

IT Committee Report #1

3/01/19 - 07/27/19

**Meeting #1**

**Date 7/24/19 at 830pm**

**Meeting Run By: Interim Chair Elizabeth Van Horn**

***Minutes:***

* Meeting called to order at 8:30PM Eastern Time
* Introductions
* Ken Moellman Discussed request from CoC for committee to undertake how to use CRM for the convention
* Officer Elections
  + Chair: Alex Merced
  + Vice Chair: Ryan Graham
  + Secretary: Elizabeth Van Horn
* Juanita Billings suggests renaming the committee “Information Services Committee”, committee was agreeable to recommending to LNC to change the name of the committee
* Discussion of meeting regularity, decided to set initial meeting frequency to bi-weekly
* Committee Agreed to create survey to be distributed to state chairs and officers regarding feedback and requests for National technology services to help determine priorities
* Further discussion of CRM and developing a road plan in upcoming meeting
* Communication channels between members established and agreed upon
* Meeting adjourned, next meeting to be August 7 at 830pm