



# IT Committee Report #1

3/01/19 - 07/27/19

## **Meeting #1**

**Date 7/24/19 at 830pm**

**Meeting Run By: Interim Chair Elizabeth Van Horn**

### **Minutes:**

- Meeting called to order at 8:30PM Eastern Time
- Introductions
- Ken Moellman Discussed request from CoC for committee to undertake how to use CRM for the convention
- Officer Elections
  - Chair: Alex Merced
  - Vice Chair: Ryan Graham
  - Secretary: Elizabeth Van Horn
- Juanita Billings suggests renaming the committee "Information Services Committee", committee was agreeable to recommending to LNC to change the name of the committee
- Discussion of meeting regularity, decided to set initial meeting frequency to bi-weekly
- Committee Agreed to create survey to be distributed to state chairs and officers regarding feedback and requests for National technology services to help determine priorities
- Further discussion of CRM and developing a road plan in upcoming meeting

- Communication channels between members established and agreed upon
- Meeting adjourned, next meeting to be August 7 at 830pm