

Libertarian National Committee Meeting

December 1-2, 2018

Alexandria, Virginia

Secretary's Report

Position Duties

Bylaws Article 6 – OFFICERS

5. The Secretary shall be the recording officer of the Party and shall perform such duties as are assigned by the Chair or the National Committee. The Secretary shall attend all meetings of the National Committee and all Party Conventions and shall act as Secretary thereof, keeping such minutes and records as necessary.

Further specific responsibilities are assigned by the following:

- Bylaws Articles 5.2; 7.2.c; 7.14; 8.3; 10.4.b; 10.9 (if Convention Secretary); 13.
- Convention Rules 2.2; 3.1; 3.2; 3.3; 5.1.e-f; 7.3; 8.1.b; 8.2.b; 10.
- Policy Manual Special Rules of Order 1.01.4; 1.02.5; 1.02.6; 7.g; 7.m; 7.o; 7.p; 1.04.1.
- Policy Manual Standing Rules 2.01.2; 2.06.5; 2.07.2; 2.07.3; 2.07.4; 3.05.2; 3.05.3.

Status of Minutes Since Last Report

2006 Convention	Minutes were approved and posted to website (<i>see Ballot 180920-2</i>).
2018 Convention	Minutes were approved and posted to website (<i>see Ballot 180920-3</i>).
July 3, 2018 LNC session	Minutes were approved and posted to website (<i>see Ballot 180920-4</i>).
Sept. 29-30, 2018 LNC session	Draft minutes were distributed past the auto-approval deadlines set forth in the Policy Manual due to a medical leave of absence. These minutes are on the agenda for approval at this meeting.
October 31, 2018 EC Teleconference	Auto-approved on November 21, 2018 and posted to site.

Dr. Lark is the winner of the Easter Egg hunt.

Motion:

Move to approve the draft minutes for the September 29-30, 2018, LNC session.

Documents Updated¹

Policy Manual

- Made revisions (see *Ballots 180929-1, 180929-13, 180930-10, and 180930-13*).

Platform

- Made conforming grammar changes (see *Ballots 180930-8 and 180930-9*).

Conflicts of Interest

Potential conflicts were updated at the previous meeting. A current list was distributed for review and update at this meeting.

Documents Created

I am continuing and improving upon my practice of creating an electronic One Note notebook for use by LNC members. The link for the notebook prepared for this meeting is:

https://1drv.ms/f/s!An_goojd8WVNgSwB5KL_PtU54gvn

LNC Membership Changes Since September Meeting

None.

Committee Membership Changes Made at Last Meeting²

<u>Date</u>	<u>Committee</u>	<u>Changes</u>
9/29/18	<i>Affiliate Support Committee</i>	The LNC was notified that the LSLA appointed Erin Adams, David Demarest, and Pat Ford.
9/29/18	<i>APRC</i>	The LNC appointed Joseph Bishop-Henchman to fill the vacancy on this committee (see <i>Ballot 180929-5</i>).
9/29/18 9/30/18	<i>Audit Committee</i>	The non-officer members of the LNC appointed Erin Adams, Richard Bowen, and Julie Fox (see <i>Ballots 180929-7 and 180930-5</i>).
9/29/18	<i>Blockchain Committee</i>	The LNC appointed Alex Merced, Steven Nekhaila, and Elizabeth Van Horn (see <i>Ballot 180929-14</i>). The LNC Chair appointed Alex Merced as interim chair.

¹ The revised documents have not yet been posted to the website pending final approval of the September 29-30, 2018 minutes.

² The term for the acting Judicial Committee was amended to expire at the 2020 national convention (see *Ballot 180930-2*).

<u>Date</u>	<u>Committee</u>	<u>Changes</u>
9/29/18	Convention Oversight Committee	The LNC appointed Erin Adams, Whitney Bilyeu, Sam Goldstein, and Alicia Mattson (<i>see Ballot 180929-10</i>).
9/30/18	Convention Voting Process Committee	The LNC created this committee. Appointments will be made after completion of an application submission process (<i>see Ballot 180930-7</i>).
9/29/18	Employment Policy and Compensation Committee	The LNC appointed Joseph Bishop-Henchman, Jim Lark, and Bill Redpath (<i>see Ballot 180929-11</i>).
9/29/18	Membership Support Committee	The LNC created this committee. Appointments will be made after completion of an application submission process (<i>see Ballot 180929-17</i>).
9/30/18	Voting Procedures Committee	The LNC created this committee. Appointments will be made after completion of an application submission process (<i>see Ballot 180930-7</i>). The LNC Chair and Secretary are non-voting ex-officio members.
9/29/18 9/30/18	Youth Engagement Committee	The LNC appointed Matthew Geiger, Paige Lee, Matthew Long, Dustin Nanna, and Aeris Stewart (<i>see Ballots 180929-16, 180930-12, and 180930-14</i>).

Committee Membership Changes Made Since Last Meeting

<u>Date</u>	<u>Committee</u>	<u>Changes</u>
Various	Blockchain Committee	<ul style="list-style-type: none"> Region 1 appointed Martin Buchanan (<i>see email dated 10/3/18</i>). Region 2 appointed Matt Crum (<i>see email dated 10/4/18</i>). Region 3 appointed Joseph Langenbrunner (<i>see email dated 10/1/18</i>). Region 4 appointed Kevin Shaw (<i>see email dated 10/13/18</i>). Region 6 appointed Phil Anderson (<i>see email dated 11/9/18</i>). Region 7 appointed Joseph Duncan (<i>see email dated 10/1/18</i>). Region 8 appointed Darryl W. Perry (<i>see email dated 10/1/18</i>).
11/16/18	Candidate Support Committee	The LNC Chair appointed Mohammed-Reza Khosh-Sirat and Jim Turney as the two (2) non-LNC members and appointed Sam Goldstein as interim chair.
11/16/18	IT Committee	The LNC Chair appointed Alex Merced and Elizabeth Van Horn as the two (2) LNC members and appointed Elizabeth Van Horn as interim chair.

<u>Date</u>	<u>Committee</u>	<u>Changes</u>
11/9/18	Youth Engagement Committee	The committee elected Aeris Stewart as its chair.

APPOINTMENTS REMAINING

- Affiliate Support Committee: LNC Chair to appoint committee chair who then selects three (3) regional representatives or alternates.
- Audit Committee: LNC Chair to select interim chair.
- Awards Committee: Pending.
- Blockchain Committee: Region 5 needs to make its appointment.
- Convention Oversight Committee: LNC Chair to appoint committee chair.
- Convention Voting Process Committee: The committee shall comprise nine (9) members appointed by the LNC with an interim Chair appointed by the LNC Chair (*see Ballot 180930-7*). Application deadline is 1/15/19.
- Employment Policy and Compensation Committee: LNC Chair to select interim chair.
- Historical Preservation Committee: Up to two (2) additional members to be appointed by the committee chair (*see Ballot 180929-13*). Application deadline is 1/15/19.
- IT Committee: The current committee to recommend up to five (5) non-LNC members to the LNC Chair for possible appointment.
- Membership Support Committee: The committee shall comprise nine (9) members appointed by the LNC who can be LNC members or non-LNC members (*see Ballot 180929-17*). Application deadline is 1/15/19.

Motion:

Move to appoint the members of the Convention Voting Process Committee and the Membership Support Committee via ranked-choice voting (Scottish RCV) using the Opa-Vote site with a voting period of seven (7) days or until all votes are cast, whichever comes first. Alternates will note their choices manually which will be input by the Secretary if the corresponding regional representative does not vote or expressly abstain.

Other Activities

- Submitted articles for LP News and Liberty Pledge.
- Continued contact with state affiliate chairs to offer assistance.
- Recorded a segment for “We the People” on Libertarian families for the national Facebook page.
- Scheduled to produce weekly “How to Get Involved” videos for that national Facebook page.
- Sent thank you emails to member attendees at the Phoenix meeting.

- Requested past records of state-by-state requirements for our P/VP ticket.

Archive of Affiliate Bylaws

I have made numerous requests to former secretary Mattson for the past archive of state affiliate bylaws as required by the national bylaws Article 5.2. As of the date of this report submission, I have not received these documents, or a response to my last several inquiries.

Teleconferencing and Streaming Software

I conducted research to determine the most cost-effective and useful software to serve the Party's needs for both electronic meetings and video streaming. A final recommendation will be made to the Executive Director before year's end.

Pending Issues

At the last meeting, motions to amend the Policy Manual regarding the APRC and a records hand-off procedure were tabled and postponed indefinitely (see Ballots 180930-6 and 180930-15 respectively). Dr. Lark indicated a potential interest in working on proposed re-worked language with Ms. Harlos. Ms. Bilyeu noted that the issue in the Policy Manual regarding alternates should be resolved. Ms. Harlos noted multiple stylistic inconsistencies in the Policy Manual that should be smoothed out.

Email Ballots

There were no email ballots since the September 29-30, 2018, LNC session (emails are tracked at <https://tinyurl.com/lncvoting>).

Caryn Ann Harlos

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