 percent based on actual room revenue consumed, is to be paid by the property to HelmsBriscoe. Actual room revenue consumed includes all room revenue generated by this group, including rooms consumed over the contracted amount and rooms credited to the group after cutoff. This placement fee is due to HelmsBriscoe regardless of the method of reservation utilized by individual attendees. The hotel further agrees that the placement fee for the booking of this meeting is non-cancelable and non-transferable to any other party (IATA #03633884; Federal ID #86-0790056)

GUEST ROOM MINIMUM

Hotel is relying on, and Group agrees to provide, a minimum of **34** guest room nights (80% of guestroom block). Should the Group fall below this amount, the Group will be responsible for the difference between the minimum guest room nights and actualized guest room nights multiplied by the single convention guest room rate (\$124) multiplied by 70% (estimated lost profit) plus any applicable taxes.

For any day that the hotel achieves 100% occupancy during the official event dates, the Group will receive credit for full achievement of the contracted block for that day. In such a case, the Group's total pick up will be calculated by adding the difference between contracted and actual room nights for sold out nights to the Group's total pick up.

The Hotel and Group intend to liquidate the damages in the event that the Group fails to meet the Guest Room Minimum set forth in this section. Therefore, Group and Hotel agree (a) that the above formula is a reasonable estimate of the Hotel's damage in the event that such a minimum is not met and (b) that the liquidated damages set forth in this section do not constitute a penalty.

Group may not transfer or resell its rights under this Agreement to any third party for purposes of reselling unused portions of its Guest Room Block or fulfilling the Contracted Guest Room Minimum.

Hotel and Group intend to liquidate the damages suffered by Hotel in the event that Group fails to meet the Guest Room Minimum Commitment set forth in this Section. Therefore, Group and Hotel agree that: (a) the damages suffered by Hotel in the event that the Guest Room Minimum Commitment is not met are difficult to calculate; (b) the above formula is a reasonable estimate of such damages; and (c) the Liquidated Damages do not constitute a penalty

RELOCATION

In the event the Hotel does not provide a guest room for a confirmed reservation, and the room is needed by the Group, Hotel shall use commercially reasonable efforts, at its own expense, to do each of the following:

1. Relocate the displaced guest to the closest comparable hotel (the "Alternate Hotel") for the nights Hotel is not able to provide guest rooms to Event attendees.
2. Provide transportation to and from such Alternative Hotel for each night Hotel is not able to provide guest rooms to Event attendees.
3. Provide two (2) long distance telephone calls for each relocated guest each day Hotel is not able to provide guest rooms to Event attendees.

Any guest rooms relocated to an Alternate Hotel as set forth above will be credited to Group's Contracted Guest Room Commitment and complimentary guest room count, for such period as Hotel is unable to provide guest rooms to Event attendees.

GUESTROOM BLOCK CREDIT

Group shall earn credit for any reservation, which may not be coded to Group's block, but can be proven to be a registered attendee at Group's meeting. Hotel agrees to compare the Group final registration list to Hotel's in-house reservation system (s) in order to identify any individuals, who made their reservation and credit to the Group guestroom block when calculating final guestroom night pick up usage. This comparison will be completed one time on a complimentary basis at a time of the client's choosing. Additional comparisons are subject to a labor charge of \$400.00 each. However, if there is a guestroom attrition dispute, Hotel will not impose such additional "labor charges of \$400.00 each" for additional audit requests by Group. The Hotel will agree to credit Group and HelmsBriscoe for these rooms/room nights for the purpose of determining comp rooms, performance, commission, pickup and history. However, should a room booked outside the Groups contracted block already be at a commissionable rate a commission will not be paid to HelmsBriscoe.

MEETING and EVENT SPACE COMMITMENT

Group's program of events must be signed and initialed by Group and returned to Hotel with this signed Agreement (the "Program of Events"). Hotel will hold the meeting and event space as set forth on the signed and initialed Program of Events, which shall be attached to and made a part of this Agreement. This is considered to be a firm commitment by Group and any increase or decrease to that commitment or Group's Food and Beverage Revenue Minimum (as defined below) may result in a modification of Group's Meeting and Event Space Rental Fee (as defined below), if any, by Hotel. All meeting and event space is assigned by Hotel according to the number of persons guaranteed to attend the Event. Hotel may reassign the meeting or event space listed on the Program of Events at Hotel's sole discretion. Failure to submit a finalized Program of Events to Hotel by October 8, 2018 may result in a release or reassignment by Hotel of the meeting or event space being held for Group. Group agrees to promptly notify Hotel of any changes in its meeting or event space requirements.

Meeting and event space rental for this Event is **waived** (the "Meeting and Event Space Rental Fee").

FUNCTION SPACE COMMITMENT

The Hotel is currently holding function space based on the below agenda schedule. This is considered to be a firm commitment by the Group and any increase or decrease to that commitment may result in a modification of room rental by the Hotel. All function and meeting space is assigned by the Hotel according to the number of persons guaranteed to attend the Group's function. The Hotel reserves the right to reassign the space listed on the grid below to accommodate both the Group and all other groups using the Hotel's facilities during the Group's meeting. The Group agrees to promptly notify the Hotel of any changes in its function space requirements.

Event Date	Day	Event Time	Event Name	Setup	Attnd	Function Room or SqFt
12/9/2017	Sat	8:00am-5:00pm	Meeting	Other*	60	Strand 10
12/10/2017	Sun	8:00am-5:00pm	Meeting	Other*	60	Strand 10

*Hollow square for 18 with seating for 40 theatre

FOOD AND BEVERAGE MINIMUM

By entering into this Agreement, Group agrees to provide a minimum of **\$1,000.00** in meeting and event food and beverage revenue (the "Food and Beverage Minimum"). The Food and Beverage Minimum excludes services charges, taxes, audio visual, parking or other associated expenses applicable at the time of the Event. Should Group's actual meeting and event food and beverage revenue fall below the Food and Beverage Minimum, Group shall pay as liquidated damages the difference between the Food and Beverage Minimum (after deducting any permissible reduction) and the actualized meeting and event food and beverage revenue, plus any applicable taxes and service charges (also referred to as "Liquidated Damages"). Liquidated Damages owed to Hotel under this Section, if any, will be posted as a charge on Group's Master Account together with applicable taxes and service charges.

In order for the Hotel to prepare appropriately for food and beverage events, Group agrees to provide menu choices and number of attendees at least fourteen (14) days prior to the first day of the Event. A surcharge of up to five percent (5%) will be assessed for menu changes that are received less than fourteen (14) days prior to the first day of the Event.

Hotel and Group intend to liquidate the damages suffered by Hotel in the event that Group fails to meet its Food and Beverage Minimum set forth in this Section. Therefore, Hotel and Group agree that: (a) the damages suffered by Hotel in the event that the Food and Beverage Commitment is not met are difficult to calculate; (b) the above formula is a reasonable estimate of such damages; and (c) the Liquidated Damages do not constitute a penalty.

All banquet food and beverage arrangements must be made through Hotel. Only food and beverage purchased from Hotel may be served on Hotel property. Hotel reserves the right to cease service of alcoholic beverages in the event that persons under the age limit mandated by applicable law are present at the Event and attempt to receive service of alcoholic beverages. Hotel reserves the right to deny alcoholic beverage service to guests who appear to be intoxicated.

SERVICE CHARGES - FOOD AND BEVERAGE

A service charge and applicable taxes that are in effect at the time of the Event shall be added to all food and beverage charges. The current service charge is 25%. Service charges may be subject to sales or other taxes in effect at the time of the Event. Group and its attendees may provide an additional tip to Hotel's staff. All service charges will be posted to Group's Master Account.

CONCESSIONS

In the event that the Group actualizes a minimum of eighty percent (80%) of the aforementioned room block, the Hotel, as a special consideration to the Group, will provide:

- One (1) one-bedroom executive junior suites at the group rate, as noted in guest room block
- Eight (8) complimentary VIP welcome amenity, hotel's choice, up to \$50 value.

In addition, the hotel will provide the following considerations to the group:

- Complimentary Wi-Fi in all guest rooms
- No resort fee
- 10% discount on 2017 A/V prevailing price list, providing that in-house provider is the sole AV provider, excludes house sound patching, electrical, rigging, and labor

- Complimentary shared wireless internet access in the meeting space up to 10Mbps.
- Complimentary use of StayFit fitness center
- Portage and/or housekeeping fees are at individual guest's discretion

BILLING ARRANGEMENTS

Individuals shall be responsible for their own guest room, tax, incidental charges and any other charges not authorized by Group to be billed to the Master Account. All charges incurred are to be paid upon checkout. The Master Account is limited to charges for the Meeting and Event Space Rental Fee, food and beverage events and other services requested by Group.

Credit procedures will be provided to Group by Hotel upon the request for a credit application.

If Group wishes to set up direct billing for the Master Account, a credit application must be completed and returned to Hotel for approval together with this signed Agreement. In the event credit is approved: (i) all charges (up to the authorized credit amount) shall be due and payable to Hotel no later than thirty (30) days after Group's receipt of the Master Account invoice; and (ii) Hotel reserves the right to rescind its approval if there is a material change in Group's creditworthiness or material increase in anticipated charges.

In the event that credit is not requested, not approved or subsequently rescinded, payment of Group's total estimated Master Account will be due to Hotel prior to Group's arrival in accordance with the deposit schedule below. Failure to remit such payment(s) when due will be deemed to be a cancellation of this Agreement by Group, and Group shall be liable for the Cancellation Charges as set forth herein.

Invoice disputes and/or billing errors must be communicated to Hotel no later than fourteen (14) days before the date payment is due.

CONSTRUCTION OR RENOVATION

In the event the Hotel will be undergoing any non-emergency construction or renovation during the event dates, the Hotel shall promptly notify the Group, and the Group shall have the right to cancel this Agreement without liability upon written notice to the Hotel if, in the reasonable judgment of the Group and the Hotel, such construction or renovation will interfere with the Group's ability to hold the event.

CANCELLATION OPTION

Either Hotel or Group may cancel this Agreement without cause upon written notice to the other party at any time prior to the Event. In the event Group cancels without cause, Group shall pay Hotel liquidated damages in an amount calculated according to the table below (the "Cancellation Charges"), plus applicable taxes. Applicable Services Charges will be added to the Cancellation Charges when cancellation occurs sixty (60) days or less prior to the first date of the Event.

Agreement signing to the start of official event dates	\$4,306.00 (75% of the Guest Room Revenue, and 40% of Food & Beverage Revenue)
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Payment of the Cancellation Charges shall be made by Group to Hotel at the time this Agreement is canceled by written notice. Hotel and Group agree that: (a) the damages suffered by Hotel in the event that Group cancels without cause are difficult to calculate; (b) the above formula is a reasonable estimate of such damages; and (c) the Cancellation Charges do not constitute a penalty.

In the event Hotel cancels this Agreement without cause, Hotel shall pay Group any direct damages suffered as a result of the cancellation, which damages shall be equal to the amount calculated according to above scale.

RESALE

In the event of cancellation or attrition, the Hotel shall make all reasonable efforts to resell the Group's cancelled or unused rooms. In no event may Group transfer or resell its rights under this Agreement to any third party room reseller for purposes of reselling cancelled or unused portions of the guaranteed room block. Group understands that the Hotel sells its remaining inventory first before selling Group's cancelled or unused inventory. If the Hotel does resell any or all of the cancelled or unused guest rooms and meeting space the Hotel will proportionally refund the cancellation or attrition payment. Group will not be charged for more rooms on a particular night than Group had blocked on such night. Prior to the billing for the attrition

damages, Hotel must submit to Group a copy of the daily occupancy report documenting that the rooms were not resold and were available for sale. Hotel agrees that after receipt of this attrition payment it will not seek additional damages.

RIGHTS OF TERMINATION FOR CAUSE

This Agreement may be terminated by either party without liability upon written notice under the following circumstances:

(i) if a party's performance under this Agreement is subject to acts of God, war, government regulation, terrorism, disaster, strikes, civil disorder, curtailment of transportation facilities, or any other emergency of a comparable nature beyond the party's control that in each case make it impossible to perform its obligations under this Agreement. In such event, the terminating party shall give written notice of termination to the other party within five (5) days of such occurrence; or

(ii) if either party makes a voluntary or involuntary assignment for the benefit of creditors or enters into bankruptcy proceedings prior to the date of the Event. In such event, the party who is not making an assignment or entering into bankruptcy proceedings shall have the right to terminate this Agreement upon written notice to the other party; or

(iii) if, at the time of the Event, the hotel will no longer be operated under a Hyatt brand. In such event, Hotel shall notify Group in writing of such change, and Group shall have the right to terminate this Agreement without liability upon written notice to Hotel within thirty (30) days of the date of Hotel's notice of change of brand.

In the event of termination by either party under this section, Hotel shall refund all deposits and/or prepayments made by the Group within thirty (30) days of receipt of the notice of termination.

Except as otherwise specifically provided in this Agreement, neither party shall have the right to terminate this Agreement for any other cause.

INDEMNIFICATION AND HOLD HARMLESS

Hotel agrees to defend, indemnify and hold Group harmless from and against all claims, costs, losses, expenses, damages, actions, causes of action, and/or liabilities, including reasonable attorneys' fees, arising out of or resulting from: (i) any negligent act undertaken or committed by Hotel pursuant to the performance of its obligations under this Agreement except to the extent such actions or liabilities are due to the misconduct or negligence of Group or its employees, attendees or contractors; or (ii) any breach by Hotel of its obligations under the Sections of this Agreement titled "Compliance with Laws" or "Privacy of Personal Information."

Group agrees to defend, indemnify, and hold Hotel, Hyatt Corporation and their affiliates and each of their respective shareholders, members, directors, officers, managers, employees and representatives harmless from and against all claims, costs, losses, expenses, damages, actions, causes of action, and/or liabilities, including reasonable attorneys' fees, arising out of or resulting from: (i) any negligent act undertaken or committed by Group, its employees, invitees, attendees or any contractors hired or engaged by Group in connection with the performance of Group's obligations under this Agreement, except to the extent such actions or liabilities are due to the misconduct or negligence of Hyatt; or (ii) any breach by Group of its obligations under the Sections of this Agreement titled "Compliance with Laws," "Privacy of Personal Information" or "Permits and Licenses."

INSURANCE

Group and Hotel shall each maintain sufficient insurance to insure their obligations set forth in the Section of this Agreement titled "Indemnification and Hold Harmless," and each shall provide evidence of such insurance upon request.

CONTRACTORS

For any activity introduced onto Hotel's premises by an outside provider engaged by Group, Group will ensure that such providers comply with the terms of this Agreement and with any requirements for such providers as provided to Group by Hotel. Group will be fully responsible for such providers' actions or inactions and agrees to remove from Hotel's premises any outside provider that Hotel deems objectionable or whose activities cause reasonable concern. Upon request, Group will provide a certificate of insurance from such outside providers covering their actions and naming Hotel, the Hyatt Corporation and their affiliates as additional insureds with regard to their activities.

AMERICANS WITH DISABILITIES ACT

Hotel acknowledges its obligation to comply with the public accommodations requirements of the Americans with Disabilities Act or similar local laws regarding access and public accommodation ("Public Access Laws") except those of Group including Group's obligation to (i) remove "readily achievable" physical barriers within the meeting rooms utilized by Group that Group created (e.g., set-up of exhibits in an accessible manner) and that are not controlled or mandated by Hotel; (ii) provide auxiliary aids and services where necessary to ensure effective communication of the Event to disabled participants (e.g., Braille or enlarged print handouts, interpreter or simultaneous videotext display); and (iii) modify Group's policies, practices and procedures applicable to attendees as required to enable disabled individuals to participate equally in the Event. Group shall identify in advance any special needs of disabled Event attendees requiring accommodation by Hotel and will notify Hotel of such needs for accommodation in writing as soon as they are identified to Group. Whenever possible, Group shall copy Hotel on correspondence with attendees who indicate special needs requiring accommodation under such Public Access Laws. Hotel shall notify Group of requests for accommodation that it may receive otherwise than through Group to facilitate identification by Group of its own accommodation obligations or needs as required by such Public Access Laws. Any extraordinary costs for special auxiliary aids requested by Group shall be borne by Group.

COMPLIANCE WITH LAWS

Each party hereby represents, warrants and covenants that it shall comply with all laws, rules, orders and regulations applicable to its performance under this Agreement.

CHANGES; NOTICE

Any changes to this Agreement must be made in writing and signed by both parties to be effective. Any modifications, additions or corrective lining out made on this Agreement will not be binding unless such modifications have been signed or initialed by both parties. Any notice hereunder shall be given to the individuals listed on the first page of this Agreement at the addresses set forth herein. Notice must be given by: (i) certified or registered mail, return receipt requested; (ii) commercial courier for overnight delivery, with a signature signifying receipt; (iii) facsimile evidenced by a machine-generated receipt; or (iv) email, provided that for notices given by facsimile or email, a confirmation copy must also be sent that same day by commercial courier for overnight delivery as provided herein. All notices shall be deemed delivered upon receipt.

DAMAGE TO HOTEL PREMISES

Group shall be responsible for all damage to hotel premises caused by Group or its agents or contractors. Upon completion of the Event, Group will leave the premises in the same condition as received, reasonable wear and tear excepted.

LIMITATION OF LIABILITY

Except for damages covered by the indemnifying party's indemnification obligations as set forth in the Section titled "Indemnification and Hold Harmless," neither party shall be liable to the other for any special, indirect, incidental, consequential, punitive or exemplary damages even if such party has knowledge of the possibility of such damages, provided that in no event shall either party be liable to the other for any lost profits.

PRIVACY OF PERSONAL INFORMATION

Hotel complies with the Global Privacy Policy for Guests, which is available at <http://privacy.hyatt.com> (the "Privacy Policy"). If applicable, Group agrees to inform guests or event attendees at Hotel ("Guests") where they may access the Privacy Policy. Group affirms that it (and its Agent, if applicable) is authorized to provide, request, and receive information pertaining to Guests as is necessary pursuant to the Guests' hotel stay, event attendance or under this Agreement. Hotel will protect and use personal data about Guests that Hotel receives in connection with its performance of this Agreement and as set forth in the Privacy Policy, provided that Group acknowledges and agrees that certain services (e.g. Passkey) may be provided by a third party and that use of such services may be subject to terms and conditions (including those regarding the access and use of Guest information) different than those in this Agreement.

PERMITS, LICENSES AND APPROVALS

Group shall, at its sole cost and expense, obtain all licenses, permits and approvals that are: (i) required for the Event; or (ii) required and/or necessary for Group to perform its obligations under this Agreement. Such licenses or permits include, but are not limited to licenses and permits: (a) from any applicable governing body; or (b) for the use of a third party's intellectual property, including but not limited to any music, videos, performances, and/or images.

ARBITRATION

The parties agree that any and all claims, controversies or disputes between the parties which arise out of or relate in any way to this Agreement or a breach hereof and which the parties are unable to resolve informally shall be submitted to binding arbitration in **New Orleans, LA**, to be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association, or such other dispute resolution provider as otherwise agreed to by the parties. The parties expressly agree that this arbitration shall be final and binding on the parties and judgment may be entered upon the award and may be enforced by appropriate judicial action in any state or federal court having jurisdiction thereof. In this connection, the parties hereby submit themselves to the jurisdiction of the State of Louisiana located in **New Orleans, LA**. The parties agree that the arbitrator shall adhere faithfully to the laws of the State of Louisiana and that the arbitrator shall award to the prevailing party in arbitration the reasonable attorney's fees and costs expended in connection with any arbitration conducted under this provision.

WAIVER

If one party agrees to waive its right to enforce any term of this Agreement, that party does not waive its right to enforce such term at any other time or to enforce any or all other terms of this Agreement.

ENFORCEABILITY

If any provision of the Agreement is unenforceable under applicable law, the remaining provisions shall continue in full force and effect.

COUNTERPARTS/ELECTRONIC SIGNATURES

This Agreement may be executed in one or more counterparts with an original signature or with a Hotel-approved electronic signature, each of which shall be deemed an original and all of which shall constitute the same instrument. Further, if a signed Agreement is provided to Hotel as a photocopy, fax, PDF or other format through a Hotel-approved electronic software system, then such Agreement shall be treated and shall have the same binding effect as an original and shall be acceptable to Hotel to hold the Guest Room Block and/or meeting space as set forth herein.

ENTIRE AGREEMENT

This Agreement, along with the attached Program of Events, contains all of the terms agreed to by the parties. All prior agreements, verbal or written, are no longer effective once this Agreement is signed by the parties. Should there be any conflict between this Agreement and any addenda, exhibits, or attachments, the language of this Agreement shall control.

Attachment I: Hotel Information Sheet

When signed by each party's authorized representative, this Agreement shall constitute a binding agreement between the Group and Hotel.

By the Hotel's

Authorized Representative

By:
Name:
Title:
Date:

E-Signed : 04/27/2017 10:58 AM CST

Joy Cleveland

joy.cleveland@hyatt.com
IP: 199.168.151.97

Sertifi Electronic Signature

DocID: 20170427085356658

By the Group's

Authorized Representative

By:
Name:
Title:
Date:

E-Signed : 04/27/2017 10:56 AM CST

Robert Kraus

robert.kraus@lp.org
IP: 50.79.4.70

Sertifi Electronic Signature

DocID: 20170427085356658

HYATT REGENCY NEW ORLEANS MEETING & EVENTS, HOTEL INFORMATION

The hotel information sheet is to inform of pricing and hotel procedure beyond the contract. In the case of a discrepancy between the agreement and the hotel information sheet the agreement will supersede. Pricing is subject to change, the following pricing is based on current pricing in place as of 4/27/2017.

GREEN SEAL CERTIFICATION

Hyatt Regency New Orleans (Hotel) strives on maintaining awareness of the importance of environmental responsibility by promoting environmentally responsible products and practices within our daily operations.

SECURITY

The possession of firearms will not be allowed on Hotel property unless by law enforcement agencies. Outside security agencies will not be allowed to carry firearms with the exception of local law enforcement.

Hotel cannot be responsible for the safekeeping of equipment, supplies, written materials or any other items left in function rooms or in guest rooms by the group or its attendees. The Group must notify Hotel in advance if a function room will need to be secured. If you are requesting locks to be changed there will be a \$75.00 fee per lock. This should be arranged at least two (2) weeks in advance. Safety deposit boxes are located within each guest room. Safety deposit boxes are also available at the front desk at no charge to the guest.

Hotel offers a full service security services through **Iron Lace Security Services** for events held on premises. The Group agrees to provide Hotel with the first option to provide security services at any event sponsored by the Group in conjunction with the Group Sales Agreement. The hourly rate is \$35.00 per hour with a four hour minimum required.

BUSINESS CENTER

Hotel offers a full service business center through FedEx Office. FedEx Office provides copying, printing, signs, banners, photo services, and a variety of technology services. Save money on shipping and email your event document directly to FedEx Office at usa5008@fedex.com.

The business center hours are Monday – Friday 7 AM 7 PM and Saturday/Sunday 10 AM to 5 PM. Hours are subject to change.

PACKAGES AND STORAGE

Group shipping services are provided by the FedEx Office, located on the 2nd floor of the Hotel. Hotel only accepts pre-paid packages that adhere to the following guidelines. Boxes will not be accepted more than three (3) days prior to your conference and must be shipped to the following address:

Shipments for meetings:	Shipments for individual guests:
Hyatt Regency New Orleans (Event Name) (Arrival Date) Hold for Guest (Guest Name) (Guest Cell Number) (Guest Company Name) (Booth Number)(Meeting room) 601 Loyola Avenue New Orleans, LA 70113	Hyatt Regency New Orleans Hold for Guest (Guest Name) (Arrival Date) 601 Loyola Avenue (Guest Cell Number) New Orleans, LA 70113

A handling and storage fee will apply for each package received by the hotel. Hotel shall not be liable for safe or timely arrival of any packages sent to the hotel by or for the group. It is the group's responsibility to check on the arrival of any packages and to check to ensure that the contents are intact. Hotel accepts no liability for lost, stolen or damaged goods. Standard shipping prices available upon request.

SINGLE DIGITS/INTERNET

Hotel offers wireless Internet in guest rooms and public space through Single Digits. Complimentary basic high speed internet (up to 6 MB) in guest sleeping rooms is available. Complimentary basic high speed wireless internet is also available in our lobby and restaurant areas, including Vitascope Hall and Starbucks. Hotel offers meeting space internet options based on group needs. Please contact your Catering/Convention Services Manager about current pricing for Meeting Space Internet.

Guest Room Internet Packages

With options for internet service, you're always able to remain connected during your stay.

Basic Package - Complimentary

Stay connected with our basic package and get up to 6MB for upload/download speeds. This option is available for use on unlimited devices. (Check E-mail, Stream Video, Video Calls)

Premium Package - \$4.00

Surf the web and stream videos on the TV with our premium package offering up to 10MB for upload/download speeds. This option is available for use on unlimited devices.

SONIFI/TELEVISION

Sonifi provides an advanced interactive “all HD” TV system in our guest rooms combining over 50 HD channels, hotel services and video-on-demand options. Clients and exhibitors can provide information; show a video and other marketing material on customizable “event” channels that can be the first channel a guest sees when turning on the TV.

CHECK-IN / CHECK-OUT

Check-in time is 3:00 PM and check-out time is 12:00 PM noon. Upon check-in, a departure date will be re-confirmed. Hotel cancellation policy is by 4:00 PM CST 72 hours prior to arrival unless contracted otherwise. Group luggage storage is available. Group luggage storage is available; please coordinate with your Convention Service contact for additional details.

GUEST ROOMS

Hotel inventory is split half standard king rooms and half standard queen/queen rooms. Room types are not guaranteed unless noted in room block section of the contract. All guest rooms and entire hotel are completely smoke free. No rollaway beds are permitted in rooms with two beds. One rollaway per room with a king size bed is permitted for a fee of \$25 per night. At cutoff date, all contracted upgrades must be assigned at that time or they will be released. Name changes and cancellations/replacements after cutoff date are based on availability.

RESERVATIONS

Passkey web-based reservations is used to facilitate all group reservations at the Hotel. This complimentary service is offered by the Hotel either for individual or rooming list formats, to provide attendees with an electronic reservations interface that is customized for your event. The Hotel will work with you to create a custom website for reservations, and provide a user name and password for the management of the information by the Group’s meeting planner. Hotel will also provide a spreadsheet to be used for immediate uploading of rooming lists, and will allow for any future changes to be made automatically by the Group’s meeting planner. For more information on this process, please contact sales or convention service manager, or go to www.passkey.com.

If Group is utilizing a Rooming List, Group must supply Hotel with a weekly pick-up report starting Eight (8) weeks prior to arrival. The report needs to be turned in by the Tuesday of every week to the Event Manager.

ELECTRICAL / ENGINEERING SERVICES

All electrical needs for meetings must be confirmed 15 days in advance with your convention services manager. To guarantee availability of electrical resources, electrical request forms with pricing information can be obtained from your Catering /Convention Services Manager. Requests made on site will be charged at a higher cost.

MEETING SPACE

In the event additional meeting space is needed after contract signing, additional charges may apply. Meeting Space and menus need to be supplied by Group Four (4) weeks prior to arrival in order to avoid a 5% surcharge.

EXHIBIT SERVICES

In partnership with Freeman, Hotel offers first-class in-house exhibition and decorating services. Freeman is able to provide services from design, production, furnishing and execution of any type of exhibition show from install to dismantle. The Group agrees to provide Freeman with the first right of refusal to provide exhibition services at any event sponsored by the Group in conjunction with the Group Sales Agreement.

Use of third party contractors may result in additional charges.

AUDIO VISUAL SERVICES

In partnership with PSAV Audio Visual, their team of professional workers is an extension of our Hotel operational staff committed to ensuring a seamless and successful program for your organization’s event. To protect the quality and integrity of our in-house systems, outside audio-visual companies are not permitted to patch into the house sound system. PSAV handles all rigging. The Group agrees to provide PSAV with the first right of refusal to provide audio-visual services at any event sponsored by the Group in conjunction with the Group Sales Agreement.

DESTINATION MANAGEMENT SERVICES 1718 EVENTS:

As an extension of Hyatt Regency New Orleans, 1718 Events & Experiences offers Destination Management Services to facilitate off-site needs, such as transportation, décor, and entertainment. 1718 partners with a variety of reputable venues in New Orleans. This ensures groups of all sizes, with all budgetary needs, have the ability to entertain off-site. Groups utilizing 1718 Events will enjoy competitive pricing and maintain only one hotel point of contact who will coordinate all aspects of off-site events. Proposals are customized for each event; therefore please contact your Sales or Event Manager for more information.

Group agrees to provide 1718 Events & Experiences with an option to provide off-site Event Services.

Food & Beverage purchased by the Group through 1718 Events will be counted toward the Group's Hotel Food & Beverage Minimum. When partnering with 1718 Events, all charges show on the Group's master bill from the Hotel.

1718 CATERING OFF-PREMISES

Hotel offers a full service off-premises catering operation to service events held at major New Orleans locations through **1718**. The Group agrees to provide the Hotel with an option to provide catering services at any off-premises event sponsored by the Group during or in conjunction with the Group's meeting. All off-premise catering through 1718 will count toward the Group's Food & Beverage minimum.

FITNESS CENTER

Hotel provides use of its fitness center to all registered hotel guests 24 hours a day. The fitness center usage is complimentary. When using these facilities, the Hotel assumes no liability.

LOAD IN / LOAD OUT

Any Loading in and Loading out of equipment, products or items must adhere to the Hotel's loading guidelines and coordinated through the Hotel Convention Services Manager. Elevator operator would be required. Coordinate with Convention Services for timing and costs.

PARKING

Hotel offers valet parking services; additional public self-parking is available in nearby lots. The following rates will apply for valet parking:

Registered Hotel Guests		Hourly – non registered hotel guests	
Overnight guests – standard vehicle	\$40.00/day	0-1 hour:	\$10
Overnight guests – oversized vehicle	\$45.00/day	0-2 hours:	\$15
Overnight guests – all hybrid vehicles	25% off	2-4 hours:	\$22
		4-10 hours:	\$30
		10-24 hours:	\$40

PORTERAGE

Standard porterage charges for group bookings are \$12.00 per person, round-trip.

GUEST ROOM DELIVERIES

Deliveries to guest rooms are a service that is coordinated directly through the Catering/Convention Services Manager. These delivery rates are available upon request. All group deliveries and food and beverage amenities must receive prior approval through the Catering / Convention Services office and by the primary Convention contact. Content must be "proofed" for approval.

SIGNS AND DISPLAYS

No banner shall be hung in public areas of the hotel. The hanging of banners will be limited to the contracted meeting space as outlined in the Program of Events. Costs associated with the hanging of signs and displays will be quoted based on group needs. Please advise your Catering/Convention Services Manager of all your engineering needs at least fifteen (15) days in advance. Additional charges will apply for requests made on-site. Nothing shall be posted, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the building or furniture. Anything done in connection with or necessary for the proper protection of the building, equipment or furniture will be at the expense of the organization or exhibitor.

PAYMENTS

Send to: Hyatt Regency New Orleans P.O. Box 919337 Dallas, TX 75391-9337	If you are overnighting a payment: JP Morgan Chase (TXI-0029) Hyatt Regency New Orleans – LBX # 919337 14800 Frye Road, 2 nd Floor Fort Worth, TX 76155
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Group must identify Group name on check as it appears on the contract when submitting payment.

TAXES/SERVICE FEES

The following are required taxes that will be applied to your billing. These rates are current, non-negotiable, and subject to change. 14% Room Tax, Tax Assessment of 1.75% of guest room revenue, \$3.00 per guest room night Occupancy Fee, 10.75% State and City Tax applied to all services (food, beverage, rentals), 25% Service charge on banquets

*****The Policies & Procedures for Hyatt Regency New Orleans are current pricing only and are subject to change*****

Group Contact Initials/Date *KK*
E-Signed

Hotel Contact Initials/Date *JDC*
E-Signed