

MEETING MINUTES
LIBERTARIAN NATIONAL COMMITTEE
July 27-28, 2019
Austin, TX



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PREPARED BY CARYN ANN HARLOS, LNC SECRETARY

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LEGEND: text to be inserted, ~~text to be deleted~~, unchanged existing text, *substantive final main motions*.

All main substantive motions will be set off by ***bold and italics in green font*** (with related subsidiary and incidental motions ***set off by highlighted italics***) and will be assigned a motion number comprising the date and a sequential number to be recorded in the Secretary's Main Motion/Ballot Tally record located at <https://tinyurl.com/lncvotes2019>.

All vote results, challenges, and rulings will be set off by ***bold italics***.

The Secretary produces an electronic One Note notebook for each meeting that contains all reports submitted as well as supplementary information. The notebook for this meeting can be found at <https://tinyurl.com/LNCOneNoteJuly2019>.

Recordings for this meeting can be found at:

- * <https://tinyurl.com/July2019Part1>
- * <https://tinyurl.com/July2019Part2>
- * <https://tinyurl.com/July2019Part3>

The LPedia article for this meeting can be found at:
[https://lpedia.org/LNC Meeting 27-28 July 2019](https://lpedia.org/LNC_Meeting_27-28_July_2019)

OPENING CEREMONY

CALL TO ORDER

Chairman Nicholas J. Sarwark called the meeting to order at 9:01 a.m. (all times Central Daylight Time).

OPPORTUNITY FOR PUBLIC COMMENT

Jim Lark requested that the assembly recognize the passing of prominent Libertarian David Bergland who was a previous LP presidential and vice-presidential candidate as well as a former national chair.

Jeff Hewitt moved to adjourn until the following morning which was ruled **OUT OF ORDER** as it was not yet the proper time to raise business.

There were no comments from the gallery.

HOUSEKEEPING

ATTENDANCE

The following were in attendance:

Officers: Nicholas J. Sarwark (Chair), Alex Merced (Vice-Chair), Caryn Ann Harlos (Secretary), Tim Hagan (Treasurer)

At-Large Representatives: Joseph Bishop-Henchman, Sam Goldstein, Alicia Mattson, Bill Redpath, Joshua Smith

Regional Representatives: Richard T. Longstreth (Region 1), Steven Nekhaila (Region 2), Elizabeth Van Horn (Region 3), Jeff Hewitt (Region 4), Jim Lark (Region 5), John Phillips (Region 6), Whitney Bilyeu (Region 7)

Regional Alternates: Paige Sexton (Region 2), Dustin Nanna (Region 3), Brent Olsen (Region 4), Susan Hogarth (Region 5), Erin Adams (Region 7), Jeff Lyons (Region 8)

Absent: Johnny Adams (Region 1 Alternate), Phillip Anderson (Region 6 Alternate), Justin O'Donnell (Region 8)

Staff: Development Director Lauren Daugherty, Executive Director Daniel Fishman, Operations Director Robert Kraus.

The gallery contained many attendees as noted in the Attendance Roster attached hereto as **Appendix A** comprising attendees who signed the attendance book circulated by the Secretary.

CREDENTIALS AND PAPERWORK CHECK

Ms. Harlos verified that all attendees were aware that all supporting documentation was available in the electronic One Note notebook ("One Note")

Ms. Harlos reminded all LNC members to email her with their leave times for Sunday so that it could be documented in One Note.

RECONSIDER COMMITTEE VOTE

This item was inadvertently left on the agenda when it was copied from the March 9-10, 2019 meeting and had been resolved at that time. Without objection, it was struck.

ADOPTION OF THE AGENDA

The Chair previously submitted a proposed agenda as follows:

Opening Ceremony

Call to Order	9:00 a.m.
Opportunity for Public Comment	10 minutes

Housekeeping

Attendance, Credentials, and Paperwork Check	3 minutes
Motion to Reconsider Committee Votes (Mattson)	10 minutes
Adoption of Agenda	10 minutes
Report of Potential Conflicts of Interest (Harlos)	2 minutes

Officer Reports

Chair's Report (Sarwark)	15 minutes
Vice-Chair's Report (Merced)	15 minutes
Treasurer's Report (Hagan)	15 minutes
Secretary's Report (Harlos)	15 minutes

Recess

10 minutes

Staff Reports

45 minutes

Special Counsel's Report

(portions may be in Executive Session)

30 minutes

Presentation from RCV Colorado (during lunch)

12:00 p.m.-
1:30 p.m.

Reports of Standing Committees

Population of Awards Committee	10 minutes
Audit Committee	30 minutes
Affiliate Support Committee	15 minutes
Convention Oversight Committee	15 minutes
Candidate Support Committee	15 minutes
Employment Policy & Compensation Committee	15 minutes
Historical Preservation Committee	15 minutes
IT Committee	15 minutes
Ballot Access Committee	20 minutes
<u>Recess</u>	10 minutes
<u>New Business with Previous Notice</u>	
Presidential Debate Media on LP Website (Longstreth)	10 minutes
Resolution on Standing Committees & Oversight (Bishop-Henchman)	10 minutes
Resolution to support the Dream & Promise Act (Harlos)	10 minutes
Making Conventions Special Events (Mattson)	10 minutes
Policy Manual Amendment – Reserve Definition (Mattson)	10 minutes
Presentation from Jim Turney (Nekhaila)	15 minutes
Policy Manual Amendment – Orientation (Hagan)	10 minutes
<u>Evening Adjournment</u>	
<u>Sunday Morning Session</u>	
Opportunity for Public Comment	10 minutes
<u>New Business without Previous Notice</u>	
<i>Resolution directing Executive Director to hire development staffers</i>	10 minutes
<i>Fill interim Development Director position</i>	30 minutes
<i>Clarification of relationship between convention funds and GAAP</i>	10 minutes
<u>Reports of Special Committees</u>	
Blockchain Committee	15 minutes
Youth Engagement Committee	15 minutes
Convention Voting Process Committee	15 minutes
Membership Support Committee	15 minutes
<u>Regional Reports (supplements to printed reports)</u>	
Region 1	5 minutes
Region 2	5 minutes

Region 3	5 minutes
Region 4	5 minutes
Region 5	5 minutes
Region 6	5 minutes
Region 7	5 minutes
Region 8	5 minutes

Announcements

10 minutes

TOTAL: 535 minutes

Ms. Harlos requested that ten (10) minutes be added for Policy Manual Style Changes, and after discussion, it was added to New Business without Previous Notice without objection.

Without objection, Mr. Hagan requested that ten (10) minutes be added for a proposed Policy Manual amendment regarding functional allocation of expenses to New Business without Previous Notice.

Without objection, Mr. Lyons requested thirty (30) minutes be added for a discussion on the financial future of the Party immediately following staff reports.

Without objection, Ms. Harlos requested that ten (10) minutes be added for a discussion of the timing of the LNC appointments to the Bylaws and Convention Rules, Platform, and Credentials committees to New Business without Previous Notice.

Without objection, Mr. Redpath requested ten (10) minutes be added for a discussion of the site for the November meeting prior to the evening adjournment.

Without objection, the presentation from RCV Colorado was struck, and Ms. Harlos gave notice of her request to add this to the November agenda.

Without objection, the time allotted for the report of the Convention Oversight Committee was extended from fifteen (15) minutes to thirty (30) minutes.

Ms. Harlos requested ten (10) minutes be added on Sunday's agenda for approval of the March minutes. Upon objection by Ms. Mattson on the grounds that overnight may be insufficient time for review of the edits, Mr. Sarwark advised Ms. Harlos to make a motion to add that item tomorrow if appropriate.

The amended agenda was adopted without objection as follows:^{1 2}

Opening Ceremony

Call to Order

9:00 a.m.

¹ Ms. Mattson noted that multiple items listed as New Business with Previous Notice did not actually have notice which may need to be addressed at that time if there is an impact to vote thresholds required.

² Items in italics were added as the meeting progressed.

Opportunity for Public Comment	10 minutes
<u>Housekeeping</u>	
Attendance, Credentials, and Paperwork Check	3 minutes
Adoption of Agenda	10 minutes
Report of Potential Conflicts of Interest (Harlos)	2 minutes
	<i>Block total 25 minutes</i>
<u>Officer Reports</u>	
Chair's Report (Sarwark)	15 minutes
Vice-Chair's Report (Merced)	15 minutes
Treasurer's Report (Hagan)	15 minutes
Secretary's Report (Harlos)	15 minutes
	<i>Block total 60 minutes</i>
<u>Recess</u>	10 minutes
<u>Staff Reports</u>	45 minutes
<u>Discussion of financial future of the Party (Lyons)</u>	30 minutes
<u>Special Counsel's Report</u> (portions may be in Executive Session)	30 minutes
	<i>Block total 115 minutes</i>
<u>Lunch</u>	12:00 p.m.- 1:30 p.m.
<u>Reports of Standing Committees</u>	
Population of Awards Committee	10 minutes
Audit Committee	30 minutes
Affiliate Support Committee	15 minutes
Convention Oversight Committee	30 minutes
Candidate Support Committee	15 minutes
Employment Policy & Compensation Committee	15 minutes
Historical Preservation Committee	15 minutes
IT Committee	15 minutes
Ballot Access Committee	20 minutes
<u>Recess</u>	10 minutes
	<i>Block total 175 minutes</i>
<u>New Business with Previous Notice</u>	
Presidential Debate Media on LP Website (Longstreth)	10 minutes
Resolution on Standing Committees & Oversight (Bishop-Henchman)	10 minutes
Resolution to support the Dream & Promise Act (Harlos)	10 minutes
Policy Manual Amendment - Making Conventions Special Events (Mattson)	10 minutes

Policy Manual Amendment – Reserve Definition (Mattson)	10 minutes
Presentation from Jim Turney (Nekhaila)	15 minutes
Policy Manual Amendment – Orientation (Hagan)	10 minutes

New Business without Previous Notice

Site of November meeting (Redpath)	10 minutes
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Block total 85 minutes

Evening Adjournment

Sunday Morning Session

Opportunity for Public Comment	10 minutes
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New Business without Previous Notice (cont'd)

Policy Manual Style Changes (Harlos)	10 minutes
Policy Manual – Functional Allocation of Expenses (Hagan)	10 minutes
Timing of LNC appointments to Bylaws and Convention Rules, Platform, and Credentials committees (Harlos)	10 minutes
<i>Amend budget to consider adding candidate support monies to accommodate request of Apollo Pazell (Bishop-Henchman)</i>	10 minutes
<i>Develop educational brochures (Harlos)</i>	10 minutes
<i>Resolution directing the Executive Director hire development staff (Longstreth)</i>	10 minutes
<i>Discussion of location for first quarter 2020 LNC meeting (Lyons)</i>	10 minutes

Block total 80 minutes

Reports of Special Committees

Blockchain Committee	15 minutes
Youth Engagement Committee	15 minutes
Convention Voting Process Committee	15 minutes
Membership Support Committee	15 minutes

Block total 60 minutes

Regional Reports (supplements to printed reports)

Region 1	5 minutes
Region 2	5 minutes
Region 3	5 minutes
Region 4	5 minutes
Region 5	5 minutes
Region 6	5 minutes
Region 7	5 minutes
Region 8	5 minutes

Block total 40 minutes

Announcements

10 minutes

TOTAL: 650 minutes

REPORT OF POTENTIAL CONFLICTS OF INTEREST

Ms. Harlos had previously circulated a copy of the currently disclosed conflicts and asked for any updates. Mr. Lyons stated he is no longer chair of the Libertarian Association of Massachusetts.

The updated list of conflicts of interests is attached as **Appendix B**.

OFFICER REPORTS

CHAIR'S REPORT

Mr. Sarwark had submitted a written report in advance (see **Appendix C**) and supplemented with a brief oral report.

He outlined part of his vision for the future of the Party which includes focusing on the following double-wedge issues that are unlikely to be served by the Democratic and Republican nominees:

- Anti-war
- Reduction of national debt
- Free trade/ending tariffs

The Party could then build a solid list of hardcore supporters of these issues which can be used to assist and bargain with the future Libertarian nominee in exchange for their entire donor/volunteer database. This would necessitate expanding the development department by at least 35%.

He further highlighted the tremendous work that Ms. Daugherty did at FreedomFest which included focusing on those targeted issues at the Party booth.

Mr. Sarwark concluded by fielding questions and comments.

Mr. Hewitt moved to adjourn until tomorrow which **FAILED** by a show of hands. After that point, he raised the issue that our convention is held far too late to gain necessary momentum and that perhaps it should be held earlier.

Without objection, Mr. Redpath moved to extend for five (5) minutes.

The LNC took no action.

VICE-CHAIR'S REPORT

Mr. Merced had submitted a written report in advance (see **Appendix D**) and supplemented with a brief oral report.

The LNC took no action.

TREASURER'S REPORT

Mr. Hagan submitted his regular monthly end-of-month financial report in advance (see **Appendix E**); he noted that the reserves are at \$22,872.00, but this includes approximately \$86,500.00 of deferred convention revenue. However, staff has set aside \$45,000.00 in the restricted fund from convention revenues.

Ms. Mattson questioned whether it was appropriate to book the convention theme donations and extra funds given during convention registration as general donations rather than deferred convention revenue when the solicitation emails specifically stated that these funds would be used to defray convention costs which resulted in extensive discussion.

Without objection, time was extended for five (5) minutes.

Ms. Mattson moved to direct staff to account fully for deferred convention revenues in our financial reporting, including all sales, add-on donations, and theme contest. [190727-1]

Mr. Bishop-Henchman objected to this motion as being premature as the same subject is scheduled for later in the agenda. Ms. Mattson clarified that this is an entirely separate motion from the one scheduled under New Business with Previous Notice.

Mr. Sarwark ruled this motion **OUT OF ORDER** as conflicting with GAAP³ and thus the Party bylaws reasoning that the auditor has instructed that for an item to be booked as a liability there must be an identifiable person with an identifiable claim against a particular amount of funds rather than some moral obligation to spend monies in a certain promised way.

Mr. Longstreth moved to extend for five (5) minutes which **PASSED** by a show of hands with a vote count of 11-2.

Ms. Mattson appealed from the ruling of the Chair. [190727-2]

A roll call vote was conducted with the following results:

Member/Alternate	Aye	Nay	Abst.
Bilyeu	X		
Bishop-Henchman	X		
Goldstein	X		
Hagan	X		

³ An acronym for "Generally Accepted Accounting Principles."

Harlos		X	
Hewitt		X	
Lark	X		
Longstreth		X	
Lyons	X		
Mattson		X	
Merced	X		
Nekhalla	X		
Phillips	X		
Redpath	X		
Smith		X	
Van Horn	X		
Sarwark			X
TOTALS	11	5	1

*The ruling of the Chair was **SUSTAINED** with a roll call vote of 11-5-1. [190727-2]*

Without objection, Mr. Redpath moved to extend for three (3) minutes.

SECRETARY'S REPORT

Ms. Harlos had submitted a written report in advance (see **Appendix F**) and supplemented with an oral report specifically noting improvements made to the One Note notebook and requesting that Word versions of reports be sent to her prior to each meeting.

Mr. Hagan and Dr. Lark were awarded the Mountweazel prize for their careful proofreading of the prior minutes and discovery of the nihilartikels.

No action was taken.

The LNC entered recess for ten (10) minutes and was called back to order at 10:37 a.m.

STAFF REPORTS

Staff members had submitted written reports (see **Appendix G**) with Daniel Fishman providing an oral supplement. He outlined his onboarding experience and new procedures he has implemented.

TECHNICAL INFRASTRUCTURE AND OPERATIONS

He has worked with Ken Moellman on improving the way the CRM is managed which has been successful.

The staff has transitioned to G-Suite, and he (Mr. Fishman) recommends that the LNC also transition fully to Google for email services.

The contract with i-Contact has been terminated since they refuse to remove their logo from our emails, and the plan is to use Spark mail in the future.

There is a daily “stand-up” meeting among staff to talk about what was done the day prior and what will be done on that day. LNC members are invited to listen to these discussions.

The building’s HVAC system needs a new compressor but that should be able to wait until after summer when costs should be lower.

There have been two interns working at headquarters.

MEMBERSHIP AND OUTREACH

The Zoom account has been upgraded to the webinar level and is being used to host outreach seminars to members.

Membership has declined, and Mr. Fishman is working on plans to reverse that trend by adding more value to membership. An online members-only website is being developed as part of that effort.

DEVELOPMENT DIRECTOR VACANCY AND EXPANSION OF DEVELOPMENT DEPARTMENT

Mr. Fishman has begun scouting for potential candidates, and the application has been posted online at <https://www.lp.org/director-of-development>. The LNC was encouraged to refer qualified persons to apply. Some LNC members noted that this application was not readily accessible on LP.org, and Mr. Fishman confirmed that this was by design.

CANDIDATE AND ACTIVIST TRAINING

Noodle, an open-source online learning platform, will be used to train and certify users on our CRM system, and in the future, also to certify candidates and campaign managers.

AFFILIATE DEVELOPMENT

He has plans to use contests to teach the less successful affiliates skills to build their party and grow awareness.

Mr. Fishman yielded the remaining time to Ms. Daugherty in order to provide an oral report. She focused on the successes of LP Store, including an approximate \$14,000 profit last quarter while spending less money. This has also been successful as an outreach tool, as there are several customers that have never been involved with the national party. Additionally, she mentioned the development of issues-based coalitions with liberty partners.

Regarding fundraising, our monthly break-even number is \$109,000; this makes our quarterly goal \$327,000, which has been met nine (9) out of the last ten (10) quarters.

Mr. Fishman and Ms. Daugherty concluded by fielding questions and comments. Mr. Merced took the gavel for a portion of this period with Mr. Sarwark resuming the gavel before proceeding to the next topic.

PROPOSAL FOR SHORT-TERM CONTRACT WITH PARTY CHAIR FOR FUNDRAISING

Mr. Fishman noted that he had approached Mr. Sarwark about the possibility of a short-term contract as a fundraiser due to the unique opportunities that are available to him as Party Chair as previously outlined on the LNC Business List.⁴

Mr. Redpath moved to extend time for five (5) minutes which **FAILED** by a show of hands with a vote count of 7-8.

Mr. Bishop-Henchman moved to suspend the rules to add moving the LNC list to Google for ten (10) minutes and amending the budget to accommodate Apollo Pazell's request for candidate support funding for ten (10) minutes to the agenda to New Business Without Previous Notice.

Without objection, Ms. Harlos moved to divide this request and take each amendment separately. Without objection, Mr. Sarwark indicated that he would be consider each vote as both a request to suspend the rules and amend the agenda as one vote.

The request to amend the agenda to add ten (10) minutes to consider moving the LNC list to Google **FAILED** by a show of hands with a vote count of 8-6.

The request to amend the agenda to add ten (10) minutes to amend the budget to add candidate support monies to accommodate a request by Mr. Pazell **PASSED** without objection.

Without objection, Ms. Harlos moved to suspend the rules to add a discussion on developing educational brochures for ten (10) minutes to New Business Without Previous Notice.

DISCUSSION OF FINANCIAL FUTURE OF PARTY

Mr. Lyons moved to go into executive session to discuss financial and personnel matters without staff present.

Mr. Longstreth moved to amend to include Mr. Fishman and Ms. Daugherty.

Without objection, Mr. Hagan moved to end debate on the amendment.

A roll call vote was conducted with the following results:

Member/Alternate	Aye	Nay	Abst.
Bilyeu			X
Bishop-Henchman	X		
Goldstein	X		
Hagan	X		

⁴ See https://groups.google.com/d/msg/lncvotes/nb00Zc1TKJc/MLukoa_JCgAJ

Harlos		X	
Hewitt	X		
Lark		X	
Longstreth	X		
Lyons		X	
Mattson		X	
Merced	X		
Nekhalla	X		
Phillips	X		
Redpath		X	
Smith	X		
Van Horn		X	
Sarwark			X
TOTALS	9	6	2

The Longstreth amendment PASSED with a roll call vote of 9-6-2. [190727-4]

Without objection, the Lyons motion was amended to include a target end time of 12:30 p.m.

Mr. Smith moved to table the executive session until after lunch which **FAILED** by a show of hands with a vote count of 6-9.

The motion to go into an executive session including Mr. Fishman and Ms. Daugherty with a target end time on or about 12:30 p.m. PASSED by a show of hands. [190727-3]

The LNC went into executive session at 11:56 p.m. and arose out of executive session at 1:05 p.m. and immediately went into a lunch recess until 2:02 p.m.

SPECIAL COUNSEL'S REPORT

LNC Special Counsel Oliver Hall joined the meeting by telephone and submitted a written report in advance (see **Appendix H**).

Mr. Hall supplemented with an oral report with several items that were not included in his report. The first is a case involving challenges to Texas ballot access law in partnership with several other organizations.⁵ This case required more than a year of historical research into the original purpose of ballot access laws, in an effort to show that modern ballot access laws have turned this purpose on its head. The second concerns the ongoing issues in Maine which have been discussed for the past few meetings with a suit being filed in time for the 2020 election season. Mr. Hall also briefly mentioned that there were several cases that he learned about indirectly including a recent victory in Arkansas and a potential upcoming case in Iowa. He requested that he be informed when any regional representative hears of any affiliates filing suits involving ballot access.

Mr. Hall concluded by fielding questions and answers, particularly interacting with information given by regional representatives about suits in their regions. Cases discussed included:

⁵ More information can be found at texasvoterchoice.org

- The issues with the investigation into the three (3) candidates in Pennsylvania
- The very difficult ballot access thresholds in Georgia
- A new ballot access lawsuit in Minnesota
- A potential second new lawsuit in Iowa
- Update on the potential of filing a petition for a writ of certiorari in the Arizona case

The importance of the Arizona case was particularly highlighted. Mr. Hall has offered to write the cert pro bono but would require the filing fees and costs to be paid.

Without objection, Mr. Redpath moved to extend for five (5) minutes.

Without objection, time was extended to hear from Dr. Lark. Dr. Lark offered to pay the filing fees and costs for the Arizona cert petition if it becomes absolutely necessary.

The LNC took no action.

REPORTS OF STANDING COMMITTEES

POPULATION OF AWARDS COMMITTEE

As per Policy Manual Section 1.03, the Awards Committee comprises five (5) members, including up to two (2) non-LNC members.

Ms. Harlos and Dr. Lark compared notes on applicants submitted and it was discovered that there were two earlier applicants (Laurence Gillis and Steve Ravet) that were not included in One Note. After adding those two (2) names, the following applicants were noted:

- Laurence J. Gillis
- Tim Hagan
- Jim Lark
- Steve Ravet

Bill Redpath nominated himself.

Mr. Smith moved to suspend the rules and elect these five (5) candidates by acclamation.

Mr. Phillips moved to suspend the rules and elect the three (3) nominated LNC members by acclamation with the remaining seats to be filled at a later time. There was no objection to the suspension of the rules, and Mr. Hagan, Mr. Redpath, and Dr. Lark were subsequently ELECTED as the LNC members of the Awards Committee by a unanimous show of hands. [190727-5]

Without objection, electing the other two (2) members of the Awards Committee was postponed until the November 2019 meeting.

AUDIT COMMITTEE

Julie Fox, as Chair of the Audit Committee, had submitted a written report in advance (see **Appendix J**) and distributed the following:

- Post-audit financial statements (**Appendix J-1**)
- Board disclosure letter (**Appendix J-2**)
- Management letter (**Appendix J-3**)

She supplemented with an oral report. There was only one significant issue that came up during the audit, otherwise this is the cleanest audit she has seen in her four (4) years of serving on this committee. Ms. Fox yielded the remainder of the time to Richard Bowen who explained the issues with functional allocation of expenses and the need to consolidate categories for external reporting purposes. The internal reporting practices do not need to change.

The LNC took no action.

AFFILIATE SUPPORT COMMITTEE

Joshua Smith, as Chair of the Affiliate Support Committee, had submitted a written report in advance (see **Appendix I**) and supplemented with an oral report explaining the launch of the #LPEverywhere campaign and contest.⁶

Mr. Smith concluded by fielding questions and comments. Ms. Harlos asked that the contest submissions be uploaded to LPedia. Mr. Fishman stated that the voting for the winner will be one of the first tests of the new member site.

Mr. Bishop-Henchman moved to extend for five (5) minutes which **FAILED** by a show of hands with a vote count of 7-6.

The LNC took no action.

CONVENTION OVERSIGHT COMMITTEE

Daniel Hayes, as Chair of the Convention Oversight Committee, had submitted a written report in advance (see **Appendix M**) and supplemented with an oral report focusing on the positive financial progress of convention sales and donations. He announced that Maj Toure has been booked as the keynote speaker. The convention app is now available for download by searching for "LNC 2020" in the various mobile app directories. The app will take the place of a printed convention brochure, with the exception of the bylaws-mandated reports which will be printed and distributed to the delegates.

⁶ The promotional video for this campaign can be viewed at <https://youtu.be/nNBWb6H9l8M>

Mr. Moellman supplemented by explaining how the Customer Relationship Management system (CRM) will be integrated into the credentialing process in order to save time and money.

The gavel was passed to Mr. Merced for a portion of this presentation.

The current short-list of fifteen (15) sites for the 2022 was presented and discussed.

Without objection, Mr. Goldstein moved to extend for ten (10) minutes.

Without objection, Mr. Redpath moved to have the pre-convention LNC meeting on Thursday, May 21, 2020 at 3:00 p.m. [190727-6]

Mr. Goldstein moved that the LNC adopt the following criteria to determine which candidates will be listed on any LP platform:

- 1. Must have filed FEC-2 with the Federal Election Commission***
- 2. The candidate is a sustaining member of the national LP***
- 3. The candidate is legally qualified to hold the office and must be registered as Libertarian (if their home state has registration by party)***
- 4. The candidate must have a functional website and/or Facebook page that can be linked from lp.org***
- 5. The candidate has professional quality photos, especially a headshot and at least a one minute video with audio of the candidate speaking***
- 6. The candidate must have a dedicated campaign manager***
- 7. The candidate must use the word "Libertarian" in his or her campaign materials***

[190727-7]

Ms. Harlos moved to amend by striking criterion number one (1) from the qualifications. [190727-8]

A roll call vote was conducted with the following results:

Member/Alternate	Aye	Nay	Abst.
Bilyeu		X	
Bishop-Henchman		X	
Goldstein		X	
Hagan		X	
Harlos	X		
Hewitt		X	
Lark		X	
Longstreth	X		
Lyons	X		
Mattson		X	
Merced		X	
Nekhaila		X	
Phillips			X
Redpath			X
Smith	X		
Van Horn		X	

Sarwark			X
TOTALS	4	10	3

The Harlos amendment FAILED with a roll call vote of 4-10-3. [190727-8]

Without objection, Mr. Redpath moved to extend for ten (10) minutes.

Mr. Phillips made and then withdrew a motion to amend criterion number 4 by striking "/or."

Mr. Hagan moved to amend criterion number three (3) by adding "and must not be registered as a member of another Party."

A roll call vote was conducted with the following results:

Member/Alternate	Aye	Nay	Abst.
Bilyeu	X		
Bishop-Henchman	X		
Goldstein	X		
Hagan	X		
Harlos	X		
Hewitt	X		
Lark	X		
Longstreth	X		
Lyons	X		
Mattson	X		
Merced	X		
Nekhaila	X		
Phillips			X
Redpath	X		
Smith	X		
Van Horn			X
Sarwark			X
TOTALS	14	0	3

The Hagan amendment PASSED with a roll call vote of 14-0-3. [190727-9]

A roll call vote then proceeded on the main motion, as amended, with the following results:

Member/Alternate	Aye	Nay	Abst.
Bilyeu	X		
Bishop-Henchman	X		
Goldstein	X		
Hagan	X		
Harlos	X		
Hewitt	X		
Lark	X		
Longstreth	X		
Lyons	X		
Mattson	X		
Merced	X		
Nekhaila	X		
Phillips			X
Redpath	X		
Smith	X		
Van Horn	X		
Sarwark			X

This motion PASSED with a roll call vote of 15-0-2. [190727-7]

The LNC entered a recess until 4:28 p.m.

CANDIDATE SUPPORT COMMITTEE

Sam Goldstein, as Chair of the Candidate Support Committee, noted that the committee has not met since the last LNC meeting as there have been no formal requests for candidate support.

Mr. Goldstein concluded by fielding questions and comments. Mr. Smith suggested that the Candidate Support Committee could work with the Affiliate Support Committee on updating LPaction.org with training materials.

The LNC took no action.

EMPLOYMENT POLICY AND COMPENSATION COMMITTEE

Jim Lark, as Chair of the Employment Policy and Compensation Committee, had submitted a written report in advance (see **Appendix N**) and supplemented with an oral report, noting that an exit interview was conducted with Ms. Daugherty. A report on this interview will be prepared and provided to the LNC.

Dr. Lark concluded by fielding questions and comments.

The LNC took no action.

HISTORICAL PRESERVATION COMMITTEE

Caryn Ann Harlos, as Chair of the Historical Preservation Committee, had submitted a written report in advance (see **Appendix O**) and supplemented with an oral report, focusing primarily on the back-end updates that have been very time-consuming to undertake. She requested that candidates and activists be encouraged to update their pages.

Ms. Harlos concluded by fielding questions and comments. Dr. Lark inquired about the process for dispute resolutions when inaccurate facts appear in LPedia articles.

The LNC took no action.

INFORMATION TECHNOLOGY (IT) COMMITTEE

Elizabeth Van Horn, as former interim Chair of the IT Committee, had submitted a written report in advance (see **Appendix P**) and supplemented with an oral report. Mr. Merced has been elected as the permanent chair.

Ms. Van Horn concluded by fielding questions and comments.

The LNC took no action.

BALLOT ACCESS COMMITTEE

Bill Redpath, as Chair of the Ballot Access Committee, had submitted a written report in advance (see **Appendix K**) and supplemented with an oral report.

No monies have been expended so far on ballot access since the last budget, but Mr. Redpath noted that there has been fundraising directed towards that expense. Arkansas was able to complete their petition drive, but their fundraising costs were extraordinarily high. The situation in Alabama for the number of required signatures grows worse. The Alaska affiliate is working towards their registration figures in order to regain ballot-qualified party status. It will be necessary to conduct petition drives in Wisconsin and Maryland; the drives can begin at any time.

\$142,500 is the minimum expected amount needed for the LNC contributions next year towards ballot access.

Mr. Goldstein moved that the LNC commends and congratulates the state of Arkansas affiliate for its strong leadership in undertaking their ballot access drive on their own without any assistance from the Libertarian National Committee.

This resolution **PASSED** unanimously, including the Chair, by a show of hands. **[190727-10]**

Mr. Redpath concluded by fielding questions and comments.

Without objection, the LNC chose to forgo the scheduled recess.

NEW BUSINESS WITH PREVIOUS NOTICE

PRESIDENTIAL DEBATE MEDIA ON LP WEBSITE

Mr. Longstreth solicited participation in an informal ad hoc committee to develop criteria to present to the LNC. Ms. Harlos suggested that LPedia can be used to create and host event pages for any presidential candidate debates.

Mr. Bishop-Henchman moved to suspend the rules and proceed to regional reports to close out this day's business. Mr. Sarwark ruled this motion **OUT OF ORDER** due to insufficient time.

Without objection the following items were deferred to Sunday:

- Resolution on Standing Committees & Oversight
- Resolution to Support the Dream & Promise Act
- Policy Manual Amendment – Making Conventions Special Events
- Policy Manual Amendment – Reserve Definition
- Presentation by Jim Turney
- Policy Manual Amendment - Orientation

NEW BUSINESS WITHOUT PREVIOUS NOTICE

SITE OF NOVEMBER MEETING

Mr. Redpath inquired whether the November meeting site has been determined. The LNC was informed that the Sheraton Airport in Miami, Florida was selected and a deposit has already been made. This site was inadvertently selected without an LNC vote; Mr. Kraus apologized for this oversight.

Mr. Goldstein asked that the LNC consider locations for the Spring meeting.

ADJOURNMENT

Mr. Redpath moved to amend the Sunday start time from 9:00 a.m. to 8:00 a.m.

Ms. Mattson moved to amend the amendment to 8:30 a.m.

The Mattson amendment **PASSED** by a show of hands with a vote count of 8-6. Voting then proceeded on amending the Sunday agenda to set the start time for 8:30 a.m. which **PASSED** by a show of hands with a vote count of 11-3.

The LNC adjourned for the day without objection at 5:25 p.m.

SUNDAY MORNING SESSION

CALL TO ORDER

Chairman Nicholas J. Sarwark called the meeting back to order at 8:30 a.m. on Sunday, July 29, 2019.

OPPORTUNITY FOR PUBLIC COMMENT

Brief summaries of public comment as well as an attendance roster are attached as **Appendix A**.

A round of applause was given in appreciation to the organizers of the Saturday night fundraising event.

Mr. Merced expressed condolences to the family and friends of Nate Bell of Erie, New York, who passed away on Saturday.

NEW BUSINESS WITHOUT PREVIOUS NOTICE (CONT'D)

Without objection, Mr. Longstreth moved to suspend the rules to amend the agenda to take up consideration of a resolution directing the Executive Director to hire development staff.

RESOLUTION DIRECTING EXECUTIVE DIRECTOR TO HIRE DEVELOPMENT STAFF

Mr. Longstreth moved the following **[190728-01]**:

Resolved, that the Executive Director shall, by November 15, 2019, hire one (1) development director and two (2) development staffers or contractors, such that the team as a whole is capable of:

- 1. Targeting and soliciting email donations;***
- 2. Sending and processing direct mail;***
- 3. Operating the LP store;***
- 4. Identifying, qualifying, and securing meetings with high-dollar prospects through in-person meetings and calls;***
- 5. Closing, or securing, donations from high-dollar prospects through in-person meetings and calls;***
- 6. Cultivating and stewarding our donors to encourage renewals and increases in support;***
- 7. Conducting fundraising events.***

Without objection, Mr. Goldstein moved to amend by striking “Resolved,” and to capitalize “that.”

Mr. Nekhaila moved to amend by adding “one (1) to” prior to “two (2)” and adding “at least the following” to the end of the same sentence so that the first paragraph of the Longstreth motion when then read:

That the Executive Director shall, by November 15, 2019, hire one (1) development director and one (1) to two (2) development staffers or contractors, such that the team as a whole is capable of at least the following:

Mr. Bishop-Henchman moved to extend for ten (10) minutes which **PASSED** by a show of hands with a vote count of 13-1.

Without objection, Mr. Bishop-Henchman moved to divide the question.

Without objection, the last portion was considered first.

Without objection, Dr. Lark moved to close debate.

The second half of the Nekhaila amendment **PASSED** by a show of hands with no votes in dissent.

Mr. Smith moved to extend time for five (5) minutes which **FAILED** by a show of hands.

The first half of the Nekhaila amendment **PASSED** by a show of hands with a vote count of 10-5.

The Longstreth motion as amended PASSED without objection. [190728-1]

Discussion ensued concerning the time lapse between the chair and executive director receiving Ms. Daugherty's resignation and the LNC receiving notification of the resignation, as well as the time lapse between the resignation and the actual posting of the vacancy. There was disagreement between Mr. Sarwark and Ms. Daugherty about events following her resignation; in particular, Ms. Daugherty stated that there was no attempt by the chair or the executive director to dissuade her from resigning.

Ms. Harlos moved to suspend the rules in order to offer a resolution formally apologizing to Ms. Daugherty for not doing more to retain her in this position for five (5) minutes. The motion to suspend the rules **FAILED** by a show of hands with a vote of 7-4. Ms. Harlos and Mr. Lyons offered their personal apologies to Ms. Daugherty.

Mr. Bishop-Henchman moved to suspend the rules to add thirty (30) minutes to discuss filling the interim development director position which **PASSED** by show of hands with a vote count of 12-3.

FILL INTERIM DEVELOPMENT DIRECTOR POSITION

Mr. Sarwark passed the gavel to Mr. Merced.

Mr. Goldstein moved that the LNC move into executive session with Ms. Daugherty in order to discuss personnel matters. [190728-2]

Ms. Bilyeu yielded her place at the table to her alternate Ms. Adams.

A roll call vote then proceeded with the following results:

Member/Alternate	Aye	Nay	Abst.
Adams		X	
Bishop-Henchman		X	
Goldstein	X		
Hagan	X		
Harlos		X	
Hewitt	X		
Lark	X		
Longstreth		X	

Lyons	X		
Mattson		X	
Nekhaila		X	
Phillips		X	
Redpath	X		
Sarwark		X	
Smith		X	
Van Horn	X		
Merced			X
TOTALS	7	9	1

This motion FAILED with a roll call vote of 7-9-1. [190728-2]

Ms. Daugherty informed the LNC that in her resignation letter that she had recommended Ms. Bilyeu to fill this position but that no action had been taken on that recommendation. Mr. Sarwark confirmed that this information had never previously been given to the LNC.

Ms. Adams moved to create an ad hoc committee to be chaired and populated by Whitney Bilyeu. Ms. Bilyeu shall act as interim fundraising director up to the next in-person LNC meeting. Ms. Bilyeu shall have full authority of the fundraising director. If a new director is selected during this time, she shall have equal authority as a co-director. The LNC shall cover travel-related expenses pertaining to the role of interim fundraising director. [190728-3]

In opposition, Mr. Sarwark informed the LNC that he has commitments by donors to fund three (3) months of salary if he were to be given this role as an interim paid contractor, and if he did not raise \$200,000, he would voluntarily terminate the contract.

Without objection, Ms. Harlos moved to extend for ten (10) minutes.

Ms. Mattson moved a substitute motion to appoint Whitney Bilyeu to take on the authority and responsibilities of development director on a volunteer basis until the next quarterly LNC meeting being eligible to receive reasonable reimbursements for travel and expenses related to the role subject to existing LNC policies. [190728-3A]

Mr. Lyons moved to amend the substitute motion to strike the term “director” and replace with “staffer” and replace Whitney Bilyeu with Nicholas Sarwark. Mr. Sarwark declined to be considered for the position under those terms, and thus Mr. Lyons withdrew the amendment.

Mr. Bishop-Henchman called to end debate on the issue of the substitute motion.

Mr. Phillips moved to extend for twenty (20) minutes which **PASSED** by a show of hands.

There was no objection to ending debate on the issue of the substitute motion.

Mr. Lyons moved to recess for ten (10) minutes which was ruled **OUT OF ORDER** since a vote was immediately pending.

A roll call vote then proceeded on whether or not the Mattson substitute will be accepted as the main motion with the following results:

Member/Alternate	Aye	Nay	Abst.
Adams	X		
Bishop-Henchman	X		
Goldstein	X		
Hagan	X		
Harlos	X		
Hewitt	X		
Lark	X		
Longstreth	X		
Lyons	X		
Mattson	X		
Nekhaila	X		
Phillips	X		
Redpath	X		
Sarwark	X		
Smith	X		
Van Horn	X		
Merced			X
TOTALS	16	0	1

This motion PASSED with a roll call vote of 16-0-1. [190728-3A]

The Mattson motion is now the main motion. [190728-4]⁷

Mr. Hewitt commended the women of the LNC who were the guiding forces in this discussion; his comment was followed by a round of applause.

Mr. Phillips moved to end debate and then withdrew his motion.

Without objection, Mr. Lyons moved to enter recess for ten (10) minutes.

The LNC entered recess until 10:10 a.m.

Without objection, Ms. Mattson moved to amend her substitute motion by adding the phrase “or until a permanent replacement is hired,” so that the motion would then read:

Move to appoint Whitney Bilyeu to take on the authority and responsibilities of development director on a volunteer basis until the next quarterly LNC meeting or until a permanent replacement is hired, being eligible to receive reasonable reimbursements for travel and expenses related to the role subject to existing LNC policies.

A roll call vote then proceeded on the Mattson motion with the following results:

⁷ As a substitute motion, the Secretary assigned the next ballot number sequence in order to keep the roll call votes distinct and separate.

Member/Alternate	Aye	Nay	Abst.
Adams	X		
Bishop-Henchman		X	
Goldstein	X		
Hagan	X		
Harlos	X		
Hewitt	X		
Lark	X		
Longstreth	X		
Lyons	X		
Mattson	X		
Nekhaila	X		
Phillips	X		
Redpath	X		
Sarwark	X		
Smith	X		
Van Horn	X		
Merced			X
TOTALS	15	1	1

This motion PASSED with a roll call vote of 15-1-1. [190728-4]

Mr. Sarwark moved that the LNC enter into a contract with Nicholas Sarwark for professional services at a rate of \$75/hour with a review at the next LNC meeting with a goal of raising over \$200,000 between now and then. [190728-5]

Without objection, Mr. Smith moved to extend time for ten (10) minutes.

Mr. Sarwark stated that he would not consider funding this effort via crowdfunding as he would be unclear who his actual client is and in his career as an attorney, he has learned to be cautious of getting into that situation.

Ms. Daugherty noted that staff makes sacrifices to serve the Party as they have taken jobs at far below the market rate for similar jobs, and that her present pay rate is half of what Mr. Sarwark is asking.

Ms. Mattson noted that there were important gaps in this proposal such as whether or not the \$200,000 figure would be calculated before or after the salary expenses, and Dr. Lark added that it is not clear how exactly the LNC would or could negotiate the contract. Dr. Lark further noted that his own concerns about this proposal would be reduced if Mr. Sarwark would act to bring the purported pledges in the door, with those donations constituting his compensation, and Ms. Harlos added that there would not even be a need for a contract if this were handled via crowdfunding privately by Mr. Sarwark.

Ms. Harlos inquired as to the statistics of fundraising dollars that Mr. Sarwark had already raised during our fundraising crunch. Ms. Daugherty answered that Mr. Sarwark did not increase his fundraising activity during that time and asked why these donors who are willing to fund his salary were not approached during that time. Mr. Bishop-Henchman objected to a back-and-forth between Mr. Sarwark and Ms. Daugherty which was ruled **WELL-TAKEN**.

Mr. Smith moved to extend time for ten (10) minutes which **PASSED** by a show of hands with a vote count of 11-3.

Mr. Nekhaila moved to amend by striking \$75/hour and replacing with \$25/hour and would like to include the following text:

The Executive Director shall present the LNC with a weekly schedule review for the previous week for Mr. Sarwark's activity. If \$200,000 or more of funds are earmarked to the development director by donors as being directly related to fundraising efforts of Mr. Sarwark by the next quarterly business meeting, the LNC shall grant Mr. Sarwark a bonus of \$25,000. The contract shall be drafted by legal counsel and presented to the LNC for approval via electronic vote or teleconference.

Mr. Sarwark indicated that these terms would not be amenable, and the motion to amend was subsequently withdrawn.

Mr. Hagan moved to amend by inserting with a "cap of forty (40) hours per week" after \$75/hour so that the motion would then read:

The LNC enter into a contract with Nicholas Sarwark for professional services at a rate of \$75/hour with a cap of forty (40) hours per week with a review at the next LNC meeting with a goal of raising over \$200,000 between now and then.

Mr. Lyons objected to Ms. Daugherty being given additional time to speak. A vote to allow Ms. Daugherty to speak **PASSED** by a show of hands.

Mr. Lyons moved to extend for ten (10) minutes which **FAILED** by a show of hands.

The Hagan amendment **PASSED** without objection.

Mr. Smith moved to extend for ten (10) minutes which **FAILED** by a show of hands with a vote count of 9-5.

Mr. Sarwark moved to extend time to allow Mr. Bishop-Henchman and Ms. Daugherty to speak which **PASSED** by a show of hands with a vote count of 13-3.

Mr. Lyons objected to Ms. Daugherty being given additional time to speak. A vote to allow Ms. Daugherty to speak **PASSED** by a show of hands.

A roll call vote then proceeded with the following results:

Member/Alternate	Aye	Nay	Abst.
Adams		X	
Bishop-Henchman	X		
Goldstein			X
Hagan	X		
Harlos		X	
Hewitt		X	
Lark		X	

Longstreth	X		
Lyons	X		
Mattson		X	
Nekhaila		X	
Phillips	X		
Redpath		X	
Sarwark	X		
Smith		X	
Van Horn		X	
Merced			X
TOTALS	6	9	2

Dr. Lark raised a Point of Order asking if Mr. Sarwark wished to vote on this issue. Mr. Sarwark withdrew his vote, which changed the roll call vote as follows.

Member/Alternate	Aye	Nay	Abst.
Adams		X	
Bishop-Henchman	X		
Goldstein			X
Hagan	X		
Harlos		X	
Hewitt		X	
Lark		X	
Longstreth	X		
Lyons	X		
Mattson		X	
Nekhaila		X	
Phillips	X		
Redpath		X	
Sarwark			X
Smith		X	
Van Horn		X	
Merced			X
TOTALS	5	9	3

This motion FAILED with a roll call vote of 5-9-3. [190728-5]

Mr. Sarwark resumed the gavel.

Cupcakes and refreshments were made available as part of the parting appreciation to Ms. Daugherty.

Without objection, the LNC entered recess for twenty (20) minutes to give an opportunity to check out of the hotel rooms.

NEW BUSINESS WITH PREVIOUS NOTICE (CONT'D)

Ms. Mattson acted as substitute secretary until Ms. Harlos returned to the meeting.

Without objection, Ms. Adams moved to suspend the rules to add ten (10) minutes to the agenda for Richard Bowen to clarify issues that arose yesterday concerning convention funds and GAAP.

CLARIFICATION ON CONVENTION FUNDS AND GAAP

Mr. Bowen provided an explanation of the relationship between the convention funds and GAAP which is a separate issue from any moral obligation to segregate the funds in a specific account.

Ms. Harlos returned to the meeting and resumed secretarial duties.

RESOLUTION ON STANDING COMMITTEES & OVERSIGHT

Mr. Bishop-Henchman moved the following resolution:

Resolution to develop details to establish five (5) LNC standing committees, disestablish four (4) existing committees, and enhance LNC oversight to monitor and strengthen staff marketing, fundraising, budget, and campaign strategies.

WHEREAS, this is a key time for the Libertarian Party, juggling multiple key priorities in ballot access, litigation, candidate recruitment, data resources, fundraising, legal compliance, marketing, membership recruitment and retention, staff development, and more; and

WHEREAS, both in allocating scarce resources among these many priorities and in making the case to potential donors to support these priorities, it is essential to have clear operations, fundraising, marketing, and campaign strategies for the year, and clear line of sight for staff management and LNC oversight; and

WHEREAS, the LNC can offer a vital role monitoring and strengthening our staff as they carry out their operations, fundraising, marketing, and campaign strategy roles; and

WHEREAS, this oversight role is most effective through specialization, focus, and institutional champions rather than everyone generally responsible for everything; and

WHEREAS, the amount of responsibility and oversight that falls on the LNC, in dollar amounts, number of staff, scope, and long-term vision, is so large as to make it difficult to do within the general LNC meeting each quarter by everyone; and

WHEREAS, current periodic reports to the LNC are inconsistent in their length, inclusion of metrics, focus on short-term activity and long-term goals, and other items vital to meaningful oversight; and

WHEREAS, it is desirable to align LNC members and LNC staff on those operations, fundraising, marketing, and campaign strategies through the process of periodically reviewing strategic direction and monitoring ongoing implementation and metrics; and

WHEREAS, a standing committee structure reflects the best practices of most successful Boards and organizations, particularly ones with large Boards and multiple responsibilities and goals, and the success we've had with committees focused on ballot access and the convention; and

WHEREAS, a standing committee structure would enable proposals to be fine-tuned and perfected by those who follow the area most closely, enabling the full LNC to vote on vetted proposals that clearly identify pros and cons rather than drafts-in-progress; and

WHEREAS, a committee structure focusing Board members on the areas of operations/budget, fundraising, marketing/membership, and campaigns/candidates parallels the intended focus of our staff structure on those four general areas;

THEREFORE, BE IT RESOLVED that the LNC establish a drafting committee to prepare, for the LNC's consideration, formal language effectuating the following changes to the Policy Manual and LNC operations:

STANDING COMMITTEES

Standing committees exist to monitor and strengthen LNC staff executing certain areas of responsibility. As an oversight function, their role is to set goals and review strategy, and not to execute tasks except as indicated herein.

The LNC shall have five standing committees:

1. Budget & Operations Oversight
2. Fundraising Oversight
3. Marketing & Membership Oversight
4. Campaigns & Candidates Oversight
5. Procedures & Positions

1. Budget & Operations Oversight Committee. The committee shall give oversight to operations activity of our staff. The committee is tasked with annually reviewing staff's budget submission and presenting a recommended budget to the full LNC for its consideration, and effectuating it once approved, forwarding recommendations for modifications to the LNC from time to time as deemed necessary. In its oversight and activity, the committee's objectives shall be an LNC that (a) follows an adopted budget that reflects the goals adopted by the LNC; (b) has positive cash flow and adequate cash reserve; (c) has positive net assets; (d) is 100 percent compliant with legal obligations; (e) adopts best practices for staff talent development and human resources; (f) plans for staff needs, recruitment, and other operating or capital spending needed to advance long-term goals; and (g) ensures safe, modern, and accountable use of resources and adoption of best practices for operations and risk management. The LNC Treasurer shall be a voting member of this Committee.

2. Fundraising Oversight Committee. The committee shall give oversight to fundraising activity of our staff. The committee is tasked with annually reviewing the standing staff fundraising strategy presented to it for its consideration, forwarding recommendations for modifications to the LNC from time to time as deemed necessary. In its oversight and activity, the committee's objectives shall

be an LNC that (a) raises the funds as envisioned in its adopted budget; (b) contributes to positive net cash flow; (c) has clear strategies for prospecting and qualifying donors, and monitors the metrics (# meetings had, direct mail response rates, etc.) thereof; (d) has clear strategies for asking donors, and monitors the metrics (dollars raised, renewal rates, etc.) thereof; (e) has clear strategies for stewarding and cultivating donors and monitors the metrics (renewal rates) thereof; (f) has clear differentiating strategies between major donors and other donors; and (g) assists staff in fundraising events and trainings.

3. **Marketing & Membership Oversight Committee.** The committee shall give oversight to the marketing activity of our staff. The committee is tasked with annually reviewing the standing staff marketing strategy presented to it for its consideration, forwarding recommendations for modifications to the LNC from time to time as deemed necessary. The committee is also tasked with the responsibilities currently assigned to the APRC, with its activities in this regard subject to the confidentiality limitations as outlined in the current policy manual. In its oversight and activity, the committee's objectives shall be an LNC that (a) enhances the Party's public standing and promotes its brand; (b) gets positive media attention for the accomplishments and activities of the Party and its elected and appointed officials; (c) improves awareness of the Party and its candidates among target audiences; (d) attracts and retain volunteers and members among target audiences; (e) reinforces fundraising and candidate support objectives; (f) increases vote totals for Libertarian candidates; and (g) adequately promotes new initiatives and projects.
4. **Campaigns & Candidates Oversight Committee.** The committee shall give oversight to the campaign and candidate recruitment and support activity of our staff. The committee is tasked with annually reviewing the standing staff campaign and candidate support strategy presented to it for its consideration, forwarding recommendations for modifications to the LNC from time to time as deemed necessary. In its oversight and activity, the committee's objectives shall be an LNC that (a) elects and re-elects Libertarians to public office; (b) identifies affiliate and candidate needs; (c) promotes best practices in campaign tactics and techniques; (d) provides data resources such as the CRM project and training to our affiliates and candidates; (e) targets resources to national, state, and local campaigns that are winnable or important for ballot access; (f) recruits candidates; and (g) prioritizes 50-state-plus-DC ballot access.
5. **Procedures & Positions Committee.** The committee is tasked with reviewing and fine-tuning proposed modifications to the Policy Manual, resolutions of LNC public positions, the LNC's own operations, or other LNC rules not under the purview of the Bylaws & Rules Committee. The committee is also tasked with general ethical accountability of the LNC and its members, including recommending to the full LNC any additions to or revisions to organizational, document retention, whistleblower, conflict of interest, or other similar LNC-adopted policies. The Chair of the Procedures Committee is the designated recipient of whistleblower information. In

its oversight and activity, the committee's objectives shall be an LNC that (a) meets the highest ethical standards; (b) has adopted procedures enabling us to operate quickly to take advantage of opportunities but in a way that is fair to its members; (c) organizationally monitors and strengthens our staff in their role carrying out the broad goals stated for them; and (d) ensuring public policy resolutions to be considered by the LNC are drafted to be accurate, principled, and timely.

BE IT FURTHER RESOLVED that the drafting committee should recommend procedures for the standing committees, which may include the following:

Each LNC member, the term in this respect inclusive of regional alternates, shall be entitled to sit as a voting member on no fewer than one (1) committee, and shall not sit on more than three (3) committees. No standing committee shall have fewer than five (5) members or more than nine (9) members.

At the earliest opportunity in any meeting after the new term of the LNC commences, the LNC Chair and LNC Vice Chair shall together solicit each LNC member's ranked preference for committee choices and jointly present a comprehensive list of assignments to the LNC for its consideration, modification, and approval. Committee assignments may be subsequently modified by the LNC as if it was any other business, without referral to committee. If the Chair and Vice Chair cannot agree on a joint list to present, the LNC shall in open session assign its members to committees through procedures it deems appropriate.

Each committee shall elect a chair and a vice chair from its members at its first meeting, and until that time the longest-serving LNC member on the committee shall act as interim committee chair. In the event of subsequent vacancy in the post of committee chair, the vice chair shall automatically become chair and the committee shall elect a new vice chair. No person may be Chair of more than one standing committee.

The LNC Chair and LNC Vice Chair shall be ex officio non-voting members of all five standing committees. The LNC Chair, Vice Chair, Secretary, and Treasurer may not be Chair of any standing committee.

Each committee shall meet regularly, monthly if practicable, by phone, web conference, or in-person. All resolutions or proposals sponsored by two (2) or more members shall be referred by the Chair within forty-eight (48) hours to one or more germane standing committees.

Proposals referred to a committee shall be considered by that committee at its next regular meeting, or at a special meeting called by the committee chair with at least twenty-four (24) hour's notice on the LNC list and actual notice to all members. Should a majority of the voting members of the LNC so request, a proposal shall bypass all committees and proceed to immediate LNC action, either by email ballot or placed on the agenda at the next meeting as the sponsors choose.

The committee to which a proposal is referred shall consider the proposal, adopt amendments and make other modifications as it deems fit, and then shall forward to the full LNC with one of the following recommendations and any explanation or summary the committee deems fit to provide: immediate email ballot and do pass, immediate email ballot and do not pass, immediate email ballot and no recommendation, consideration at the next LNC meeting and do pass, consideration at the next LNC meeting and do not pass, consideration at the next LNC meeting and no recommendation. If the committee fails to make such a recommendation within forty (40) days, it is automatically discharged from committee to be considered at the next LNC meeting.

A majority of a committee consists of a majority of those participating in the committee meeting, or if done by e-mail ballot, a majority of the committee membership. Committee chairs have full voting privileges.

At each LNC meeting, each proposal shall identify the committee(s) to which the proposal was referred, any changes made in committee and a summary thereof, and the recommendation from the committee(s), if any.

The Chair or staff shall present to each committee all draft contracts or other proposed agreements under its purview for consideration.

SPECIAL COMMITTEES

Special committees are permanent committees that exist to each execute one vital LNC responsibility, and include a mix of LNC and non-LNC members. Membership on these special committees shall not be considered a standing committee for purposes of the limit on total number of committees one member may be on:

[No changes to membership or responsibilities of these committees]

- Audit Committee.
- Awards Committee.
- Ballot Access Committee.
- Convention Oversight Committee.
- Historical Preservation Committee.
- Information Technology Committee.
- Youth Engagement Committee.

COMMITTEES ESTABLISHED BY THE BYLAWS

These committees are committees established by the Members in Convention to carry out vital tasks. Membership on these committees shall not be considered a standing committee for purposes of the limit on total number of committees one member may be on:

- Bylaws & Rules
- Platform
- Credentials

BE IT FURTHER RESOLVED that the proposal put forward by the drafting committee shall disestablish the following committees: Affiliate Support (duties assumed by Campaigns & Candidates), APRC (duties assumed by Marketing Committee), Candidate Support (duties assumed by Campaigns & Candidates), EPCC (duties assumed by Budget & Operations and Policies & Procedures).

BE IT FURTHER RESOLVED that the policy manual should create a formal orientation for new members, including providing them with the current Budget, staff marketing plan, staff fundraising plan, policy manual, committee information, and other relevant documents.

Mr. Bishop-Henchman moved to postpone this resolution to the next meeting.

Mr. Smith moved to extend time for ten (10) minutes which **PASSED** by a show of hands with a vote count of 10-5.

Mr. Redpath moved to amend by deleting “to” and adding “no later than.”

The amendment **PASSED** by a show of hands with a vote count of 10-3.

The motion to postpone, as amended, **FAILED** by a show of hands with a vote count of 5-9.

Without objection, Mr. Longstreth moved to close debate.

Mr. Bishop-Henchman’s resolution was PASSED without objection. [190728-6]

Mr. Bishop-Henchman asked for volunteers to serve on the established drafting committee.

RESOLUTION TO SUPPORT THE DREAM & PROMISE ACT

Ms. Harlos moved the following resolution:⁸

Resolved, until such time that the immigration process in the United States of America acknowledges the human right of peaceful people to move freely across national borders, the Libertarian National Committee supports the passage of the American Dream and Promise Act by the US House and urges the US Senate to pass same. [190728-7]

Ms. Mattson noted that there was not valid previous notice for this resolution and thus would require unanimous consent.

⁸ The text of the Dream and Promise Act is attached as **Appendix CC**.

Ms. Harlos had no objection to postponing this item to an email ballot and withdrew her motion without objection.

POLICY MANUAL AMENDMENT - MAKING CONVENTIONS SPECIAL EVENTS

Ms. Mattson noted that this item was postponed at the last meeting (see Ballot 190309-8) until the November meeting; however, she asserts that this was improper pursuant to RONR p. 87⁹, and thus called a point of order that this item was improperly postponed.

Mr. Sarwark ruled that the earlier postponement was in order and thus the point of order is **NOT WELL-TAKEN**, explaining that he treated the motion to postpone as creating a special rule of order to accommodate the will of the body.

Ms. Mattson appealed from the ruling of the chair. The ruling of the chair was **OVERTURNED** by a show of hands with a vote count of 4-10-1. **[190728-8]**

Ms. Mattson moved to amend Policy Manual Section 2.03 as follows: [190728-9]

12) Special Events

The LNC or the Executive Committee may designate certain Party efforts as "special events". All revenues for special events must be ~~directly~~promptly deposited into "Special Events" accounts dedicated for that purpose. All disbursements for special events must be made from these same accounts to the extent their balances permit. Other party funds shall not be dispensed for these events without prior approval of the Chair, nor shall special events funds be used for other purposes until all obligations relating to that event have been discharged. National conventions are special events.

Ms. Adams moved to extend time for ten (10) minutes which **PASSED** by a show of hands with a vote count of 12-1.

Ms. Mattson moved to extend time for three (3) minutes which **PASSED** by a show of hands.

Ms. Mattson clarified that this motion would not be retroactive and that fundraising conducted at convention would not be subject to this segregation.

A roll call vote then proceeded on the Mattson motion with the following results:

Member/Alternate	Aye	Nay	Abst.
Adams	X		
Bishop-Henchman		X	
Goldstein	X		
Hagan		X	
Harlos	X		

⁹ RONR p. 87 states, "As a general rule, one session cannot place a question beyond the reach of a majority at a later session except through the process of adopting a special rule of order or an amendment to the bylaws (either of which requires more than a majority vote; see immediately below). It is improper, for example, to postpone anything beyond the next regular session—which would be an attempt to prevent that session from considering the question."

Hewitt		X	
Lark		X	
Longstreth	X		
Lyons		X	
Mattson	X		
Merced	X		
Nekhaila		X	
Phillips			X
Redpath		X	
Smith	X		
Van Horn		X	
Sarwark			X
TOTALS	7	8	2

*This motion **FAILED** with a roll call vote of 7-8-2. [190728-9]*

POLICY MANUAL AMENDMENT – RESERVE DEFINITION

Mr. Sarwark passed the gavel to Mr. Merced.

Ms. Mattson agreed to postpone this motion to an email vote.

Without objection, Ms. Adams moved to enter recess for ten (10) minutes.

PRESENTATION BY JIM TURNEY

Jim Turney (FL) gave a presentation via phone call on fundraising and campaign opportunities using E-canvasser. He is interested in negotiating a discounted contract with that vendor if the LNC is interested which would then allow candidate subscriptions for as a little as \$25/month.

A motion to extend for five (5) minutes **FAILED** by a show of hands.

POLICY MANUAL AMENDMENT - ORIENTATION

Mr. Hagan agreed to postpone this motion to an email vote.

REPORTS OF SPECIAL COMMITTEES

BLOCKCHAIN COMMITTEE

The Blockchain Committee had submitted a written report in advance (see **Appendix R**).

The LNC took no action.

YOUTH ENGAGEMENT COMMITTEE

Dustin Nanna spoke on behalf of the Youth Engagement Committee which did not submit a written report in advance. There has not been a meeting since the last LNC meeting but the committee had been quite active prior to that time. Dr. Lark has agreed to act as

an advisor to the committee. The committee will be sharing the results of its previous survey in the future.

CONVENTION VOTING PROCESS COMMITTEE

Mr. Bishop-Henchman, as Chair of the Convention Voting Process Committee, had submitted a written report in advance (see **Appendix S**).

The LNC took no action.

MEMBERSHIP SUPPORT COMMITTEE

Mr. Merced noted that the Membership Support Committee has not yet met, so there is nothing to report.

NEW BUSINESS WITHOUT PREVIOUS NOTICE (CONT'D)

POLICY MANUAL STYLE CHANGES

Ms. Harlos previously distributed a marked up copy of the proposed style changes to the Policy Manual along with an index categorizing the changes for review.¹⁰ The index and marked-up copy are attached as composite **Appendix CC**.

POLICY MANUAL AMENDMENT – FUNCTIONAL ALLOCATION OF EXPENSES

Mr. Hagan moved to amend Policy Manual Section 2.03.7 as follows: [190728-10]

~~Each employee shall submit a timesheet at least once per pay period to reflect the number of hours worked, allocating such time to corresponding categories specified in the annual budget. Time sheets shall be reviewed and approved prior to employee time being entered in the payroll system. Payroll costs for each employee shall be allocated to expense categories in proportion with approved time. Separate general ledger accounts shall be used for allocated payroll costs.~~

~~Where appropriate, an expense shall be allocated to one category. Expenses that benefit more than one category or that are general administrative in nature shall be allocated to a general administrative account in the general ledger. Those expenses shall then be allocated on a monthly basis to expense categories in proportion to the allocation of payroll costs. Separate general ledger accounts shall be used for allocated general administrative costs.~~

~~Monthly financial statements shall separately report allocations of payroll and overhead to corresponding categories.~~

¹⁰ Ms. Harlos noted that the *Chicago Manual of Style* gives potentially conflicting information on what numbers should be spelled out in full.

Each non-director level employee shall submit their time sheet at least once per pay period to reflect the number of hours worked. Time sheets shall be reviewed and approved by the Executive Director prior to the payroll being submitted for processing with the payroll company.

On a monthly basis, payroll costs for each employee shall be allocated to expense categories in proportion with approved time. Where appropriate, an expense shall be allocated to one category. Expenses that benefit more than one category or that are general administrative in nature shall be allocated to a general administrative account in the general ledger. Those expenses shall then be allocated on a monthly basis to expense categories in proportion to the allocation of payroll costs.

The monthly reports will be used in coordination with the auditor in preparation of the statement of functional expenses in the annual audited financials.

Mr. Smith departed the meeting.

Ms. Mattson moved to amend by striking "non-director level."

Mr. Bishop-Henchman moved to extend time for ten (10) minutes which **FAILED** by a show of hands with a vote count of 6-4.

The Mattson amendment **PASSED** by a show of hands with a vote count of 8-4.

Without objection, Ms. Mattson moved to extend time for five (5) minutes.

Ms. Mattson moved to amend by adding "allocating such time in one-hour increments to corresponding categories specified in the annual budget" to the end of the first sentence.

Ms. Adams moved to extend time for ten (10) minutes which **PASSED** by a show of hands with a vote count of 9-2.

Without objection, Mr. Phillips moved to postpone indefinitely. [190728-10]

TIMING OF LNC COMMITTEE APPOINTMENTS

Without objection, Ms. Harlos moved that the LNC solicit applications by August 15, 2019 for the Bylaws, Credentials, and Platform committees with a deadline of October 15, 2019 and that the appointment of these positions be added to the November agenda. [190728-11]

AMEND BUDGET TO ADD MONIES FOR CANDIDATE SUPPORT

Without objection, Mr. Bishop-Henchman moved that budget category 68-Candidates & Campaigns be increased \$6,000 and that amount encumbered for

travel and event costs associated with the Libertarian Frontier Project, and budget category 58-Campus Outreach be reduced \$6,000. [190728-12]¹¹¹²

DEVELOP EDUCATIONAL BROCHURES

Ms. Harlos moved that a portion of the Party website be dedicated to downloadable informational brochures providing greater details on Libertarian solutions to specific issues. Members will be invited to submit content for staff and APRC review. [190728-13]

Without objection, Mr. Longstreth moved to amend by striking “the” from before “Party website” and replacing with “a.”

Without objection, Mr. Lyons moved to close debate.

The Harlos motion, as amended, PASSED with by a show of hands with a vote count of 10-2.¹³¹⁴ [190728-13]

REGIONAL REPORTS

REGION 1 REPORT

Alaska, Arkansas, Colorado, Hawaii, Kansas, Montana, New Mexico, Oregon, Utah, Washington, Wyoming

Region 1 Representative Mr. Longstreth had submitted a written report in advance (see **Appendix T**) and had nothing further to add. There were no questions or comments.

The LNC took no action.

REGION 2 REPORT

Florida, Georgia, Tennessee

Region 2 Representative Mr. Nekhaila had submitted a written report in advance (see **Appendix U**) and supplemented with a brief oral report with highlights from each state in the region. He fielded questions and comments.

The LNC took no action.

REGION 3 REPORT

Indiana, Kentucky, Michigan, Ohio

¹¹ This request was made at the behest of Mr. Pazell to support the Libertarian Frontier Project which focuses on local races in the targeted state of Wyoming where there is a significant chance of success.

¹² Mr. Kraus confirmed that this would not involve invading restricted funds.

¹³ There was discussion on whether or not LPAction might be the best location to host these items. The Affiliate Support Committee has been exploring a similar idea. Ms. Harlos also noted that there is existing material on LPedia that can be recycled for this purpose.

¹⁴ Michael Wilson of Washington provided sample brochures which are attached as composite **Appendix EE**.

Region 3 Representative Ms. Van Horn had submitted a written report in advance (see **Appendix V**), and Region 3 Alternate Mr. Nanna supplemented with a brief oral report.

The LNC took no action.

REGION 4 REPORT

California, Nevada

Region 4 Alternate Dr. Olsen had submitted a written report in advance (see **Appendix W**). There were no questions or comments.

The LNC took no action.

REGION 5 REPORT

Delaware, District of Columbia, Maryland, North Carolina, Pennsylvania, South Carolina, Virginia, West Virginia

Region 5 Representative Dr. Lark had submitted a written report in advance (see **Appendix X**). He fielded questions and comments.

Dr. Lark had also submitted a Campus Organizing Report (see **Appendix L**) and an International Representative Report (see **Appendix Q**).

The LNC took no action.

REGION 6 REPORT

Illinois, Iowa, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Wisconsin

Region 6 Representative Mr. Phillips had submitted a written report in advance (see **Appendix Y**) and supplemented with a brief oral report. He fielded questions and comments.

The LNC took no action.

REGION 7 REPORT

Alabama, Arkansas, Louisiana, Oklahoma, Texas

Region 7 Representative Ms. Bilyeu had submitted a written report in advance (see **Appendix Z**) and supplemented with a brief oral report. She fielded questions and answers.

The LNC took no action.

REGION 8 REPORT

Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, Vermont

Region 8 Representative Mr. O'Donnell had submitted a written report in advance (see **Appendix AA**). Region 8 Alternate Mr. Lyons fielded questions and answers.

The LNC took no action.

Mr. Lyons moved to suspend the rules to amend the agenda to add ten (10) minutes in order to discuss the meeting location for the Spring 2020 LNC meeting which **PASSED** by a show of hands with a vote count of 8-1.

The concern is preventing conflicts with state affiliate conventions.

Mr. Sarwark passed the gavel to Mr. Merced. Mr. Sarwark took the gavel back up prior to the next motion.

Dr. Olsen moved to set the date and location for the first quarter 2020 LNC meeting for February 1-2 in the Los Angeles, CA area. [190728-14]

Without objection, Mr. Redpath moved to extend for five (5) minutes. He noted that this date would fall on Super Bowl weekend.

Mr. Lyons moved a substitute motion to explore sites in Riverside County or Los Angeles for February 1-2 for the first quarter 2020 LNC meeting. [190728-14A]

Mr. Redpath moved to extend for five (5) minutes which **FAILED** by a show of hands.

Voting then proceeded on whether or not the Lyons substitute will be accepted as the main motion which **PASSED** by a show of hands with a vote count of 11-0.

Mr. Longstreth moved to extend for five (5) minutes which **FAILED** by a show of hands.

Voting then proceeded on the Lyons substitute motion which PASSED by a show of hands. [190728-15]¹⁵¹⁶

ADJOURNMENT

ANNOUNCEMENTS

Mr. Bishop-Henchman thanked Mr. Sarwark, Ms. Daugherty, Mr. Fishman, Mr. Hewitt, and Mr. Lyons for their support and advice during a time of personal distress.

Dr. Lark asked that the LNC thank the gallery members who attended which was met by a round of applause.

Mr. Sarwark extended a final thank you to Ms. Daugherty for her hard work and professionalism which was met by a round of applause.

Following announcements, the meeting adjourned without objection at 2:45 p.m.

¹⁵ As a substitute motion, the Secretary assigned the next ballot number sequence in order to keep the vote record distinct and separate.

¹⁶ Mr. Kraus indicated that he can have this information available by the beginning of September.

TABLE OF NUMBERED MOTIONS/BALLOTS

ID#	Motion/Ballot	Result
190727-1	Move to direct staff to fully account for deferred convention revenues in our financial reporting, including all sales, add-on-donations, and theme contest.	Ruled OUT OF ORDER
190727-2	Appeal from the ruling of the Chair that the Mattson motion (190727-1) was out of order.	Ruling of the Chair was SUSTAINED
190727-3	Move to go into executive session including Mr. Fishman and Ms. Daugherty with a target end time on or about 12:30 p.m.	PASSED
190727-4	Move to amend motion to go into executive session (190727-3) to include Mr. Fishman and Ms. Daugherty.	PASSED
190727-5	Elect Tim Hagan, Bill Redpath, and Jim Lark as the LNC members of the Awards Committee.	Mr. Hagan, Mr. Redpath, and Dr. Lark were ELECTED to the Awards Committee.
190727-6	Move to have the pre-convention LNC meeting on Thursday, May 21, 2020 at 3:00 p.m.	PASSED
190727-7	Add criterion for listing candidates on LP website	PASSED
190727-8	Move to strike criterion number one from qualifications listed in ballot 190727-7.	FAILED
190727-9	Move to amend criterion number three from qualifications listed in ballot 190727-7 to add "and must not be registered as a member of another Party."	PASSED
190727-10	Resolution to commend the Arkansas affiliate on their successful petition drive.	PASSED
190728-1	Directive to Executive Director to hire development staff by November 15, 2019.	PASSED
190728-2	Move to enter executive session with Ms. Daugherty present to discuss personnel matters.	FAILED
190728-3	Move to create ad hoc committee led by Whitney Bilyeu to fill interim development department needs.	Substituted by 190728-3A
190728-3A	Move to substitute 190728-3 with: Move to appoint Whitney Bilyeu to take on the development director responsibilities on a volunteer basis until the next LNC meeting.	PASSED
190728-4	Move to appoint Whitney Bilyeu to take on the development director responsibilities on a volunteer basis until the next LNC meeting or a permanent replacement is hired.	PASSED
190728-5	Move to retain Nicholas Sarwark as interim development contractor.	FAILED
190728-6	Resolution to create drafting committee to create oversight committees.	PASSED
190728-7	Resolution to support the Dream & Promise Act.	POSTPONED
190728-8	Appeal from the ruling of the chair that 190309-8 was properly postponed.	OVERTURNED
190728-9	Move to make conventions special events.	FAILED
190728-10	Move to amend Policy Manual regarding functional allocation of expenses.	POSTPONED INDEFINITELY
190728-11	Move that the LNC solicit applications by August 15, 2019 for the Bylaws, Credentials, and Platform committees with a deadline of	PASSED

	October 15, 2019 and that the appointment of these positions be added to the November agenda.	
190728-12	Move to amend the budget by adding \$6,000 to budget line 68 and reducing budget line 58 by \$6,000.	PASSED
190728-13	Move that a portion of a Party website be set aside for downloadable educational brochures.	PASSED
190728-14	Move to set the first quarter 2020 LNC meeting for February 1-2 in the Los Angeles area.	Substituted by 190728-14A
190728-14A	Substitute motion to explore Los Angeles and Riverside areas for the dates of February 1-2 for the first quarter 2020 LNC meeting.	PASSED
190728-15	Move to explore Los Angeles and Riverside areas for the dates of February 1-2 for the first quarter 2020 LNC meeting.	PASSED

TABLE OF APPENDICES

Appendix	Title	Author
A	Public Attendance Roster	Caryn Ann Harlos
B	Updated Conflicts of Interest	Caryn Ann Harlos
C	Chair's Report	Nicholas J. Sarwark
D	Vice-Chair's Report	Alex Merced
E	Treasurer's Report (June End-of-Month Financial Reports)	Robert Kraus
F	Secretary's Report	Caryn Ann Harlos
G	Staff Reports	Staff
H	Special Counsel's Report	Oliver Hall
I	Affiliate Support Committee	Joshua Smith
J	Audit Committee Report	Julie Fox
J-1	Post-Audit Financial Statements	Robert Kraus
J-2	Board Disclosure Letter	Frye & Company
J-3	Management Letter	Frye & Company
K	Ballot Access Committee Report	Bill Redpath
L	Campus Organizing Report	Jim Lark
M	Convention Oversight Committee Report	Daniel Hayes
N	Employment Policy and Compensation Committee Report	Jim Lark
O	Historical Preservation Committee Report	Caryn Ann Harlos
P	Information Technology (IT) Committee Report	Alex Merced
Q	International Representative Report	Bill Redpath
R	Blockchain Committee	Preston Smith
S	Convention Voting Process Committee	Joseph Bishop-Henchman
T	Region 1 Report	Richard T. Longstreth
U	Region 2 Report	Steven Nekhaila
V	Region 3 Report	Elizabeth Van Horn
W	Region 4 Report	Brent Olsen
X	Region 5 Report	Jim Lark
Y	Region 6 Report	John Phillips
Z	Region 7 Report	Whitney Bilyeu
AA	Region 8 Report	Justin O'Donnell
BB	June Membership Report	Robert Kraus
CC	Policy Manual Style changes with index	Caryn Ann Harlos
DD	Text of Dream and Promise act	N/A
EE	Sample educational brochures	Michael Wilson (WA)

GALLERY ATTENDANCE SHEET

NAME	STATE
Ethan Bishop-Henchman	District of Columbia
Richard Bowen	New Jersey
Julie Fox	Florida
Bishop Hayes	Louisiana
Daniel Hayes	Louisiana
Victor Hinojosa	Texas
Ric Hubbard	Texas
Nathan Kinman	Texas
Chelsea Meckel	Texas
Ken Moellman	Kentucky
Geoff Neale	Texas
Nancy Neale	Texas
Arthur M. Thomas IV	Texas

PUBLIC COMMENTARY

Richard Bowen spoke with Murray Sabrin (NJ) who has written a book "*Why the Federal Reserve Sucks*" which is available for sale. More information can be found at murraysabrin.com.

Cumulative LNC Potential Conflicts of Interest
As of August 7, 2019

Erin Adams

- Board Member, The Feldman Foundation
- Co-host of the Crossover TV show
- Elected Chair of the Libertarian State Leadership Alliance 2018
- Networking Director for Roads to Freedom Foundation

Johnny Adams

- Wife, Kim Ruff, is presidential candidate
- Owns LaunchPad media

Phil Anderson

(none)

Whitney Bilyeu

- Member, Steering Committee of the Foreign Policy Alliance
- Husband is Vice-Chair of the Harris County Libertarian Party
- Candidate for LP Texas Chair

Joe Bishop-Henchman

- Employer has Aeris Stewart as summer intern

Sam Goldstein

(none)

Tim Hagan

- Treasurer, Libertarian Party of Nevada

Caryn Ann Harlos

- Social Media Volunteer, national Libertarian Party
- Page Owner/Admin multiple FB groups/Pages, largest of which is Libertarian Party USA
- Runs a liberty activist YouTube channel (Pink Flame of Liberty)
- Runs a LP-centric podcast (The Big L Podcast)

Jeff Hewitt

- Mayor, Calimesa, California
- Member, Libertarian Millennial Caucus
- Member, West Riverside County Council of Governments

Susan Hogarth

- State Chair, Libertarian Party of North Carolina

APPENDIX B UPDATED CONFLICTS OF INTEREST

- Board member, Libertarian Party Radical Caucus

Jim Lark

- Secretary, Board of Directors, Liberty International (formerly known as International Society for Individual Liberty)
- Board of Advisors, Students For Liberty
- Board of Advisors, Freedom and Entrepreneurship Foundation (Fundacja Wolności i Przedsiębiorczości) in Poland
- Secretary, Jefferson Area Libertarians
- Member, Faculty Network, Foundation for Economic Education
- Secretary, Libertarian Party of Virginia

Richard Longstreth

- Works for Lowe's Home Improvement
- Member of the Libertarian Party Radical Caucus
- Arizona Libertarian Party Platform
- Committee and Arizona Libertarian Party County Development Committee
- Facebook volunteer for the Launchpad Media

Alicia Mattson

- Secretary, Libertarian National Campaign Committee

Alex Merced

- Senior Policy Advisor for the Larry Sharpe for Governor Campaign
- Media Director of Manhattan LP

Dustin Nanna

(none)

Steven Nekhaila

- Treasurer, Libertarian Party of the Florida Keys
- Chair, Libertarian Party of Florida
- At-large director, Libertarian Party of Florida
- Alumni member, Young Americans for Liberty

Justin O'Donnell

(none)

Brent Olsen

- Vice-Chair, Libertarian Party of California
- At-Large Representative, Kings County affiliate in the in Libertarian Party of California
- Employee, California Department of Corrections and Rehabilitation
- Wife is Treasurer of Libertarian Party of Kings County and Alternate At-Large Member for Libertarian Party of California
- Campaign Manager, Kalish Morrow for Hanford City Council campaign

John Phillips

- Candidate for VP
- County Chair
- Gas Station and Owner/Operator
- Executive Board (CFO) of Decatur Defenders - an anti-violence organization
- Secretary Libertarian Unity Caucus
- Incurrigible Smart Ass

Bill Redpath

- Treasurer of Fairvote (formerly the Center for Voting and Democracy)
- Treasurer, Citizens in Charge Foundation
- Treasurer, Citizens in Charge

Nick Sarwark

- Ex-officio member of the Executive Committee of the State Committee of the Arizona Libertarian Party

Victoria Paige Sexton

- Healthcare policy advisor- Larry Sharpe campaign
- Tennessee liaison- The Feldman Foundation
- Carroll County Chair- Libertarian Party of Tennessee

Elizabeth Van Horn

(none)

Chair's Report – 3/10/2019 – 7/27/2019

- Met with major donors in person and on the phone to keep them updated on Libertarian Party progress and plans.
- Attended and spoke at fundraising event in Sacramento.
- Speaking and networking at Porcupine Freedom Festival.
- Moderated Libertarian Party of North Carolina Special Election primary debate.
- Provided a video presentation and interview to Ukrainian book festival session on "The Libertarian Perspective: From Post-Communism to a Free Society".
- Spoke at the Libertarian Party of California state convention.
- Speaking, meeting with donors, outreach and networking at Freedom Fest.
- Gave media interviews, including the National Journal, Washington Times, Vox, Vanity Fair, Free Talk Live, WMRW, KJZZ, Break it Up podcast, and others.
- Worked with staff to put out timely press releases and statements on issues.
- Consulted with Oliver Hall on legal issues, including lawsuits, appeals, and amicus briefs.
- Engaged with candidates and LP members on social media.
- Responded to LP member correspondence regarding official positions and concerns.
- Finished the Executive Director search process and negotiated employment contracts.



Vice Chair Report #4

By Alex Merced

3/01/19 - 07/27/19

Have been active in contributing to the LP facebook page and twitter page with the social media team.

“Meet the Libertarians” podcast on iTunes/Spotify/etc. has had contact from different state conventions scheduled.

Attended and spoke at 10 state conventions: PA, CT, NJ, MA, FL, MO, MN, IA, CA, DE

Did a meet and greet event in Charlotte, NC

Tabled at NYC 2019 Pride Fest

Created custom Airtable database for small campaigns and those who may not yet have access to the CRM, copies have been deployed for the Oscar Herrera, Lupe Diaz and Sam Toll campaigns.

Goals for upcoming Quarter:

- Refocus efforts and time towards the Blockchain and Membership committees now that convention season is over
- Make more original content for Meet the Libertarians
- Seek to make more appearances on media outside of the Libertarian Media Complex



JUN 2019 END OF MONTH FINANCIAL REPORTS

Page 2 – EOM Membership and Revenue Charts and Graphs

Page 4 – EOM Financial Summary Report

Page 5 - Statement of Operations Budget vs. Actual

Page 6 - 2019 v. 2017 Comparisons Statement of Operations

Page 7 - P&L Detail (w-Functional Allocation of Expenses) by Month

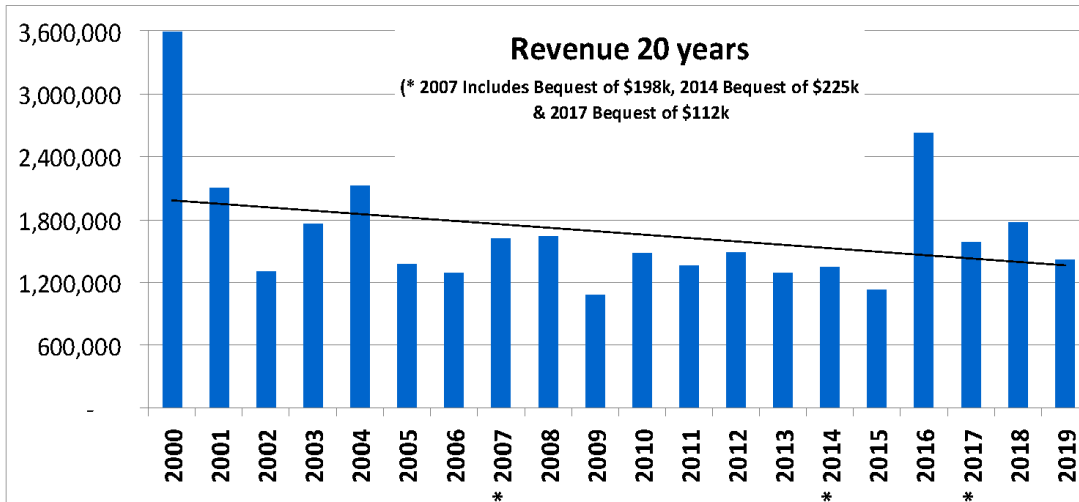
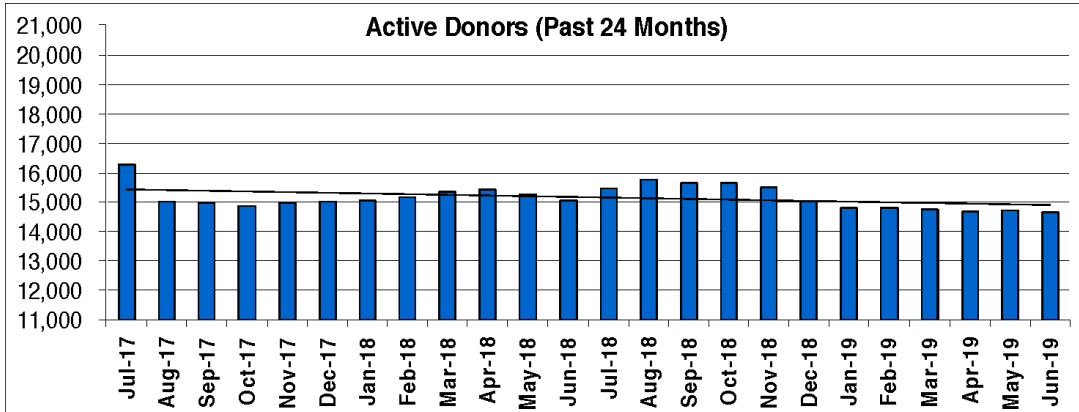
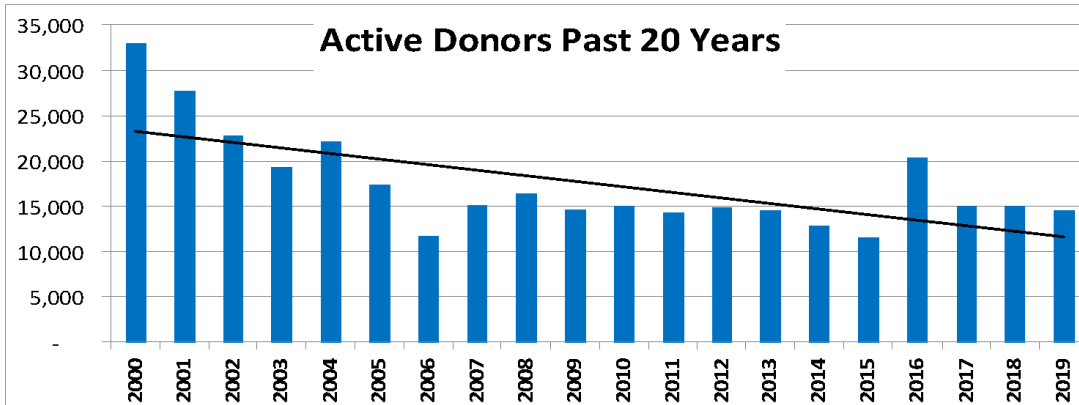
Page 10 – Balance Sheet Curr v. Prior Month Comparison

Page 12 - Cash Flow Report

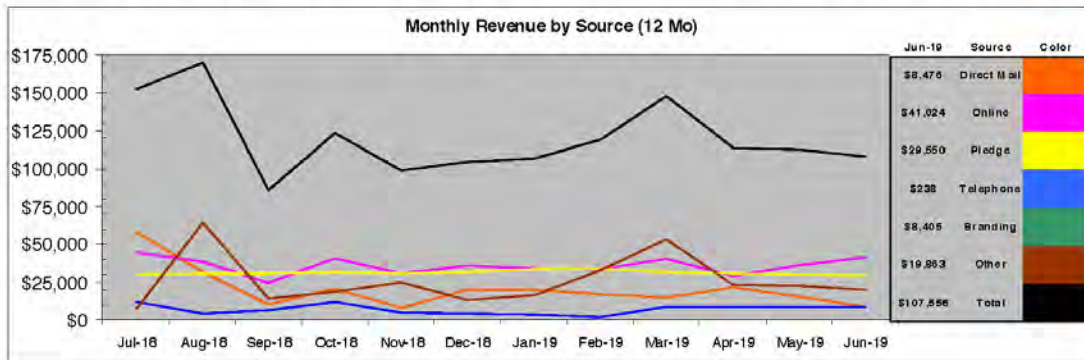
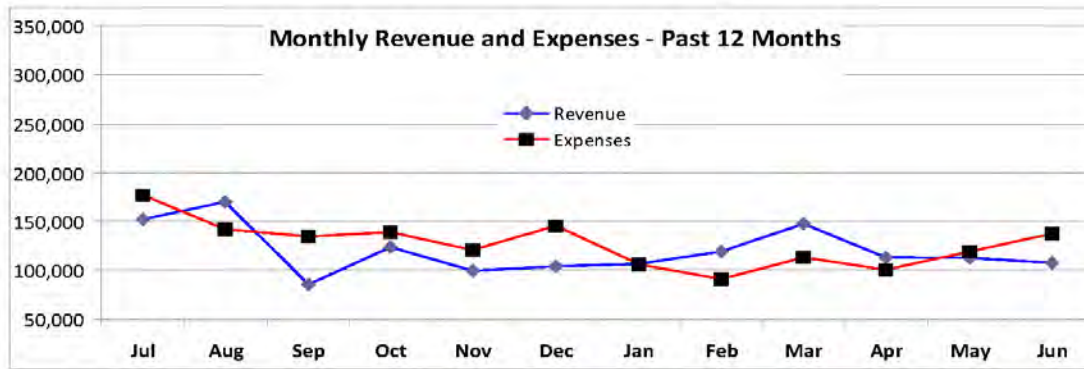
Page 13 – Related Party Contributions and Disbursements

Page 13 – Chair's Discretionary Disbursements

End of Month Reports – Charts



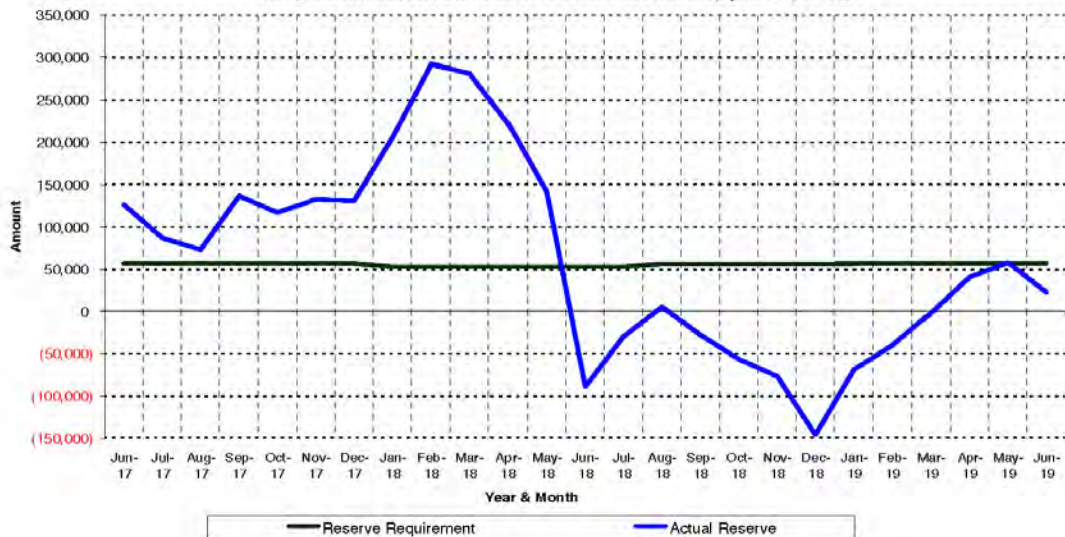
APPENDIX E TREASURER'S REPORT



Reserve Adequacy Trend & Cash Less Liabilities (24 Months)

2019 Resv Target = \$57,225 - Curr Month Resv = \$22,872

Reserve Requirement = sum of monthly occupancy, labor, & governance expenses
Actual Reserve = total cash less the sum of restricted funds & accounts payable at month end



End of Month Reports – Financial Summary

Revenue - by Function as % of Total

	2015 thru 2019				
	2015	2016	2017	2018	2019 YTD
Membership Revenue	368,631	807,450	554,688	583,082	279,883
% Total Non Conv Revenue	33%	35%	38%	39%	40%
General Fundraising	676,329	1,178,909	764,757	762,568	345,837
% Total Non Conv Revenue	61%	51%	52%	51%	49%
Project/Program/Other	68,339	346,495	156,261	145,456	82,390
% Total Non Conv Revenue	6%	15%	11%	10%	12%
Total Non Convention Package Revenue	1,113,299	2,332,854	1,475,706	1,491,106	708,110

P&L Acct Summary Last Month Plus YTD

January through June 2019

	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
Revenue							
4000 · General Fundraising	87,767	98,289	126,020	85,404	98,875	93,833	590,188
4100 · Project Revenue	8,225	3,527	4,095	9,792	273	4,821	30,733
4200 · Events and Conventions	3,734	13,177	9,025	8,930	607	59	35,532
4300 · Program Revenue	7,188	3,840	9,864	10,162	12,838	8,530	52,422
4600 · Refunds of Contributions	0	0	(500)	(1,000)	0	0	(1,500)
4700 · Other Receipts	7	16	393	2	2	314	734
Total Revenue	106,921	118,849	148,897	113,290	112,595	107,557	708,109
Expense							
7000 · General Fundraising Expense	20,216	19,169	14,558	20,734	24,434	31,556	130,667
7100 · Project-Related Expenses	156	0	0	0	0	0	156
7200 · Events and Conventions Exp	3,733	1,234	4,105	1,665	3,028	841	14,606
7300 · Program-Related Expenses	31,078	34,004	52,653	31,171	45,155	61,446	255,507
8000 · Salary & Related Expense	16,917	15,218	15,784	19,064	19,971	16,911	103,865
8100 · Admin & Overhead Expense	14,995	13,080	17,986	19,086	17,692	15,627	98,466
8200 · Professional Services	11,000	6,079	6,043	6,133	6,356	6,510	42,121
8300 · Depreciation Expense	2,047	2,047	2,047	2,047	2,047	4,009	14,244
Total Expense	100,142	90,831	113,176	99,900	118,683	136,900	659,632
Net Revenue (Loss)	6,779	28,018	35,721	13,390	(6,088)	(29,343)	48,477

Balance Sheet Summary - Current vs Prior Month

	Jun 30, 19	May 31, 19	\$ Change	% Change
ASSETS				
Current Assets				
Total Checking/Savings	64,484.85	71,160.45	(6,675.60)	-9.38%
Total Other Current Assets	69,098.59	71,330.55	(2,231.96)	-3.13%
Total Current Assets	133,583.44	142,491.00	(8,907.56)	-6.25%
Total Fixed Assets	831,918.14	828,621.51	3,296.63	0.40%
Total Non Current - Other	25,523.52	25,211.71	311.81	1.24%
TOTAL ASSETS	991,025.10	996,324.22	(5,299.12)	-0.53%
LIABILITIES & EQUITY				
Liabilities				
Total Current Liabilities	138,555.16	112,334.70	26,220.46	23.34%
Total Long Term Liabilities	175,180.96	177,356.19	(2,175.23)	-1.23%
Total Liabilities	313,736.12	289,690.89	24,045.23	8.30%
Total Equity	677,288.98	706,633.33	(29,344.35)	-4.15%
TOTAL LIABILITIES & EQUITY	991,025.10	996,324.22	(5,299.12)	-0.53%

APPENDIX E TREASURER'S REPORT

Standard Statement of Operations - Jan-Dec 2019

Budget vs. Actual

	Un- restricted Jun-19	Temp. Restricted	Total Jun- 19	Jan - Dec 19	Budget Year to Date	Actual vs. Budget YTD	Annual Budget 2019 *	2019 Budget Remaining
Support and Revenue								
20-Membership Dues	46,953		46,953	279,883	286,800	(6,917)	573,600	293,717
21-Donations	2,843		2,843	65,943	107,300	(41,357)	214,600	148,657
22-Recurring Gifts	29,550		29,550	188,339	160,050	28,289	320,100	131,761
23-Board/ED Solicitation Major Gifts	10,000		10,000	66,825	82,750	(15,925)	165,500	98,675
24-Convention Revenue	0		0	0	0	0	0	0
25-Project Program Revenue	125	4,821	4,946	43,006	43,850	(844)	87,700	44,694
26-Brand Dev/ Political Materials	8,405		8,405	40,147	33,386	6,761	66,772	26,625
27-Ballot Access & Related Donations	4,545		4,545	23,230	37,500	(14,270)	75,000	51,770
28-Membership Communication	0		0	2	100	(98)	200	198
29-Other Revenue	314		314	735	0	735	0	(735)
Total Support and Revenue	102,735	4,821	107,556	708,111	751,736	(43,625)	1,503,472	795,361
Cost of Support and Revenue								
32-Fundraising Costs	8,245		8,245	55,473	80,100	(24,627)	160,200	104,727
33-Membership Fundraising Costs	19,152		19,152	61,192	82,605	(21,413)	165,210	104,018
35-Convention	0		0	0	0	0	0	0
36-Ballot Access Fundraising Exp	0		0	1,468	6,000	(4,532)	12,000	10,532
37-Building Fundraising Exp	0		0	1,256	0	1,256	0	(1,256)
Total Cost of Support and Revenue	27,397	0	27,397	119,390	168,705	(49,315)	337,410	218,020
Net Support Available for Programs	75,338	4,821	80,159	588,721	583,031	5,690	1,166,062	577,341
Program Expense								
40-Administrative Costs	25,806		25,806.04	148,880.01	149,350	(470)	298,700	149,820
45-Compensation	46,037		46,036.51	261,945.03	265,900	(13,955)	531,800	279,855
50-Affiliate Support	13,373		13,372.60	41,057.49	45,000	(3,943)	90,000	48,943
55-Brand Dev/ Political Materials	9,330		9,329.89	25,330.97	28,650	(3,319)	57,300	32,069
58-Campus Outreach	0		0.00	75.02	7,500	(7,425)	15,000	14,925
60-Candidate, Campaign & Initiatives	7,424		7,423.82	32,857.01	34,200	(1,343)	68,400	35,543
70-Ballot Access VR & Related Exp	0		0.00	0.00	11,000	(11,000)	22,000	22,000
75-Litigation	0		0.00	9,992.78	9,250	743	18,500	8,507
80-Media **	0		0.00	11,760.51	6,870	4,891	13,740	2,979
85-Member Communication	7,491		7,491.19	14,814.80	19,700	(4,885)	39,400	24,585
88-Outreach	0		0.00	3,247.17	5,000	(1,753)	10,000	6,753
90-Project Program Other	44	0	44.54	381.26	1,250	(869)	2,500	2,119
Total Program Expense	109,503	0	109,503	540,242	583,670	(43,428)	1,167,340	628,068
Total Net Operating Surplus (or Deficit)	(34,165)	4,821	(29,344)	48,479	(639)	49,118	(1,278)	(50,757)
Unrestricted Net Operating Surplus (or Deficit)			(34,165)	19,757			(27,278)	

* As Amended LNC Meeting 03/19 - ** Media Budget Remaining includes \$1k credit for Chair's Disc Spending

Statement of Operations - 2019 v. 2017 Comparison

	Total Jun-19	Jun-17	Diff 19 v 17	Jan - Dec 19	Jan - Dec 17	Diff 19 v 17
Support and Revenue						
20-Membership Dues	46,953	52,782	-5,828	279,863	268,303	11,561
21-Donations	2,843	128,043	-125,201	65,943	172,808	-106,865
22-Recurring Gifts	29,550	29,083	527	188,339	184,117	4,223
23-BoardSoliditation MajorGifts	10,000	18	9,982	66,825	15,318	51,507
24-Convention Revenue	0	0	0	0	0	0
25-Project Program Revenue	4,946	527	4,419	43,006	73,222	-30,215
26-Brand Dev / Pol Materials Rev	6,405	5,950	2,455	40,147	35,362	4,785
27-BallotAccess Donations	4,546	924	3,621	23,230	116,038	-92,808
28-Publications Materials Other	0	1,517	-1,517	2	4,179	-4,177
29-Other Revenue	314	97	217	735	202	533
Total Support and Revenue	107,556	216,880	-109,325	708,111	868,469	-160,358
Cost of Support and Revenue						
32-Fundraising Costs	8,245	13,604	-5,359	55,473	84,208	-28,735
33-Membership Fundraising Costs	19,152	28,908	-9,756	61,192	107,300	-46,108
35-Convention	0	0	0	0	0	0
36-Ballot Access Fundraising Exp	0	0	0	1,468	9,732	-8,265
37-Building Fundraising Exp	0	0	0	1,256	101	1,155
Total Cost of Support and Revenue	27,397	43,512	-16,115	119,390	201,351	-81,961
Net Support Available for Programs	80,159	173,368	-93,209	588,721	667,118	-78,397
Program Expense						
40-Administrative Costs	25,806	27,137	-1,331	148,880	170,133	-21,253
45-Compensation	46,037	44,892	1,144	251,945	233,409	18,536
50-Affiliate Support	13,373	5,970	7,403	41,057	26,963	14,094
55-Brand Dev / Pol Materials	9,830	10,647	-1,317	25,231	41,497	-16,266
58-Campus Outreach	0	750	-750	75	750	-675
60-Candidate, Campaign & Initiatives	7,424	0	7,424	32,857	5,000	27,857
70-BallotAccess Petitioning Related Exp	0	7,439	-7,439	0	80,216	-80,216
75-Litigation	0	0	0	9,938	-241	10,179
80-Media	0	10	-10	11,761	496	11,265
85-Member Communication	7,491	8,994	-2,503	14,815	38,864	-24,049
88-Outreach	0	10	-10	3,247	8,944	-5,697
90-Project Program Other	44	0	44	381	5,119	-4,738
Total Program Expense	109,503	106,849	2,654	540,242	626,166	-85,924
Net Operating Surplus (or Deficit)	-29,344	66,519	-95,863	48,479	41,952	6,527

P&L Acct Detail w-Funct Alloc of Exps Last Month Plus YTD
January through June 2019

	<u>Jun 19</u>	<u>TO TAL</u>
Revenue		
4000 · General Fundraising		
4010 · Direct Mail Fundraising		
4010-10 · DM - House Fundraising General	796.00	13,314.57
4010-11 · DM - House Fundraising Renewal	0.00	1,680.00
4010-12 · DM - House Fundraising NewDonor	0.00	275.00
4010-20 · DM - Donor Renewal	7,480.00	79,579.49
4010-30 · DM - New Donor Prospecting	200.00	1,510.00
Total 4010 · Direct Mail Fundraising	8,476.00	96,359.06
4020 · Direct Solicitation Major Donor		
4020-10 · Board Solicitation	0.00	325.00
4020-20 · Chair Solicitation	0.00	11,000.00
4020-30 · ED Solicitation	10,000.00	55,500.00
Total 4020 · Direct Solicitation Major Donor	10,000.00	66,825.00
4030 · Online Contributions - Web		
4030-10 · Online Cont - General	1,875.24	17,974.86
4030-20 · Online Cont - Donor Renewal	30,403.55	146,050.27
4030-30 · Online Cont - New Donor Prop	8,744.75	48,963.50
Total 4030 · Online Contributions - Web	41,023.54	212,988.63
4040 · Tele Fundraising - Phone Bank		
4040-10 · Tele Fund - General	113.00	621.10
4040-20 · Tele Fund - Donor Renewal	125.00	1,825.00
Total 4040 · Tele Fundraising - Phone Bank	238.00	2,446.10
4080 · Recurring Contrib - Pledge	29,550.28	188,339.47
4090 · Ballot Access / Voter Reg	4,545.00	23,230.26
Total 4000 · General Fundraising	93,832.82	590,188.52
4100 · Project Revenue		
4108 · Building Fund	100.00	26,002.09
4111 · Legal Offense Fund	4,720.76	4,730.76
Total 4100 · Project Revenue	4,820.76	30,732.85
4200 · Events and Conventions		
4200-20 · Conv Fundraising - Unrestricted	58.61	27,591.83
4200-30 · Other Events	0.00	7,940.19
Total 4200 · Events and Conventions	58.61	35,532.02
4300 · Program Revenue		
4310 · Affiliate Development	0.00	4,403.49
4320 · Outreach - PR & Marketing	0.00	105.00
4340 · LP News	0.00	2.00
4360 · Campaign Support & Initiatives		
4360-40 · Campaign/Candidate Support	100.00	5,300.00
Total 4360 · Campaign Support & Initiatives	100.00	5,300.00
4375 · Brand / Political Materials	8,404.76	40,147.29
4395 · LPedia Historical Preservation	25.00	2,465.00
Total 4300 · Program Revenue	8,529.76	52,422.78
4600 · Refunds of Contributions	0.00	(1,500.00)
4700 · Other Receipts		
4710 · Interest & Dividends	313.85	734.63
Total 4700 · Other Receipts	313.85	734.63
Total Revenue	107,555.80	708,110.80

APPENDIX E TREASURER'S REPORT

Expense	Jun 19	TO TAL
7000 - General Fundraising Expense		
7010 - Direct Mail Fundraising Exp		
7010-10 - DM - House General Expense	911.20	9,520.16
7010-20 - DM - Donor Renewal Expense	13,259.25	36,240.55
7010-30 - DM - New Donor Prospecting Exp	3,496.11	10,785.99
Total 7010 - Direct Mail Fundraising Exp	17,666.56	56,546.70
7030 - Online Contributions Exp - Web		
7030-20 - Online Cont Exp - Donor Renewal	19.99	226.93
7030-30 - Online Cont Exp - New Donor	405.37	1,842.98
Total 7030 - Online Contributions Exp - Web	425.36	2,069.91
7040 - Tele Fundraising Expense		
7040-20 - Tele Fund Exp - Donor Renewal	1,971.00	12,096.00
Total 7040 - Tele Fundraising Expense	1,971.00	12,096.00
7080 - Recurring Contrib - Pledge	1,628.75	10,628.64
7085 - Building Fund Fundraising Exp	0.00	1,256.00
7090 - Ballot Access Fundraising Exp	0.00	1,467.80
7095 - Credit Card Proc Fees	5,543.79	25,189.59
7099 - Gen Fundraising Staff Salary	4,320.25	21,412.78
Total 7000 - General Fundraising Expense	31,555.71	130,667.42
7100 - Project-Related Expenses		
7106 - Campus Outreach Project		
7106-10 - Campus Outreach General	0.00	75.02
7106-20 - Campus Outreach Staff Salary	0.00	80.58
Total 7106 - Campus Outreach Project	0.00	155.60
Total 7100 - Project-Related Expenses	0.00	155.60
7200 - Events and Conventions Exp		
7200-30 - Other Events	161.30	10,135.00
7200-40 - Events & Conv Staff Salary	679.59	4,470.60
Total 7200 - Events and Conventions Exp	840.89	14,605.60
7300 - Program-Related Expenses		
7310 - Affiliate Support		
7310-10 - Affiliate Development & Support	13,372.60	41,057.49
7310-20 - Affiliate Support Staff Salary	728.13	3,615.46
Total 7310 - Affiliate Support	14,100.73	44,672.95
7320 - Outreach - PR & Marketing		
7320-10 - Outreach PR & Marketing General	0.00	3,247.17
7320-20 - Outreach PR Mktng Staff Salary	3,155.24	14,992.02
Total 7320 - Outreach - PR & Marketing	3,155.24	18,239.19
7330 - Media Relations		
7330-10 - Media Relations General	0.00	11,760.51
7330-20 - Media Relations Staff Salary	679.59	3,370.57
Total 7330 - Media Relations	679.59	15,131.08
7340 - Membership Communications		
7340-10 - LP News	7,491.19	14,814.80
7340-20 - Mem Comm & Support Staff Salary	16,261.62	82,364.32
Total 7340 - Membership Communications	23,752.81	97,179.12
7360 - Campaign Support & Initiatives		
7360-40 - Campaign/Candidate Support	7,423.82	32,857.01
7360-60 - Camp/Cand Support-Staff Salary	631.05	6,840.15
Total 7360 - Campaign Support & Initiatives	8,054.87	39,697.16
7375 - Brand Development		
7375-10 - Brand / Political Materials	9,829.69	25,230.97
7375-20 - Brand Development Staff Salary	1,601.89	7,578.23
Total 7375 - Brand Development	10,931.58	32,809.20
7380 - Ballot Access - Other Related		
7380-30 - Ballot Access Legal	0.00	4,992.78
7380-60 - B/A & Petitioning Staff Salary	728.13	2,403.68
Total 7380 - Ballot Access - Other Related	728.13	7,396.46
7395 - LPedia Historical Preservation	43.54	381.26
Total 7300 - Program-Related Expenses	61,446.49	255,506.42

APPENDIX E TREASURER'S REPORT

	Jun 19	TOTAL
8000 · Salary & Related Expense		
8005 · Salary Bonus Sick & Vac (Admn)	8,262.95	47,078.89
8010 · Hourly Wages (Admin Portion)	1,445.47	10,350.36
8015 · Contract & Paid Internships	1,269.00	10,043.01
8020 · Employer Cont to P/R Tax	2,837.89	15,367.87
8030 · Employer Cont to 401K & Adm	843.94	6,476.07
8040 · Fed & State Unemployment	4.16	522.16
8060 · Health Insurance	1,564.60	11,893.11
8065 · Workers Comp Insurance	518.99	699.00
8070 · Other Bens, Gdwill & Training	0.00	356.92
8080 · Payroll Service Fees	164.23	1,077.49
Total 8000 · Salary & Related Expense	16,911.23	103,864.88
8100 · Admin & Overhead Expense		
8110 · Ofc Supplies & Non Cap Equip	1,562.56	4,140.11
8120 · Telephone & Data Services	1,247.23	6,634.48
8125 · Equipment Leases & Maint.	1,294.35	4,590.26
8130 · Postage & Shipping	514.77	4,960.86
8140 · Travel, Meeting, & Meals Exp	556.08	6,061.33
8160 · Insurance - D/O Cyber - Other	0.00	8,658.00
8170 · Occupancy Expenses		
8170-10 · Mortgage Interest Expense	724.98	4,660.14
8170-20 · Utilities Expense	351.88	2,870.76
8170-30 · Property Taxes, Fees & Permits	589.19	4,726.09
8170-40 · Maintenance, Cleaning & Repairs	1,235.18	5,956.46
8170-50 · Property / GL Insurance	0.00	1,376.00
8170-60 · Assoc Fees, Rent & Storage	506.55	3,039.30
Total 8170 · Occupancy Expenses	3,407.78	22,628.75
8180 · Printing & Copying	1,474.62	6,090.78
8190 · Software, Hardware & Other IT	4,716.88	30,991.09
8195 · Other Expenses & Bank Fees	852.88	3,709.71
Total 8100 · Admin & Overhead Expense	15,627.15	98,465.37
8200 · Professional Services		
8210 · Legal		
8210-10 · Legal - General	4,870.00	27,170.00
8210-20 · Legal - Proactive	0.00	5,000.00
8210-30 · Litigation-Lobbying Staff Salary	339.79	951.76
Total 8210 · Legal	5,009.79	33,121.76
8230 · FEC Filing & Consulting	1,500.00	9,000.00
Total 8200 · Professional Services	6,509.79	42,121.76
8300 · Depreciation Expense	4,008.89	14,244.64
Total Expense	136,900.15	659,631.69
Net Revenue (Loss)	(29,344.35)	48,479.11

APPENDIX E TREASURER'S REPORT

Balance Sheet Current vs Prior Month As of June 30, 2019

	Jun 30, 19	May 31, 19	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
11 - Cash				
111U - PNC Check Acct1 (Unrestricted)	6,090.79	33,763.94	(27,673.15)	(81.96%)
112U - BBT Check Acct1 (Unrestricted)	16,801.68	5,624.89	11,176.79	198.7%
113R - PNC Check Acct2 (Restricted)	36,461.15	26,740.39	9,720.76	36.35%
114R - BBT Check Acct2 (Restricted BF)	5,131.23	5,031.23	100.00	1.99%
Total 11 - Cash	64,484.85	71,160.45	(6,675.60)	(9.38%)
Total Checking/Savings	64,484.85	71,160.45	(6,675.60)	(9.38%)
Other Current Assets				
13 - Other Current Collectables				
130 - Bequests Expected - Current				
130-10 - Shaber - 1st International Bank	35,500.00	35,500.00	0.00	0.0%
130-20 - Clinard - Merch Bank of MI	7,589.80	7,587.76	2.04	0.03%
Total 130 - Bequests Expected - Current	43,089.80	43,087.76	2.04	0.01%
Total 13 - Other Current Collectables	43,089.80	43,087.76	2.04	0.01%
16 - Prepaid Expenses				
161 - Bulk Mail Account				
161-10 - Prepaid Bulk Mail VA	1,058.12	1,058.12	0.00	0.0%
Total 161 - Bulk Mail Account	1,058.12	1,058.12	0.00	0.0%
165 - Prepaid Licenses	13,848.33	16,157.33	(2,309.00)	(14.29%)
166 - Prepaid Insurance	3,428.34	3,428.34	0.00	0.0%
167 - Prepaid Convention				
167-10 - Prepaid Convention General Exp	7,674.00	7,599.00	75.00	0.99%
Total 167 - Prepaid Convention	7,674.00	7,599.00	75.00	0.99%
Total 16 - Prepaid Expenses	26,008.79	28,242.79	(2,234.00)	(7.91%)
Total Other Current Assets	69,098.59	71,330.55	(2,231.96)	(3.13%)
Total Current Assets	133,583.44	142,491.00	(8,907.56)	(6.25%)
Fixed Assets				
17 - Fixed Assets				
172 - Furniture & Fixtures	25,878.73	25,878.73	0.00	0.0%
173 - Office Equipment	11,671.50	4,365.98	7,305.52	167.33%
174 - Computer Hardware	22,801.27	22,801.27	0.00	0.0%
175 - Computer Software	109,770.15	109,770.15	0.00	0.0%
176 - Capital Lease Assets	32,961.61	32,961.61	0.00	0.0%
177 - Office Building				
177-10 - Physical Structure	477,119.00	477,119.00	0.00	0.0%
177-20 - Land	347,881.00	347,881.00	0.00	0.0%
Total 177 - Office Building	825,000.00	825,000.00	0.00	0.0%
178 - Ofc Imprmnt Acq & Capt Expense	51,451.11	51,451.11	0.00	0.0%
179 - Accumulated Depreciation	(247,616.23)	(243,607.34)	(4,008.89)	(1.65%)
Total 17 - Fixed Assets	831,918.14	828,621.51	3,296.63	0.4%
Total Fixed Assets	831,918.14	828,621.51	3,296.63	0.4%
Other Assets				
18 - Non Current Collectables				
180 - Bequests Expected - Non Current				
180-10 - Shaber - 1st International Bank	25,510.41	25,198.60	311.81	1.24%
180-20 - Clinard - Merch Bank of MI	13.11	13.11	0.00	0.0%
Total 180 - Bequests Expected - Non Current	25,523.52	25,211.71	311.81	1.24%
Total 18 - Non Current Collectables	25,523.52	25,211.71	311.81	1.24%
Total Other Assets	25,523.52	25,211.71	311.81	1.24%
TOTAL ASSETS	991,025.10	996,324.22	(5,299.12)	(0.53%)

APPENDIX E TREASURER'S REPORT

LIABILITIES & EQUITY	Jun 30, 19	May 31, 19	\$ Change	% Change
Liabilities				
Current Liabilities				
Accounts Payable				
21 · Accounts Payable	30,020.38	6,403.33	23,617.05	368.83%
Total Accounts Payable	30,020.38	6,403.33	23,617.05	368.83%
Other Current Liabilities				
24 · Accrued Expenses				
241 · Accrued Payroll	10,400.78	8,885.47	1,515.31	17.05%
242 · Accrued Vacation	17,101.00	17,436.00	(335.00)	(1.92%)
245 · Accrued Real Estate Tax	0.00	4,136.90	(4,136.90)	(100.0%)
Total 24 · Accrued Expenses	27,501.78	30,458.37	(2,956.59)	(9.71%)
27 · Deferred Liabilities				
272 · Deferred Convention Revenue	81,033.00	75,473.00	5,560.00	7.37%
Total 27 · Deferred Liabilities	81,033.00	75,473.00	5,560.00	7.37%
Total Other Current Liabilities	108,534.78	105,931.37	2,603.41	2.46%
Total Current Liabilities	138,555.16	112,334.70	26,220.46	23.34%
Long Term Liabilities				
28 · Long Term Liabilities				
281 · Capital Lease - Postage Machine	741.00	741.00	0.00	0.0%
282 · Capital Lease - Copier	3,023.91	3,023.91	0.00	0.0%
Total 28 · Long Term Liabilities	3,764.91	3,764.91	0.00	0.0%
29 · Loans & Mortgages (Principal)	171,416.05	173,591.28	(2,175.23)	(1.25%)
Total Long Term Liabilities	175,180.96	177,356.19	(2,175.23)	(1.23%)
Total Liabilities	313,736.12	289,690.89	24,045.23	8.3%
Equity				
31 · General Operating	617,217.49	622,038.25	(4,820.76)	(0.78%)
32 · Temp. Restricted Balances				
3204 · Fund - Campus	1,730.39	1,730.39	0.00	0.0%
3210 · Fund - Building	5,131.23	5,031.23	100.00	1.99%
3213 · Fund - Legal Offense Fund	4,730.76	10.00	4,720.76	47,207.6%
Total 32 · Temp. Restricted Balances	11,592.38	6,771.62	4,820.76	71.19%
Net Revenue	48,479.11	77,823.46	(29,344.35)	(37.71%)
Total Equity	677,288.98	706,633.33	(29,344.35)	(4.15%)
TOTAL LIABILITIES & EQUITY	991,025.10	996,324.22	(5,299.12)	(0.53%)

Statement of Cash Flows
June 2019 & YTD

	Jun 19	Jan - Jun 19
OPERATING ACTIVITIES		
Net Revenue	(29,344.35)	48,479.11
Adjustments to reconcile Net Income		
to net cash provided by operations:		
130-20 · Clinard - Merch Bank of MI	(2.04)	27,910.20
130-30 · Pratt Bequest - TBD	0.00	1,000.00
161-10 · Prepaid Bulk Mail VA	0.00	(625.69)
165 · Prepaid Licenses	2,309.00	(13,848.33)
167-10 · Prepaid Convention General Exp	(75.00)	(7,674.00)
21 · Accounts Payable	23,617.05	(89,725.67)
241 · Accrued Payroll	1,515.31	(730.85)
242 · Accrued Vacation	(335.00)	4,518.00
244 · Other Accrued Expenses	0.00	(4,303.33)
245 · Accrued Real Estate Tax	(4,136.90)	0.00
272 · Deferred Convention Revenue	5,560.00	70,783.00
Net cash provided by Operating Activities	(891.93)	35,782.44
INVESTING ACTIVITIES		
173 · Office Equipment	(7,305.52)	(7,305.52)
179 · Accumulated Depreciation	4,008.89	14,244.64
180-10 · Shaber - 1st International Bank	(311.81)	33,447.31
180-20 · Clinard - Merch Bank of MI	0.00	10,189.86
Net cash provided by Investing Activities	(3,608.44)	50,576.29
FINANCING ACTIVITIES		
29 · Loans & Mortgages (Principal)	(2,175.23)	(35,602.00)
31 · General Operating	(4,820.76)	(3,657.83)
3204 · Fund - Campus	0.00	(75.02)
3210 · Fund - Building	100.00	(997.91)
3213 · Fund - Legal Offense Fund	4,720.76	4,730.76
Net cash provided by Financing Activities	(2,175.23)	(35,602.00)
Net cash increase for period	(6,675.60)	50,756.73
Cash at beginning of period	71,160.45	13,728.12
Cash at end of period	64,484.85	64,484.85

APPENDIX E **TREASURER'S REPORT**

RELATED PARTY TRANSACTIONS AS OF: 06/30/19

Related Party Donations	Mem Expires / BSM Expires	MTD Contributions	YTD Contributions	Lifetime Giving (Since 1990)	Liberty Pledge Club
Erin Adams	Life Member	\$ -	\$ 10.00	\$ 1,292.70	Yes
Johnny Adams	03/25/20 - 04/22/20	\$ -	\$ 559.00	\$ 659.00	
Phillip Anderson	12/31/19 - 11/01/19	\$ -	\$ -	\$ 299.00	
Paul Bilyeu *	Life Member	\$ 1,425.00	\$ 1,695.00	\$ 6,860.00	Yes
Whitney Bilyeu	Life Member	\$ 50.00	\$ 1,190.00	\$ 4,973.00	Yes
Ethan Bishop *	n/a	\$ -	\$ 30.00	\$ 45.00	
Joseph Bishop-Henchman	Life Member	\$ -	\$ 7,370.00	\$ 14,133.50	Yes
Caleb Bowden **	07/30/19 - 07/31/19	\$ -	\$ -	\$ 25.00	
Craig R. Bowden **	05/01/19 - 05/01/19	\$ -	\$ -	\$ 866.00	
Christopher Campbell *	04/04/20 - 03/22/20	\$ -	\$ 25.00	\$ 214.00	
Sam Goldstein	Life Member	\$ 50.00	\$ 370.00	\$ 7,564.45	Yes
Kevin Hagan *	10/12/19 - 04/19/20	\$ -	\$ 415.00	\$ 748.00	
Timothy Hagan	Life Member	\$ 15.00	\$ 540.00	\$ 10,506.82	Yes
Caryn Ann Harlos	Life Member	\$ 10.00	\$ 160.00	\$ 4,363.09	Yes
Wayne Harlos *	01/14/20 - 01/14/20	\$ -	\$ 25.00	\$ 1,224.00	
Daniel Hayes *	Life Member	\$ 1,375.00	\$ 9,418.00	\$ 32,568.00	
Jeffery Hewitt	Life Member	\$ -	\$ 100.00	\$ 2,908.00	
Susan Hogarth	07/01/20 - 07/12/20	\$ -	\$ 120.00	\$ 2,361.07	Yes
James Lark	Life Member	\$ 15.00	\$ 90.00	\$ 79,082.30	Yes
Richard Longstreth	12/31/19 - 07/01/20	\$ 15.00	\$ 90.00	\$ 764.00	Yes
Jeffrey Lyons	Life Member	\$ -	\$ 50.00	\$ 1,754.00	
Alicia Mattson	Life Member	\$ -	\$ -	\$ 4,310.00	
Alex Merced	Life Member	\$ 42.00	\$ 871.45	\$ 3,384.15	Yes
Dustin Nanna	07/10/20 - 07/10/20	\$ -	\$ -	\$ 1,763.00	
Steven Nekhaila	Life Member	\$ 10.00	\$ 197.63	\$ 2,766.63	Yes
Justin O'Donnell	04/01/20 - 04/01/20	\$ -	\$ 140.00	\$ 496.50	
Kenneth B. Olsen	10/31/20 - 07/08/20	\$ -	\$ 429.00	\$ 977.00	
John Phillips	12/31/19 - 07/22/20	\$ 150.00	\$ 1,860.00	\$ 2,528.20	Yes
William Redpath	Life Member	\$ 17.00	\$ 522.00	\$ 118,481.00	Yes
Frank Sarwark *	10/31/17 - 10/31/17	\$ -	\$ -	\$ 3,436.00	
Nicholas Sarwark	Life Member	\$ 20.00	\$ 120.00	\$ 6,192.00	Yes
Valerie Sarwark *	07/17/20 - 05/31/20	\$ -	\$ 30.00	\$ 524.00	
Victoria Paige Sexton	01/29/20 - 07/11/20	\$ -	\$ 25.00	\$ 480.50	
Joshua Smith	12/31/19 - 03/01/20	\$ -	\$ 75.00	\$ 1,423.00	Yes
Aaron Starr *	Life Member	\$ -	\$ -	\$ 20,963.00	
Elizabeth Van Horn	Life Member	\$ -	\$ 25.00	\$ 2,003.00	
Total Contributions:		\$ 3,194.00	\$ 26,552.08	\$ 342,938.91	

* Non LNC Member disclosed related party ** Thru 01/31/19 only

Related Party Disbursements	Memo	MTD Disbursements	YTD Disbursements
Libertarian Party Georgia	Ballot Access Legal	\$ -	\$ 1,000.00
Ms. Caryn Ann Harlos	Reimbursed Expense	\$ 43.54	\$ 238.86
Mr. Nicholas Sarwark	Reimbursed Expense	\$ -	\$ 1,386.80
Total Disbursements:		\$ 43.54	\$ 2,625.66

CHAIR'S DISCRETIONARY DISBURSEMENTS AS OF: 06/30/19

Chair	Memo	MTD	YTD
Mr. Nicholas Sarwark	Media Exp / LightSpace	\$ -	\$ 1,000.00

**SECRETARY'S REPORT (V3)
LNC MEETING JULY 27-28, 2019 -v3**

LINK FOR ONENOTE NOTEBOOK FOR THIS MEETING: <https://tinyurl.com/onenoteJuly2019>

Position Duties

Bylaws Article 6 – OFFICERS

5. The Secretary shall be the recording officer of the Party and shall perform such duties as are assigned by the Chair or the National Committee. The Secretary shall attend all meetings of the National Committee and all Party Conventions and shall act as Secretary thereof, keeping such minutes and records as necessary.

Further specific responsibilities are assigned by the following:

- Bylaws Articles 5.2; 7.2.c; 7.14; 8.3; 10.4.b; 10.9 (if Convention Secretary); 13.
- Convention Rules 2.2; 3.1; 3.2; 3.3; 5.1.e-f; 7.3; 8.1.b; 8.2.b; 10.
- Policy Manual Special Rules of Order 1.01.4; 1.02.5; 1.02.6; 7.g; 7.m; 7.o; 7.p; 1.04.1.
- Policy Manual Standing Rules 2.01.2; 2.06.5; 2.07.2; 2.07.3; 2.07.4; 3.05.2; 3.05.3.

Status of Minutes Since Last Report

December 1-2, 2018 LNC Meeting	The approved minutes have been posted to the Party website.
February 19, 2019 Executive Committee Meeting	The approved minutes have been posted to the Party website.
March 9-10, LNC Meeting	Draft minutes have been posted to the LNC Business List and undergone multiple revisions. The current proposed draft can be viewed in the OneNote notebook prepared for this meeting.

Both Dr. Lark and Mr. Hagan won the Nihilartikel Bounty Hunt for their careful proofreading of the March minutes and will be awarded their booty at the July 2019 meeting.

Motions

- **Move to approve the draft minutes, version 4, for the March 9-10 LNC meeting.**

Documents Updated

Policy Manual

- Made revisions (see Ballots 190309-9 and 190310-5)

Conflicts of Interest

- o Potential conflicts were updated at the previous meeting. A current list was distributed for review and update at this meeting.

LNC Membership Changes Since March Meeting

On April 26, 2019, Richard Longstreth notified the LNC that Johnny Adams was elected as the new Region 1 alternate.

Committee Membership Changes Since December Meeting

Affiliate Support Committee: On March 20, 2019, Chair Sarwark appointed Joshua Smith as chair. Mr. Smith subsequently appointed Richard Longstreth, Steven Nekhaila, and John Phillips to fill the remaining committee positions reserved for regional representatives.

Convention Voting Process Committee: On March 10, 2019, the following individuals were elected to this committee [Ballot 190310-10]:

- Paul Bilyeu
- Joseph Bishop-Henchman
- Pat Dixon
- Richard Fast
- Dan Fishman
- Susan Hogarth
- Dan Karlan
- Jeff Lyons
- Bill Redpath

Mr. Bishop-Henchman was appointed as interim chair by Mr. Sarwark on March 29, 2019.

On April 1, 2019, Mr. Fishman resigned from the committee, and then on April 8, 2019 [Ballot 190401-1] David Valente was elected to fill the vacancy. On July 11, 2019, Mr. Bishop-Henchman was elected permanent chair and Ms. Harlos was elected Secretary.

IT Committee: On March 3, 2019, Chair Sarwark appointed Benjamin Bachrach, Devin Balkind, Juanita Billings, Ryan Thomas Graham, and Ken Moellman to the IT Committee.

Membership Support Committee: On March 10, 2019, the following individuals were elected to this committee [Ballot 190310-9]:

- Paul Bilyeu
- Steve Dasbach
- Jennifer Flower

APPENDIX F

SECRETARY'S REPORT

- Jeff Lyons
- Alex Merced
- Jennifer Moore
- Kevin Moore
- Omar Recuro
- Valerie Sarwark

Mr. Steve Dasbach was appointed as interim chair by Mr. Sarwark on March 21, 2019.

Committee Appointments Remaining

IT Committee: The committee needs to elect its permanent chair.

Membership Support Committee: The committee needs to elect its permanent chair.

Other Activities

- Submitted articles for LP News.
- Continued contact with state affiliate chairs and members to offer assistance.
- Produced regular "How to Get Involved" videos for that national Facebook page.
- Sent thank you emails to member attendees at the March meeting.
- Completed Parliamentary Procedure course via distance learning offered by the University of Wisconsin and joined the National Association of Parliamentarians.

Pending Issues

At the September meeting, motions to amend the Policy Manual regarding the APRC and a records hand-off procedure were tabled and postponed indefinitely (see Ballots 180930-6 and 180930-15 respectively). Dr. Lark indicated a potential interest in working on proposed re-worked language with Ms. Harlos. Ms. Harlos noted multiple stylistic inconsistencies in the Policy Manual that should be smoothed out. Proposals on these items are planned to be offered at this meeting with wording to be submitted via the LNC Business List prior to the meeting.

Upcoming Critical Dates

As the 2020 national convention approaches, there are multiple time-sensitive tasks to be undertaken by the Secretary as well as educational materials to be prepared and sent to the state chairs. The next relevant date appears as follows:

Bylaws Article 10.4

4. Delegate Allocation:

APPENDIX F
SECRETARY'S REPORT

- a. In order to be counted for delegate allocation, sustaining membership applications must be sent to the National Headquarters by either the individual member or the affiliate party and received or postmarked no later than the last day of the seventh month prior to the Regular Convention.

This would be 10/31/19.

I solicit the counsel and mentorship of my predecessor Ms. Mattson regarding dates and tasks to undertake regarding convention preparation.

Email Ballots

The following email ballots were completed since the March 9-10, 2019 LNC meeting.¹⁷

<u>Ballot 190331-1</u> <u>Concluded</u> <u>4/7/19</u>	<i>Move to approve the selection of Daniel Fishman as Executive Director.</i>
<u>Results:</u>	<p><u>Sponsor:</u> Sarwark</p> <p><u>Voting "aye":</u> Bilyeu, Bishop-Henchman, Goldstein, Hagan, Harlos, Hewitt, Longstreth, Mattson, Merced, Nekhaila, O'Donnell, Phillips, Redpath, Smith, Van Horn</p> <p><u>Voting "nay":</u> None</p> <p><u>Express Abstention:</u> Lark</p> <p><u>No Vote Cast:</u> Sarwark</p> <p>With a final vote tally of 15-0-1 the motion PASSED.</p> <p><i>The vote tally record can be viewed here:</i> https://tinyurl.com/ballot190331-1</p>
<u>Ballot 190401-1</u> <u>Concluded</u> <u>4/8/19</u>	<i>Move to appoint David Valente to the Convention Voting Process Committee.</i>
<u>Results:</u>	<p><u>Sponsors:</u> Bishop-Henchman, Harlos, Phillips, Smith, Van Horn</p> <p><u>Voting "aye":</u> Bilyeu, Bishop-Henchman, Goldstein, Hagan, Harlos, Lark, Longstreth, Mattson, Merced, O'Donnell, Olsen, Phillips, Redpath, Smith, Van Horn</p>

¹⁷ Since 2018, email motions and main substantive motions made during LNC and Executive Committee meetings have been combined into one tally sheet located at: <https://tinyurl.com/incvotes2019>

Voting "nay": None

Express Abstention: None

No Vote Cast: Nekhaila, Sarwark

With a final vote tally of 15-0-0 the motion PASSED.

The vote tally record can be viewed here:

<https://tinyurl.com/ballot190401-1>

Ballot 190410-1

The following resolution was moved:

WHEREAS, Lauren Daugherty ably served as Interim Executive Director from November 2018 until April 2019; and

WHEREAS, Lauren's long hours and hard work were instrumental in getting our ship in order post-election, including paying off \$150,000 in bills, evaluating every level of expenditure, and assisting the Libertarian National Committee as it made many hard decisions as to priorities and resources; and

WHEREAS, under her stewardship we reached record levels of fundraising, produced a successful State of the Union response, and empowered staff to undertake several new major marketing and fundraising initiatives;

THEREFORE, BE IT RESOLVED that the Libertarian National Committee expresses its thanks to Lauren Daugherty for a job well done, for her exemplary service, and for the substantial positive impact to the organization during her tenure as Interim Executive Director.

Results:

Sponsors: Bishop-Henchman, Harlos, Longstreth, Merced, Phillips, Smith, Van Horn

Voting "aye": Bilyeu, Bishop-Henchman, Goldstein, Hagan, Harlos, Hewitt, Lark, Longstreth, Mattson, Merced, Nekhaila, O'Donnell, Phillips, Redpath, Sarwark, Smith, Van Horn

Voting "nay": None

Express Abstention: None

No Vote Cast: None

With a final vote tally of 17-0-0 the motion PASSED.

The vote tally record can be viewed here:

<https://tinyurl.com/ballot190410-1>

Ballot 190419-1
Concluded
4/26/19

The following resolution was moved:

WHEREAS, the Libertarian Party asserts that all individuals have the right to exercise sole dominion over their own lives, and have the right to live in whatever manner they choose, so long as they do not forcibly interfere with the equal right of others to live in whatever manner they choose;

WHEREAS, although children have not reached sufficient maturity to be the full custodian of their rights which are temporarily entrusted to their parents or guardians, their rights to bodily integrity and intimate personal identification, are inalienable and coerced action that would fundamentally deny these rights is abusive;

WHEREAS, parents, or other guardians, have the right to raise their children according to their own standards and beliefs, provided that the rights of children to be free from abuse and neglect are also protected;

WHEREAS, conversion therapy has been used in the past as a form of punishment for homosexuality and gender identity which does not conform to traditional expectations; and the rights to gender and sexual identity are fundamental rights;

WHEREAS, this conversion therapy has its roots in unethical treatment used since the 70's in issues such as drug use, psychiatric disorders, and learning disabilities, that describe humiliation, sleep deprivation, sexual abuse, starvation, and isolation as "treatment techniques";

WHEREAS, children are often subjected to this type of therapy against their will, even by loving and well-intentioned parents who are unaware that the methods used in conversion therapy are extremely forceful and abusive, and that any therapy similar to this has been shown to result in suicide attempts by 20% of these patients: a five-fold increase in the risk of suicide attempts compared to other teens;

THEREFORE, BE IT RESOLVED, that therapy modeled off these abusive institutions, protected and/or funded by the State, constitutes consumer fraud and forceful abuse, which the Libertarian Party opposes, and we oppose all laws allowing such.

FURTHER, BE IT RESOLVED, the Libertarian Party opposes subjecting unwilling participants through force or coercion, especially children, to any therapy that violates the non-aggression principle through any method that would be considered abuse or torture.

Results:

Sponsors: Harlos, Longstreth, Merced, O'Donnell, Phillips

Voting "aye": Merced

Voting "nay": Bishop-Henchman, Hagan, Harlos, Lark, Longstreth, Mattson, Olsen, Smith

Express Abstention: None

No Vote Cast: Bilyeu, Goldstein, Nekhaila, O'Donnell, Phillips, Redpath, Sarwark, Van Horn

With a final vote tally of 1-8-0 the motion FAILED.

The vote tally record can be viewed here:

<https://tinyurl.com/ballot190419-1>

Ballot 190423-1
Concluded
4/30/19

The following resolution was moved:

WHEREAS, the Libertarian Party asserts that all individuals have the right to exercise sole dominion over their own lives, and have the right to live in whatever manner they choose, so long as they do not forcibly interfere with the equal right of others to live in whatever manner they choose;

WHEREAS, although children have not reached sufficient maturity to be the full custodian of their rights which are temporarily entrusted to their parents or guardians, their rights to bodily integrity and intimate personal identification, are inalienable and coerced action that would fundamentally deny these rights is abusive;

WHEREAS, parents, or other guardians, have the right to raise their children according to their own standards and beliefs,

provided that the rights of children to be free from abuse and neglect are also protected;

WHEREAS, conversion therapy has been used in the past as a form of punishment for homosexuality and gender identity which does not conform to traditional expectations; and the rights to gender and sexual identity are fundamental rights;

WHEREAS, this conversion therapy has its roots in unethical treatment used since the 70's in issues such as drug use, psychiatric disorders, and learning disabilities, that describe humiliation, sleep deprivation, sexual abuse, starvation, and isolation as "treatment techniques", which in any other area are considered torture or cruel and unusual punishment;

WHEREAS, children are often subjected to this type of therapy against their will, even by loving and well-intentioned parents who are unaware that the methods used in conversion therapy are extremely forceful and abusive, and that any therapy similar to this has been shown to result in suicide attempts by 20% of these patients: a five-fold increase in the risk of suicide attempts compared to other teens;

THEREFORE, BE IT RESOLVED that the Libertarian Party opposes so-called conversion therapy as fraudulent and abusive, and opposes its protection or funding by federal or state governments;

FURTHER, BE IT RESOLVED, the Libertarian Party opposes subjecting unwilling participants through force or coercion, especially children, to any therapy that violates the non-aggression principle through any method that would be considered abuse or torture.

Results:

Sponsors: Bishop-Henchman, Harlos, Longstreth, Merced, Phillips

Voting "aye": Adams, Bishop-Henchman, Harlos, Longstreth, Lyons, Nekhaila, Merced, Olsen, Phillips, Smith

Voting "nay": Mattson

Express Abstention: Lark

No Vote Cast: Goldstein, Hagan, Redpath, Sarwark, Van Horn

	<p>With a final vote tally of 10-1-1 the motion PASSED.</p> <p><i>The vote tally record can be viewed here:</i> https://tinyurl.com/ballot190423-1</p>
<p><u>Ballot 190628-1</u> <i>Concluded</i> 7/5/19</p>	<p><i>Move that the tweet made on the official Party Twitter account including the quote that "silence equals consent" be deleted and that the corresponding text on LP.org be removed. The Executive Director is instructed to rewrite that text to address member and LNC concerns and submit to the LNC for final approval/amendment.</i></p>
<p><u>Results:</u></p>	<p><u>Sponsors:</u> Harlos, Longstreth, Phillips, Smith</p> <p><u>Voting "aye":</u> Bishop-Henchman, Harlos, Lark, Longstreth, Nekhaila, Phillips, Redpath, Smith</p> <p><u>Voting "nay":</u> Goldstein, Hagan, Olsen, Mattson, Merced, O'Donnell, Sarwark, Van Horn</p> <p><u>Express Abstention:</u> None</p> <p><u>No Vote Cast:</u> Bilyeu</p> <p>With a final vote tally of 8-8-0 the motion FAILED.</p> <p><i>The vote tally record can be viewed here:</i> https://tinyurl.com/ballot190628-1</p>
<p><u>Ballot 190711-1</u> <i>Concluded</i> 7/18/19</p>	<p><i>The following resolution was moved:</i></p> <p>WHEREAS, Mr. Benjamin Leder (Texas) is currently running to be elected as the Libertarian Party's nominee for President of the United States;</p> <p>WHEREAS, Mr. Leder has continually engaged in behavior that goes directly against our core principles and is antithetical to the mission of any representative of the Libertarian Party;</p> <p>WHEREAS, He has made direct violent threats and approval of domestic terrorism against the Libertarian Party, including its National Committee members, conventions, candidates, and members of local affiliates, in cases not in self-defense, but in blatant aggression to achieve political goals;</p>

WHEREAS, As examples of the above, he has published articles, appeared in media, and posted on social media clear threats of violence and advocate of domestic terrorism on peaceful people, including calling for an "Oklahoma City style" ending to not only the Democratic and Republican conventions, but also of the 2020 Libertarian National Convention, thus putting in danger our staff, delegates, and family members;

WHEREAS, He has made public, violent statements about killing peaceful people and "leaving their bodies in contractor bags at the curb for the garbage ma"";

WHEREAS, He has called for members who support the official Libertarian Party position of being anti-war to be physically battered;

WHEREAS, the Libertarian Party absolutely repudiates non-defensive violence and all aggression against peaceful people, and associating such statements with our Party defames its members and brand; and

RESOLVED, That the Libertarian National Committee condemns these actions by Mr. Leder as completely abhorrent to the mission, platform, and principles of the Libertarian Party.

Results:

Sponsors: Harlos, Longstreth, Nekhaila, Phillips, Smith

Voting "aye": Adams, Anderson, Harlos, Nekhaila, Smith

Voting "nay": Bishop-Henchman, Goldstein, Hagan, Olsen, Lark, Mattson, Merced, Van Horn

Express Abstention: Longstreth, O'Donnell

No Vote Cast: Redpath, Sarwark

With a final vote tally of 5-8-2 the motion FAILED.

The vote tally record can be viewed here:
<https://tinyurl.com/ballot190711-1>

Respectfully Submitted,

Caryn Ann Harlos

LNC Secretary ~ Secretary@LP.org ~ 561.523.2250

Executive Director's Report Q2

I assumed the job on 4/15, and moved to Alexandria.

In the first week I began our transition to an Agile workplace including starting daily stand up meetings and using trello more to pace out or tasks. While the standups have been very successful, we are making less progress moving over to specific task management. We will improve over the next quarter as we pace ourselves better.

Technology:

We have completed several technology tasks including moving the CRM to a new hosting company and addressing several issues related to performance. On the new host we have separated the front end (Word Press and CiviCRM) from the database. This allows us going forward to have multiple front ends for load balancing and scalability as we grow. We are currently NOT using replication, but instead daily snapshot for backups. We intend to move to replication within the month, which will allow us to create reporting databases for much easier reporting of data.

Staff has migrated to G-Suite -- an office suite including email, hosted by Google. In August we will turn on 2FA (two factor authentication) to lock down our email even tighter. We have been sending internal phishing emails to test/train staff on what not to click, and we have avoided several hack attempts.

We have purchased a webinar account in Zoom on a trial basis to see what we can gain by doing larger and more formal video outreach seminars.

In the next quarter I will end our relationship with IContact and move the LP to SparkPost (hosted in the CRM) as our primary email engine. Raiser's Edge will continue to be our database of record for membership and fundraising.

Membership:

The decline in membership continues. We are taking several steps to address this.



The Membership manager is now daily focused on membership. We report every day on the net change in membership. The nature of our memberships currently is that every day many annual memberships expire. As a result we might gain 3 new members in a day, but 6 might expire for a net loss of 3.

We are viewing every day that we do not increase membership by a net of 1 as a failure, but because of the lag between when a membership is entered online and when it is entered into our database of record, Raiser's Edge, we try to look at the statistics in the context of a weeks data.

At the membership managers direction, we have begun a facebook campaign targeting the 34000 lapsed members in facebook by email to try to bring them back to the fold.

We are upgrading the forms on the membership page to use Cascading Style Sheets to make it easier to fill out the membership forms. This should be online by the date of the LNC meeting.

We have started the referral program for content creators as detailed at <https://www.lp.org/referral/>.

Fundraising

I was taught the essence of the four parts of LP fundraising in its current form:

Email Solicitations, Direct Mail, the LP Store, calls to major donors. Over the last 10 weeks I've made ~100 donor calls resulting in ~\$39k in donations.

We are reaching a real problem in our email solicitations in that our deliver rates and open rates are poor. In the next quarter we will attempt to dial back our email solicitations a touch in the hope to increase open rates. We also intend to try many different strategies in direct mail solicitations to see if we can improve responses.

The LP Store has been a resounding success. Especially important has been the role of the store selling materials without LP branding that then give us contact information for prospecting.

Our relationship with major donors continues to be healthy, though our prospecting for new donors will require more effort and hours.

Operations

We had a compressor blow in the building's AC. We were able to get it repaired and are limping through the hot Alexandria summer, but it will eventually require replacement at an approximate cost of \$4k.

I was invited to speak at the Americans for Tax Reform breakfast, which is held every Wednesday in DC. While there I talked about the fundamental tenet of Libertarianism being self-ownership, and how that related to our opposition to taxes. I have also represented the party at the LPMA Convention, LPNH Convention and at a few other events.

Next Quarter

We face significant challenges as we try to replace a truly wonderful fundraiser, dedicated worker and incredibly competent. It is my intent to try a variety of different techniques to increase our fundraising including examining the idea of commission based fundraisers. I have asked the LNC to consider contracting with the chair to help us continue to meet payroll while we build out a fundraising team.

I have a vision that membership alone should be sufficient to cover the operating

budget of LPHQ, including all staff salaries. In order to do that we need to both increase membership and increase our membership levels. Next quarter we will start a marketing plan to members: "A quarter a day keeps the government away." We have ~15000 members and an operating budget of ~\$1.5m. If every member were to be paying \$100/year (roughly a quarter a day) we would be financially solvent. This would allow us to focus on target based fundraising.

In order to increase membership we are also going to bring online a "members only" website via the CRM. Members will be able to log in and participate in surveys. Results will be made available to LNC members and to membership, broken down by state and region. We will also work towards using the CRM as a place where members can control their own information. Currently if a member wishes to change their last name they must contact LPHQ. We envision automating that process.

We are going to bring online a Distance Learning environment. The suggestion originated from Mr Nekhaila, and we have run with it. The first implementation will be CiviCRM certification, content to be created by Andy Burns. People will have to pass the CiviCRM certification to be given the keys to the data.

After achieving those milestones we will bring on line classes for Candidates, campaign managers and treasurers to have a bench of "LP Certified Campaign managers." And of course LP Certified candidates will be listed on a web page so that they can use that certification when talking with donors.

We will begin a process of trying to inspire states to do a better job by offering them incentives for behaviors we believe that will make the affiliates better. Andy and I are consulting on this.

Andy Burns 2019 Q2 Affiliate Development Report

Scope of work

Mission

Promote libertarian policies by providing tools and support to increase the footprint and marketing effectiveness of Libertarian Party state affiliates.

Specific Duties

1. **Tools and Technology:** Employ and leverage new and existing technologies platforms to help states with IT needs. This includes their web presence and customer relationship management: online donation acceptance, email services, voter ID, etc.
2. **Marketing:** Help states with marketing and support materials by providing professionally designed materials both individually and through LPStore.org. Maintain duties as Webmaster of LPStore.org.
3. **Training:** Prepare and disseminate training materials for states. Individually train states on any facet of running a state party (as requested). Create and manage best practices via helpdesk.lp.org/wiki.
4. **Feedback:** Explore and investigate strategies to help state and national parties work more efficiently. Listen to state affiliate needs and present "top" needs to staff and committees, as relevant.

Metrics

1. **Tools and Technology:** Maintain and provide list of states utilizing LNC-provided resources, and which resources are being used by each state. Broadcast current offerings to assist state affiliates not already using available resources.
2. **Marketing:** Provide list of new products, usage of LPAction.org materials, and ideas on how to improve utilization of LPStore.org
3. **Training:** Poll state affiliates on training, both mass training and individualized.
4. **Feedback:** Attempt to contact state affiliates semi-annually. Poll state affiliates on current services and desired future tools and/or services.

Other duties as time permits

1. Assist National LP with IT needs
2. Engage volunteers to assist state affiliates
3. Recruit and train state Executive Directors

Successes

States ready to join CRM remains high

7 states are currently waiting to be onboarded and we can do 1-2 a month depending on what other projects / tasks are going on and the urgency of the migration. I have scheduled 3 states through September. There is a total of 20 states on the CRM. Here is a [detailed graphic](#) of this information. We will prioritize onboarding these 7 states by the end of the year so they are set for the 2020 election.

- PA is occurring late July
- CA in late August

- FL and LA in September

Improved CRM performance

We migrated hosting providers for the CRM on July 6 and dramatically improved performance. We did extensive testing and It now performs generally 2x as fast.

*"I've got to say, the CRM is blazing fast right now. Just amazing the difference."
-Ryan Graham LP Georgia Chair*

Here are a few stats:

Page	Old Host	New Host
Contact Summary Screen	9.6s	4.8s
Advanced Search	7.5s	3.3s
my.lp.org/2019-candidates/	9s	4.4s
lpgeorgia.com/donate/	3.52s	2.52s

The migration went smoothly and there was only a few hours of downtime in the morning. We have some post-migration tasks including:

- Enable [detailed logging](#) to comprehensively track changes
- Server settings adjustments
- Changes in how I edit files
- Our 'Consolidated Hosting Plan' was cost-neutral (\$780 / mo) yet improved performance for the CRM and kept our existing services. It includes the following applications:
 - Web / CRM
 - Email
 - Open Project Management System
 - OS Ticket (managing affiliate support)
 - Coming Soon: [Moodle](#) for training certification

Here is our list of CiviCRM improvements.

LP States Multisite - Work packages

ID	Subject	Type	Author	Priority	Start date	Finish date
340	Moodle certification training	Feature	Andy Burns	High	2019-07-20	2019-09-01
314	Create Member Dashboard	Feature	Andy Burns	High	2019-07-03	2019-10-01
172	Mass mailing for multisite	Enhancement	Andy Burns	High		
190	Groups plugin testing	Feature	Andy Burns	High	2019-04-30	
339	Install Civimobile	Feature	Andy Burns	High	2019-07-18	
104	CiviCRM Upgrade 2019 Q3	Enhancement	Andy Burns	Normal	2019-07-29	2019-07-29
105	CiviCRM Upgrade 2019 Q4	Enhancement	Andy Burns	Normal	2019-10-07	2019-10-07
119	Issues fieldset	Enhancement	Andy Burns	Normal		
173	Custom Importer	Feature	Andy Burns	Normal		
187	Electoral Districting extension	Feature	Andy Burns	Normal		
189	Add IT trainings recordings to wiki	Enhancement	Andy Burns	Normal	2019-05-01	
194	CiviEvent events partitioned by domain	Enhancement	Andy Burns	Normal		
212	Integrate L2	Feature	Andy Burns	Normal		
218	Limit state admin user role accounts	Enhancement	Andy Burns	Normal	2019-05-10	
221	Usage statistics	Feature	Andy Burns	Normal	2019-05-14	
288	Validate email caldera form error: 'The captcha wasn't entered correctly. Reset.'	Bug	Andy Burns	Normal	2019-05-22	
290	Add checkbox to membership box to allow people opt-in to sharing info	Feature	Scott Neighbours	Normal	2019-05-23	
118	Prospective donor management	Feature	Andy Burns	Low		
211	Implement CiviRules	Feature	Andy Burns	Low		
338	County donation processing	Enhancement	Andy Burns	Low	2019-07-17	

CRM Notes:

- State CRM Q2 Contributions: Total – \$ 73,722.59 # Completed – 909 Avg – \$ 81.10
- There are 252K individual records in the system
- All states with a membership model have scheduled reminders setup for lapsing members.
- When we do data migrations, we are greatly improving their data quality.
- All data from websites goes into the system automatically.

More information on the State CRM Project can be found at: <https://lp.org/crm>

More Notes:

- Resolved 176 affiliate support or IT national tickets
- Work efficiency is optimized via continued use of Open Project (state or national projects) and OS Ticket (one off support ticket tasks).
- PA, WI and AL are now on our email system. 14 states are on email.
- Assisted with PayPal contribution page issues with lp.org.
- Webmaster for lpstore.org
- Created a landing page for both [affiliate](#) and [candidate](#) services.
- Rolled out a pilot of Open Project Management to Georgia and North Carolina. Plan to give access to states this quarter.

Proposals

Training and Role Clarity Deficiency

Challenge - One of the core challenges the LP faces as a volunteer organization is volunteer turnover and burnout. We need consistent leadership at the state level in all of these [core](#)

[divisions](#). Instead, too often we have State Chairs having to be superheroes and wearing every hat imaginable. Eventually this leads to burnout (and they quit) or a reduced effort and they switch to a 'keep the lights' on mentality. Essentially, volunteers come in, try and do too much work with not enough people, without a systematic guide and training. As a result, our affiliates lack stability.

There are many applications to those who we can train. For the application of CRM training, we just don't know the level at which users understand the power of the system and know how to leverage it to the fullest extent. I have an idea but frequently states think they are doing 'good enough' and do not realize the areas where they could use it to boost fundraising and county party development.

Proposal - Ensure that volunteers are properly trained on best practices and build community among LP volunteers. Cara Schulz has created a [detailed proposal on this](#).

In short, this needs to be tackled in 2 ways: an online certification course and in-person annual trainings. When I took this job in 2015, this was a concept I had initially wanted to do. However, there was no budget to do so, so I have only done it in limited circumstances. I would rather our volunteers get proper training before they dive into the whatever party role they are in. Currently, they dive in and the chance for frustration is too high.

Our training can apply to every position imaginable within the LP: campaign managers, State Chairs, Communication Directors, Political Directors, IT Directors and so on. I recommend we explore installing Moodle on our new server for the creation of the online certification courses portion.

I am available to do training on the following: Fundraising, data management, outreach events, affiliate operations, Executive Directors.

National data occasionally stuck in silos

Challenge

I still see national has not been consistent with how it manages member conference calls. Sometimes it uses Zoom or Tyepform. The issue is this data is very valuable but it does not make it to states. The members who are signing up for these are core constituents that are ready to become more invested. This information needs to get filtered to states right away.

Proposal

There should be a standard with what tools are used when. In my 2019 goals report, I said the following:

3. Increase efficiency between national and state IT systems

All non-donation data run through CiviCRM. Our recommendation to the LNC is that all non-donation data forms be run through CiviCRM (my.lp.org). Today we do this for 'Run For Office' inquiries already, and would like to expand this to the 'Volunteer', 'Info Request', and 'Sign Up' forms. This will make the 'ground level' data available to states immediately. It is a net benefit, as currently data is needing to be exported / imported from a siloed form database to Raiser's Edge and CiviCRM. By moving forward with this process improvement, it eliminates one step and increases data immediacy. National's process remains the same.

Raiser's Edge (RE) specializes as a Donor Database. We propose that Raiser's Edge becomes purely focused as a donor database, while other constituents that are not donors reside within CiviCRM (registered L's, independents, etc). RE is meant to be used this way; using it to house non-donors becomes cost-prohibitive as the LNC took measures to reduce constituent counts in 2017.

In CiviCRM, we do not have this limitation and a data model has been built out to accommodate this. Additionally, we can leverage our Simplified CiviCRM User Dashboard and 'Call Next' Widget for phone banking to cultivate state and national members as we empower states and counties to grow the relationship with these prospective members and volunteers. This is both cost-effective to other forms of donor cultivation and uses our volunteers time in a wise-fashion.

Currently, we use CiviCRM for the [Member Welcome Hangouts](#). This same approach can be taken to the calls as well. If we do this, states can proactively bring in these hot leads into their LP community so they build the relationships to sustain their involvement / commitment for the long-term. National has to make sure it facilitates these connections and bring the highest quality data to states.

Member Dashboard

Challenge

Members do not feel connected to the LP and there is ambiguity of what they can do with their membership. We need to leverage their investment and understand more on what each member wants out of their LP membership. Many members do not know the status of their membership.

Proposal

I have done the discovery portion of how this would work using CiviCRM. The goal is to allow LP members to update their information, take surveys and tell us their preferences and give them the tools to grow their LP engagement and volunteerism.

Convention Registration

I have been asked how it would work to run convention registrations through CiviCRM. This can be done and with the new [event participants management developments](#) of [CiviMobile](#) could make entire process, end-to-end smoother to handle.

Additionally, I want to import historical delegate data to past the few national conventions to further enhance the data quality. LPedia has been [working on this](#).

Apollo Pazell

Candidate Support

Quarter One:

Projects:

- Identifying municipal candidates for 2019 with unique, electable opportunities to assist with operations and strategies.
- Recruitment and training of 2020 candidates for state legislative and municipal races.
- Working with previous target candidates to institutionalize their knowledge and to replicate success where we can.
- Developing strategies to more effectively utilize our assets.
- Producing a pilot program for a strategy summit and candidate training that monetizes our successes.

Candidate successes:

I have been working more closely with candidates on pre-campaign predictive strategies including a more offensive position on ballot access, usable opposition research, partnerships with third party organizations, and campaign coordination with multiple party levels. The success of that effort has been immediately realized. In two races so far we have been able to secure the enviable position of running unopposed, leading to our candidates presumptive electoral victories. We have been able to avoid primary elections for 7 other candidates so far, and are looking to expand that number in the 40% of races where such activity is still viable.

South Dakota hosts its elections in the spring, and one of our targeted races, Lance Lehman of Rapid City achieved 41% in the May primary and 63% in the June runoff. I assembled a team of door knockers to travel to Rapid City and knocked doors, as well as putting the candidate in touch with donors, media outlets, and working with the state party leadership to help get our candidate elected.

This quarter we also expanded our success in the Great State of Wyoming where the Councilman and Vice Mayor (next year he will be Mayor) of the second largest city, Casper, Wyoming changed his party affiliation to Libertarian. Shawn Johnson is a law enforcement official and two term city councilman who has launched a clandestine exploratory committee, with my direct assistance to challenge his state house rep. Shawn was also elected as the new Wyoming State Party Chair.

On August 31 the first strategy and donor summit coupled with candidate trainings will be hosted in Cheyenne, Wyoming. This summit will bring together donors, competitive and vetted candidates, campaign managers in training, and state leadership to

coordinate an effort that replicates the successes of 2018 and builds upon our weaknesses. It will be a two day event that will test the viability of monetizing our staff assets and institutional knowledge to potentially become a previously untapped revenue source.

2020 Pivot:

While we continue to work with a strong bench of municipal candidates, it is critical that we begin recruitment for strategically significant races in 2020. In my professional opinion, WE ARE VERY BEHIND on where we should be for a bench of successful 2020 candidates. I would request that resources be directed to recruiting a slate of highly competitive candidates in the districts that have been identified in the most competitive states. It is challenging to recruit candidates in rural areas, and even more so to recruit quality candidates. As was in my previous reports, we should have a full recruitment effort in the field at least one year prior to the filing deadline.

Quality candidates are not often found in databases or through mass calling, but instead require networking, hands on communication, and one-on-one sessions that can effectively perform SWOT reviews. In the next quarter, I intend to pivot focus to 2020 recruitment in strategically significant districts while still providing direct support to 2019 municipal candidates.

Additionally, the targeted candidates and the field teams have worked to expand their roll in the party. I have started to partner with them on replicating the effort that I did last year in their individual states so that candidates across the board can begin to perform better and have a more professional operation. This includes a stronger and more active fundraising campaign so that state parties can invest resources to competitive races in a way that mimics the activity of national and is maintained under my supervision. This scaffolded approach will result in bundled resources and a more effective party infrastructure that can be more readily tapped.

Budget Request and administrative requests:

I understand that the party is currently dealing with a tight budget, but after reviewing activity in the first two quarters, it is clear that a travel and event budget for myself, and a small team of interns would be indispensable as we approach 2020.

I am requesting a small travel budget of \$10,000.00 till the end of the year (I paid out of pocket for the canvassing team that helped to elect Lance Lehman).

I am also requesting two college interns to help with remedial tasks, research, etc.

Exhibit A:



Exhibit B:

Bethany Baldes activity

https://trib.com/opinion/columns/baldes-sen-barrasso-and-rep-cheney-should-fight-to-end/article_a512e43f-9ee7-52a4-9f2c-d63557d1b1c7.html

Exhibit C:

Lance Lehmann elected to Rapid City Council with national target

https://rapidcityjournal.com/news/local/lehmann-strommen-elected-to-city-council-in-runoff/article_d6a4b326-4f0f-5d81-b2fb-b6419ab92cad.html

Staff Report for Bob Johnston

- contact expired members to get them to renew
- contact monthly pledgers whose pledges have not gone through in the last month
- prepare drafts of blogs for Lp.org; send to Eric for editing and posting on the website
- help candidates with questions on FEC filing and state campaign finance
- contact prospective 2020 presidential candidates on how to get the nomination, filing questions, etc
- maintain the elected officials list
- compile election results
- monitor ballot access and candidate filing deadlines, and update the appropriate documents
- field phone calls and emails with general questions

Report of Cara Schultz

Overview Stats for 2019 Election

- 192 Declared Candidates - these are party members who have said they are running for a specific office, know the filing deadline, and what steps need to be taken to be on the ballot.
- 134 Candidates on Ballot to date
- There were 89 LP candidates on the ballot in 2017.

Current Services

- Group Training Calls - held every two weeks with a subject matter expert. Includes time for Q and A. Calls are recorded and archived.
- One on One Calls - candidates can call any time with a challenge or question. If I don't have the answer, I direct them to who can assist them.
- Campaign Experts - developed and maintain a list of volunteer subject matter experts SME to assist candidates. If a candidate needs in depth help with a specific area of campaigning, I connect them to a SME for a 1 hour one on one call.
- Candidate Only Area of Website - new for 2019 and continuously added to. Candidates are sent the url and password to access this area of the website. Includes How To articles on many aspects of campaigning. This is now the main area to consolidate institutional knowledge.
- Candidate Workbook - step by step, fill in the blank workbook is sent to every prospective candidate to download and print.
- In person Candidate Training - I have attended 6 State Conventions this spring and have held candidate training sessions. 1 more is planned for this Fall, with 2 additional teleconference training sessions planned for this summer.
- Assistance to State Affiliates creating or executing a recruitment plan.
- Assistance training new Political Directors

Future services

- Candidate Websites - this was one of our more popular services offered to candidates in the 2018 election, but was discontinued due to budget cuts. It's also the most requested service in 2019 and for our 2020 candidates. Not only does this service assist candidates with an attractive website with donation function, as more states come on board CiviCRM, the back end of these websites tie in for seamless integration. Candidates, Affiliates, and National all benefit from offering candidates a free, basic website for their campaign.
- Resume Political Directors Call - once monthly call to share concerns and best practices.
- PAC list and tracking - a list of known PACs who assist candidates along, a short description of criteria, with tracking when they provide assistance to specific LP

candidates. Helps note which ones are LP candidate friendly and give candidates a starting place for fundraising efforts.

- Project Management embedded in CRM - currently in beta. Usable for National, Affiliates, and Campaigns. Scalable, flexible, with permission levels.
- Political Director Dashboard - for Party Officers with the reports and most used functions available on their dashboard.
- Candidate dashboard - no ETA on this, when available, up to Affiliates if they wish to offer this to campaigns.
- Political Director SOP - in progress. A basic SOP which states can customize.

Challenges

- States updating the CRM with candidates, prospects, election information, contact information
- Changing Political Directors or no Political Director. Less than half of State Affiliates have a Political Director or Candidate Recruiter. Of those who do, they tend to change without notice during the election cycle. Many are enthusiastic, but do not know what the position entails and have no one to train them. There are no written plans or instructions for them to follow and no network in place for them to learn from other Political Directors in other states. This makes handing off potential candidates to affiliates challenging and prospects are falling through the cracks. Worse, if these potential candidates aren't followed up, some refuse to renew party membership or refuse to join. Chairs often try to step in to assist, but Chairs are already wearing multiple hats. Training for Party Officers in the roles, responsibilities, and Best Practices is desperately needed if we want to stabilize and grow our affiliates.
- Man hours - Most of my contracted hours are used for calling prospective candidates, which means I'm behind in other tasks such as adding new content to the Candidate Only Area of the website, training new political directors, and other new services and offerings. I also have not been able to flip to 2020 candidate recruitment and am often returning calls later than the 24 to 48 hours which is my goal. Prospects are getting frustrated.
- Lists of municipal races - ideally, each State Political Director would have a list of what offices are up for reelection each year. For some states this is an easy list to create. For others, it is very time intensive. Less than 5 states have such a list. This list could be cross referenced in multiple databases (members, people who have shown interest but not yet joined, affinity group lists, etc) for location matches based on zip code, county, or town. This would be the base of a prospect list, which would be reduced and added to for suitably. After 4 years, each state would have a reliable list of races to work from. Without this list, it is difficult to actively, rather than passively, recruit candidates.

Successes

- So far, there are 12 Libertarians elected to office this year, with one one appointed to an elected office he held previously.
- Candidates are starting their campaigns more prepared. By the time of our first call, many have downloaded the campaign workbook, know their campaign numbers (win number, voter numbers, fundraising goal, etc).
- Growing participation in the Campaign Strategy Calls
- Now taking 2 to 3 calls a week from candidates and campaigns looking for strategy help.
- Excellent feedback from in person candidate training at State Conventions.

Message

I wanted to let you know how well received Cara Schulz presentation at the Libertarian Party of Iowa was by our convention attendees. Her presentation was liked so much that she received a standing ovation at the end. The national party was presented in a positive way and I felt our party members and potential candidates got an honest look at what it is like to run for office and what we need to do as candidates and campaign staff.

Additionally, during the convention, I heard several comments about how much the LNC is doing to support us and I have never heard that in the past. Thank you for all that you do.

- 2 of our 2019 electeds were on campaign teams last year to learn how to campaign better. One was doing a practice campaign this year and it went better than he thought - he won office. We have 27 others whom I set up to volunteer in 2018 to prepare for their own run in 2019 or 2020. This number should continue to grow.



Membership Department Report
July 2019
Submitted By: Jess Mears

Team

The Membership Department consists of Dan Fishman (Executive Director), Jess Mears (Membership Manager), Mat Thexton (Member Services Manager), Nick Dunbar (Membership and Pledge Programs Special Projects), Tyler Harris (Members Services Assistant), Bob Johnston (Campaigns and Affiliate Support Specialist-Renewal Calls), and Robert Kraus (Operations Director). All of these individuals are involved with the LNC's membership processes in varying degrees.

Key Departmental Responsibilities

- ☐ Process membership transactions
- ☐ Produce the *Liberty Pledge News* for monthly pledgers
- ☐ Send membership renewal appeals (letter, email, text, telemarketing, unpaid & paid social media posts)
- ☐ Prospect for new members
- ☐ Respond and address membership related inquiries, concerns, feedback, suggestions
- ☐ Customer service
- ☐ Update membership records
- ☐ Develop methods to increase member retention/satisfaction

Quarter 2 Project Update

Webinars

The Libertarian Party has hosted 41 conference calls since 1-24-2017. Topics have varied from education, to organizing, to outreach. The total number of call-ins to-date is 3,557.

The Libertarian Party purchased a subscription to Zoom Webinar, upgrading the conference calls to a video panel that can be live streamed. The 6-23-2019 webinar on government-sanctioned medical torture, pain treatment, the health care industry, and bodily autonomy with Dr. Kyle Varner and Cara Schulz received **11,000 views** on Facebook alone. This is an increase of **209%** compared to the total of all of the 41

prior conference calls. The webinars are newly recorded and available for the general public on Facebook or Youtube. Jess's workload permits one webinar per month.

On 7-21-19, a webinar on the issue of "Libertarianism & Immigration" was held with Alex Nowrasteh of the Cato Institute. Jess made a call for donations to support the Libertarian Party's work during the webinar and a \$50.00 came in shortly after. The donation included this comment: **"Thank you for hosting the great talk on immigration policy! It was a valuable resource for being able to speak on this issue as an activist."**

The Member Welcome Hangout (LP.org/hangout) was championed by Tyler. Each Tuesday, Tyler is hosting a digital conference to welcome new members to the LP and help them find a way to get involved. Your assistance in promoting this program would be greatly appreciated.

Renewal Letters

Historically, the Libertarian Party has sent one standard renewal letter, displayed below. We are testing the effectiveness of sending different membership appeals and will have results to share at the next LNC meeting. Nick Dunbar has managed the renewal letters for many years and Jess is now managing this process.



April 18, 2019

Dear Edward,

According to our records, your membership expiration date is 6/9/2019.

Please renew your Libertarian Party membership today!

Your current support level is Silver Member. Won't you please upgrade to the Gold Member level for \$250?

We depend on the support of members like you. Your membership contribution helps to pay for our activities like LP News, LP.org, ballot access, and our Libertarian Party Headquarters activities.

Please renew today using the enclosed form and envelope. Or you can renew by phone at 1-800-ELECT-US, or renew online at LP.org/membership.

Thank you for your valuable support.

Yours in liberty,

Dan Fishman
Executive Director
Libertarian National Committee

Libertarian National Committee, Inc.
1444 E. 10th St., Suite 100, Austin, TX 78702
(512) 476-1000 • FAX (512) 476-1001 • LP-0019

Renewal Emails

The most cost efficient way to contact members for renewals is via email. Email deliverability is a significant impediment in soliciting renewals. For example, on Friday, July 19, 2019, a renewal email was sent via one of our two email service providers, IContact. The list contained 43,977 lapsed members with email addresses. Only 14,565 (33%) were contactable through IContact. This means that 66% of the lapsed members with email addresses had either unsubscribed or were blacklisted. Out of the 14,565, only 2,890 opened the email in the following 60 hour period. A total of 141 (.32% of the original list) clicked on a link within the email. Improving our email deliverability is a high priority for the membership department's efforts to increase membership.

Welcome Reception for Dan Fishman

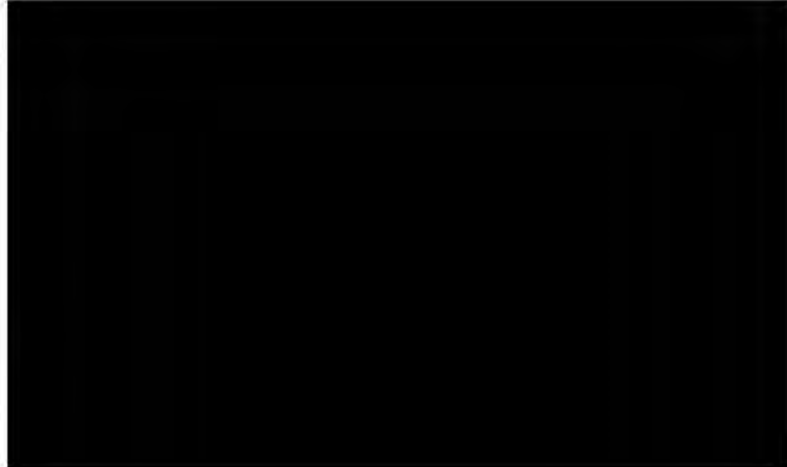
To help welcome Dan Fishman, an open-house was held on May 18, 2019. Jess and Tyler organized this event and extended invitations to the greater liberty movement in the DC area. Approximately 40 people attended.

Membership Directors Collaboration

The State Affiliate Support Development Specialist and Candidate Recruiting Specialist have formed coalitions with state directors. This effort is being replicated with state affiliate membership directors. An initial membership directors call was held on 6/26/19 and approximately 20 state party leaders and members of the ad-hoc Membership Support Committee attended. The conference call covered resources provided by LP National and how to start a membership program.

June Incentive

LP National provided an incentive for state affiliates to increase their LP National membership ranking in June. The state affiliate that increase their LP National members by the highest percentage was West Virginia. Congratulations, LP West Virginia!



Tax Day Protests

LPHQ promoted tax day protests on a national scale. In total, 24 state and county affiliate planned tax day protests were submitted and the Google map at LP.org/taxprotestlocations was viewed 4,708 times. Media coverage from the protests was reported in the May *Liberty Pledge News*.



2019 Projects

Membership Survey

A membership satisfaction survey is IN PROGRESS to better understand our members' interests, opinions, and motivations, as well as how LP National can better serve the membership. The goals are to determine if our members are actively involved with their state and county affiliates, gather opinion based data from the membership, and to determine if there are areas for improvement. Alexander Oman, summer LPHQ volunteer, has spearheaded this project.

The four surveys are under review at the time of preparing this report and the categories include:

- Lapsed member survey
- Post-renewal survey
- General active member survey
- Six months into membership survey

Member-Recruit-A-Member

Direct asks from current members is the best way for LP National to increase the membership base. A member-recruit-a-member program is highly desired.

Information provided by Blackbaud:

- ☐ Activating your advocates to recruit membership on your behalf is the most effective way to convert new members. 1 in 4 users will respond to a request from a peer while the response to outreach from an organization is 1 in 1240.

☐

Policies and Procedures

Documentation on the membership department's procedures is necessary to retain institutional knowledge. The team fulfills various duties each day and as the party scales, onboarding interns or additional employees will be more uniform and clear with written procedures. In preparing the procedures, staff will review industry best practices to ensure the Libertarian Party is meeting or exceeding in the non-profit/political industry related to membership. Documenting our procedures is labor intensive and has not been a high priority during the past quarter due to increased emphasis on fundraising.

Leads Generation & New Subscriber Welcome Series

Building and segmenting our data is crucial to convert subscribers to donors/members. Staff will dedicate time and resources to training in digital efforts to increase subscribers to our email list via online petitions. New subscriber welcome series will be created to introduce new subscribers to Libertarian Party principles and lead the subscriber to an appeal for a donation. The Advocates for Self-Government have been contacted to receive permission to re-create the World's Smallest Political Quiz in a digital format for educational purposes and to generate new subscribers.

One-Click Donations

Similar political organizations to the Libertarian Party have implemented one-click donation software to encourage recurring donations. The Executive Director is reviewing donation processing systems in the upcoming quarter. Similar political organizations to the Libertarian Party have implemented one-click donation software

Speaking Engagements

Jess represented the Libertarian Party during the following speaking engagements/podcasts:

1. 3/10/19 Delta Sigma Theta Sorority "Delta Days"
"Welcome to the Party" panel with Darryl Moch of the Green Party and the Honorable Alexis Herman (moderator)
2. 4/5/19 Feminists for Liberty "Salon Social"
3. 4/13/19 Tatiana Show
4. 4/26/19 Liberty Memes Community Group "Liberty Late Night Show"
5. 7/10/19 American For Tax Reform "Wednesday Breakfast"

External Affairs

Jess is developing a robust network in the DC metro area and received invitations to attend ticketed events. The LNC did not expend funds for Jess to attend the following events:

1. 4/27/19 Dinner with Nick Gillespie of Reason Magazine and political journalists
2. 5/2/19 Kahlil Gibran Spirit of Humanity Awards hosted by the **Arab American Institute Foundation**
3. 5/8/19 **Rules of Networking** networking event, hosted by Chaz Cirame of Cc: External Affairs and Patti Rausch of Leadership Institute
4. 5/8/19 The Ninth Annual Ibrahim El-Hibri Interfaith Lecture and Iftar hosted by the **El-Hibri Foundation**
5. 5/15/19 **The Leadership Conference on Civil & Human Rights'** Hubert H. Humphrey Civil and Human Rights Award Dinner
6. 5/17/19 **Washington State Society's** Potlatch
7. 5/23/19 **America's Future Foundation's** Buckley Awards Gala
8. 6/20/19 **Competitive Enterprise Institutes'** 35th Anniversary dinner featuring Dave Barry

REPORT OF KEN MOELLMAN

LP Kentucky entered the CRM in 2018 and sat dormant for a while, waiting for new people to come along to leverage the data. In March 2019, state party rules were changed to unchain the growth of LPKY, and since that time the data in the CRM has been used to help grow the party.

LPKY is organized as a three-tier organization; state party, (Congressional) district parties, and county parties. The party for the 2nd District has been growing with new, energized leadership. They have leveraged the CRM in its current form to gather data and contacts to invite to get involved.

As a result, the 2nd District Party has chartered Barren County, Bullitt County, and Warren County. Hardin County has an organizing convention in early August and there will likely be one more county organized in the 2nd District by the end of the year.

If every state affiliate had one volunteer with the data available to them to grow the party, we could have 250 new county affiliates around the country. This would be a significant gain for the party and the overall libertarian movement.

From National's perspective, the next step is to outreach to these new members of state parties and encourage them to become National party members. State success creates multiple opportunities for National success.

Within the CRM, we have multiple sources that were merged together - National's data from Raiser's Edge, Aristotle data from 2016 provided by National, KY Secretary of State voter registration data, LPKY signups, and various data appends and purchases. The data has been cleansed and mostly de-duplicated, though some additional data cleanse and merging continues.

That all said, not all of the data in the system is good. People move - especially libertarians, and so this data must be consistently curated and cleansed. But right now, the CRM is not getting many of the results back into the system, because the User Dashboard project has not yet been implemented in production. Instead, people are dumping data to Excel spreadsheets and not putting the data back into the system.

Our vendor, Tadpole, is wrapping up the User Dashboard in August. Once the User Dashboard is completed, we will have those doing outreach also updating the data. Ideally, National will eventually work directly from the CRM and also help keep the data clean as well.

The CRM has other potential uses as well. It can be our tool for long-term institutional knowledge gathering and retention. For the moment, it helps county parties grow.

REPORT OF MAX THEXTON

- Daily - Receive mail and other deliveries: open and distribute, and process bouncebacks to obtain new addresses (use AlumniFinder or send email)
- Daily - Enter into Raiser's Edge mailed-in donations (checks and charge authorizations), make data corrections, process merchandise fulfillment, deposit checks in bank account, and pursue charge authorization failures with donors (phone and/or emails)
- Thrice weekly - Enter into Raiser's Edge the online donations, purchases, and memberships (new and renews)
- Thrice weekly - Merchandise fulfillment of orders from LPStore and promotions
- Weekly - Order member cards from vendor, then print, stuff, and frank letters for new and renews
- Weekly - Print, stuff, and frank acknowledgments (thank-you letters and postcards)
- Monthly - In-house generated pledge checks entered into Raiser's Edge and deposited in bank account
- Monthly (approx) - Print, stuff, and frank mailings in response to inquiries
- Monthly (approx) - Layout, print, stuff, and frank In-house mailings
- Regularly - Report low supply levels (branded office, general office, merchandise, cleaning)
- Regularly - Restock inventory
- Annually - Prepare pledger member cards mailing
- Bi-Annually - Perform required assistance for National Convention (acknowledgments, shipping supplies, etc.)
- Assign above tasks to Assistant as needed

Mat Thexton, Member Services Manager

Director of Operation's Report – Austin 07/27-28

by Robert Kraus

Financial

Our reserves are somewhat improved since last meeting & as of end of June we are at \$22,872 which is still below the target of \$57,225. We did go over the reserve target in May & should finish this month above as well. We are also current on all payables (nothing past due).

Based on current trends: 2019 total revenue - I am currently projecting we will end up just under \$1.4M vs budget of \$1.5M & will remain on track to be under budgeted expenses. Please note we are currently below expenses in almost all categories but in particular fundraising costs where Lauren has been more selective & mailing in house vs. mass house letters to all donors. This has saved almost \$25,000 in expenses well exceeding the mandate placed on staff at last meeting to find a few thousand in savings.

That said, we do have some upcoming expenses including some major repairs to our HVAC system, sprinkler system & the auditor. Thus, we would continue to caution the LNC when it comes to any new expensive projects that are not already planned.

Blackbaud – Data Dumps – Internal Customer Service

Data Dumps continue to be sent out regularly & via the CRM to several states that are working with Andy Burns.

Building Fund / Office

Mortgage balance = \$171,416 as of end of June

Extra payments made so far this year = \$27,000

Curr in restricted fund \$3,151 as of 07/22/19

Repairs: We have to replace one of 2 compressors on our HVAC system which should give us another 2-3 years life. The total cost to replace the HVAC would be \$16-20,000. The cost to replace one of the compressors that broke along with fixing a leak in the other compressor is estimated at \$4-4,500. In addition we had our 5 year review of the sprinkler system & that will require about \$1,700 in repairs. We are paying for the repairs via the building fund reserves.

Phones: We are switching from our very old Broadview VIOP (which ran on a shared T1 line) to a new Comcast VIOP system that runs on a high seed data line. This will ultimately save about \$400 a month in expenses however there are some up front installation costs as well as costs associated with ending the current account. This will not incur any additional expenses for this year but will result in savings going forward next year.

FEC Filing

We continue to file accurate FEC reports and use Paula Edwards to complete the FEC Filing Process on a monthly basis and handle our amendments. The reconciliation and audit steps to this process continue to work to assure that these reports are correct prior to filing, and to insure that the disbursements and contributions match to our cash accounting records.

APPENDIX G STAFF REPORTS

As a reminder, the FEC reports are done on a cash basis while our financial reports are done on an accrual basis as required by our bylaws which require adherence to GAAP. Therefore, our Statement of Operations will not always look the same as what is reported on the summary page of our FEC Filings.

Thank you!

Robert

Staff Report

Tyler Harris, Member Services
Prepared July 2019

Over the past quarter, my areas of responsibility have grown to span a number of different functional areas. I've divided my report below into corresponding sections.

Member Services

I work under the direction of Member Services Manager Mat Thexton to assist as needed with various core Member Services tasks, including (but not limited to):

- The timely, efficient, and accurate fulfillment of LPStore orders
- Preparing and mailing membership cards for new and renewing members, inquiry packets, and those fundraising appeals generated in house.
- Sorting and processing incoming mail
- Stocking new inventory when it arrives
- Inputting and updating member information into our database, and cross-checking existing information for accuracy
- Maintaining the general state of readiness and organization in our HQ Operations Center

Membership

My regular Membership-related tasks include:

- Monitoring and responding to member emails sent to info@lp.org (the main email address listed on LP.org, as well as the reply path for most of our outgoing email solicitations)
- Receiving and processing member change of address, change of email, and manual email unsubscribe requests
- Placing thank-you calls to Liberty Pledge members
- Organizing, promoting, and conducting weekly Member Welcome Hangouts

Member Welcome Hangouts

Beginning in June, I began hosting a regular weekly Google Hangout targeted towards new members and existing members looking to become more involved with the party. The events include a short (10-15 min) presentation focusing on the online resources available to our members and how to connect with their state and local affiliates regarding events and opportunities for outreach in their area. The remainder of the hour-long session is devoted to answering member questions and discussing in more detail topics of interest to those in attendance.

These events help bridge the gap for members new to the national party who have not yet made a connection with their local parties and may not know where to begin. It also offers an additional opportunity to express our gratitude to new members, to

encourage more active involvement in the LP, and to be available to answer member questions and/or assist with issues our members may be experiencing.

In addition to a direct email to the prior week's new members (usually about 35-45 individuals per week), the Member Welcome Hangouts have been promoted via the LP's facebook and twitter accounts, and will be featured in an upcoming edition of Pledge News.

To date, 19 members have joined at least one Member Welcome Hangout, the majority of them actively engaging, asking questions, and participating in the conversation. A total of 82 have shown enough interest to RSVP to at least one event. This averages 11-12 RSVPs and 2-3 attendees per week.

Special guests in the first month have included LNC Secretary Caryn Ann Harlos, Region 8 LNC Representative Justin O'Donnell, and HQ Summer Volunteer/former Larry Sharpe campaign volunteer Alexander Oman, all of whom contributed greatly by sharing their experiences, and freely offering to assist our members.

LPStore & Purchasing

Over the past quarter, I have also become much more involved in the operations of LPStore, and have worked to further develop the relationships we have with many of our vendors. My responsibilities in this area include:

- Tracking and maintaining accurate inventory counts for LP Store, manually decrementing mail-order, in-person, and membership promotion items, and conducting inventory hand-counts as needed
- Establishing and maintaining vendor relationships, and manage the ordering and reordering (with the approval of the Executive Director) of LPStore merchandise as well as packaging and mailing supplies
- Periodically obtaining competitive quotes on commonly ordered items to ensure we continue to benefit from best available pricing
- Assisting Development Director Lauren Daugherty with other LPStore-related functions as needed
- Assisting Operations Director Robert Kraus with filing of invoices and other records

MEMORANDUM

TO: Libertarian National Committee
FROM: Oliver Hall
DATE: July 26, 2019
SUBJECT: Special Counsel's Report

Introduction

This report summarizes my work as Special Counsel to the Libertarian National Committee since I last submitted a report on March 8, 2019. The report is a privileged attorney-client communication, but only relates facts, and not legal advice. As such, it may be appropriate for sharing with a wider audience, including members of the Libertarian Party, at your discretion.

General

As Special Counsel to the LNC, I have reviewed documents and correspondence, responded to questions, and provided legal advice and services on a variety of matters as needed or requested. In particular, I researched and resolved queries involving: the terms of an independent contractor's contract; the procedures relating to a state party's expulsion of a member; proper construction of contract terms for independent contractors; proper procedures for accepting a bequest; and motion to censure member.

I also provided the following services:

- Advised Pennsylvania candidate regarding complaint against validity of nomination petitions;
- Advised petition circulators regarding protection of their right to petition in public fora;
- Advised LNC regarding potential petition for certiorari in *LNC v. FEC*;
- Advised Executive Director regarding establishment of referral program;
- Coordinated payment of litigation costs in Kentucky litigation;
- Coordinated receipt of bequest funds;
- Coordinated with member seeking to name LNC as beneficiary of trust;
- Coordinated disbursement of bequest to LPNM;
- Drafted revised language for NDA agreement;
- Reviewed fundraising communications;
- Reviewed and drafted revised language for LNC Chair's declaration in support of Georgia litigation; and

- Drafted legal representation letter for LNC's audit.

Finally, I drafted or reviewed and approved multiple contracts, including those executed with the following: Executive Director; Development Director; Editor and Technology Developer; AV vendor for convention; convention hotel; office equipment vendor; and member referrers.

Litigation

Arizona Libertarian Party v. Reagan, No. 2:16-cv-01019 (D. Ariz. April 12, 2016), No. 17-16491 (9th Cir. July 21, 2017): This case challenges Arizona's newly enacted law that drastically increased signature requirements for Libertarian Party candidates seeking access to AZLP's primary ballot. It requests declaratory and injunctive relief. The Plaintiffs sought preliminary relief in time for the 2016 election, which was denied. Thereafter, the parties conducted discovery and filed cross-motions for summary judgment. On July 10, 2017, the District Court granted summary judgment to the state. The Plaintiffs appealed to the 9th Circuit. Briefing on the appeal was completed in April 2018 and oral argument was held on March 12 in San Francisco. The 9th Circuit affirmed on May 31, 2019. (I represent the Plaintiffs outside the scope of my representation of the LNC.)

Cowen v. Kemp, No. 1:17-cv-04660 (N.D. Ga. Nov. 21, 2017): This case challenges the Georgia law requiring that candidates for U.S. House submit nomination petitions with signatures equal in number to 5 percent of the registered voters in the last election. No candidate has ever complied with that requirement since the law was enacted in 1943. Plaintiffs are individual voters and the Libertarian Party of Georgia. The Defendant filed an Answer to the Complaint in February 2018, and the parties are currently taking discovery. Plaintiffs' counsel is Brian Sells: (404) 480-4212; bryan@briansellsllaw.com.

Level the Playing Field v. Federal Election Committee, No. 1-15-cv-01397: This case challenges the FEC's failure to act upon, and constructive denial of, an administrative complaint against the Commission on Presidential Debates. On February 1, 2017, the Court granted Plaintiffs' motion for summary judgment and denied Defendant's motion. The Court remanded the case to the FEC with instructions to reconsider the evidence and allegations and issue a new opinion within 60 days. The Court also ordered the FEC to reconsider Plaintiffs' petition for rulemaking and enter a new decision within 60 days. In March 2017, the FEC issued a new decision that upheld its prior position. The case is now back before the District Court, and the Plaintiffs have filed a supplemental complaint. The parties filed cross-motions for summary judgment. On April 21, 2019, the District Court denied the plaintiffs' motion for summary judgment and granted the FEC's motion. The plaintiffs have appealed. Plaintiffs' counsel is Alexandra Shapiro, Shapiro Arato LLP: ashapiro@shapiroarato.com; 212-257-4881.

Libertarian National Committee v. Federal Election Committee, No. 16-cv-0121: This case challenges the FEC's treatment of a bequest from Joseph Shaber, deceased, to the LNC, which imposes an annual limit on the amount of the bequest that may be

distributed to the LNC. The FEC filed a motion to dismiss, which the Court denied on January 3, 2017. The parties have taken discovery. In September 2017, Plaintiff filed a motion requesting that the District Court certify certain questions of law to the D.C. Circuit for decision. In October 2017, the FEC filed a new motion to dismiss. On June 29, 2018, the District Court granted Plaintiff's motion and denied the FEC's motion. The District Court certified the questions of law to the D.C. Circuit. Briefing of the appeal was completed in October 2018. The D.C. Circuit ruled for the FEC on the merits in May 2019. Plaintiffs are considering filing a petition for certiorari. Plaintiffs' counsel is Alan Gura, Gura & Possessky: alan@gurapossessky.com; 703.835.9085.

Libertarian National Committee v. Holiday, No. 3:14-cv-00063 (E.D. Ky.), No. 17-6216 (6th Cir. Oct. 29, 2017) – This case challenges a debate requirement limiting participation to candidates with “a realistic chance of winning” the election. It also requires that the candidate have raised at least \$100,000 for the campaign. On October 11, 2014, the District Court denied the plaintiff candidate injunctive relief that would permit him to participate in the debate. In September 2015, the judge ordered that there be a trial, and the state answered the Complaint. On September 29, 2017, the Court entered an order granting the Defendants' motion for summary judgment. Plaintiffs appealed to the 6th Circuit, which affirmed in November 2018. Plaintiffs are responsible for paying the defendant's litigation costs. Plaintiffs' counsel was Chris Wiest: chris@cwiestlaw.com; 859-486-6850. Robert Winter is counsel of record on appeal: robertawinterjr@gmail.com.

Conclusion

I look forward to discussing this report with the LNC during its next meeting. Should you have questions or need further information prior to that time, please contact me at 202-280-0898 or oliverbhall@gmail.com.

Affiliate support committee report

Currently, the ASC is focused on marketing and promotion of the LP brand at all levels of affiliates.

Mrs. Erin Adams has laid a foundation for the #LPEverywhere campaign that the ASC rolled out on July 21st wherein party members can send in pictures of branded activism in hopes of winning a 1k prize. The lpeverwhere@LP.org has already started receiving submissions.

The ASC has also started building a coalition of libertarian media at the request of Mr. Pat Ford, and will be looking to help the LP staff with getting them set up with links to bring in contributions and new members.

Mr. Phillips has been working on getting together an affiliate building package that gives new members some institutionalized knowledge on how to build new affiliates.

The ASC holds public zoom meetings every other Sunday.

Sincerely,
Joshua Smith, Chair

LNC Audit Committee Report on 2018 Financial Statements

Audit Committee's Responsibility

Article 9, Section 2 of the 2016 bylaws:

"The National Committee shall cause an efficient double-entry system of accounts to be installed and maintained. Financial statements of the Party shall be prepared in accordance with Generally Accepted Accounting Principles (GAAP). Audits shall be performed annually by an independent auditor. The non-officer members of the National Committee shall appoint a standing Audit Committee of three members with power to select the independent auditor. One member shall be a non-officer member of the National Committee and the other two shall not be members of the National Committee. The Audit Committee shall present its findings to each Regular Convention and clarify for the National Committee any recommendations made by the auditor."

LNC Policy Manual 12-11-16, Section 2.02:

"The Audit Committee's tasks are to select an independent audit company and to direct the scale and scope of standard annual audits of the Party's accounting records and processes. Following receipt of the audit company's report, the Committee shall help the LNC interpret the audit results and assist the latter in preparing any action plans that might be needed to alleviate deficiencies."

The purpose of this Audit Committee's report is to interpret the results of the most recent audit. Because information provided in the auditor's report concerns the conduct of the audit and matters involving internal controls, such information is intended only for the Committee and management. As such, this document should be treated as confidential.

Auditor Comments & Recommendations

The LNC's outside auditors, Frye & Company, CPAs, completed an audit of the LNC's 2018 financial statements on July 12th, 2019, giving the financial statements a clean bill of health:

"In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of [the] Libertarian National Committee as of December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America."

Nine adjustments were recorded on the 2018 books during the audit. Most were small adjustments made to correct accruals, reclassify, and reconcile certain balance sheet and income statement accounts. Significant adjustments were made to correct capital leases, fixed assets, and depreciation expense. The cumulative effect of the 2018 adjustments was to increase net assets by \$30,800.

The issues noted by Mark Frye in the Comments and Recommendations section of his Management Report did not result in material misstatements of the LNC's financial statements, therefore the LNC received a positive audit opinion on the 2018 books. Auditor Mark Frye provided suggestions for increasing internal controls, improving financial reporting, and ensuring compliance in a number of areas:

1. Revenue recognition model: This new pronouncement from the FASB applies primarily to earned income, so it will have minimal impact upon the LNC. It also provides additional direction on accounting for grants and contracts. The LNC is currently in compliance in this respect according to Mark Frye.
2. Accounting for leases: A new FASB pronouncement effective 2020 significantly changes how operating leases are accounted for. The LNC did not enter into any new leases in 2018. The two leases in effect in 2018 were properly accounted for as capital leases.
3. Annual budget projection: Mark Frye recommends that management enter the approved budget into QuickBooks. The audit committee does not have a concern in this respect given that the treasurer includes budget figures in his reports.
4. Not-for-profit reporting model: FASB (Financial Accounting Standards Board) ASU 2016-44 was effective in 2018. This new reporting model requires breakdown of program expenses to be presented in the new Statement of Functional Expenses, which is included in the 2018 Audited Financial Statements. In past years only the total amount of program expense per category was required. This has and continues to be presented in the Statement of Activities and Change in Net Assets.

Mark Frye recommends that the number of programs reported on through the LNC's financial statements be reduced from the current 14 categories. Robert Kraus presented a couple options for consolidation. The audit committee recommends that the LNC reduce the number of programs to eight. We recommend combining Admin. Costs, Compensation, and Litigation into one category entitled Admin. & Compensation. Programs related to key functions – Affiliate Support, Ballot Access, Convention, Fundraising, and Candidates & Campaigns – would remain as distinct categories. Brand Development/Political Materials, Campus Outreach, Media, Outreach, and Other Projects/Programs would be combined into one category, Other Projects/Programs.

5. Software capitalization: A significant audit adjustment was made as part of the 2018 audit to capitalize CiviCRM software costs. Members of the audit committee discussed the issue with Mark Frye and Robert Krause during the audit. We recommend capitalizing development fees and software purchase costs. Costs related to preliminary stages of development and post-implementation costs should be expensed.

Presented by the LNC Audit Committee:

Julie Fox, Chair
Rich Bowen
Erin Adams

July 22, 2019

APPENDIX J-1
POST-AUDIT FINANCIAL STATEMENTS

Libertarian National Committee, Inc.
Standard Statement of Operations - 2018
Budget vs. Actual & 2018 v 2017

	Jan - Dec 18	Adj Budget 2018	2018 Budget	Jan - Dec 17	2018 v 2017
Support and Revenue					
20-Membership Dues	583,297	550,600	32,697	554,688	28,609
21-Donations	299,027	226,800	72,227	331,670	(32,643)
22-Recurring Gifts	360,199	463,400	(103,201)	360,045	155
23-Board/ED Solicitation MajorGifts	58,932	60,000	(1,068)	53,613	5,319
24-Convention Revenue	280,892	290,000	(9,108)	0	280,892
25-Project Program Revenue	75,178	23,800	51,378	89,024	(13,846)
26-Brand Dev / Political Materials	67,852	125,000	(57,148)	61,902	5,950
27-Ballot Access & Related Donations	46,453	153,200	(106,747)	130,474	(84,022)
28-Membership Communication	210	7,400	(7,190)	6,344	(6,134)
29-Other Revenue	1,395	0	1,395	627	768
Total Support and Revenue	1,773,436	1,900,200	(126,764)	1,588,388	185,048
Cost of Support and Revenue					
32-Fundraising Costs	157,448	188,400	(30,952)	182,755	(25,307)
33-Membership Fundraising Costs	215,349	285,900	(70,551)	207,658	7,690
35-Convention	275,604	280,000	(4,396)	0	275,604
36-Ballot Access Fundraising Exp	9,201	11,600	(2,399)	9,732	(532)
37-Building Fundraising Exp	60	0	60	101	(41)
Total Cost of Support and Revenue	657,662	765,900	(108,238)	400,247	257,415
Net Support Available for Programs	1,115,774	1,134,300	(18,526)	1,188,141	(72,367)
Program Expense					
40-Administrative Costs	327,362	357,964	(30,602)	355,872	(28,510)
45-Compensation	535,335	535,600	(265)	507,556	27,778
50-Affiliate Support	58,149	110,000	(51,851)	55,356	2,793
55-Brand Dev / Political Materials	50,663	125,000	(74,338)	73,924	(23,261)
58-Campus Outreach	0	0	0	750	(750)
60-Candidate, Campaign & Initiatives	103,222	93,200	10,022	18,513	84,709
70-Ballot Access VR & Related Exp	148,173	215,600	(67,428)	130,818	17,354
75-Litigation	4,414	6,000	(1,586)	5,153	(738)
80-Media	31,078	51,000	(19,922)	10,313	20,764
85-Member Communication	50,484	54,600	(4,116)	61,035	(10,551)
88-Outreach	8,361	9,000	(639)	6,027	2,333
90-Project Program Other	4,927	5,000	(73)	10,520	(5,593)
Total Program Expense	1,322,167	1,562,964	(240,797)	1,235,837	86,330
Total Net Operating Surplus (or Deficit)	(206,393)	(428,664)	222,271	(47,696)	(158,696)

APPENDIX J-1
POST-AUDIT FINANCIAL STATEMENTS

Libertarian National Committee, Inc.
P&L Acct Detail
2018 v 2017

	Jan - Dec 18	Jan - Dec 17	\$ Change
Revenue			
4000 · General Fundraising			
4010 · Direct Mail Fundraising			
4010-10 · DM - House Fundraising General	76,514.92	88,378.44	(11,863.52)
4010-11 · DM - House Fundraising Renewal	10,764.00	13,503.00	(2,739.00)
4010-12 · DM - House Fundraising NewDonor	460.00	1,220.00	(760.00)
4010-20 · DM - Donor Renewal	204,592.95	145,467.73	59,125.22
4010-30 · DM - New Donor Prospecting	22,805.52	23,470.43	(664.91)
Total 4010 · Direct Mail Fundraising	315,137.39	272,039.60	43,097.79
4020 · Direct Solicitation Major Donor			
4020-10 · Board Solicitation	7,012.00	5,492.76	1,519.24
4020-20 · Chair Solicitation	34,400.00	47,920.00	(13,520.00)
4020-30 · ED Solicitation	17,520.00	200.00	17,320.00
Total 4020 · Direct Solicitation Major Donor	58,932.00	53,612.76	5,319.24
4030 · Online Contributions - Web			
4030-10 · Online Cont - General	53,159.41	40,452.34	12,707.07
4030-20 · Online Cont - Donor Renewal	229,059.85	204,637.74	24,422.11
4030-30 · Online Cont - New Donor Prosp	106,637.76	150,110.23	(43,472.47)
Total 4030 · Online Contributions - Web	388,857.02	395,200.31	(6,343.29)
4040 · Tele Fundraising - Phone Bank			
4040-10 · Tele Fund - General	78,372.11	781.00	77,591.11
4040-20 · Tele Fund - Donor Renewal	8,977.00	15,854.00	(6,877.00)
4040-30 · Tele Fund - New Donor Prosp	0.00	425.00	(425.00)
Total 4040 · Tele Fundraising - Phone Bank	87,349.11	17,060.00	70,289.11
4080 · Recurring Contrib - Pledge	360,199.40	360,044.66	154.74
4085 · Bequests	0.00	112,863.52	(112,863.52)
4090 · Ballot Access / Voter Reg	46,452.76	130,474.26	(84,021.50)
Total 4000 · General Fundraising	1,256,927.68	1,341,295.11	(84,367.43)
4100 · Project Revenue			
4108 · Building Fund	6,420.00	71,807.66	(65,387.66)
4111 · Legal Offense Fund	10.00	500.00	(490.00)
Total 4100 · Project Revenue	6,430.00	72,307.66	(65,877.66)
4200 · Events and Conventions			
4200-10 · Convention Revenue	280,892.00	0.00	280,892.00
4200-20 · Conv Fundraising - Unrestricted	63,295.00	16,366.95	46,928.05
4200-30 · Other Events	25,642.76	74,465.00	(48,822.24)
Total 4200 · Events and Conventions	369,829.76	90,831.95	278,997.81

APPENDIX J-1
POST-AUDIT FINANCIAL STATEMENTS

	Jan - Dec 18	Jan - Dec 17	\$ Change
4300 · Program Revenue			
4310 · Affiliate Development	47,840.72	4,135.00	43,705.72
4340 · LP News	210.00	6,344.49	(6,134.49)
4360 · Campaign Support & Initiatives			
4360-40 · Campaign/Candidate Support	17,719.92	0.00	17,719.92
Total 4360 · Campaign Support & Initiatives	17,719.92	0.00	17,719.92
4375 · Brand / Political Materials	67,852.40	61,902.01	5,950.39
4395 · LPedia Historical Preservation	3,187.81	12,581.59	(9,393.78)
Total 4300 · Program Revenue	136,810.85	84,963.09	51,847.76
4400 · Trf fr Auth. FEC Comm - PACS	2,333.01	0.00	2,333.01
4600 · Refunds of Contributions	(290.00)	(1,637.00)	1,347.00
4700 · Other Receipts			
4710 · Interest & Dividends	1,394.79	627.26	767.53
Total 4700 · Other Receipts	1,394.79	627.26	767.53
Total Revenue	1,773,436.09	1,588,388.07	185,048.02
Expense			
7000 · General Fundraising Expense			
7010 · Direct Mail Fundraising Exp			
7010-10 · DM - House General Expense	72,745.24	92,813.45	(20,068.21)
7010-20 · DM - Donor Renewal Expense	132,347.45	99,848.80	32,498.65
7010-30 · DM - New Donor Prospecting Exp	43,513.68	75,927.28	(32,413.60)
Total 7010 · Direct Mail Fundraising Exp	248,606.37	268,589.53	(19,983.16)
7020 · Direct Sol Major Donor Expense			
7020-10 · Board Solicitation Expense	0.00	15,702.16	(15,702.16)
Total 7020 · Direct Sol Major Donor Expense	0.00	15,702.16	(15,702.16)
7030 · Online Contributions Exp - Web			
7030-10 · Online Cont Exp - General	170.00	0.00	170.00
7030-20 · Online Cont Exp - Donor Renewal	1,761.88	6,044.93	(4,283.05)
7030-30 · Online Cont Exp - New Donor	14,934.87	17,215.38	(2,280.51)
Total 7030 · Online Contributions Exp - Web	16,866.75	23,260.31	(6,393.56)
7040 · Tele Fundraising Expense			
7040-20 · Tele Fund Exp - Donor Renewal	22,681.00	8,622.00	14,059.00
Total 7040 · Tele Fundraising Expense	22,681.00	8,622.00	14,059.00
7080 · Recurring Contrib - Pledge	27,937.92	23,076.99	4,860.93
7085 · Building Fund Fundraising Exp	59.98	100.98	(41.00)
7090 · Ballot Access Fundraising Exp	9,200.76	9,732.47	(531.71)
7095 · Credit Card Prc Fees	44,565.11	47,736.56	(3,171.45)
Total 7000 · General Fundraising Expense	369,917.89	396,821.00	(26,903.11)
7100 · Project-Related Expenses			
7106 · Campus Outreach Project			
7106-10 · Campus Outreach General	0.00	750.00	(750.00)
Total 7106 · Campus Outreach Project	0.00	750.00	(750.00)
7111 · Legal Offense Fund	669.11	739.44	(70.33)
Total 7100 · Project-Related Expenses	669.11	1,489.44	(820.33)

**APPENDIX J-1
POST-AUDIT FINANCIAL STATEMENTS**

	Jan - Dec 18	Jan - Dec 17	\$ Change
7200 · Events and Conventions Exp			
7200-10 · Convention Expenses - General	137,294.50	0.00	137,294.50
7200-15 · Convention Expense - Travel/F&B	138,309.38	0.00	138,309.38
7200-20 · Convention Fundraising Expense	4,761.92	0.00	4,761.92
7200-30 · Other Events	7,377.97	3,426.02	3,951.95
Total 7200 · Events and Conventions Exp	287,743.77	3,426.02	284,317.75
7300 · Program-Related Expenses			
7310 · Affiliate Support			
7310-10 · Affiliate Development & Support	58,149.13	55,355.64	2,793.49
Total 7310 · Affiliate Support	58,149.13	55,355.64	2,793.49
7320 · Outreach - PR & Marketing			
7320-10 · Outreach PR & Marketing General	8,360.74	6,027.33	2,333.41
Total 7320 · Outreach - PR & Marketing	8,360.74	6,027.33	2,333.41
7330 · Media Relations			
7330-10 · Media Relations General	31,077.62	10,313.30	20,764.32
Total 7330 · Media Relations	31,077.62	10,313.30	20,764.32
7340 · Membership Communications			
7340-10 · LP News	50,484.07	61,034.88	(10,550.81)
Total 7340 · Membership Communications	50,484.07	61,034.88	(10,550.81)
7360 · Campaign Support & Initiatives			
7360-40 · Campaign/Candidate Support	103,222.20	18,513.34	84,708.86
Total 7360 · Campaign Support & Initiatives	103,222.20	18,513.34	84,708.86
7375 · Brand Development			
7375-10 · Brand / Political Materials	50,662.50	73,923.50	(23,261.00)
Total 7375 · Brand Development	50,662.50	73,923.50	(23,261.00)
7380 · Ballot Access - Other Related			
7380-10 · Ballot Access Petitioning Exp.	148,122.50	130,818.26	17,304.24
7380-30 · Ballot Access Legal	555.20	(322.08)	877.28
7380-40 · Ballot Access Lobbying	50.00	0.00	50.00
Total 7380 · Ballot Access - Other Related	148,727.70	130,496.18	18,231.52
7395 · LPedia Historical Preservation	4,258.19	9,780.80	(5,522.61)
Total 7300 · Program-Related Expenses	454,942.15	365,444.97	89,497.18
8000 · Salary & Related Expense			
8005 · Salary Bonus Sick & Vac (Admn)	335,128.92	270,828.89	64,300.03
8010 · Hourly Wages (Admin Portion)	75,940.93	47,639.99	28,300.94
8015 · Contract & Paid Internships	45,360.66	117,647.43	(72,286.77)
8020 · Employer Cont to P/R Tax	31,661.64	24,288.94	7,372.70
8030 · Employer Cont to 401K & Adm	12,385.41	9,774.17	2,611.24
8040 · Fed & State Unemployment	621.20	1,527.90	(906.70)
8060 · Health Insurance	30,713.60	32,577.34	(1,863.74)
8065 · Workers Comp Insurance	786.42	997.67	(211.25)
8070 · Other Bens, Gdwill & Training	214.96	215.76	(0.80)
8080 · Payroll Service Fees	2,521.05	2,058.27	462.78
Total 8000 · Salary & Related Expense	535,334.79	507,556.36	27,778.43

APPENDIX J-1
POST-AUDIT FINANCIAL STATEMENTS

	Jan - Dec 18	Jan - Dec 17	\$ Change
8100 · Admin & Overhead Expense			
8110 · Ofc Supplies & Non Cap Equipt	8,070.37	7,874.86	195.51
8120 · Telephone & Data Services	15,933.10	14,731.65	1,201.45
8125 · Equipment Leases & Maint.	2,173.03	2,053.67	119.36
8130 · Postage & Shipping	11,510.31	12,131.94	(621.63)
8140 · Travel, Meeting, & Meals Exp	26,791.60	25,348.40	1,443.20
8160 · Insurance - D/O Cyber - Other	7,758.00	6,391.64	1,366.36
8170 · Occupancy Expenses			
8170-10 · Mortgage Interest Expense	10,992.71	12,957.67	(1,964.96)
8170-20 · Utilities Expense	6,140.36	5,694.81	445.55
8170-30 · Property Taxes, Fees & Permits	9,839.27	9,312.18	527.09
8170-40 · Maintenance, Cleaning & Repairs	14,067.56	10,359.24	3,708.32
8170-50 · Property / GL Insurance	1,550.43	425.90	1,124.53
8170-60 · Assc Fees, Rent & Storage	6,846.68	6,606.02	240.66
Total 8170 · Occupancy Expenses	49,437.01	45,355.82	4,081.19
8180 · Printing & Copying	4,730.63	6,434.01	(1,703.38)
8190 · Software, Hardware & Other IT	78,457.27	115,196.98	(36,739.71)
8195 · Other Expenses & Bank Fees	9,577.95	7,584.33	1,993.62
Total 8100 · Admin & Overhead Expense	214,439.27	243,103.30	(28,664.03)
8200 · Professional Services			
8210 · Legal			
8210-10 · Legal - General	55,157.00	54,902.95	254.05
8210-20 · Legal - Proactive	3,859.23	5,474.70	(1,615.47)
Total 8210 · Legal	59,016.23	60,377.65	(1,361.42)
8220 · Accounting	15,500.00	15,600.00	(100.00)
8230 · FEC Filing & Consulting	18,000.00	18,000.00	0.00
Total 8200 · Professional Services	92,516.23	93,977.65	(1,461.42)
8300 · Depreciation Expense	24,265.75	24,265.77	(0.02)
Total Expense	1,979,828.96	1,636,084.51	343,744.45
Net Revenue	(206,392.87)	(47,696.44)	(158,696.43)

APPENDIX J-1 POST-AUDIT FINANCIAL STATEMENTS

Libertarian National Committee, Inc. Balance Sheet 2018 v 2017

	Dec 31, 18	Dec 31, 17	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
11 - Cash			
111U - PNC Check Acct 1 (Unrestricted)	5,338.73	47,494.56	(42,155.83)
112U - BBT Check Acct 1 (Unrestricted)	454.84	6,215.36	(5,760.52)
113R - PNC Check Acct 2 (Restricted)	1,805.41	97,361.50	(95,556.09)
114R - BBT Chk Acct 2 (Restricted BF)	6,129.14	5,209.14	920.00
Total 11 - Cash	13,728.12	156,280.56	(142,552.44)
Total Checking/Savings	13,728.12	156,280.56	(142,552.44)
Other Current Assets			
13 - Other Current Collectables			
130 - Bequests Expected - Current			
130-10 - Shaber - 1st International Bank	35,500.00	0.00	35,500.00
130-20 - Clinard - Merch Bank of MI	35,500.00	0.00	35,500.00
130-30 - Pratt Bequest - TBD	1,000.00	0.00	1,000.00
130 - Bequests Expected - Current - Other	0.00	68,800.00	(68,800.00)
Total 130 - Bequests Expected - Current	72,000.00	68,800.00	3,200.00
Total 13 - Other Current Collectables	72,000.00	68,800.00	3,200.00
16 - Prepaid Expenses			
161 - Bulk Mail Account			
161-10 - Prepaid Bulk Mail VA	432.43	1,074.61	(642.18)
161-20 - Prepaid Bulk Mail DC	0.00	505.56	(505.56)
Total 161 - Bulk Mail Account	432.43	1,580.17	(1,147.74)
165 - Prepaid Licenses	0.00	23,161.99	(23,161.99)
166 - Prepaid Insurance	3,428.34	3,930.19	(501.85)
167 - Prepaid Convention			
167-10 - Prepaid Convention General Exp	0.00	5,331.02	(5,331.02)
167-15 - Prepaid Convention Travel/Other	0.00	1,500.00	(1,500.00)
Total 167 - Prepaid Convention	0.00	6,831.02	(6,831.02)
169 - Other Prepaid Expense	0.00	1,500.00	(1,500.00)
Total 16 - Prepaid Expenses	3,860.77	37,003.37	(33,142.60)
Total Other Current Assets	75,860.77	105,803.37	(29,942.60)
Total Current Assets	89,588.89	262,083.93	(172,495.04)
Fixed Assets			
17 - Fixed Assets			
172 - Furniture & Fixtures	25,878.73	25,878.73	0.00
173 - Office Equipment	4,365.98	4,365.98	0.00
174 - Computer Hardware	22,801.27	22,801.27	0.00
175 - Computer Software	109,770.15	84,645.15	25,125.00
176 - Capital Lease Assets	32,961.61	32,961.61	0.00
177 - Office Building			
177-10 - Physical Structure	477,119.00	477,119.00	0.00
177-20 - Land	347,881.00	347,881.00	0.00
Total 177 - Office Building	825,000.00	825,000.00	0.00
178 - Ofc Imprmnt Acq & Capt Expense	51,451.11	51,451.11	0.00
179 - Accumulated Depreciation	(233,371.59)	(209,105.84)	(24,265.75)
Total 17 - Fixed Assets	838,857.26	837,998.01	859.25
Total Fixed Assets	838,857.26	837,998.01	859.25

**APPENDIX J-1
POST-AUDIT FINANCIAL STATEMENTS**

	Dec 31, 18	Dec 31, 17	\$ Change
Other Assets			
18 · Non Current Collectables			
180 · Bequests Expected - Non Current			
180-10 · Shaber - 1st International Bank	58,957.72	0.00	58,957.72
180-20 · Clinard - Merch Bank of MI	10,202.97	0.00	10,202.97
180 · Bequests Expected - Non Current - Other	0.00	141,692.57	(141,692.57)
Total 180 · Bequests Expected - Non Current	69,160.69	141,692.57	(72,531.88)
Total 18 · Non Current Collectables	69,160.69	141,692.57	(72,531.88)
Total Other Assets	69,160.69	141,692.57	(72,531.88)
TOTAL ASSETS	997,606.84	1,241,774.51	(244,167.67)
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
21 · Accounts Payable	119,746.05	138.02	119,608.03
Total Accounts Payable	119,746.05	138.02	119,608.03
Other Current Liabilities			
24 · Accrued Expenses			
241 · Accrued Payroll	11,131.63	9,072.59	2,059.04
242 · Accrued Vacation	12,583.00	21,174.00	(8,591.00)
244 · Other Accrued Expenses	4,303.33	27,443.29	(23,139.96)
Total 24 · Accrued Expenses	28,017.96	57,689.88	(29,671.92)
27 · Deferred Liabilities			
272 · Deferred Convention Revenue	10,250.00	101,728.00	(91,478.00)
Total 27 · Deferred Liabilities	10,250.00	101,728.00	(91,478.00)
Total Other Current Liabilities	38,267.96	159,417.88	(121,149.92)
Total Current Liabilities	158,014.01	159,555.90	(1,541.89)
Long Term Liabilities			
28 · Long Term Liabilities			
281 · Capital Lease - Postage Machine	741.00	1,755.69	(1,014.69)
282 · Capital Lease - Copier	3,023.91	8,942.32	(5,918.41)
Total 28 · Long Term Liabilities	3,764.91	10,698.01	(6,933.10)
29 · Loans & Mortgages (Principal)	207,018.05	236,317.86	(29,299.81)
Total Long Term Liabilities	210,782.96	247,015.87	(36,232.91)
Total Liabilities	368,796.97	406,571.77	(37,774.80)
Equity			
31 · General Operating	827,268.19	875,225.52	(47,957.33)
32 · Temp. Restricted Balances			
3204 · Fund - Campus	1,805.41	1,805.41	0.00
3210 · Fund - Building	6,129.14	5,209.14	920.00
3213 · Fund - Legal Offense Fund	0.00	659.11	(659.11)
Total 32 · Temp. Restricted Balances	7,934.55	7,673.66	260.89
Net Revenue	(206,392.87)	(47,696.44)	(158,696.43)
Total Equity	628,809.87	835,202.74	(206,392.87)
TOTAL LIABILITIES & EQUITY	997,606.84	1,241,774.51	(244,167.67)

APPENDIX J-1 POST-AUDIT FINANCIAL STATEMENTS

Libertarian National Committee, Inc. Statement of Cash Flows 2018 v. 2017

	Jan - Dec 18		Jan - Dec 17
OPERATING ACTIVITIES		OPERATING ACTIVITIES	
Net Revenue	(206,392.87)	Net Revenue	(47,696.44)
Adjustments to reconcile Net Revenue		Adjustments to reconcile Net Revenue	
to net cash provided by operations:		to net cash provided by operations:	
130 · Bequests Expected - Current	68,800.00	130 · Bequests Expected - Current	(34,900.00)
130-10 · Shaber - 1st International Bank	(35,500.00)	161-10 · Prepaid Bulk Mail VA	(152.74)
130-20 · Clinard - Merch Bank of MI	(35,500.00)	165 · Prepaid Licenses	(10,975.89)
130-30 · Pratt Bequest - TBD	(1,000.00)	166 · Prepaid Insurance	3,107.74
161-10 · Prepaid Bulk Mail VA	642.18	167-10 · Prepaid Convention General Exp	(5,331.02)
161-20 · Prepaid Bulk Mail DC	505.56	168 · Prepaid Rent	587.96
165 · Prepaid Licenses	23,161.99	169 · Other Prepaid Expense	3,659.16
166 · Prepaid Insurance	501.85	21 · Accounts Payable	138.02
167-10 · Prepaid Convention General Exp	5,331.02	241 · Accrued Payroll	(2,382.22)
167-15 · Prepaid Convention Travel/Other	1,500.00	242 · Accrued Vacation	(12,628.00)
169 · Other Prepaid Expense	1,500.00	244 · Other Accrued Expenses	3,282.54
21 · Accounts Payable	119,608.03	272 · Deferred Convention Revenue	101,728.00
241 · Accrued Payroll	2,059.04	Net cash provided by Operating Activities	(1,562.89)
242 · Accrued Vacation	(8,591.00)	INVESTING ACTIVITIES	
244 · Other Accrued Expenses	(23,139.96)	179 · Accumulated Depreciation	24,265.77
272 · Deferred Convention Revenue	(91,478.00)	180 · Bequests Expected - Non Current	(8,769.61)
Net cash provided by Operating Activities	(177,992.16)	Net cash provided by Investing Activities	15,496.16
INVESTING ACTIVITIES		FINANCING ACTIVITIES	
175 · Computer Software	(25,125.00)	281 · Capital Lease - Postage Machine	(909.24)
179 · Accumulated Depreciation	24,265.75	282 · Capital Lease - Copier	(5,749.99)
180 · Bequests Expected - Non Current	141,692.57	29 · Loans & Mortgages (Principal)	(90,844.85)
180-10 · Shaber - 1st International Bank	(58,957.72)	31 · General Operating	(1,818.22)
180-20 · Clinard - Merch Bank of MI	(10,202.97)	3204 · Fund - Campus	(750.00)
Net cash provided by Investing Activities	71,672.63	3210 · Fund - Building	2,807.66
FINANCING ACTIVITIES		3211 · Fund - Radio Ad Project	(348.55)
281 · Capital Lease - Postage Machine	(1,014.69)	3213 · Fund - Legal Offense Fund	109.11
282 · Capital Lease - Copier	(5,918.41)	Net cash provided by Financing Activities	(97,504.08)
29 · Loans & Mortgages (Principal)	(29,299.81)	Net cash increase for period	(83,570.81)
31 · General Operating	(260.89)	Cash at beginning of period	239,851.37
3210 · Fund - Building	920.00	Cash at end of period	156,280.56
3213 · Fund - Legal Offense Fund	(659.11)		
Net cash provided by Financing Activities	(36,232.91)		
Net cash increase for period	(142,552.44)		
Cash at beginning of period	156,280.56		
Cash at end of period	13,728.12		

LIBERTARIAN NATIONAL COMMITTEE, INC.
(THE LIBERTARIAN PARTY)

BOARD DISCLOSURE LETTER

DECEMBER 31, 2018

Frye & Company, CPAs
Advisors—Accountants—Auditors

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Manassas, Virginia 20110

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July 12, 2019

To the Board of Directors
Libertarian National Committee, Inc.
Alexandria, Virginia

We have audited the financial statements of the Libertarian National Committee, Inc. (The Libertarian Party) (referred to as “the Committee”) as of and for the year ended December 31, 2018 and have issued our report thereon also dated July 12, 2019. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Committee are described in the notes to the financial statements. The Committee adopted the new not-for-profit reporting set forth in Financial Accounting Standards Board (FASB) ASU 2016-14 during the fiscal year ended December 31, 2018. Accordingly, the accounting change was retroactively applied to the summarized comparative information where applicable. We also noted no transactions entered into by the Committee during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Committee’s financial statements were as follows:



To the Board of Directors
July 12, 2019
Page 2

Qualitative Aspects of Accounting Practices – Continued

Management's estimates used in the determination of the functional allocation of expenses, factors employed in the determination of the capital lease liabilities, and estimated useful lives of property and equipment. We evaluated the key factors and assumptions used by management in the development of the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were as follows:

The disclosures of the significant aspects of accounting for bequests and debt obligations (line or credit, mortgage payable, and capital lease liabilities).

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. We provided a detailed schedule of the proposed audit adjustments and additionally, the following material misstatements detected as a result of audit procedures were corrected by management:

- an adjustment to reclassify current portion of bequests receivable	\$ -0-
- an adjustment to reconcile and adjust bequest, interest, and fees	\$ 13.11
- an adjustment to reconcile and adjust prepaid expenses and expenses	\$ (501.85)
- an adjustment to reclassify mail service expenses (September 2018)	\$ -0-
- an adjustment to reconcile fixed assets and depreciation expense	\$ 23,925.04
- an adjustment to correct accrued payroll and related payroll taxes	\$ (536.78)
- an adjustment to correct accounting for capital lease agreements	\$ 6,933.10
- an adjustment to reconcile year-end mortgage and interest expense	\$ 957.87
- an adjustment to record in-kind donations and contributed services	\$ -0-

The cumulative effect of the proposed audit adjustments was to increase net assets and change in net assets by approximately \$30,800. No other significant uncorrected misstatements were noted during the audit.

To the Board of Directors
July 12, 2019
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Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter also dated July 12, 2019.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Committee's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Committee's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Independent and Non-Audit Services Provided

In accordance with our professional standards, all members of our firm were independent with respect to the Committee during the fiscal year and subsequently. Our firm was not retained for any tax preparation services, such as preparing the corporate tax returns (IRS Form 1120-POL) for any nonexempt income. All of the time and expenses incurred by us were in connection with the annual audit as set forth our audit engagement letter.

To the Board of Directors
July 12, 2019
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This information is intended solely for the use of the Committee's board of directors and management team and is not intended to be and should not be used by anyone other than these specified parties. We appreciate the cooperation and courtesies extended to us by the Committee, especially by Mr. Robert Kraus, and we look forward to serving the Committee in the future. Should you need additional clarification on these or any other matters please feel free to contact us at your convenience.

Very truly,

A handwritten signature in cursive script that reads "Frye & Company, CPAs".

Frye & Company, CPAs

**LIBERTARIAN NATIONAL COMMITTEE, INC.
(THE LIBERTARIAN PARTY)**

MANAGEMENT LETTER

DECEMBER 31, 2018

Frye & Company, CPAs
Advisors—Accountants—Auditors

9161 Liberia Avenue, Suite 304
Manassas, Virginia 20110

www.fryeandco.com

Office: 703-257-0660
Fax: 703-257-0661

July 12, 2019

To the Board of Directors
Libertarian National Committee, Inc.
Alexandria, Virginia

We have completed our audit of the financial statements of the Libertarian National Committee, Inc. (The Libertarian Party) (referred to as “the Committee”) as of and for the year ended December 31, 2018. In planning and performing our audit, we considered the internal controls of the Committee in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal controls. Hence, our consideration of the Committee’s controls was more limited than would be necessary to express an opinion on the internal controls taken as a whole. Accordingly, we do *not* express such an opinion.

The Committee’s Board of Directors and management are responsible for establishing and maintaining effective internal controls. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control policies and procedures. The objectives of internal controls are to provide management with reasonable, not absolute, assurance in regards to the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws, regulations, contractual agreements, and donor stipulations and requirements.

Internal controls, no matter how well designed and operating, can provide only reasonable assurance to the achievements of an entity’s control objectives. The likelihood of achievement is affected by limitations inherent in the controls, such as human error or mistakes in judgment, circumvention of controls by the collusion of employees or management override of internal controls.

Our consideration of the Committee’s controls would not necessarily disclose all matters that might be a control deficiency under standards established by the American Institute of Certified Public Accountants (AICPA). A control deficiency is a condition in which the design or operation of internal control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented or detected and corrected in a timely basis.



To the Board of Directors
July 12, 2019
Page 2

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

As a result of our audit we noted a significant deficiency and other matter involving internal control and its operation. Significant deficiencies are less severe and scope and materiality than material weaknesses but yet important enough to warrant management's attention and consideration. Our comments and recommendations reflect our commitment to provide our clients with practical solutions and we hope they are taken in a spirit of cooperation.

COMMENTS & RECOMMENDATIONS

Revenue Recognition Model

The FASB has also established new revenue recognition accounting guidance that is effective for the Committee as of and for the year ended December 31, 2019. The new guidance is applicable primarily to earned income and as such, should not have a significant impact upon the Committee given that most revenue sources are contributory in nature. The FASB also recently provide additional guidance with respect to accounting for grants and contracts with not-for profit organization. The new guidance will be tantamount to our recommendations in prior years and currently employed by the Committee. However, we recommend that the Committee familiarize itself with this new guidance when formalized by the FASB.

Accounting for Leases

The FASB has also issued new guidance on accounting for leases that will significantly impact the accounting for operating leases in that right to use assets and liabilities will be reflected in the statement of financial position (i.e., balance sheet). The current accounting requirements for capital leases are tantamount to the new reporting requirements but the reporting model for operating leases changes dramatically. The new reporting requirements are effective as of and for the year ended December 31, 2020 with early adoption permitted.

Annual Budget Projection

To facilitate and ensure the timeliness and accuracy of budgetary information and comparison with actual financial activity, we recommend that management ensure the approved budget is entered into the Committee's accounting system. It appears the last time the annual budget was entered into QuickBooks was 2012. It also appears in reviewing minutes of the board meetings that the annual budget is amended throughout the fiscal year. As such, we also recommend that the annual budget be established in a manner that facilitates entry into the accounting system.

To the Board of Directors
July 12, 2019
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Functional Allocation

Given that the new not-for-profit reporting model requires not-for-profit organizations to present a functional allocation of expenses, we recommend that management review the number of program services currently being reflected in the functional allocation of expenses to ensure a meaningful and streamlined presentation of the statement of functional expenses.

Software Capitalization

During the audit, we proposed a significant audit adjustment to properly capitalize software development costs. Given the potential for such ongoing costs to be incurred by the Committee, we recommend that management establish policies and procedures to clearly delineate the nature and types of costs that should be capitalized and amortized. The policy should also address the amortization period once the software is placed in service and period over which the development costs should be amortized.

This letter is intended solely for the use of the Committee's Board of Directors and its management team. We appreciate the opportunity to present these comments for your consideration and will be glad to discuss our recommendations further, if necessary. We hope that our comments are received in the spirit of cooperation with which they are offered and that we can continue to work together to improve the Committee and its financial management. We also hope to realize efficiencies in our approach to audit engagements through our experience with the Committee and any feedback on our audit would be greatly appreciated.

We also would like to thank the Committee's management team, especially Mr. Robert Kraus for the cooperation and support we received during the audit. If we can be of any further assistance or if you need additional information or feedback on our comments and recommendations, please feel free to contact us at your convenience. We appreciate the opportunity to serve the Committee and its Board of Directors.

Very truly,



Frye & Company, CPAs

LIBERTARIAN PARTY BALLOT ACCESS COMMITTEE REPORT

Libertarian National Committee meeting

Austin, Texas

July 27-28, 2019

Dear Colleagues:

The following memo addresses ongoing petition drives and petitioning opportunities for the LNC in 2019 and 2020.

The Ballot Access Committee ("BAC") currently consists of Dustin Nanna, John Phillips, Richard Winger, Christopher Thrasher and me. We have not had a telephone conference call since Fri, Mar 1, but we may have one before the LNC meeting in Austin.

I may have an oral update at this LNC meeting.

We currently have presidential ballot access for 2020 in the following 36 states: AZ, AR, AK, CA, CO, CT, DE, DC, FL, GA, HI, ID, IN, KS, KY, LA, MA, MI, MS, MO, MT, NE, NV, NM, NY, NC, OH, OK, OR, SC, SD, TX, UT, VT (assuming town meetings occur on a timely basis), WV & WY.

AL: A party petition would require 51,416 net sigs. Ballot access reform looks difficult to accomplish; the Alabama House Speaker said ballot access reform would happen "over his dead body." 5,000 net sigs for an Independent Presidential petition in 2020 that will very likely require LNC help.

Paul Frankel plans to form a group in AL to lobby for better ballot access laws. It would not be an LP group, per se, but Libertarians will certainly be involved.

Litigation is ongoing re: extremely high cost to non-qualified parties to get voter lists, while it is given free to qualified parties.

While I have not yet spoken with anyone in the LPAL about this petition drive, I estimate a \$15,000 contribution from the LNC will be necessary.

AK: AK is listed above as having presidential ticket ballot access, because it is a limited political party due to the Johnson/Weld ticket receiving over 3% of the vote in AK in 2016.

The LPAK needs more voter registrations to regain full party status. As of July 5, 2019, the LPAK had 7,182 registered voters, while it needed 8,495 to regain party status (1,313 more regs needed).

AR: A hearty congratulations and THANK YOU to the LPAR for gathering over 18,667 gross signatures for 10,000 net signatures needed to regain ballot status in AR. No LNC funds were expended for this petition drive.

From ballot-access.org:

APPENDIX K BALLOT ACCESS COMMITTEE REPORT

On June 28, the Arkansas Libertarian Party submitted 18,667 signatures to the Secretary of State's office. The party's goal is 10,000 valid signatures. The law required 10,000 signatures between 2007 and 2018, but in 2019 the number was raised to 26,745 (3% of the last gubernatorial vote). The party has a lawsuit pending against the new petition requirement. If the party wins the case, it is extremely likely that it will be recognized once again. The hearing was on June 4. The decision on whether to enjoin the new law is expected soon.

On July 3, U.S. District Court Judge Kristin G. Baker enjoined the new Arkansas petition requirement for newly-qualifying parties. Libertarian Party of Arkansas v Thurston, e.d., 4:19cv-214. Here is the [63-page order](#).

Earlier this year, the Arkansas legislature had increased the party petition from 10,000 signatures, to 3% of the last gubernatorial vote, which is currently 26,746 signatures. The order says, on page 49, "There is no record evidence before the Court that explains the State's interest – let alone a compelling one – in requiring new political parties to meet the 3% requirement, file a petition more than a year in advance of the general election, and collect signatures in a 90-day window." On page 51, the order says, "There is no record evidence of ballot overcrowding. In fact, Mr. Hood, the State of Arkansas' own expert, conceded that a ballot with only a Democrat, a Republican, and a Libertarian would not be an overcrowded ballot."

Page 55 says, "There is no record evidence that requiring the State of Arkansas if the LPAR presents a petition with at least 10,000 signatures of registered voters would do any harm to either the Secretary of State, the State of Arkansas, or the public."

The number of signatures is enjoined. The court did not enjoin the early petition deadline because the Libertarian Party doesn't need relief from that deadline, having collected over 18,600 signatures during April, May, and June 2019. But the order does say that even though the September 2019 petition deadline is not being enjoined, it is likely unconstitutional also.

On July 12, attorneys for the state of Arkansas asked the Eighth Circuit to reverse the July 3 decision of a U.S. District Court in Libertarian Party v Thurston. The U.S. District Court had enjoined the 2019 law that increased the number of signatures for a newly-qualifying party from 10,000 signatures to 26,746 signatures.

IL: No statewide candidate received 5% of the vote, so the LPIL will need to do a 25,000 net sig petition drive between late March and late June 2020. I (Bill Redpath) have been appointed by the LPIL to be the coordinator for its 2020 statewide petition drive that can place the LP presidential ticket and a US Senate candidate on the ballot in Illinois (both can be placed on the same petition).

LNC financial help will definitely be needed. I hope to keep the needed LNC contribution to \$62,500, which would be much less than what was spent in previous IL petition drives.

Ballot access improvement bills in the IL legislature made little progress this year. I intend to work on that as much as I can after my move to IL.

IA: 1,500 net sigs for President in 2020. The LPIA should be able to do this themselves. We lost party status due to not getting 2% for Governor.

The LPIA is litigating a March petition deadline for all offices other than President. West Virginia University law professor Bob Bastress, who had done great work for the LP for many years, is handling the case, with the assistance of local counsel.

ME: The LPME is going to undertake litigation regarding the Maine law that puts parties on the ballot with 5,000 voter registrations, but then requires parties to have 10,000 voter registrations (including only those who vote in the last election). Oliver Hall is representing the LPME in this litigation, and he says that the suit will be filed in late July or in August 2019. If that does not succeed, the LPME can do a 4,000 net sig petition drive starting Memorial Day 2020 until late July 2020. I estimate LNC needed financial help of \$10,000.

MD: We lost party status in MD because the LP Governor candidate did not get 1% of the vote. 10,000 net sigs needed to gain party status again. Projected LNC financial help is \$25,000. This petition drive can be started at any time.

The LPMD has sued MD over that sig requirement, because the LPMD has over 22,000 voter registrations and will argue that alone proves we have sufficient support and a 10,000 net sig petition is redundant. We lost that case in US District Court. While there will be an appeal to the US Court of Appeals, we cannot wait for that to play out.

MN: 2,000 net sigs starting Memorial Day 2020 (due to no substitution), with a six week window for a Presidential petition. LPMN should be able to do this themselves.

A statewide party petition would require over 100,000 net sigs. This law has existed since 1913, but is so difficult that it has never been used for statewide candidates. There are two pro-marijuana parties that have ballot status in MN, but neither is willing to grant its party status to the LPMN. The LPMN is considering litigation over the statewide party petition sig requirement. I have put the LPMN in contact with Jim Linger, our attorney in the Arkansas case that we just won, to discuss his possible involvement in that potential litigation.

NH: 1,500 net sigs in each of NH's two US House districts (3,000 net total). No substitution, so start date will be Memorial Day 2020. Deadline in August 2020. The LPNH needed LNC help to do this in 2016. Estimated LNC needed contribution: \$7,500.

A party petition in NH would be 14,556 net sigs and could not start until 1/1/2020.

NJ: 800 net sigs in 2020. The LPNJ needs to and should be able to do this petition themselves.

ND: The LPND lost ballot access after the November 2018 election, but is funding its own party petition drive to regain party status. The LPND has sufficient funds to complete this drive on its own. As of July 19, LPND Treasurer Josh Voytek says that they have about 3,500 gross sigs. A party petition requires 7,000 valid sigs, but only about 7,500 gross sigs would have to be gathered due to no voter registration in ND. Petition drive completion about Labor Day is projected.

PA: 5,000 net sigs. Start Feb 2020. Deadline: 8/1/2020. Hopefully, the LPPA will be able to do this themselves, but my estimated LNC financial contribution is \$10,000.

APPENDIX K BALLOT ACCESS COMMITTEE REPORT

RI: 1,000 net sigs in 2020 to get the Presidential ticket on the ballot listed as Libertarian. A party petition would be 18,975 net sigs. The LPRI has not been able to do the 1,000 net sig petition on their own in the recent past. Hopefully, that will change, but my estimated LNC financial contribution is \$2,500.

TN: 275 net sigs after Memorial Day 2020. Deadline in August 2020. LPTN should be able to do this themselves. Party petition is now 55,965 net sigs. Party petition has been used only once since 1968. Lobbying will be encouraged. Possible litigation as TN is in 6th Circuit with Michigan, and there was a ruling that 30,000 net sigs for statewide Independent candidates in MI was too many to require, as it had only been used twice in the last 30 years.

VA: 5,000 net sigs and at least 200 net sigs in each of the 11 US House districts. Start: 1/2/2020. Deadline: Noon on the Friday that is 74 days before Election Day 2020. The LPVA has for the last several presidential petition drives been able to get on the ballot without LNC help. That streak may come to an end in 2020. It is highly questionable that the LPVA will be able to do this themselves in 2020. Estimated LNC financial contribution: \$10,000.

WA: 1,000 net sigs in 2020. The LPWA has done this themselves and should be able to do so again.

WI: 2,000 net sigs. Start: Memorial Day 2020 (due to no candidate substitution). Deadline: Not before 8/1/2020 (I don't have the exact date). The LPWI should be able to do this themselves.

I will allow our General Counsel to update the LNC on ongoing litigation.

Summary of estimated needed LNC financial contributions in 2019 & 2020: AL-\$15,000; IL-\$62,500; ME-\$10,000; MD-\$25,000; NH-\$7,500; PA-\$10,000; RI-\$2,500; VA-\$10,000. Sum=\$142,500.

Thank you.

Bill Redpath
Chair
Ballot Access Committee

CAMPUS ORGANIZING REPORT

Submitted to: Libertarian National Committee, July 20, 2019

Submitted by: James W. Lark, III
Region 5 Representative, Libertarian National Committee

This report will provide information concerning efforts to build and support Libertarian campus organizations. I shall provide an updated report at the LNC meeting in Austin should additional information become available.

1) I continue to respond to inquiries from people who want information about the LP campus outreach effort. I am usually able to respond within 24 hours.

I have contacted members of the Youth Engagement Committee to ensure that the Committee is aware of my desire to assist their efforts, especially regarding outreach to high school and college students.

2) I continue to work with the Advocates for Self-Government to assist student organizations.

3) I continue to work with various state and local LP organizations to assist their campus outreach efforts. In particular, I work with state campus outreach coordinators to assist their programs to build campus organizations and assist campus activists. For example, I am scheduled to deliver a lecture on regulation and risk at Florida State University on Sept. 20. The lecture is being organized by a Libertarian group at FSU.

4) I continue to work closely with Students For Liberty to build libertarian groups at high schools and colleges. (I am a member of the Board of Advisors of SFL.) As part of this effort, SFL board members and I have found ways for the LP to use the services available from SFL. We must take care in the ways we work together to avoid jeopardizing SFL's 501(c)(3) status.

I anticipate speaking at SFL regional conferences in the U.S. this fall; in addition, it is likely I'll address at least one European Students For Liberty conference this fall.

5) I continue to work with Young Americans for Liberty on various projects. In particular, I anticipate giving addresses this fall at events sponsored by YAL affiliates.

6) I serve as a member of the Foundation for Economic Education Faculty Network. As noted previously, due to recent changes in the FEE administration, I am uncertain whether the organization wants me to present workshops on risk analysis and understanding public policy data.

CONVENTION OVERSIGHT COMMITTEE REPORT

**LNC IN-PERSON MEETING
AUSTIN, TX
JULY 27, 2019**

COC Authority and Scope

Bylaws of the Libertarian Party (National)

ARTICLE 10: CONVENTIONS

1. Regular Conventions:

The Party shall hold a Regular Convention every two years, at a time and place selected by the National Committee. Regular Conventions shall be held sometime during the period of July of an odd-numbered year through August of an even-numbered year. All business required to be conducted at Regular Conventions shall be conducted at Regular Conventions only.

LNC Policy Manual

The Convention Oversight Committee shall make recommendations for convention sites to the LNC, but the LNC shall choose the site. On other matters concerning the Party's conventions, the committee shall act on behalf of the LNC, including:

- conveying requirements to convention planners.
- ensuring the convention meets the Party's needs.
- reviewing and approving in a timely manner major elements, such as contracts, the convention budget and the convention program.

The committee shall periodically report its decisions and actions to the LNC. The committee may begin its work as soon as its members from the LNC are appointed.

During the 90 days following a convention, the committee shall make a final report to the LNC of actual versus expected convention performance, and the committee shall update the online convention archive with information comparable to what the archive contains for past conventions.

Meetings

The Convention Oversight Committee typically meets every other Monday at 9pm Eastern time.

Attendance Roster for COC since last LNC in-person meeting

	Adams	Bilyeu	Goldstein	Hayes	Layda	Mattson	Moellman	Ryan*
3/11/19	Y	Y	Y	Y	Y	Y	Y	N
3/18/19	Y	Y	Y	Y	Y	Y	Y	N
4/1/19	Y	Y	Y	Y	Y	Y	Y	N
4/15/19	Y	Y	Y	Y	Y	Y	Y	N
4/29/19	Y	Y	N	Y	Y	Y	Y	Y
5/13/19	N	Y	Y	Y	N	Y	Y	N
5/27/19	Y	Y	Y	Y	N	N	Y	N
6/10/19	Y	Y	Y	Y	Y	Y	Y	N
6/24/19	Y	Y	Y	Y	N	N	Y	N
7/8/19	Y	Y	Y	Y	N	Y	Y	Y
7/22/19	N	Y	Y	Y	N	N	Y	Y

* BetteRose Ryan has remained an advisor to the COC since her resignation in 2017.

Package “Sales” and Other Revenue

APPENDIX M
CONVENTION OVERSIGHT COMMITTEE REPORT

	Welcoming	Gold	Silver	Bronze	Basic	Training/ Attendee	Total
12 Weeks Before 2012	N/A	2	0	0	0	N/A	2
12 Weeks Before 2014	N/A	16	7	5	5	?	33
12 Weeks Before 2016	N/A	104	35	13	39	N/A	191
7 months before 2018	?	98	15	30	120	N/A	263
Total Sold for 2014	N/A	117	108	81	128	?	434
Total Sold for 2016	N/A	177	110	38	177	404	906
Total Sold for 2018	13	253	28	82	465	N/A	841
10 Months before 2020	23	107	7	1	22	4	164

*Note some years had other package levels. 2016 had 404 "Attendee Only" packages sold. Sales and revenue are extremely far ahead of any previous convention.

2020 Revenue as of 7/22/2019

Fund	Actual	Donors	Packages
HQ-CONV	\$87,299.00		161
HQ-20Basic	\$3,058.00	22	22
HQ-20Booths	\$3,000.00	3	3
HQ-20Bronze	\$239.00	1	1
HQ-20Gala	\$2,222.00	18	18
HQ-20Gold	\$44,381.00	104	106
HQ-20OtherDonation	\$2,000.00	1	1
HQ-20Silver	\$2,373.00	7	7
HQ-20Suites	\$8,750.00	3	3
HQ-20Training	\$276.00	4	4
HQ-20Welcome	\$21,000.00	20	21
HQ-FundConv	\$28,273.82		
HQ-20ConvApp	\$2,941.00	49	
HQ-20ConvAV	\$210.00	21	
HQ-20ConvCCFee	\$410.82	23	
HQ-20ConvPrint	\$150.00	15	
HQ-20ConvTheme	\$24,002.00	165	
HQ-20OtherDonation	\$560.00	5	
HQ-WEBRENEW			
HQ-20Membership	\$1,675.00	8	

HISTORICAL DATA

APPENDIX M
CONVENTION OVERSIGHT COMMITTEE REPORT

<u>Appeal</u>	<u>#</u>	<u>2018 as of 12/6/17</u>	<u>Appeal</u>	<u>#</u>	<u>2016 as of 12/6/15</u>
HQ-18Basic	114	\$14,341.00	HQ-16Attendee	4	\$380.00
HQ-18Bronze	31	\$6,849.00	HQ-16Basic	4	\$551.00
HQ-18Silver	15	\$4,785.00	HQ-16Bronze	1	\$259.00
HQ-18Gold	108	\$45,780.00	HQ-16Silver	2	\$698.00
HQ-18Welcome	5	\$4,601.00	HQ-16Gold	25	\$10,773.00
HQ-18ConvTheme		\$15,489.95	HQ-16Theme	54	\$1,335.00
HQ-18Gala		\$2,527.00			
HQ-18RoomRental		\$875.00			
HQ-18Booths		\$2,700.00			
HQ-18Sponsorships		\$2,500.00			
HQ-18Other		\$1,132.00			
Totals:	273	\$101,579.95	Totals:	90	\$13,996.00

2014 Paid Convention Packages By Type

<u>Package</u>	<u>Total \$</u>	<u>Total #</u>	<u>Pre-Conv</u>	<u>On-Site</u>
Gold	\$ 46,775.00	117	112	5
Silver	\$ 35,695.00	108	103	5
Bronze	\$ 12,810.00	81	74	7
Basic	\$ 6,400.00	128	91	37
Total Packages:	\$101,680.00	434	380	54
Banq Tickets	\$ 6,990.00	52	38	14
Breakouts	\$ 290.00	4	1	3
Other Meals	\$ 1,230.00	22	8	14
Other	\$ 3,815.00	54	42	12
Speakers	\$ 615.00	19	8	11
Total Other:	\$ 12,940.00			
Banq Fundraising	\$ 23,029.00	63	0	63
Total	\$137,649.00			

2010 Paid Convention Packages By Type

<u>Package</u>	<u>Total \$</u>	<u>Total #</u>	<u>\$ 14v10</u>
Gold	\$ 58,707.00	170	\$ (11,932.00)
Silver	\$ 21,788.00	78	\$ 13,907.00
Bronze	\$ 27,351.00	243	\$ (14,541.00)
Basic	\$ -	0	\$ 6,400.00
Total Packages:	\$ 107,846.00	491	\$ (6,166.00)
Total Other:	\$ 2,816.06		\$ 10,123.94
Banq Fundraising	\$ 61,750.00		\$ (38,721.00)
Total	\$ 172,412.06		\$ (34,763.06)

Speakers

Current confirmed speakers include Naomi Brockwell, Patrick Byrnes, Jim Cantrell, Lauren Daugherty, Laura Ebke, Judge Jim Gray, Jeff Hewitt, Lisa Jaster, Dr. Mary Ruwart, Boomer Shannon, Larry Sharpe, Joel Trammel, Dr. Kyle Varner, and Dr. Howard Wetsman.

The keynote speaker will be announced during the COC report at the July LNC meeting.

Convention App

The Convention Oversight Committee is excited to introduce convention “app” technology for the first time ever to a Libertarian National Convention. The committee has begun to populate the information in the Convention App. To date, approximately 60 people have downloaded the app. As more information is populated, as we draw closer to the convention, and as we begin to shift more interactive content to the App, we expect adoption rates to increase accordingly. The App can be downloaded from the following links:

Google Play:

https://play.google.com/store/apps/details?id=com.ocs.confpal.lnc&hl=en_US

Apple Store: <https://apps.apple.com/us/app/lnc-2020/id1460832946>

Web browser version: <https://www.confpal.com/m/lnc/>

Using the CRM for Credentialing and Registration

The COC recommends using the “State CRM” to log and track credentialing delegates as well as package entitlements. We have discussed this item with Ben Bacharach, the author of the existing delegate registration system, and have asked the IT Committee to work on making this a reality. The goal is to retain data over time and simplify the process of registration check-in and credentialing.

JW Marriott Hotel Room Block Pick Up

The Party earns a \$5.00 rebate to its master account per non-discounted revenue generating room night. Additionally, the Party earns 1 complementary unit for every 40 revenue producing guest rooms.

JW Marriott Austin														
	Sat 16-May	Sun 17-May	Mon 18-May	Tue 19-May	Wed 20-May	Thu 21-May	Fri 22-May	Sat 23-May	Sun 24-May	Mon 25-May	Tue 26-May	Wed 27-May	Thu 28-May	Total
Original Contract	0	0	0	5	90	315	340	400	345	100	0	0	0	1595
Current Block	0	0	0	20	239	315	340	400	345	240	15	8	0	1922
Pickup	0	0	0	16	112	124	129	129	126	104	6	2	0	748
Available	0	0	0	4	127	191	211	271	219	136	9	6	0	1174

Suites and Specialty Rooms

The following suites and specialty rooms are available through the COC via a donation. To reserve your special room or suite contact Daniel Hayes at Daniel.Hayes@LP.org.

Room Type	Num. Available	Num. Claimed	Revenue Per	Cost Per
Presidential	3	0	\$10,000	\$976
1BR Hospitality	3	1	\$6,000	\$976
1BR Executive	9	0	\$2,500	\$976
King/Concierge	15	4*	\$1,375	\$976

* One King/Concierge upgrade is for A/V provider, per contract

Meeting/Salon Room Rental

The COC will offer meeting and salon room rentals once again. This was delayed until after the team had a chance to look at the space available and make a more informed decision. Pricing and availability should be set within weeks after the LNC meeting

Table/Exhibitor Assignments

There are a total of 37 exhibitor spaces available. Seven are premium spaces. Eight are prime.

2020 VENDOR BOOTH AREA

Main Business Session - JW Ballroom Level 4

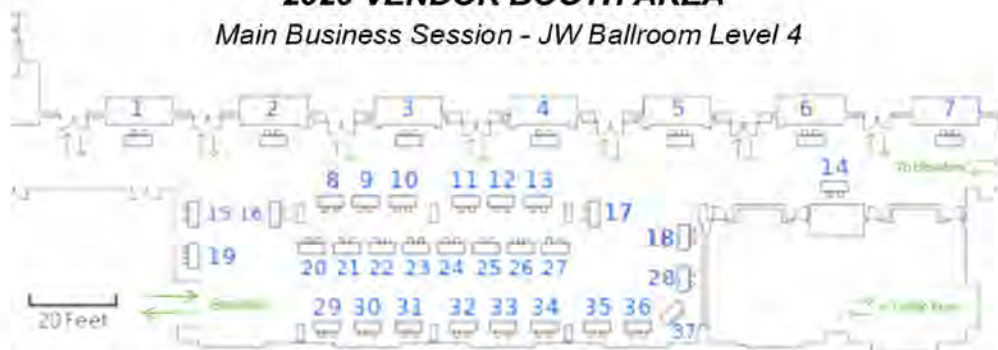


TABLE #	TYPE	PRICE	VENDOR
1	N/A	N/A	White Coat Cartels by Kyle Varner MD
2	N/A	N/A	Ruff/Phillips 2020
3	A	\$1,000	Available for Sponsorship
4	A	\$1,000	Available for Sponsorship
5	A	\$1,000	Available for Sponsorship
6	A	\$1,000	Available for Sponsorship
7	N/A	N/A	Libertarian Pragmatist Caucus
8	B	\$750	Available for Sponsorship
9	B	\$750	Available for Sponsorship
10	B	\$750	Available for Sponsorship
11	B	\$750	Available for Sponsorship
12	B	\$750	Available for Sponsorship
13	B	\$750	Available for Sponsorship
14	B	\$750	Available for Sponsorship
15	N/A	N/A	LPHQ Media Check In Table
16	N/A	N/A	LP CRM Project & Agenda Pop Help Desk
17	B	\$750	Available for Sponsorship
18	B	\$750	Available for Sponsorship

TABLE #	TYPE	PRICE	VENDOR
19	N/A	N/A	LP Store
20/21	N/A	N/A	Christian Liberty Caucus
22	C	\$500	Available for Sponsorship
23	C	\$500	Available for Sponsorship
24	C	\$500	Available for Sponsorship
25	C	\$500	Available for Sponsorship
26	C	\$500	Available for Sponsorship
27	C	\$500	Available for Sponsorship
28	C	\$500	Available for Sponsorship
29	N/A	N/A	AFP Grassroots Leadership Academy
30	C	\$500	Available for Sponsorship
31	C	\$500	Available for Sponsorship
32	C	\$500	Available for Sponsorship
33	C	\$500	Available for Sponsorship
34	C	\$500	Available for Sponsorship
35	C	\$500	Available for Sponsorship
36	C	\$500	Available for Sponsorship
37	C	\$500	Available for Sponsorship

Tables Sizes: A = 8' x 30" - B & C = 6' x 30"

Booth Sponsorships available to FEC filing Campaigns & Committees, PACs, Libertarian Special Interest Groups (that are NOT tax-exempt or restricted from political activities) or Individuals running for internal or external office as Libertarians. Payments must be made out of a Federal Funds or Individual account. FEC Filers, please record only as a transfer to the LNC using FEC Disbursement Category Code 008 on line B24 for form 3P filers or line 22 for form 3X filers.

Sponsorships

There are numerous sponsorship opportunities available to help support the convention and promote a person or brand. As of now, only one sponsorship has been picked up. Lauren Daugherty plans to begin a more active promotion campaign for these starting around the beginning of February.

2022 Site Selection

The COC has been narrowing the list of over 250 bids, and the following 15 sites are still under consideration for the 2022 convention site:

CA Hilton Union Square, San Francisco CA
CA The Westin Bonaventure Hotel and Suites, Los Angeles
CA Oakland Marriott, Oakland CA
CA Town and Country, San Diego
CO Gaylord Rockies Resort and Convention Center, Aurora CO
DC Washington Hilton, Washington DC
IL Hilton Chicago, Chicago IL
IN JW Marriott Indianapolis; Indianapolis, IN
MD Hilton Baltimore Inner Harbor, Baltimore MD
MO St Louis Union Station Hotel a Curio Hotel
NV Peppermill Resort Spa Casino, Reno, NV
NV Grand Sierra Resort Reno
NV Nugget Casino Resort Reno/Sparks NV
TX JW Marriott Austin, Austin, TX
WI Potawatomi Hotel & Casino

While it is possible that some which have been eliminated may be reconsidered, the COC is working to narrow the site selection to ensure that package sales for the National Convention in 2022 are available at the 2020 convention.

Multi-Year Hotel Contracts are being considered from Hilton and Marriott properties. For these deals to be considered, there would need to be overall savings for 2022 and 2024.

Recommendation for POTUS/VP inclusion on website

The COC recommends that the LNC adopt criteria to determine which candidates will be listed on LP.org website(s). The committee used the criteria adopted by the Candidate Support Committee as the basis for these recommendations:

1. Must have filed FEC-2 with the Federal Election Commission
2. The candidate is a sustaining member of the national LP
3. The candidate is legally qualified to hold the office and must be registered as Libertarian (if their home state has registration by party)

4. The candidate must have a functional website and/or Facebook page that can be linked from lp.org
5. The candidate has professional quality photos, especially a headshot and at least a one minute video with audio of the candidate speaking
6. The candidate must have a dedicated campaign manager
7. The candidate must use the word "Libertarian" in his or her campaign materials

EMPLOYMENT POLICY AND COMPENSATION COMMITTEE REPORT

Submitted to: Libertarian National Committee, July 20, 2019

Submitted by: James W. Lark, III
Region 5 Representative, Libertarian National Committee
Chair, Employment Policy and Compensation Committee

The members of the Employment Policy and Compensation Committee (EPCC) are Joe Bishop-Henchman, Jim Lark, and Bill Redpath. They were elected during the LNC meeting on Sept. 29-30, 2018. Dr. Lark was selected by the EPCC to chair the committee on Nov. 9, 2018.

- 1) As noted in the previous report, the EPCC assisted LNC chair Nick Sarwark in the search for an executive director. This assistance included reviewing the applications, conducting interviews by telephone with those candidates deemed by the EPCC to be the most worthy, and recommending a candidate to the chair.
- 2) Shortly after the announcement on June 28 of the resignation of Lauren Daugherty (Director of Development), Dr. Lark contacted Ms. Daugherty to inquire whether she would be willing to participate in a "exit interview" concerning her service as fundraiser, development director, and acting executive director. He also asked whether she wanted the EPCC to conduct the interview, or whether she preferred that the interview be conducted by other people/other committees.

Ms. Daugherty indicated in a message to the LNC on June 30 that she was willing to participate in such an interview. In addition, she stated that she felt the EPCC was the appropriate entity to conduct the interview.

The EPCC conducted the interview with Ms. Daugherty on July 16. After analyzing the information she provided, the EPCC will prepare a report for the LNC. It may be necessary for certain parts of the report to be regarded as confidential, as the report may include information about employee evaluations.

HISTORICAL PRESERVATION COMMITTEE REPORT V1

LNC MEETING JULY 27-28, 2019

COMMITTEE OVERVIEW

Section 2.02 SCOPE AND RESPONSIBILITIES

11) Historical Preservation Committee

The HPC shall be responsible for directing the preservation and publication of Party historical documents and the administration of LPedia.org. A report of its decisions and activities shall be delivered at each LNC meeting.

The scope of the initial organizing work will last well into several years (the estimate is at least additional five years depending on member involvement), and LPedia will need to be maintained for the time of its existence.

Committee Members

- Caryn Ann Harlos (Chair)
- Joe Dehn (Secretary)
- Ed Fochler
- James Gholston
- Andrew Kolstee

Status of search for potential additions to committee:

The search for additional committee members has thus far been unsuccessful in discovering additional qualified applicants.

Reports, Meetings, and Communications

The Committee is committed to transparency and conducts open meetings on the first and third Wednesday of each month via Zoom. The monthly agenda is posted and updated here: http://lpedia.org/LPedia:LPHPC_Agenda. Committee discussion is also conducted via email with a read-only subscription option available to all Party members by sending a message to lphpc-request@lists.dehnbase.net with "subscribe" in the subject line. The minutes and other records from its proceedings are preserved on LPedia¹⁸ (links noted below for member review):

¹⁸ The complete history of minutes and reports can be found at: http://lpedia.org/National_Historical_Preservation_Committee

Meetings conducted since the last report:¹⁹

- March 6, 2019 https://lperia.org/w/images/e/eb/Minutes_2019-03-06_HPC.pdf
- March 20, 2019 https://lperia.org/w/images/3/3e/Minutes_2019-03-20_HPC.pdf
- April 3, 2019 https://lperia.org/w/images/9/97/Minutes_2019-04-03_HPC.pdf
- April 17, 2019 https://lperia.org/w/images/a/ab/Minutes_2019-04-17_HPC.pdf
- May 1, 2019 https://lperia.org/w/images/8/87/Minutes_2019-05-01_HPC.pdf
- May 15, 2019 https://lperia.org/w/images/8/8e/Minutes_2019-05-15_HPC.pdf
- June 5, 2019 https://lperia.org/w/images/9/9d/Minutes_2019-06-05_HPC.pdf
- June 19, 2019 https://lperia.org/w/images/0/0d/Minutes_2019-06-19_HPC.pdf
- July 3, 2019 https://lperia.org/w/images/7/7a/Minutes_2019-07-03_HPC.pdf
- July 17, 2019 Minutes being prepared

Prior Committee Reports:

- April 15, 2017 http://lperia.org/w/images/4/48/Report_2017-04-15_LPHPC.pdf
- August 17, 2017 http://lperia.org/w/images/a/aa/Report_2017-08-17_LPHPC.pdf
- December 9, 2017 http://lperia.org/w/images/0/0d/Report_2017-12-09_LPHPC.pdf
- April 21, 2018 http://lperia.org/w/images/c/cb/Report_2018-04-21_HPC.pdf
- September 29, 2018 http://lperia.org/w/images/e/e8/Report_2018-09-29_HPC.pdf
- March 9, 2019 http://lperia.org/w/images/4/48/Report_2017-04-15_LPHPC.pdf

Motions Considered

- **June 5, 2019:** Gholston moved to authorize \$140.00 to test service to search for records via Craig's List. Passed 3-0-1.
- **June 19, 2019:** Gholston moved to authorize purchase of additional banker's boxes. Passed without objection.

¹⁹ As per the requirements of the Policy Manual Section 2.02.1, the above-linked minutes contain the dates and attendance rosters for each of the Committee's meetings since the previous regular LNC Meeting.

APPENDIX O
HISTORICAL PRESERVATION COMMITTEE REPORT

- **July 3, 2019:** Fochler moved to increase the amount authorized for the present scanning job up to \$2,000.00. Passed without objection.

Regular Dedicated Non-Committee Volunteers

There are multiple regular volunteers that tend to specialize either in their state or in broader subject matters such as election statistics. The committee is in search of another Colorado on-site volunteer and will be exploring internships once again.

STATUS OF DOCUMENT PRESERVATION

Storage Unit

Initial plans have been made to expand the shelving at the unit in order to maximize the storage space, but we are not at that point. Details on the method behind the organizational process as well as a tour of the site are available upon request.

Digitization

Documents and Papers:

All of the issues of LPNews are now up and digitized and another large batch is being prepared comprising fund-raising letters, tri-folds, and misc. national publications such as Libertarian Volunteer.

Audio/Video/Electronic Data Materials:

We received previously unknown boxes and boxes of Clark video material that will be digitized in the future, with some of the items being in the rarer formats for which there is only one current vendor who does that work. We need volunteers to work on other media categories such as audio and VHS.

YouTube Channel:

This has worked out very well and the option of mirroring to Bit.tube will be implemented in the future for protection and redundancy.

Miscellaneous

Ms. Harlos obtained high-quality sheet-fed and large-format flatbed scanners to use (used items retired from an office environment) and Mr. Fochler is acquiring a CZUR scanner. These were not charged to the committee but are personal purchases that will be made available for the committee's use.

HISTORICAL COLLECTIONS AND PROJECTS

State Party Preservation Efforts

State Party Coordinated Preservation Efforts/Committees:

- California
 - A historical committee, chaired by Joe Dehn, is working on collecting and preserving material relating to the state and local LP organizations.
- Illinois
 - Their complete archive has been donated to the special collections library at the University of Illinois and added to the LPedia external archive list.
- New York
 - A historical committee is being led by Andrew Kolstee to organize their substantial records.

Individual Preservation Efforts or Donations of Items

APPENDIX O

HISTORICAL PRESERVATION COMMITTEE REPORT

Individuals regularly contact the committee regarding their personal collections. The committee is very focused about what kinds of material it will accept, and offers advice concerning items it generally does not accept. In cases where it appears that important items will be thrown away if the committee does not intervene, we try to find a home for them in an academic archive if possible. The priority remains the national party records, and the committee encourages and trains state parties to use LPedia as their permanent archive and to organize local volunteers to do the digitization work.

Whitney Bilyeu is delivering a substantial quantity of records for Ms. Harlos' review at this LNC meeting.

Mr. Dehn had visited HQ earlier this year and noted a box in storage containing a large David Nolan campaign banner as well as some other misc. campaign materials which were boxed up and sent to Colorado.

Nolan Archive

These materials are presently stored in the Utah home of Dr. Buchman who has expressed interest in writing a biography of David with the encouragement of his widow, Elizabeth. Elizabeth signed a written copyright waiver for these materials to be published with or without attribution to LPedia and for commercial or non-commercial use.

Craigslist

Ms. Harlos proposed that the committee put advertisements on Craigslist in major cities soliciting donations of older historical material and had researched a vendor that could manage this for us.

Yahoo Lists

The committee is researching potential solutions to bulk download these lists for preservation but so far is encountering difficulties.

Miscellaneous

Early party activist Mike Holmes contacted Ms. Harlos to advise that he is working on a site devoted to libertarian publications from the "pre-Internet" era. He will be focusing on non-LP publications starting with his own newspaper "American Libertarian."

STATUS OF LPEDIA

General Statistics²⁰

- 3,165 Articles
- 30 Active Editors
- 3,611 Document/Image Uploads

Daily unique visitors remain about 125 with bumps when particular pieces are featured on Facebook or Ms. Harlos appears at various speaking engagements. The committee is presently working hard to provide a framework for having usable and helpful data as the crucial 2020 election season approaches.

Featured Articles

At least once a month (preferably twice) detailed and image-rich articles are featured on the front page to freshen up content and highlight various affiliates, events, people, and documents. Nearly any article can qualify if they meet the standards of high quality content. Types of content are alternated in order to not emphasize one interest over any other and provide variety. The following are the 2019 featured articles thus far:

- January: Chuck Moulton
- February: Libertarian Party US Presidential Election Results
- March: Alex Merced
- May: Libertarian Party of California Voter Registration
- July: David Bergland

Massive Category Clean-Up

During the Wild West years of LPedia, the category tree decided to embrace anarchism and had resisted Ms. Harlos' top-down insistence on a logical organization but her determined authoritarianism has prevailed, and the resource is rapidly becoming more useable rather than having arcane categories for any possible combination of desired tags such as "pink-haired Libertarians in Colorado with a beagle." The initial structure has been laid out using OmniOutliner with the master file available for download. The process is coming close to completion with the exclusion of the "images" and "publication files" categories. The current top-level category tree is structured as follows:

- Collections
- Definitions
- Events
- Images
- Issues
- Lists
- LPedia

²⁰ Last report statistics:

*2,911 Articles

*28 Active Editors

*3,111 Document/Image Uploads

- Organizations
- People
- Places
- Publications
- Records

Templates

This is another area that had been in rough and disorganized shape and has been methodically organized by Mr. Kolstee. The present goal is the deletion of all obsolete templates, the creation of a current template index, and preparation of usage documentation for each template.

Technical Issues

Mr. Fochler noted that current wiki best practices involve using /wiki/ as the subdirectory for main wiki content. The committee is working with the host provider (mywikis) in order to make a smooth transition to this format without losing our page ranks.

Data Back-Ups

Regular back-ups are done professionally and consistently. All of the uploaded documents are also kept offline on hard drives and regularly copied to drives stored at a safety deposit box. Any member who provides Ms. Harlos with hard drives may have a copy of all of these records. The committee would like to see them widely distributed so that there is never a single source/point of failure.

General Upgrades/Improvements

The following items were added:

- "Getting Started as Contributor" added to sidebar
- An informational box was created for insertion on documents which change over times (such as platforms and bylaws) to indicate that the subject version was not the most current version.

STATE CONVENTIONS

Conventions booths featuring historical items were featured at the Alabama, California, Colorado, and New York conventions.

2020 NATIONAL CONVENTION

The committee has begun its initial planning to table at the 2020 national convention.

ACCOUNTING FOR CALENDAR YEAR 2019

Total Expenses Booked: \$381.00
Total Revenue: \$2,490.00
Total Budget: \$2,500.00
Funds Committed: \$2,000.00

The committee is now fully funded for the year and has been advised by Mr. Kraus that it can raise and spend up to 10% over budget without requiring a budget amendment. These figures will be re-evaluated before the December meeting. The historical project has fundraised its own budget since its creation.

Respectfully Submitted,

Caryn Ann Harlos, Committee Chair

IT Committee Report #1
3/01/19 - 07/27/19

Meeting #1
Date 7/24/19 at 830pm
Meeting Run By: Interim Chair Elizabeth Van Horn

Minutes:

- Meeting called to order at 8:30PM Eastern Time
- Introductions
- Ken Moellman Discussed request from CoC for committee to undertake how to use CRM for the convention
- Officer Elections
- Chair: Alex Merced
- Vice Chair: Ryan Graham
- Secretary: Elizabeth Van Horn
- Juanita Billings suggests renaming the committee "Information Services Committee", committee was agreeable to recommending to LNC to change the name of the committee
- Discussion of meeting regularity, decided to set initial meeting frequency to bi-weekly
- Committee Agreed to create survey to be distributed to state chairs and officers regarding feedback and requests for National technology services to help determine priorities
- Further discussion of CRM and developing a road plan in upcoming meeting
- Communication channels between members established and agreed upon
- Meeting adjourned, next meeting to be August 7 at 830pm

INTERNATIONAL REPRESENTATIVE REPORT

Submitted to: Libertarian National Committee, July 20, 2019

Submitted by: James W. Lark, III
Region 5 Representative, Libertarian National Committee
International Representative, Libertarian National Committee

This report will provide information concerning my efforts as International Representative since the LNC meeting in Alexandria last March to assist the work of libertarian political parties and activists throughout the world.

1) I gave an address titled "Mathematics, Models, and Economics" at the Congreso de Economía Austriaca (Austrian Economics Congress) 2019, which took place on May 14 – 15 in Madrid, Spain. In addition, I gave an address on the status of the libertarian movement to members of the Collectiu Catalans Lliures (Free Catalans Collective) in Barcelona, Spain on May 16.

2) I delivered a keynote address at the seventh annual Friedman Conference, which took place on May 23 – 27 in Sydney, Australia. The conference took place in conjunction with the World Taxpayers' Association.

I traveled from Sydney to Melbourne on May 28 – 30, and remained in the Melbourne area until June 3. While there I met with David Limbrick, a libertarian elected on the Liberal Democratic Party ticket to the Legislative Council of the Parliament of the State of Victoria. (The Legislative Council is considered the upper house of Parliament; the Legislative Assembly is considered the lower house.)

3) As noted in my previous report, I was invited to address the Liberty International conference in Ulaanbaatar, Mongolia on June 6 – 9. However, I was unable to attend, due to my faculty schedule.

4) I shall deliver a lecture at the upcoming LibertyCon Brazil, to take place in Sao Paulo in October. I anticipate meeting with several liberty-oriented politicians while in Brazil.

5) As I mentioned in my previous report, I was invited by the director of the Centro de Innovación y Liderazgo in Bogota, Colombia and the rector of the Universidad La Gran Colombia (also in Bogota) to visit Colombia to deliver lectures and discuss building Libertarian political organizations. Unfortunately, so far we have not found any suitable dates for my visit.

**Libertarian Party Blockchain Committee
Summary Report
July 2019**

The Blockchain Committee held one group meeting since the last LNC meeting.

We continue to work on the document for submittal to the LNC.

Jess connected Preston with an economics student from UC Berkeley who is a member of their campus blockchain group. Reshma and some other students are investigating a use case for blockchain involving tracking donations for political candidates from donation to spending. Reshma was very excited to learn that the LP had a Blockchain Committee and hoped that we would provide feedback and possibly work with them on the implementation. She specifically asked if this use case would be something we would be interested in including in our Committee Report.

They appear to be mostly in the preliminary phase of discovery and trying to get a feel for whether this is something candidates and donors would support and use. I got the impression that there are some unknowns that they have not fully fleshed out such as the platform they would use. Preston will follow up with Reshma soon to see how their project is progressing.

Blockchain Committee Discussion/Action Items:

- Committee would like LNC permission to reach out to the Digital Chamber of Commerce, regarding potential reduced costs for membership. Stated fee is \$5000 for membership. Once costs are known, work to raise the funds. digitalchamber.org for more info.
- Possible write up a response for LP news regarding recent Treasury Secretary and others highlighting Bitcoin, cryptocurrencies, and blockchain and Facebook Libra Congressional hearings if appropriate.

CONVENTION VOTING PROCESS COMMITTEE

Report submitted by Joe Bishop-Henchman

The committee was established by the LNC to examine and make recommendations to improve the voting methods and processes used at our national conventions. It consists of nine Party members along with the LNC Chair and LNC Secretary as ex officio non-voting Members.

On March 29, LNC Chair Sarwark named Joe Bishop-Henchman as interim chair.

On July 11, the Committee held its first organizing meeting by Zoom/conference call. All members but Mr. Dixon were present, and also attending were several party members who were observing. Each member shared their background in the Party and goals for the committee.

Several items came up over and over: counting hands and ballots takes too long, there are too many errors in how we tabulate, white index cards as ballots is not reassuring, we will have constraints with security concerns and Bylaws and budget, the value of a Plan A and a Plan B, and generally that doing nothing is unacceptable.

The committee elected Joe Bishop-Henchman as committee chair and Caryn Ann Harlos as committee secretary.

The next two major tasks of the committee will be: First, one or more sessions learning all we can about how convention elections currently occur, warts and all. I welcome input as to individuals we ought to hear from. There was strong consensus to hear from Ms. Mattson early on, to learn from her on pain and error points in the current system.

Second, once the problem is fully understood, brainstorming a range of potential solutions.

I ask for LP staff's assistance setting up an email list for the members of the committee, if one exists access to a Party Zoom account (I used a temporary one for my service as interim chair), and ability to contact members for surveys should we desire to.

Respectfully submitted,
Joe Bishop-Henchman

JBH

Libertarian National Committee Region 1 Report



Regional Report for Region 1
Alaska, Arizona, Colorado, Hawaii, Kansas, Montana,
New Mexico, Oregon, Utah, Washington, and Wyoming

Libertarian National Committee Meeting
July 27-28, 2019

Region 1 Representative

Mr. Richard Longstreth, Arizona

Libertarian National Committee

T: 931.538.9300 E: Richard.Longstreth@LP.org

Region 1 Alternate

Mr. Johnny "Rocket" Adams

Libertarian National Committee

T: 253.625.3854 E: Johnny.Adams@lp.org

Region 1 Overview/ Representative Report

As of the 2018 National Libertarian Convention in New Orleans, the eleven affiliates that comprise Region 1 are: Alaska, Arizona, Colorado, Hawaii, Kansas, Montana, New Mexico, Oregon, Utah, Washington, and Wyoming. At the Convention, Richard Longstreth, Arizona, was elected to serve as the Region 1 Representative and Craig Bowden, Utah, was elected to serve as the Region 1 Alternate. As of February 2019, Craig resigned his position and Johnny "Rocket" Adams filled his vacancy in April 2019. Both the Region 1 Representative and the Alternate positions will be re-elected at the 2020 National Libertarian Convention.

Due to the geographical nature of this region, spanning five time zones and extending from 19 to 71 degrees north latitude (some 3,000 x 3,000 miles), in-person contact between the Regional and Alternate Representatives and the individual affiliates will be infrequent. It is my intention to attend 2019/2020 affiliate conventions in each affiliate as feasible. Regular contact is attempted with the affiliates and members through email, telephone, a dedicated Facebook discussion group and page, and informational website. I make myself available by appointment as necessary whenever I am approached about scheduling some time to talk.

For the purposes of this report, State Chairs were emailed on July 2nd requesting updates/ goings on in their affiliates and convention recaps. Regular follow-up was done to remind State Chairs to submit a written report and encouraged them to schedule a time to talk if they preferred. While I did not receive a response from everyone, any responses I received will be reflected in the Region 1 Report. If a State Chair chose to not respond I have attempted to pull data from other sources to give a high-level overview of what is happening in the state. Contact information is supplied so that direct contact may be made by any member seeking any clarification directly from that specific State Chair.

Any updates or modifications to this report will occur at the next LNC meeting.

Activities of the Region 1 Representative since the last Quarterly Report:

- Facilitated applications, voting, and discussions among State Chairs to elect a new Region 1 Alternate. Appendix A contains summaries from each round of voting.
- Had several conversations with candidates, state chairs, and general membership in relation to plans for 2019 and 2020 elections.
- Answered and addressed questions about the National Party's State CRM Project.
- Answered some questions from various media outlets in the last few months regarding a variety of topics.
- Submitted an article to the Libertarian Party of Colorado for their newsletter.
- Encouraged state chairs to submit to LP News.
- Began some social media work with the Launch Pad Media, a libertarian podcast network.
- Completed work with the Libertarian Party of Colorado's Policy Manual Committee which aimed to create a policy manual for their board of directors.

2

- Spoke to members of libertarian media and heard their wishes to have presidential debates linked on the LP.org website. This has been submitted as an agenda item for our meeting.
 - Discussed the idea of the LNC Chair becoming a paid fundraising contractor with several members of the LNC and Party.
 - Attended the Libertarian Party of Colorado's Annual Convention in Colorado Springs, CO.
 - Attended the Libertarian Party of New Mexico's Convention by electronically streaming in.
 - Participated in regular meetings of the LNC's Affiliate Support Committee. My focus on this committee is to develop a guide to help establish local county groups. I welcome any input from any state affiliate on tips that they have found to be successful.
 - Stood in abstention to a resolution to censure Benjamin Leder.
-

I encourage all members to regularly review the Regional Agreement for Region 1 to keep myself and the Region 1 Alternate diligent to our duties. This agreement is what was put out as the expectation for us in terms of what you all wanted from leadership on the LNC. Follow the link below to a pdf version on Google Drive to review. If you have trouble with the link, please let me know.

[2018 REGIONAL AGREEMENT](#)

Current and Past Membership Reports can be accessed at any time via a Google Drive folder. I have not edited these reports at all because I believe it is important to maintain our national perspective as individual affiliates, not just as Regional members. Please let me know if you have trouble or questions when accessing the link or any of the reports.

[MEMBERSHIP REPORTS](#)

Your Region 1 Representative,

Richard Longstreth

Region 1 Alternate Report

No report was submitted at the time of preparing this document.

Alaska



Chair: Jon Watts

Email: jon.watts@alaskan.com

Phone: (907) 687-4884

Website: <http://www.alaskalp.org>

Facebook: <https://www.facebook.com/pg/AlaskaLiberty/>

From the Chair: Nothing submitted by the Chair for this report.

Requests to the LNC: No requests at this time. **Region 1 Representative Note: This state will need to earn ballot access prior to 2020.**

2019 Convention:

- According to the best information I've found, while discussing with local residents via social media, there will be no Convention in Alaska for 2019. If I am mistaken, please let me know as soon as possible.

Arizona



Chair: Howard Blitz

Email: chairman@azlp.org

Phone: 833-THE-AZLP

Website: <https://www.azlp.org/>

Facebook: <https://www.facebook.com/LParizona/>

From the Chair:

"AZLP Goals:

1. Increase the number of registered voters as libertarians.
2. Raise funds to promote candidates.
3. Find Libertarians to run for office.
4. Communicate with libertarians and Libertarians on a regular basis to generate interest in the AZLP.

This is what AZLP is focusing on."

Requests to the LNC: No requests at this time.

2019 Convention:

The Regional Representative attended the Arizona Libertarian Party's Convention in January 2019 in Phoenix, AZ. It was a wonderful event complete with a raffle, business, and guest speakers. Howard was re-elected as the chairman and one change was made to the Affiliate's bylaws regarding how delegates will be elected for future National Conventions.

Colorado



Chair: Victoria Reynolds

Email: statechair@lpcolorado.org

Phone: (720) 933-6900

Website: <https://www.lpcolorado.org/>

Facebook: <https://www.facebook.com/pg/lpcolorado/>

From the Chair:

"Colorado State Convention was held in April of this year and we elected several new board members, including a new state chairman.

Our last convention encountered difficulties when the board discharged the convention chair in February, but fortunately, Ms. Harlos was able to pick up the tasks at the last minute to provide a successful convention. To avoid having the same issues in the future, the bylaws were amended to give full responsibility for the annual conventions to the fundraising director who has already assembled a team that is working on the 2020 convention.

The new board has decided to continue to treat the LPCO as a professional organization and the political party that it was founded to be.

For this purpose, we have had a strategic planning session with members of the board and we have continuing education planned in areas of messaging, fundraising and leadership.

We had Marc Goddard, our parliamentarian, teach a class on Roberts Rules of Order to the board and affiliate leadership or would be leaders, since we use them for our assemblies.

We have been present at several outreach events such as Cinco de Mayo, Pride Fest and Rally for Our Rights and have other events coming up.

We've had several articles published and our goal is to publish at least four articles a month giving us visibility in the press.

The "Drinking and Shenanigans" fundraising & phone banking events continue to have good turnout and results.

Some things we would like to accomplish this year:

- Identify winnable races and concentrate efforts on those races without discounting line holder and education races.
- Work to get a full slate of candidates for 2020
- Several fundraiser events such as a fun shoot event, wine tastings and the possibility of a poker run
- Add 2 affiliates or development groups
- Get affiliates active in reaching out to their membership including selecting a membership person in each affiliate to perform this task.
- Work on issues, such as informing people about the danger of amendment CC as it is on the ballot to revoke the Taxpayers bill of rights from the Colorado Constitution.
- We will continue to work with Rally for Our Rights on stopping legislature from infringing even more on our right to defend ourselves.

In closing, the new board is energized in collaboration for a productive end goal at spreading our message. With the ever increasing importance of working to identify our strengths and capitalizing on those, while redirecting our weaknesses into great strengths, we feel confident that leadership is absolutely headed in the right direction! "

Requests to the LNC: No requests at this time.

2019 Convention:

The Region 1 Representative attended this convention in April 2019. The convention went very well and was very professional. Highlights included several libertarian-leaning vendors, guest speakers, and business sessions, and a wonderful pie fundraiser for dessert. Unfortunately, I was unable to attend the second day, however, new leadership was elected and I am confident that they will continue to motivate and inspire libertarian ideals in Colorado.

Hawaii



Chair: Tracy Ryan

Email: tracyar@hawaiiantel.net

Phone: (808) 927-1126

Website: <http://www.libertarianpartyofhawaii.org>

Facebook: <https://www.facebook.com/pg/LibertarianPartyOfHawaii/>

From the Chair:

The Chair submitted a full page document listing some of the upcoming activities and movement in the Libertarian Party of Hawaii. That document can be linked by following [THIS LINK](#) to a Google Drive document.

Requests to the LNC: No requests at this time.

2019 Convention:

When: 9am – 5pm, November 23, 2019

Where: Ala Moana Hotel, 410 Atkinson Dr, Honolulu, HI 96814

Website: <https://www.libertarianpartyofhawaii.com/>

Notable Speakers: Larry Sharpe, Dr. Kyle Varner

The Region 1 Representative does not have plans to attend in person due to costs, however, he does plan to attend remotely.

Kansas



Chair: Ned Kelley
Email: Chair@lpks.org Alt Email: ned.kelley1@gmail.com
Phone: 816.810.5818
Website: <http://www.LPKS.org>
Facebook: <https://www.facebook.com/pg/KansasLP/>

From the Chair: Nothing submitted by the Chair for this report.

Requests to the LNC: No requests at this time.

2019 Convention:

The state held their main convention in April 2019. The state also held a mini convention in July 2019. The Region Representative was unable to attend either of these events.

Montana



Chair: Sid Daoud

Email: Sid.daoud@rspike.com

Phone: 406.471.6723

Website: <https://www.mtlp.org/>

Facebook: <https://www.facebook.com/pg/MontanaLibertarianParty/>

From the Chair:

Nothing submitted by the Chair for this report. There is a high likelihood that I will have an update at our meeting.

Requests to the LNC: No Requests at this time.

2019 Convention:

The Region Representative was unable to attend this convention in June 2019.

New Mexico



Chair: Chris Luchini

Email: chair@lpm.us

Phone: 888-LPNM-NOW

Website: <https://lpm.us/>

Facebook: <https://www.facebook.com/LPNewMexico/>

From the Chair:

"Since April we have treated three more county affiliates, with the hope that after the next three or four months we have a stable nucleus of people meeting once a month with the goal of increasing membership and assisting candidates for November of 19 elections.

We have started a three touch direct mail campaign with non-profit status through the US postal service. Our costs are about \$0.185 per business class envelope and single sided black and white letter. Initial results show that first touch first letter gets virtually no response but the second one is about 6% this is for in-reach to people newly registered as libertarians.

We are attempted to find a source of funds to do [outreach] to people who had been registered as D's or RS and switch to no party."

Requests to the LNC: No requests at this time.

2019 Convention:

When: March 22-23, 2019

Where: UNM School of Law, 1117 Stanford NE MSC11 6070, 1 University of New Mexico, Room 2401, Albuquerque, NM 87131-0001

Website: <https://lpm.us/2019-convention/>

Notable Speakers: Jeff Hewitt, Elected Official, California

The Region 1 Representative was only able to attend this convention remotely. Overall, it looked to be a success and the party seems to be doing well.

Oregon



Chair: Timothy Perkins

Email: chair@lporegon.org

Phone:

Website: <https://lporegon.org/>

Facebook: <https://www.facebook.com/pg/LibertarianPartyOfOregon/>

From the Chair:

Nothing submitted by the Chair for this report.

Requests to the LNC: No requests at this time.

2019 Convention:

The Region Representative was unable to attend this convention in June 2019.

Utah



Chair: Amber Beltran

Email: chair@libertarianutah.org

Phone: 801.613.8034

Website: <http://www.libertarianutah.org/>

Facebook: <https://www.facebook.com/lputah/>

From Utah State Chair:

"We completed a [\[Halloween in Summer\] outreach booth](#) in June.

We have a Pride event in August and two primaries in municipal races, [which] will provide more for me to update for August."

Requests to the LNC: No requests at this time.

2019 Convention:

The Region Representative was unable to attend this convention in April 2019.

Washington



Chair: Randy McGlenn

Email: info@lpwa.org

Website: <https://lpwa.org/>

Facebook: <https://www.facebook.com/pg/libertarianpartyofWA/>

From the Chair:

Nothing submitted by the State Chair for this report.

Requests to the LNC: No requests at this time.

2019 Convention:

The Region 1 Representative was unable to attend this convention in March 2019.

Wyoming



Chair: Shawn Johnson

Email: shjohnson310@hotmail.com

Website: <https://lpwy.org/>

Facebook: <https://www.facebook.com/libertariansWY/>

From the Chair:

"At our last state convention, we elected new leadership. I was elected as the party chair, Richard Brubaker was elected as vice chair, Tammy Porambo was elected as treasurer, Joe Porambo was elected as executive director.

We now have Bethany Baldes set up to start taking donations to her campaign for the Wyoming state legislature next election cycle. As you remember, she ran a very successful campaign last time and almost won. The Fremont County Party has been officially established and Bethany is the Chair of that County party. We are working on getting Natrona County set up next. Once Natrona County is official, myself and Joe Porambo will fill in as chair and vice chair respectively until we can get someone else. I do have a couple prospects in mind one of whom is running for a local nonpartisan office next election.

We are working with Apollo Pazell on getting everything set up for Natrona County as far as finance is concerned so we can start accepting donations to the county party. He is also instrumental in helping me since I'm new to the party and my position and I call on him for advice in whatever i have questions about. He had been a huge help for all of us in Wyoming.

We are still in infancy in some things but we're moving right along rather quickly. We are excited in Wyoming for 2020 with Bethany running again for her house seat and I will also be running for my house seat. There is real potential for 2 libertarians to be elected to the Wyoming house.

We have an executive committee meeting on 7/22/19 and we will be discussing what we've accomplished since the convention as well as where we need to go next."

Requests to the LNC: No requests at this time.

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2019 Convention:

The Regional Representative was unable to attend this Convention in March 2019.

Appendix A - Region 1 Alternate Election

In February 2019, Craig Bowden resigned his seat as Region 1 Alternate for personal reasons. Per the Regional Agreement, the state chairs were asked to elect a new alternate. It was determined that the best process would be to solicit applications and then operate elections based on the rules of approval voting. Several rounds were conducted and Johnny "Rocket" Adams from Arizona ultimately won the seat. Below are the results of each ballot. Unfortunately, the ballots themselves were deleted by the third party website. If any member retained these documents, I would appreciate you reaching out and sharing them with me so that I may maintain a complete record of the election.

=====

Round 1 contained all applicants and occurred between March 17, 2019 at 12:00 am HST and ended March 31, 2019 at 23:59 HST. This voting period was intentionally long to give state chairs time to talk with each candidate and thoroughly review their applications.

=====

Region 1 Alternate Election - Round 1 Results

There are 10 candidates competing for 1 seats. The number of voters is 11 and there were 7 valid votes.

Votes were submitted by: AZ, CO, KS, MT, NM, OR, WA

Missing ballots: AK*, HI, UT, WY

Counting votes using Approval Voting.

Candidate	Count
Adams, Johnny (AZ)	3
Burke, Richard (OR)	0
Daniels, Jeff (AZ)	1
Dunn, A. Blair (NM)	1
Layda, Drew (OR)	4
McFarland, Michael (AZ)	3
Mulder, Eric (CO)	0
Olivi, Jim (AZ)	0
Treibert, James (CO)	0
None of the Above	0

Count of all approvals.

* Alaska's vote was submitted by email, not the agreed to medium. Had their vote counted, Johnny Adams would have received 4 votes.

=====

Because a majority of state chairs (6) did not elect any of the candidates, the State Chairs proceeded to a second ballot. For the next ballot, all applicants who did not receive any votes in round one were removed. The new ballot was available for one week beginning on April 2nd at 12:01 HST and ended April 9 at 23:59 HST.

=====

Region 1 Alternate Election - Round 2

There are 6 candidates competing for 1 seats. The number of voters is 11 and there were 9 valid votes.

Votes were submitted by: AK, AZ, CO, HI, KS, MT, NM, OR, WA
Missing ballots: UT, WY

Counting votes using Approval Voting.

Candidate	Count
Adams, Johnny (AZ)	5
Daniels, Jeff (AZ)	2
Dunn, A. Blair (NM)	1
Layda, Drew (OR)	4
McFarland, Michael (AZ)	2
None of the Above	1

Count of all approvals.

=====

Because a majority of state chairs (6) did not elect any of the candidates, the State Chairs proceeded to a third ballot. For the next ballot, only the top two vote receivers were retained for a runoff. The new ballot was available for one week beginning on April 11, 2019 at 12:01 HST and ended April 18, 2019 at 23:59 HST.

=====

Region 1 Alternate Election - Round 3

There are 3 candidates competing for 1 seats. The number of voters is 11 and there were 10 valid votes.

Votes were submitted by: AK, AZ, CO, HI, KS, MT, NM, OR, UT, WA
Missing ballots: WY

Counting votes using Plurality.

Candidate	Count
Adams, Johnny (AZ)	5
Layda, Drew (OR)	5
None of the Above	0

Count of all votes.

=====

Because a majority of state chairs (6) did not elect any of the candidates, the State Chairs proceeded to a fourth ballot. For the next ballot, the same two candidates were available. A conference call was created and available for all of the state chairs to interview candidates prior to the ballot expiration. Of the 11 states, only Utah, Washington, Alaska, and Oregon attended the call. The new ballot was available for four days beginning on April 22, 2019 at 12:01 HST and ended April 25, 2019 at 23:59 HST.

=====

Region 1 Alternate Election - Round 4

There are 3 candidates competing for 1 seats. The number of voters is 11 and there were 10 valid votes.

Votes were submitted by: AK, AZ, CO, HI, KS, MT, NM, OR, UT, WA
Missing ballots: WY

Counting votes using Plurality.

Candidate	Count
Adams, Johnny (AZ)	6
Layda, Drew (OR)	4
None of the Above	0

Winner is Adams, Johnny (AZ).

=====

Johnny Adams was elected to fulfill the role as the Alternate until the 2020 Convention in Austin. I am very confident in his abilities to help me and you all advance our Region.

Tennessee

- TN: Joshua Eakle (LPTN state chair), David Sexton (LPTN vice chair), Heather Scott (LPTN attorney), Justin Cornett (Chair of LPTN Legislative Committee), and Paige Sexton (Representative for LNC) met with Mark Goins, Election Commissioner for the state of TN on July 8. Questions were asked pertaining to ballot access. The current TN law was clarified and officially interpreted by the commissioner. Legislative action is being discussed by the Legislative Committee and the LPTN board.
- On July 11 Joshua Beal, LPTN member and elected Montgomery County Commissioner, was voted the "Favorite Montgomery County Elected Official" by his constituents.
- The LPTN board voted to have a booth at the upcoming Politicon Oct 26-27 in Nashville, TN.
- Donations and volunteerism of any kind would be greatly appreciated.

Georgia

- Litigation regarding US House ballot access regarding high barriers to entry (high petition rate) is ongoing. Waiting for answer from the State first week of August.
- Tabling event at the Rural American Pride Event. Event has gained national attention. Federal candidates have time to speak, could be a great opportunity for Libertarian Presidential candidates. Georgia is wondering if there is a centralized place for the LNC to contact presidential candidates?

Florida

- Held its annual business meeting last May, with a new Executive Committee and a great lineup of Committee Chairs.
- Signed on the National CiviCRM program, using eCanvasser for candidate support.
- Candidate Support Committee prioritizing low level non-partisan elections for first time candidates and winnable races for experienced candidates for 2020 elections. AKA Operation First Step; Next Step.
- Investigating allegations of Agricultural Dept denying Concealed Carry Permits to previous cardholders based on minor non-violent infractions, could be a State rallying point.
- Preparing our volunteer infrastructure ahead of the 2020 election year, including a dedicated volunteer coordinator.
- Membership Support Committee is launching an initiative to get LPF members signed up as dues paying National members.

Libertarian National Committee

Region 3 Report

Indiana, Ohio, Kentucky & Michigan

Region 3 Libertarian National Committee
Meeting July 26th - 27th, 2019
by Elizabeth Van Horn

Region 3 Representative

Elizabeth Van Horn, IN
Libertarian National
Committee

Elizabeth.VanHorn@lp.org

Region 3 Alternate

Dustin Nanna, OH
Libertarian National
Committee

Dustin.Nanna@lp.org

Libertarian Party of Indiana

| 2

LPIN Officers:

State Chair: Timothy Maguire (chair@lpin.org)

Vice Chair: Erin Meadors (vicechair@lpin.org)

Treasurer: Michael Schultheiss(treasurer@lpin.org)

Secretary: Frank Rossa (secretary@lpin.org)

District SCC Representatives:

1st District - Michael Sandridge

2nd District - Nick Hamill

3rd District - Kristi Avery

4th District - Randy Young

5th District - Greg Noland

6th District - Brandtley Spicer

7th District - Kent Williams

8th District - Bart Gadau

9th District - Greg Hertzsch

Appointed by the SCC:

Development Director - Evan McMahon

Outreach Director - Erin Meadors

Political Director - Jared Hall

Contact Information:

Libertarian Party of Indiana
1300 E. 86th Street #40573
Indianapolis, IN 46240

Telephone: 317-920-1994

Email: lpinhq@lpin.org

State Events - 2019 State Convention:

The 2019 Libertarian Party of Indiana Convention was held in Fort Wayne, Indiana, on March 22nd - March 24th. Officer elections were held. Keynote speaker was Jess Mears who gave an informative and entertaining talk.

LPIN 2019 CANDIDATES

Incumbents:

Joel Samuelson for Culver Town Council, Marshall County
Larry Waters for Dublin Town Council, Wayne County

Bartholomew County:

Brent Land for Columbus City Council At Large

Boone County:

Erik Charles for Whitestown Town Council District 3
Michael Kaminski for Zionsville Town Council At Large

Clark County:

Russell Brooksbank for Clarksville Town Council District 2
Thomas Keister for Clarksville Town Council At Large
Greg Hertzsch for Clarksville Town Council District 1
Arthur Ritchings for Clarksville Town Council District 4

Delaware County:

Brandtly Spicer for Muncie City Council District 3

Hamilton County:

Donald Rainwater for Westfield Mayor
<https://www.donaldrainwater.com/>

Henry County:

Lisa Catron for New Castle City Council Ward 2
Chris Guffey for New Castle City Council Ward 3

Howard County:

Michael Virgin for Kokomo Mayor
<https://www.voteformvirgin.com/>

Dan Purvis for Kokomo City Council District 3

Jackson County:

Erin Pyle Meadors for Seymour City Council At Large

Richard Meadors for Seymour City Council At Large
Steven Buffington for Seymour City Council District 3

Knox County:

Shane Lemler for Vincennes City Council District 3

Madison County:

Rob Jozwiak for Anderson Mayor
Brandon Collins for Anderson City Council At-Large

Marion County:

Douglas McNaughton for Indianapolis Mayor
<https://douglasmcnaughton.com/>

Justin Harter for Indianapolis City-County Council District 12
<https://justinforindy.com/>

Paul Copeland for Indianapolis City-County Council District 17

Vanderburgh County:

Bart Gadau for Evansville Mayor

Vigo County:

James Rodenberger for Terre Haute City Council At Large

Wayne County:

Tito Rodriguez for Richmond City Council District

Libertarian Party of Kentucky

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LPKY Officers:

Chair: Chris Wiest
Vice-Chair: Bryan Short
Secretary: Cristi Kendrick
Treasurer: Eric Cranley
At-Large: Mark Gailey
At-Large: Dan Hull
District 1 Chair: David Watson
District 2 Chair: Randall Daniel
District 3 Chair: John Hicks
District 4 Chair

2019 Libertarian Governor and Lieutenant Governor Slate:

Governor: John Hicks
Lieutenant Governor: Ann Hicks

LP Kentucky Ballot Access News: Libertarians Win in Court!

Covington, KY (5/9/2019) – U.S. District Court Judge William O. Bertelsman found the actions of the Kentucky State Legislature to be "arbitrary and capricious". The Legislature had passed and Governor Matt Bevin (R) signed into law on March 19th House Bill 114. The Bill retroactively moved the filing date for Statements of Candidacy from April 1st back to January 11th of this year. The judge issued a preliminary injunction reversing decisions by the Kentucky Board of Elections and the Boone County Board of Elections that were based on the faulty legislation. The Boards had ruled that no Libertarian candidates were eligible to run in the 2019 General Election because they missed the January 11th deadline. The injunction signed by Judge Bertelsman clears the way for five Libertarian candidates to be on the ballot November 5, 2019.

Chris Wiest, attorney for the Libertarian Party of Kentucky, had this to say after the ruling:

https://youtu.be/7SeX_LrQDzl

Contact Information:

PO Box 432 Independence, KY 41051

502-791-LPKY | info@lpky.org

Libertarian Party of Michigan

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LPM Officers:

Chair: Gregory Stempfle

1st Vice Chair (Affiliate Director): Ben Boren

2nd Vice Chair (Political Director): Jamie Lewis

Secretary: Wendi Parker

Treasurer: Norman Peterson

Congressional District Representatives

District #1: Dana Carver

District #2: Patty Malowney

District #3: Nathan Hower

District #4: Brian Ludwig

District #5: Benjamin Dryke

District #6: Antonio Smith

District #7: Jason Rees

District #8: Jeff Wood

District #9: Mike Saliba

District #10: Catherine Filus

District #11: Jerry Bloom

District #12: Lawrence W. Johnson

District #13: Jeremy Morgan

District #14: Tim Yow

Judicial Committee Members

Katie Nepton

Kerry Morgan

Ken Proctor

PO Box 27065, Lansing, MI 48909
888-373-3669 | info@michiganlp.org

State Events - 2019 State Convention:

LPM Convention was held on April 13, 2019. Business included officer elections and LPM Bylaws consideration.

After convention business was the LPM's LibertyFest banquet and the Defender of Liberty awards.

Promoter of Liberty: Lisa Lane Gioia

Producer of Liberty: Dianne and Randolph "Randy" Szabla

Spokesperson for Liberty: Kevin Dietz

Libertarian Party of Ohio

Executive Committee:

Harold Thomas, Chair (614) 581-6832
Helen Gilson, Vice Chair (513) 404-9750
Linda Comstock, Treasurer (740) 972-1031
Elizabeth Thomas, Secretary
Dr. Michael Fricke, At-Large
Patrick Glasgow, At-Large
Dustin Nanna, At-Large (740) 816-9805
Homer Taft At-Large (440) 333-1333
Kristen Wichers At-Large (740) 808-2158

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LPO Central Committee

The Central Committee consists of two (2) members from each Congressional District. Four (4) of the members are elected as the Central Committee officers:

District 1 - Seat A: Scott Pettigrew (Vice Chair)
District 1 - Seat B: Jon Mohler
District 2 - Seat A: Cory Combs
District 2 - Seat B: Joseph Langenbrunner
District 3 - Seat A: Harold Thomas
District 3 - Seat B: Chad Harris
District 4 - Seat A: W. Daniel Fichtel
District 4 - Seat B: Christina Holloway
District 5 - Seat A: Daniel Faust
District 5 - Seat B: Don Kissick (Chair)
District 6 - Seat A: Jason Coblenz
District 6 - Seat B: Oscar Herrera
District 7 - Seat A: Patrick Glasgow
District 7 - Seat B: Timothy Smyth
District 8 - Seat A: Helen Gilson
District 8 - Seat B: Trishanda Barhorst
District 9 - Seat A: Derek Strelow (Secretary)
District 9 - Seat B: Homer Taft
District 10 - Seat A: Michael Monaghan
District 10 - Seat B: Jeff Zweber
District 11 - Seat A: Zach Williams
District 11 - Seat B: Andy Nash
District 12 - Seat A: Linda Comstock
District 12 - Seat B: Dustin Nanna
District 13 - Seat A: John Fockler (Treasurer)
District 13 - Seat B: Michael Fricke
District 14 - Seat A: Joe Loyd
District 14 - Seat B: Nate Rockwell
District 15 - Seat A: Kristen Wichers
District 15 - Seat B: Brandon Wichers
District 16 - Seat A: Elizabeth Thomas
District 16 - Seat B: Lee Thomas

Political Division:

Patrick Glasgow- Director

Field Development

Jon Mohler- Director

Elizabeth Thomas - Volunteer Coordinator

Candace Loyd- Membership Coordinator

Communications Division

David Jackson - Director (614) 588-3693

John Fockler - Communications Team

Kelli Rodin - Communication Team

Finance Division

Homer Taft-Director (440) 333-1333

IT Division

Jim Cavoli -Director

Contact Information:

Office Libertarian Party of Ohio

(888) 371-2956

Mailing Address:

P.O. Box 29193

Columbus, OH 43229-0193

Physical Location (& Package Delivery)

6230 Busch Blvd., Suite 102

Columbus, OH 43229

LPO affiliate county parties:

Franklin County
County Chair: Michael Sweeney
Phone: 614-870-8002
Website: www.FCLPO.org

Lorain County
County Chair: Dan Fichtel
Phone: (440) 839-6446

The following are County Development Groups:

Adams County Regional Representative: Jon Mohler
Phone: (937) 371-8674

Allen County Representative: Christina Holloway Phone:
(567) 712-8373

Ashtabula County Representative: Nate Rockwell Phone:
(440) 855-5058

Brown County Regional Representative: Jon Moher
Phone: (937) 371-8674

Butler County Representative: Matthew McGowan Phone: (513) 910-
8010

Carroll County: Jason Coblenz- Social Media Director

Clermont County Representative: Cory Combs Phone:
(513) 746-5507

Clinton County Regional Representative: Jon Mohler
Phone: (937) 371-8674

Columbiana County Representative: Dan Hines
Phone: (330) 248-1719

Coshocton County Representative: Rob Leist Phone:
(740) 294-4253

Cuyahoga County Representative: Richard May Phone:
(216) 924-9419

Delaware County Representative: Dustin Nanna Phone:
(740) 816-9805

Fairfield County Representative: Brandon Wichers Phone: ((614) 984-
4799

Fulton County Representative: Michael Zuchowski Phone: (419) 388-
9966

Gallia County County Representative Needed

Geauga County County Representative: Joe
Loyd Phone: (440) 549-0488

Greene County Representative: Kelli Rodin Phone: (937) 554-
3855

County Representative: Eric Sammons

Hancock County Representative: Sterling Silva Phone: (419)
422- 0624

Highland County Regional Representative: Jon Moher Phone:
(937) 371-8674

Huron County Representative: Cassaundra Fryman Phone:
(567) 224-2480

Jefferson County Representative: Matthew Brown Phone:
(740) 238-8751

Knox County Representative: Patrick Glasgow Phone: (316)
206-3011

Lake County Representative: Amy Check

Lawrence County Representative: Melissa Lovejoy
Phone: (740) 442- 3359

Licking County Representative: Kevin Barr Lucas

Marion County Representative: Taylor Hoffman Phone:
(740) 361-6470

Miami County Representative: Trishanda Barhorst Phone:
(937) 269-8521

Montgomery County Representative: Dave Harlow Phone:
(937) 275-0928

Morgan County Representative: Anthony Johnson Morrow

Muskingum County Representative: Aarica Burwell Phone:
(740) 260-7270

Preble County Regional Representative: Jon Moher Phone:
(937) 371-8674

Putnam County Representative: Don Kissick Phone: (419)
302-7269

Ross County Representative: Eursa Irvin Phone: (614)
822-1078

Scioto County Representative: George Syrone Phone: (740)
372-0643

Summit County Representative: Matt Bailey Phone: (330)
807-1906

Warren County Representative: Jon Mohler Phone: (937)
371-8674

Wayne County Representative: Elizabeth & Lee Thomas
Phone: (330) 466-1555

County Affiliates

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Northwest Region: Allen, Auglaize, Crawford, Defiance, Fulton, Hancock, Hardin, Henry, Lucas, Mercer, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, Wood, and Wyandot counties.
Dan Faust (419) 566-9888

Northeast Region: Ashland, Ashtabula, Columbiana, Cuyahoga, Erie, Geauga, Huron, Lake, Lorain, Mahoning, Medina, Portage, Richland, Stark, Summit, Trumbull, and Wayne counties
Joe Loyd (440) 549-0488

Central Region: Champaign, Delaware, Fairfield, Franklin, Knox, Licking, Logan, Madison, Marion, Morrow, Perry, Pickaway, and Union counties.
Brandon Wichers

Southwest Region: Adams, Brown, Butler, Clark, Clermont, Clinton, Darke, Fayette, Greene, Hamilton, Highland, Miami, Montgomery, Pike, Preble, Ross, Scioto, Shelby, and Warren counties.
Jon Mohler (937) 371-8674

Southeast Region: Athens, Belmont, Carroll, Coshocton, Gallia, Guernsey, Harrison, Hocking, Holmes, Jackson, Jefferson, Lawrence, Meigs, Monroe, Morgan, Muskingum, Noble, Tuscarawas, Vinton, and Washington counties.
Matthew Brown (740) 424-4443

Events:

LPO Conference 2019 was held:

May 31 at 5 PM – Jun 2 at 8 PM

In Toledo, Ohio and attended by LP members from various states, along with LPO members. This event included opportunities to meet and hear potential LP POTUS nominees, LP activists and special guest speakers.

LPO also voted for the following members and LPO activist awards:

Hall of Honor Award: John Stewart

Local Grass Roots Award: Michael Sweeney

New Member Spirit Award: Jennifer Flower

Libertarian Party LNC Region 4 Report

Report Date: 7/24/2019

LNC Region 4 Representative: Jeff Hewitt

LNC Region 4 Alternate: K. Brent Olsen, Psy.D.

Duties

- Libertarian Party Bylaws, Article 7, Section 1: The National Committee shall have control and management of all the affairs, properties and funds of the Party consistent with these Bylaws. The Libertarian National Committee shall establish and oversee an organizational structure to implement the purposes of the Party as stated in Article 2. The National Committee shall adopt rules of procedure for the conduct of its meetings and the carrying out of its duties and responsibilities. The National Committee may delegate its authority in any manner it deems necessary.

Mission Statement

The mission of the LNC Representative and Alternate for Region 4 is to work to represent the interests of the members of the Region as well as to work to promote the Libertarian Party and its principles within the states which are members of Region 4.

Executive Overview

- The Libertarian Party of California's 2020 Convention will be held February 14-17, 2020, in Los Angeles. More details to come!
- Vice Chair of the Libertarian Party of California, K. Brent Olsen, has been reaching out to potential candidates for the upcoming 2020 elections cycle. So far, he has compiled a list of over 20 candidates.
- Vice Chair of the Libertarian Party of California, K. Brent Olsen, has begun setting up trainings for candidates and their campaign teams in California, starting with trainings conducted by Cara Schulz on July 24 and 31, 2019.
- The Candidate Support Committee of the Libertarian Party of California is arranging fundraisers and a special Public Relations training which will be provided for candidates and Party leadership.
- The Libertarian Party of California has recently tabled at YALCon in Santa Clara and at the California State Fair in Sacramento.

REGION 5 REPORT

Submitted to: Libertarian National Committee, July 20, 2019

Submitted by: James W. Lark, III
Region 5 Representative, Libertarian National Committee

This report will provide information concerning activities of the Libertarian Party state affiliates in Region 5 that have occurred since the previous LNC meeting. I shall provide an updated report at the meeting in Austin should additional information become available.

I am pleased to report that I have been able to represent the LP in various ways since the previous LNC meeting. For example, I continue to serve at least once a month as a guest on a two-hour political talk show that airs on weekdays on WINA radio (1070 AM/98.9 FM in Charlottesville, Virginia).

Delaware

Sean Goward (sean.goward@yahoo.com) is the chair of the Libertarian Party of Delaware. I did not receive a report from him.

District of Columbia

Joe Bishop-Henchman (jdhenchman@gmail.com) is the chair of the Libertarian Party of the District of Columbia. I did not receive a report from him.

Maryland

Bob Johnston (bob.johnston@lp.org), chair of the Libertarian Party of Maryland, provided the following report:

Maryland Libertarian Party membership is 93 as of 30 June, 2019.

Since the Maryland LP is not recognized by the state, the Board of Elections has segregated "Libertarian" registrations into the category "Other-Libertarian".

There has been no decision yet by the US District Court as to our case on ballot access. The case was filed on 11 March, 2019. If the party is not successful in court, it will have to collect at least 10,000 valid signatures from registered Maryland voters by 3 August, 2020.

The state party held its annual convention on April 28 in Mount Airy, MD. Jess Mears, Membership Manager of the LNC, and Mark Pennak of Maryland Shall Issue both conducted presentations. LNC region five representative Dr. James Lark also addressed the attendees.

The annual summer picnic will take place on Saturday, 10 August, in North East, MD. A meeting of the state Central Committee will be conducted. All are welcome to attend.

Bob Johnston
(443) 310-5373
Bob.Johnston@lp.org

North Carolina

Susan Hogarth (hogarth@gmail.com), chair of the Libertarian Party of North Carolina, provided the following report:

The Libertarian Party of North Carolina has our Convention at the end of May. We revised our bylaws to give us a leaner executive committee and some other changes. We have two special Congressional races and at least three Libertarians running in municipal races for 2019. We are starting the migration to the LNC's CSM software, a process we plan to finish this year. We are preparing for fall fair season and recruiting for several positions within our organization structure. We're also working on programs to welcome newly registered Libertarians to the Party and get them involved in their local affiliates. The affiliate program is launching several new or newly reactivated local parties within the next few months. We are developing a motto-tiered pledge program.

Susan Hogarth
919-906-2106

Pennsylvania

Steve Scheetz (steve@stevescheetz.com), chair of the Libertarian Party of Pennsylvania, provided the following report:

Board Meeting 4/27/2019

Positive decisions made by the board included everything on the agenda, and items not included on the agenda but passed none the less. Beginning with the LPPA decision to migrate our information technology to the National CiviCRM project. Our migration is in process at this time, and it will include two extra features related to E-mail, the second (Mass E-mail hosting) agreed upon by the board this past meeting on the 15th.

Another item passed was the agreement to adopt the contract for an Executive Director, as well as hiring one, namely Kevin Gaughen, one of the movers in last year's petition drive in PA.

2A Rally in Harrisburg 5/06/2019

Some of us participated in a multi denominational event with the focus on Self Defense and the right to keep and bear arms. Our candidate for City Council, Maj Toure (founder of Black Guns Matter) spoke in the Capitol Building Rotunda to a packed hall and quite a bit of fanfare. I walked around to several Representatives and Senators in the State House, and I will say that we made some of them uncomfortable when asking why they did not honor their oath of office to defend the PA Constitution, but that is a story for another time.

Board Meeting 6/15/2019

During the June Meeting we discussed our next in person which will most likely be in Latrobe, PA on August 3rd, we discussed PA Convention 2020 to which we should have a firm date and venue decided at our September Meeting. We re-formed our Finance Committee in order to remove those inactive members, re-add those who have been active, and some new members, one of whom will be working with me to raise money for the LPPA's Ballot Access Initiative 2020 along with other members of the committee. Our Elections Committee has been busy identifying places where there is no Republican or Democrat on the ballot so that we can concentrate on putting Libertarians onto the ballot unopposed. I was tasked with either subscribing to Zoom or another similarly priced / equipped web based meeting software that includes a call in number for our monthly meetings that are not in person. (we MAY use them for those meetings where we ARE in person, though that will be determined by venue WiFi availability.)

Our membership has grown by 21% due to a mailing initiated by our Executive Director, and this brought us three new Lifetime Members as well! We are not done with this, and this initiative is still in its infancy, so I am hoping for an increase by a large number moving forward.

Our Treasurer has taken it upon himself to perform an audit over the past couple years to settle some discrepancies in what was brought in vs what was recorded. A previous Treasurer has volunteered to help, and so far, bookkeeping and reports have been thorough.

Not sure how to label it.

On the both down and up-side, 3 of our candidates were accused by the GOP in Northampton County, and they have accrued a large legal expense trying to defend against the unfounded accusations. They HAVE to fight. I know that if this action goes unopposed and is allowed to stand, it will become the cost of doing business as a candidate in PA. If that happens, it will be nearly impossible to recruit candidates moving forward. YET THEY ARE FIGHTING US (as opposed to laughing.....)

Due to grand jury proceedings being in play along with recommendations by counsel to NOT talk about it publicly until the Grand Jury issues its ruling, we cannot discuss this publicly. This makes it impossible to fundraise for the effort of fighting. One of those candidates wishes to disassociate from the party for now if not permanently. At this point, I am not equipped to ask anything of the LNC, but I DO want everyone to know what the GOP has been doing to some of our candidates they could not remove from the ballot.

Not necessary for the report, but wanted to share anyway:

On a final note, the state Senate here in PA are trying to push for an open primary. This would label everyone who is not a Republican or a Democrat as unaffiliated, and would allow those people to vote for a Republican or a Democrat in the Primary. I have reached out to the Green Party to discuss this further and see about a unified message about this particular piece of anti-competition legislation...

<https://www.politicspa.com/open-primary-bill-advances-out-of-senate-government-committee/91517/?fbclid=IwAR3BGZ9UbOcAdhg-8XXLhcbc-IL1zddMblcqlPvs-4lq2lxenlvYkHTIRpQ> if you want to read more about it and some of my comments.

Sincerely,
Steve Scheetz

South Carolina

Stewart Flood (stewart.f.flood.ir@gmail.com) is the chair of the South Carolina Libertarian Party. I did not receive a report from him.

Virginia

Bo Brown (bocbrown@yahoo.com) is the chair of the Libertarian Party of Virginia. I did not receive a report from him.

West Virginia

Dave Valente (davidtvalente@gmail.com), chair of the Libertarian Party of West Virginia, provided the following report:

April:

- State Conventions was held in Clarksburg, WV
- David Valente was elected Chair, Karl Kolenich was elected Vice Chair, Karl Swisher was reelected Treasurer, Tara Sheffer was elected Secretary, Will Hyman, Brett Rogers and Eddie Wagoner were elected At Large Members.

APPENDIX X REGION 5 REPORT

- We chose April 4, 2020 as the date for our State Nominating Convention for the 2020 election.
- 30+ people attended the state convention this year.

May:

- Held first executive board meeting of the new term. Chose Flatwoods Convention Center as the location for the 2020.
- We purchased over \$200 in literature from LPStore for outreach booths. We committed to 3 big outreach booths for 2019, Bridge Day, Charleston Car Show and Berkeley County Youth Fair.
- Appeared with Brett Rogers on WRNR Radio's Eastern Panhandle Talk to discuss the LP.

June:

- Completed 3 videos for Facebook that explained how people could get more involved with the State Party,
- Shared LP National's Yellow Shirt membership drive to get more national memberships netted some additional members.

Outreach planned:

- Berkeley County Youth Fair
- Charleston Car Show and Doo Wop
- Bridge Day

Candidate recruitment:

Erika Kolenich has announced her candidacy for governor, we must secure 1% of the vote from our gubernatorial candidate for 4 years of ballot access. If we secure 10 percent, we will achieve major party status.

Region 6 Report for the Second Meeting of 2019.

Iowa:

Our recruiting team has been working with municipal level activists and is running eight city level candidates in Des Moines, Cedar Falls, Council Bluffs and Knoxville. We focused heavily this past year on municipal recruiting to build a bench of experienced candidates and elected officials. Iowa party is fighting against ballot access hurdles and is working with Jake Porter, counsels William Bastress and Jules Ofenbakh and will be filing a challenge to an election bill which reduced third party and independent candidate filing deadlines by five months. We view this as a significant hurdle to fielding candidates, this bill is one of several election bills the LPIA has been fighting over the past year and the only one to make it into law. Additionally the LPIA is filing suit against Iowa State Senator Claire Celsi for blocking LPIA members and Iowa voters from public forum social media pages that she runs, we believe that elected officials blocking constituents and state residents is a violation of the 1st Amendment and our ability to petition our government. Iowa activists have also started petitioning for presidential ballot access through substitute candidates and should have access guaranteed for our presidential ticket well ahead of the 2020 August filing deadline.

Minnesota:

1. Political Candidates: We have three likely candidates preparing to announce runs for 2019 local municipal races and three more likely for 2020.
2. Political Policy Action: The LPMN has decided to pursue legal action against the State of Minnesota for statutory violations of our 1st and 14th Amendments rights as guaranteed by the United States Constitution. We have a broad and deep history of trying to change the unreasonable restrictions that exclude minor political parties from participating in elections in this State, including sponsored legislation presented this year in February, which the State legislative committees refuse to allow introductory hearings on. Several within the LNC have been notified about our intent. We accept and understand there are little-to-no resources to aid our situation. We realize other states have much worse situations that take priority. But that will not dissuade us and we welcome financial support referrals.
(some tactical/strategic details were presented here that I have edited out due to the public nature of these reports. I will be happy to discuss them with the LNC in a forum that does not give opponents easy access.)
3. Political Policy Activism: We have recently testified at marijuana legalization hearings and rallies. We have networked and rallied with gun rights and civil rights groups. We are promoting electronic health records privacy. We are vocal (multiple printed editorials) in opposition to pain patient harassment during the current opioid hysteria overreaction.
4. Communications/IT: We've updated our website lpmn.org with more History, Divisions, and Resources information, including our new SOP manual. Our social media has grown on Twitter and our Facebook is now over 12,000 followers. We switched email blast service to Constant Contact for unlimited to our over 7000 contacts. We have an 8 page biannual newsletter going-to-print for mailing this month to our roughly 300 state party dues members.

5. Outreach: We recently hosted kiosks at Minneapolis May Day, St. Paul Grand Old Day, and TC Pride Fest (tens of thousands attend each). We are marching in the Rondo Parade this weekend (look up the Rondo injustice!) and we are prepping to staff our booth at the 'great voluntary get together' for 12 days of the MN State Fair at the end of August (over 2M attend). We have a new Volunteer Coordinator and volunteer intern that have stepped forward.
6. Internal Structure: We added (by hire) an Affiliates Coordinator who is building our network. We have 6 monthly meeting groups plus 4 developing.
7. State Convention: We had a great 2019 State Convention in April which improved relations with LNC and added fresh faces on our Executive and Judicial Committees. We awarded two sweet Libertarian Legend trophies.

N. Dakota

Chair Steven potter stepped down, replaced by Dalton Brown. Party membership is still growing albeit a bit slower. Ronald Reimers has announced a bid for US Representative and is seeking our endorsement. There are 3 potential candidates for state rep that we're still working on and two other individuals to run as libertarians in local elections. The ballot access drive is progressing smoothly and we expect to have all signatures gathered by the convention.

S. Dakota

We recently had our annual state convention, held June 15th in Rapid City SD, where we selected a new Executive Committee to serve from 2019-2021. Enclosed is a photo of our new ExCom, (Not included in Photo is our new Membership Director, Bryan Reyelts). We also gave out our very first ever Lifetime Activist Award to Bob Newland who's ties to the party go back 1992 (the first year the LP was recognized as a party officially in SD)

Positions filled

Chair- Gideon Oakes

Vice Chair- Greg Baldwin

Secretary- Ashley Strand

Treasurer- Daryl Root

Communications Director- Devin Saxon

Membership Director- Bryan Reyelts

At-Large- Tara Volesky

Committee Member- Garrid Baldwin

Committee Member- Kent Wilsey

We recently had a booth at a local Pride festival on July 13th in Rapid City SD. Communications Committee recently formed to revitalize social media outreach, Discord channel created.

Voter Registrations are at 6 consecutive months of positive growth. Slow but steady. We are discussing putting together an end of summer BBQ-picnic, Rib & Homebrew contest in August.

Illinois:

Illinois successfully elected 3 candidates to local office Brandon Wisenburg Peoria Heights Village Trustee, Aisha Pickett Treasurer of Harvey IL, and Jenae Wise who successfully ran write in for Village of Kingsman Trustee. Most recently we also had Thadeus Freed appointed to his local zoning board after his local run.

We have participated in several different parades across the state, including Chicago Pride. Paul Durr who was a candidate this year ran a protest against our new gas tax and got some good media coverage, and have continuing outreach going at events statewide, and at last report we saw had stepped up in national membership rankings from 10th to 8th.

Plans are proceeding for the 2020 state convention to be held in Peoria IL March 13-15, with plans to host a presidential candidate debate.

The attempt to change the ballot access laws was shot down in committee, but there was some bipartisan action on it in both houses, and the original sponsor and some others have stated they will attempt to get it added to the elections omnibus bill later in the session.

Marijuana legalization passed, to take affect Jan 1st. The bill is not without flaws – taxation, harsh restrictions on dispensary licensing, allowing cities and others to opt out, and others. It does however include record expungement for many.

Our archivist Kate Nadolski is continuing her work, and we are happy to have U.I.C. hosting our records in their special collections library.

Illinois IT Director Lex Green is also working hard on getting a website overhaul ready to roll out, as well as looking at the CRM we currently use, and taking a look at the LP National CRM project in comparison.

Last but not least, Illinois is very happy to welcome Mr Redpath, and he has graciously accepted the role of Ballot Access Director for our state!

Wisconsin:

Nebraska:

The Libertarian Party of Nebraska has had a productive summer!

The LPNE has been active! This Independence Day weekend, the LPNE hosted a series of very successful events starting with "Freedom Friday" which was a Libertarian Fundraiser event. The following day, there was a Liberty Rally at the State Capitol Building. These events provided some wonderful optics and had some press coverage. The LPNE continues to grow. There are approximately 15000 (1%) registered Libertarians in Nebraska and that number continues to grow. The LPNE has active Libertarians working diligently in each congressional district to grow the county affiliate

numbers and the effort shows! Nearly 15% of the counties in Nebraska have an active Libertarian presence and this number continues to grow each month.

Nebraska also already has candidates looking ahead to their next governor race and other races.

Missouri:

Wisconsin.

Wisconsin went through a complete leadership change at their convention this year. Matt Bughman is their new chair. Vice Chair Brian Deffering who is also an elected county board member is working on a criminal justice reform plan with the state district attorney and reports that project is going well. The state has had booths at different events including the Midwest Renewable Energy event and have also participated in several parades.

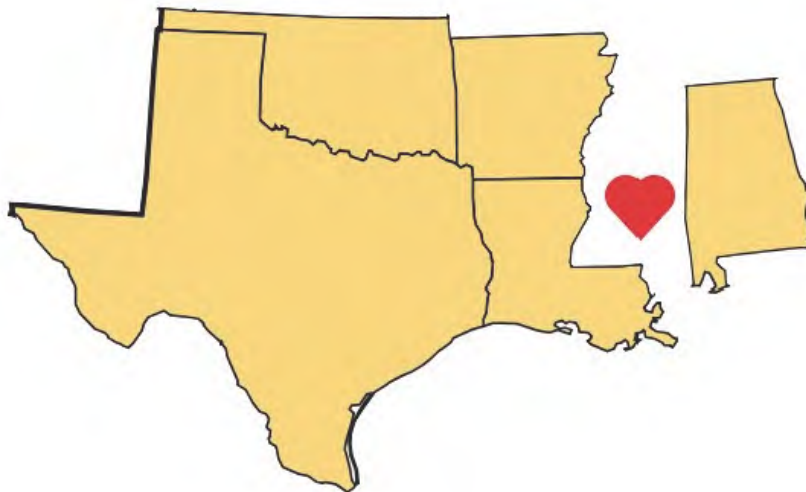
They are transitioning from nationbuilder to civicism. They are planning a membership drive in October and I have suggested coordinating that with national membership drive.

They are working on a ballot access plan for 2020 and have 2 different possibilities, one of which they may be requesting some monetary assistance from the LNC for, which while having a higher signature requirement they feel may be the easier to accomplish due to timing.

They have informed me that the DNC convention will be in Milwaukee and have suggested a state, national, or both presence at

Libertarian National Committee Region 7

Region Representative - Whitney Bilyeu
Region Alternate - Erin Adams



July 27-28, 2019

AUSTIN, TX

❖ **ALABAMA - Laura Lane**

➤ STATE ORGANIZATION

- Elijah Boyd, Vice Chair; Paul Frankel, Secretary; Scott Hammond, Treasurer; Noah Rhys, Region 1; Scott Neighbors, Region 2; Ash Jennings, Region 3; Anthony Peebles, Region 4; Frank Dillman, At-Large; Richard Fast, At-Large.

➤ ELECTIONS

- There is a special election to be held in January of 2020 for Alabama House District 42. In accordance with LPAAlabama bylaws, the Executive Committee has selected Doug Ward as the Libertarian candidate. Mr. Ward and his team are collecting signatures (which must be turned in Aug 20th), and a campaign kickoff is scheduled for Jul 26th. Currently, no other candidates have declared for any 2020 races. Recruiting is underway.

➤ BALLOT ACCESS

- Due to voter turnout in 2018, the statewide ballot access requirement is approximately 56k signatures, putting it even further out of reach. We are discussing possible legal actions with the attorney that is handling the voter registration lawsuit.

➤ EVENTS

- The EC will have it's first in-person meeting on July 27th in Madison County. Following the meeting, there will be a brief training session on CRM for the EC members, then a social gathering for any members that want to attend. We are planning a camping event for the first part of October. Birmingham was selected for the next state convention to be held March 28th, 2020. LPA is also working on plans for a Libertarian Presidential Candidate debate during convention.

➤ FINANCE/FUNDRAISING

- We are looking at hiring a fundraiser. Our finances seem to hold steady around the \$13k mark.

➤ MEDIA

- With the help of Open Source Liberty, our Marketing/Media team created two videos for social media; one that promotes joining the party in general and a second that focuses on I&R. The first video seems to be a hit. OK, NC, and TX have asked permission to rebrand with their state

information. We have given permission for any state to use the video if they desire.

- In April, a protest over the proposed gas tax was held outside the Capitol. LPA members participated with people from other organizations. We have a great picture of the Vice Chair of the Constitution Party holding one of our signs. The protest was covered by local Montgomery TV stations.

➤ OTHER

- LPA recently completed switchover to CivicCRM. In process of training EC members on use. Looking at subscribing to Office365 with Cloud storage, so that all EC members are using the same word processing and spreadsheet software, and having more cloud storage.
- Region Reps are calling all members in their respective areas and giving them news of what's happening at state level, asking them to renew and join national if they have not done so. At-Large reps are helping organize meetings in unorganized counties. We are seeing requests for information and new memberships coming in from these calls and meetings.
- On Jan 27th, the LPA filed suit against the state claiming discrimination over access to the voter registration list; specifically, Ds and Rs get the list several times per year for free, while minor parties and independents must pay one cent per name (\$34,000). On Feb 19th, the State filed a motion to dismiss stating failure to file a claim. LPAAlabama's attorney responded. Awaiting the judge's decision...
 - <https://lpaalabama.org/2019/05/27/lpa-sues-state-for-discrimination/>

❖ **ARKANSAS - Michael Pakko**

➤ STATE ORGANIZATION

- Michael Pakko, Chris Olson and Stephen Wait were re-elected as Chair, Vice-Chair and Treasurer, respectively.
- Chris Lutterloh was also elected to continue as Dist.1 Rep.
- New members of the Committee:
 - Secretary - Casey Copeland,
 - Dist 2 Rep. - William Brackeen,
 - Dist 3 Rep. - Bryan Aguiar,
 - Dist. 4 Rep. - Ricky Harrington Jr.
 - At-Large - Joe Swafford

➤ STATE LEVEL MEMBERSHIP

- Stable. Slight decline in direct state-level dues-paying members, offset by higher numbers of national members.

➤ COUNTY NEWS

- New affiliates have become active in Faulkner and Saline Counties (both in the Little Rock metropolitan area).

➤ ELECTIONS

- Having attained at least a conditional expectation of ballot-access (at this time), our Elections Committee has begun the work of recruiting candidates and putting together procedures for a nominating convention.
- We are planning a pre-nomination convention in late October, so that candidates will be in place to complete required registration with the Secretary of State during the first week in November (a ridiculously early deadline, which we continue to contend in court).

➤ BALLOT ACCESS

- The state legislature just passed SB163, which raises the petition signature requirement from 10,000 to 3% of the last gubernatorial vote (approximately 27,000). The new standard is beyond our reach. We are taking steps to challenge the constitutionality of the new law.
 - UPDATE: <https://www.lp.org/court-stops-stringent-new-arkansas-ballot-access-law/>

➤ FINANCE & FUNDRAISING

- The petition drive was, by far, the most expensive that we have mounted to-date. In part, that is due to the change in the law, and the simultaneity of the petition drive and court proceedings, which required us to overshoot the number of raw signatures. In all, the cost was approximately \$61,000 (\$36K canvassing fees, \$20K fundraising costs, \$5K legal fees). Our fundraising efforts brought in gross donations of over \$57,000.

➤ EVENTS

- We will be launching a lawsuit in federal court at the same time we begin petitioning. Our contention is that SB163 was unconstitutional, and we will be seeking an injunction to force the Secretary of State to accept 10,000 valid signatures as sufficient.

➤ INFORMATION TECHNOLOGY

- We have established an IT Committee.

➤ MEDIA

- We have received good news coverage of our Federal court case, including the Arkansas Democrat-Gazette and the Arkansas Times.

❖ **LOUISIANA - Rufus Craig**

➤ STATE ORGANIZATION

- Vice Chair - Mike Dodd, Secretary - Shannon Sloan, Treasurer - Charles Fotsch

➤ MEMBERSHIP

- 12 parish committees
- State central committee with 17 members
- Typically we have 25 to 30 people at our quarterly meetings
- Approximately 100 dues paying members, approximately 10 of which are recurring, for a total of about \$500 per month.

➤ ELECTIONS

- We have statewide elections in October.
- Goal to have 100 candidates on the ballot.
- About 40 commitments, so far.

➤ MEDIA

- One of our parish executive committees has put billboards on Interstate 10 near the border with Texas which get a lot of exposure.

❖ **OKLAHOMA - Chad Williams**

➤ STATE ORGANIZATION

- Chad Williams - Chair
- Kevin Hobbie - Vice Chair
- Christy Howard - Treasurer
- Cherise Norton - Secretary

➤ ELECTIONS

- Two Libertarians elected to office in April - total of three, including one appointed.
- We are starting to get people showing an interest in running for various state offices for the 2020 cycle, including a statewide office.

➤ COUNTY NEWS

- Canadian County has been having a series of exploratory meetings, and could officially affiliate within the next couple of months.

➤ MEMBERSHIP

- We have 220 total members, of which only 59 are active.
- Down 5 members over this time last year and 6 from last quarter.
- The large number of inactive/lapsed members is due to the fact that the OKLP started charging dues in 2018.

➤ FINANCE/FUNDRAISING

- We have set a budget for the first time, conservatively based on flat growth for the upcoming year.
- We expect revenues to start peaking towards the end of our fiscal year, as the 2020 election begins to heat up.

➤ EVENTS

- We are planning a social event in the fall that will include workshops on the benefits of agorism, campaigning, and recruiting. We are also planning two major tabling events at both State Fairs that would allow us to reach out to over 400k potential voters.

➤ INFORMATION TECHNOLOGY

- We have purchased Meeting Owl to help facilitate meetings. This will allow Regional Chairs to join by Zoom, while also having an in-person meeting.

➤ OTHER

- Le Flore County rezoned from the East Central Region to the Southeast Region.

❖ **TEXAS - John Wilford**

➤ STATE ORGANIZATION

- Treasurer - Cassie Villela, Vice Chair - Steven Harris, Secretary - Gary Johnson

➤ COUNTY NEWS

- Affiliating new counties all the time..

➤ ELECTIONS

- We recently had a member of our SLEC elected as Mayor of Big Spring.

➤ BALLOT ACCESS

- We successfully fought an attempt by Republicans to double the required vote percentage for our ballot access.
- Ultimately, another bill passed which implements filing fees for convention party candidates and independent candidates. It, however, reduced the ballot access vote threshold to 2%.



Region 8 Report

Submitted on 7.24.2019 by Regional Representative Justin O'Donnell

Regional Representative: Justin O'Donnell

Regional Alternate: Jeff Lyons

Notable events from Affiliates are reported below.

Massachusetts: The Libertarian Party of Massachusetts held its annual convention in Somerville Massachusetts, and elected a New State Committee, led by newly elected chair Marc Mercier. They also hosted several candidates for the LP Presidential Nomination to partake in a debate prior to the convention, which was live streamed on facebook, and is currently in post production to be published as a High Quality video debate highlighting the Candidates.

New Hampshire: The Libertarian Party of New Hampshire has announced that they will be self funding and hosting their own Presidential Preference Primary, to run in conjunction with the First in the Nation Primary events run on behalf of the Republican and Democratic parties by the Secretary of State in New Hampshire. There will be a \$25 filing fee for placement on the ballot of Candidates in the Libertarian Primary, as opposed to the \$1000 filing fee charged by the state. Ballots will be conducted by mail, and be made available to any resident in New Hampshire who would be eligible to serve as a Libertarian Party Delegate, through membership in either the National or State Party.

Maine: The Libertarian Party of Maine is scheduling a candidate training with LNC Candidate support staff on the weekend of September 14th, and plan to begin organizing active campaigns for 2020, including a renewed voter registration drive to secure ballot access for the 2020 Election.

New York: The Libertarian Party of New York is continuing to build off successes in 2018, by leveraging the infrastructure built by the Sharpe campaign, with the assistance

and lead of Larry Sharpe and his campaign staff, to organize affiliates in the remaining counties of New York. At their last convention, the party adopted drastic changes to their bylaws, in order to come into compliance with NYS Election Law, and regulations imposed by the Board of Elections. Registrations continue to grow for LPNY, and the party aims to continue capitalizing on momentum from 2018, and build towards more growth and success in 2020.

Notably, the Duane Whitmer Campaign for US Congress in NY27 is utilizing tools, resources, and staff from 2018 to build a groundbreaking campaign in Western NY, Duane having committed \$35,000 of personal funds to compliment fundraising already.

New Jersey: 2019 is an election year for the Libertarian Party of New Jersey. Ballot access requirements for partisan Libertarian candidates in New Jersey are relatively simple, and there are multiple candidates seeking office this year, including Jeff Hetrick for State Assembly, and a number of Candidates for city and municipal offices.

APPENDIX BB JUNE MEMBERSHIP REPORT

Libertarian National Committee - Membership Report "Donor" Totals - Jun-19

4 Year & 12 Month Comparison

	Dec-15	Dec-16	Dec-17	Dec-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jun-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Active w/ MEM	11184	18592	14445	14494	14198	14691	15219	15131	15100	14955	14191	14278	14291	14271	14187	14221	14158
Active w/out MEM	509	1814	553	514	536	532	534	528	531	525	514	496	503	502	501	486	480
Total Active Donors	11693	20406	14998	15008	15034	15463	15753	15661	15631	15480	15006	14774	14797	14773	14688	14710	14638
Percent Change					-1.44%	2.82%	1.88%	-0.58%	-0.20%	-0.97%	-3.05%	-1.56%	0.16%	-0.16%	-0.58%	0.15%	-0.49%
Lapsed/Drop MEM	909	1016	1072	1184	1154	784	794	896	969	962	1184	1077	819	1059	871	926	856
Lapsed w/out MEM	30	27	23	27	34	19	21	32	29	30	27	21	15	23	24	51	47
Lapsed/Drop Total	939	1043	1095	1211	1188	803	815	928	998	992	1211	1098	834	1082	895	977	903
Percent Change					20.49%	-32.41%	1.49%	13.87%	7.54%	-0.60%	22.08%	-9.33%	-22.22%	25.64%	-16.59%	9.16%	-10.64%
New Donors w- MEM	105	321	444	159	703	547	553	715	265	234	159	199	227	236	180	218	180
New w/out MEM	6	11	15	14	13	11	13	13	8	11	3	3	2	15	15	11	5
New Total	109	332	459	173	716	561	571	728	273	245	162	202	229	251	195	229	185
Percent Change					19.40%	159.72%	-33.87%	37.47%	19.83%	-6.12%	-33.72%	16.76%	13.37%	6.99%	-20.41%	18.97%	-20.26%
Renewed w- MEM	792	723	651	561	741	670	729	596	670	561	561	662	628	797	607	715	610
Renewed w/out MEM	20	8	4	2	8	1	5	5	19	15	2	0	20	7	8	22	6
Total Renewals	812	731	655	563	749	671	734	601	689	576	563	662	648	804	615	737	616
Percent Change					41.09%	-10.77%	9.29%	-17.57%	13.86%	-15.82%	-2.41%	16.96%	-2.11%	24.07%	-23.51%	24.72%	-19.69%
Total *MEM* *	13597	14814	138815	137321	135686	136255	136533	136720	136952	137205	137321	137535	137726	137974	138141	138361	138536
Percent Change					0.16%	0.44%	0.20%	0.14%	0.17%	0.18%	0.08%	0.16%	0.14%	0.18%	0.12%	0.16%	0.13%
Total *LIFETIME* *	2458	2571	2618	2652	2594	2636	2635	2643	2640	2646	2652	2652	2658	2668	2674	2679	2686
Total *BSM* *	11045	19003	14668	14639	14634	14955	15298	15163	15150	15016	14679	14385	14372	14327	14324	14288	14268

Last Year vs. This Year

	Jun-18	Jun-19	Change
Active w- MEM	14468	14153	-2.15%
Active w/out MEM	536	480	-10.35%
Total Active Donors	15004	14638	-2.63%
Lapsed/Dropped	1180	871	-26.52%
New Donors	216	185	-14.35%
Renewals	752	615	-18.09%

12 Mo Ave

Active w- MEM	14604
Active w/out MEM	511
Total Active Donors	15115

Active Donors w- MEM = 14158

Lapsed & Zero Dues MEM = 124378

Total *MEM* w- Signed Certificate = 138536

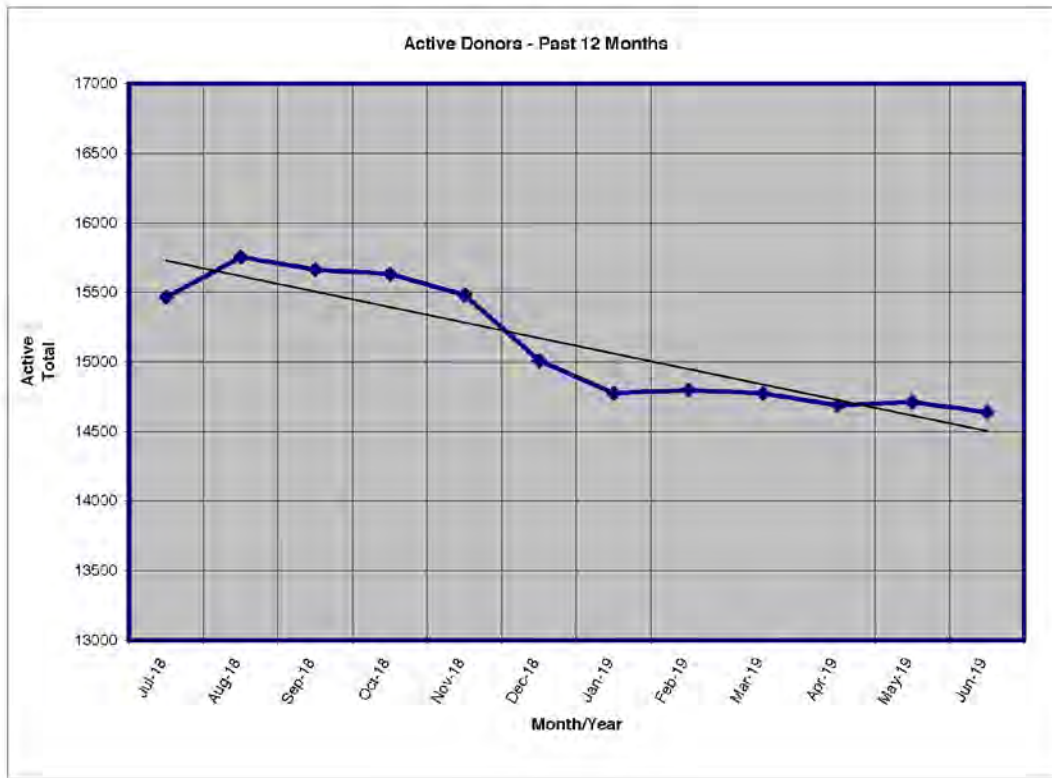
Member Signed Certificate = *MEM*

Total *BSM* = 14208

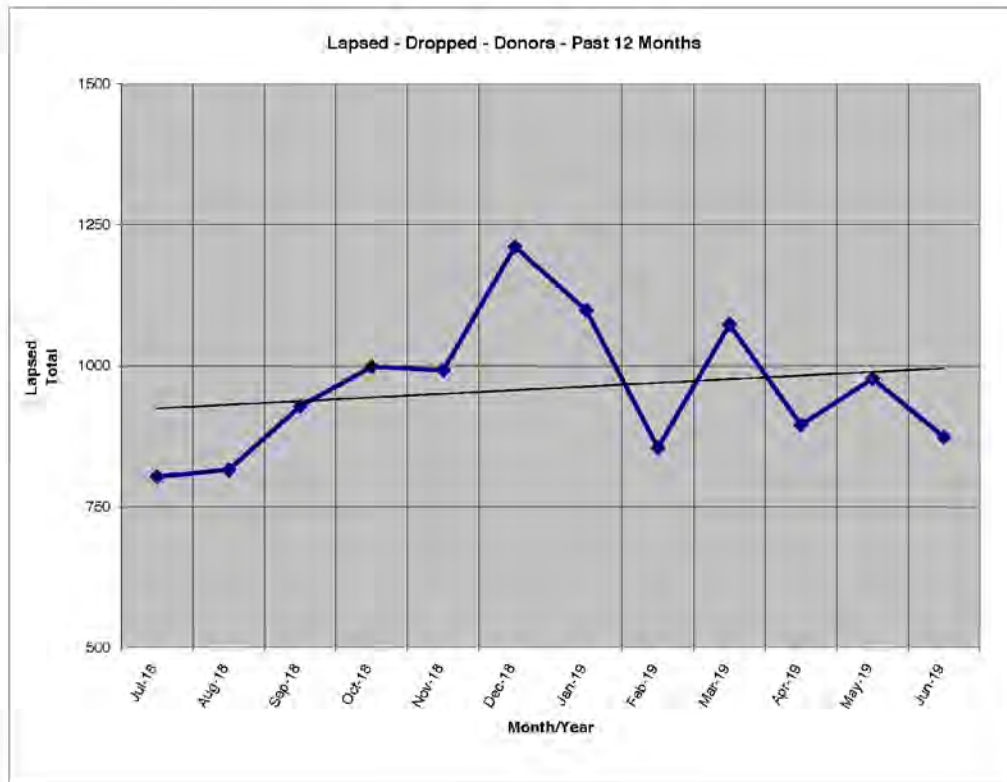
Bylaws Defined Sustaining Member = *BSM*

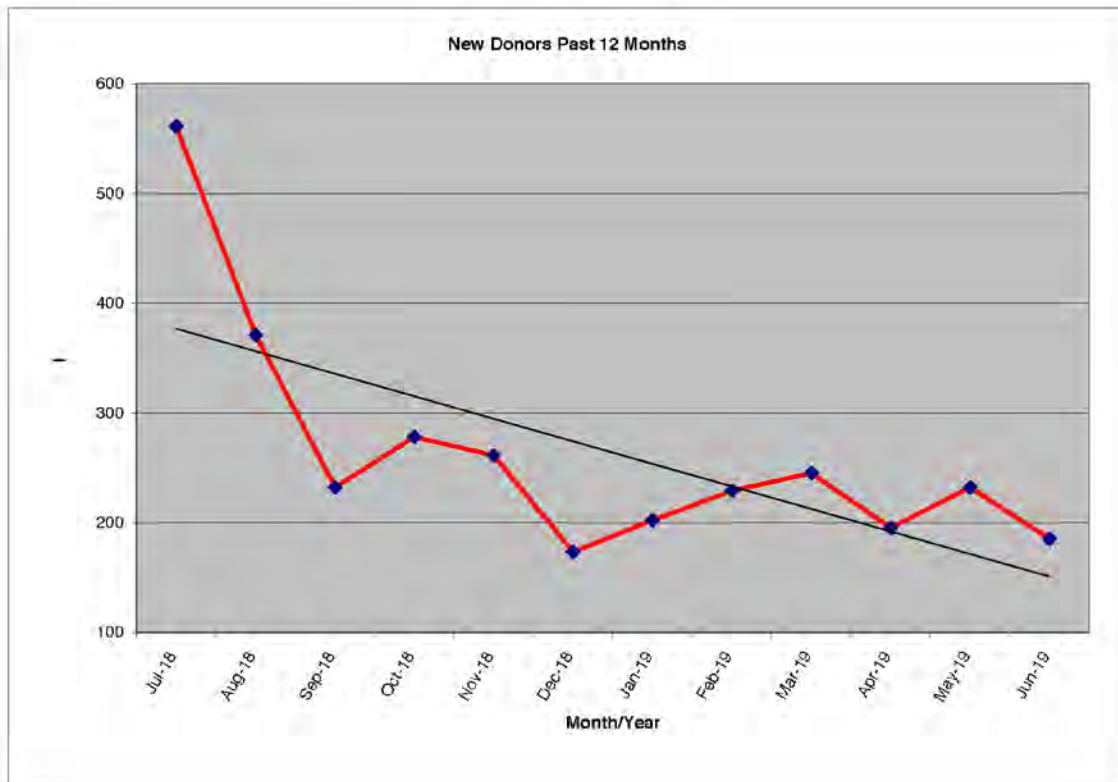
APPENDIX BB **JUNE MEMBERSHIP REPORT**

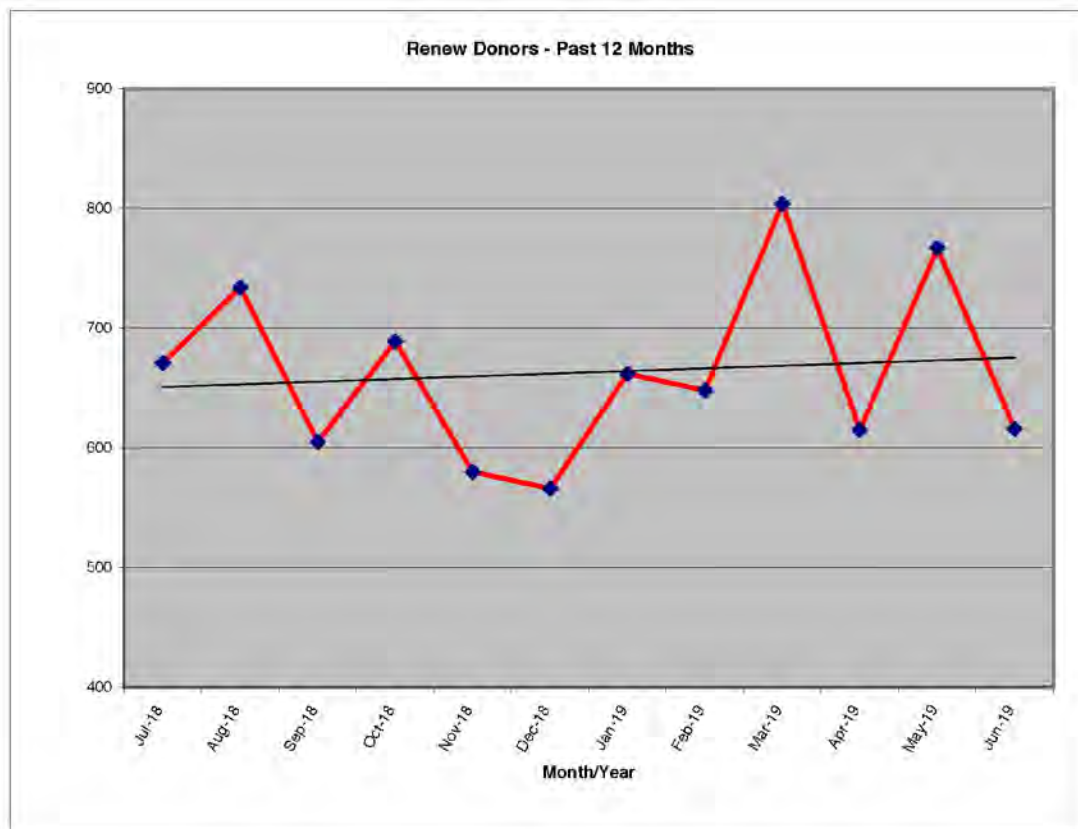
June-19 MEMBERSHIP BY STATE -- ACTIVE AND NON ACTIVE											SUSTAINING MEMBERSHIP STATE RANKINGS - 'BSM'						
STATE	TOTAL 'MEM'	ACTIVE 'MEM'	ACTIVE 'SUB'	TOTAL 'ACTIVE'	TOTAL 'BSM'	STATE	TOTAL 'MEM'	ACTIVE 'MEM'	ACTIVE 'SUB'	TOTAL 'ACTIVE'	TOTAL 'BSM'	State	Total BSM	Rank	State	Total BSM	Rank
AK	677	70	1	71	72	MT	576	60	2	62	60	CA	1313	1	NH	167	27
AL	1844	193	3	196	196	NC	3534	386	6	392	386	TX	1096	2	CT	163	28
AR	923	102	2	104	104	ND	249	36	3	39	38	FL	800	3	OR	162	29
AZ	3380	329	13	342	329	NE	963	95	1	96	97	NY	898	4	OK	161	30
CA	10660	1510	61	1579	1513	NH	1440	166	1	170	167	OH	646	5	MA	143	31
CO	2918	471	8	479	471	NJ	3826	365	10	315	382	PA	598	6	KY	126	32
CT	1482	151	6	157	163	NM	1193	142	1	143	143	VA	550	7	IA	127	33
DC	367	37	2	39	37	NV	1908	180	15	164	180	IL	481	8	KS	124	34
DE	478	50	3	53	50	NY	5992	692	25	716	688	CO	471	9	UT	109	35
FL	8330	730	31	825	800	OH	5134	646	16	622	646	WA	468	10	AR	104	36
GA	3898	400	11	411	401	OK	1127	159	3	162	161	M	445	11	MS	90	37
HI	540	50	1	57	50	OR	2230	162	14	176	162	GA	401	12	NE	87	38
IA	1064	127	3	130	127	PA	5968	594	20	614	598	IN	386	13	ME	79	39
ID	912	70	1	71	73	RI	314	33	2	35	35	NC	386	14	ID	73	40
IL	4435	477	13	490	481	SC	2084	220	9	229	221	TN	338	15	AK	72	41
IN	2415	380	12	392	385	SD	281	40	1	41	39	AZ	322	16	WV	62	42
KS	1197	124	3	127	124	TH	2735	333	3	336	339	NJ	302	17	MT	60	43
KY	1249	131	6	137	128	TX	9738	1064	40	1123	1096	MO	288	18	HI	53	44
LA	1229	171	6	177	175	UT	1251	109	5	114	109	WI	255	19	DE	50	45
MA	2622	252	11	263	251	VA	4848	542	14	556	550	MA	251	20	WY	40	46
MD	2420	250	14	264	288	VT	400	31	3	34	30	MO	238	21	SD	39	47
ME	826	78	1	79	79	WA	4636	467	13	480	468	SC	221	22	CC	37	48
MI	5231	447	14	461	443	WI	2133	252	12	264	255	NV	208	23	ND	38	49
MN	2101	210	8	216	208	WV	622	61	0	61	62	AL	190	24	RI	35	50
MO	2577	236	13	249	238	WY	331	40	1	41	40	NY	180	25	VT	30	51
MS	740	87	4	91	90	XX	702	71	12	83	86	LA	175	26	XX	68	52
												Total:					
												TOTAL	ACTIVE	ACTIVE	TOTAL	TOTAL	
												'MEM'	'MEM'	'SUB'	'ACTIVE'	'BSM'	
												TOTALS	138536	14158	480	14838	14208
DEFINITIONS: MEM = Member Signed Certificate																	
Total MEM = Total Constituents Per Exam = Member Signed Certificate																	
ACTIVE MEM = Current Dues Paying or Lifetime Donor = Signed Certificate																	
ACTIVE SUB (ACTIVE NON MEM) = Current Dues Paying or Lifetime Donors Who Have NOT Signed the Certificate (Formerly Called "Subscriber")																	
TOTAL ACTIVE = Current Dues Paying or Lifetime Donor																	
BSM = By Law Definition of "Sustaining Member" and number used for delegate count																	
(A "Sustaining member" is any Party member who has given at least \$25 to the Party in the prior twelve months, or who is a life member.)																	



APPENDIX BB
JUNE MEMBERSHIP REPORT







APPENDIX BB JUNE MEMBERSHIP REPORT

% OF ACTIVE MEMBERS VS. REGISTERED LIBERTARIAN VOTERS BY STATE

STATE	TI Reg Voters	Reg Lib	% Reg L to TI Reg	Total Active By State	Active to Registered	STATE	TI Reg Voters	Reg Lib	% Reg L to TI Reg	Total Active By State	Active to Registered
AK	520,646	7,593	1.46%	70	0.92%	MT	695,971	0	n/a	60	n/a
AL	3,303,122	0	n/a	193	n/a	NC	6,571,602	36,010	0.55%	386	1.07%
AR	1,744,141	348	0.02%	102	29.31%	ND	429,978	0	n/a	36	n/a
AZ	3,774,016	32,056	0.85%	329	1.03%	NE	1,203,872	15,029	1.25%	85	0.57%
CA	25,259,865	153,348	0.61%	1,518	0.99%	NH	961,819	162	0.02%	166	102.47%
CO	3,219,953	36,911	1.15%	471	1.28%	NJ	5,778,406	8,874	0.15%	305	3.44%
CT	2,156,316	2,959	0.14%	161	5.44%	NM	1,220,056	7,792	0.64%	142	1.82%
DC	473,326	1,025	0.22%	37	3.61%	NV	1,543,822	15,486	1.00%	180	1.16%
DE	715,019	1,640	0.23%	50	3.05%	NY	12,695,762	9,757	0.08%	692	7.09%
FL	13,694,743	31,682	0.23%	798	2.52%	OH	7,914,320	0	n/a	646	n/a
GA	6,443,457	0	n/a	400	n/a	OK	2,112,991	8,497	0.40%	159	1.87%
HI	716,458	0	n/a	53	n/a	OR	2,652,935	18,962	0.71%	162	0.85%
IA	1,955,058	9,331	0.48%	127	1.36%	PA	8,609,880	44,848	0.52%	594	1.32%
ID	801,151	6,482	0.81%	70	1.08%	RI	772,360	0	n/a	33	n/a
IL	8,780,685	0	n/a	477	n/a	SC	3,268,076	0	n/a	220	n/a
IN	4,355,147	0	n/a	380	n/a	SD	550,529	1,893	0.34%	40	2.11%
KS	1,611,223	13,746	0.85%	124	0.90%	TN	4,112,566	0	n/a	333	n/a
KY	3,346,095	8,250	0.25%	131	1.59%	TX	14,748,880	0	n/a	1,084	n/a
LA	2,972,024	14,569	0.49%	171	1.17%	UT	1,446,211	15,393	1.06%	109	0.71%
MA	4,574,967	15,787	0.35%	252	1.60%	VA	5,473,173	0	n/a	542	n/a
MD	3,903,599	20,894	0.54%	290	1.39%	VT	459,719	0	n/a	31	n/a
ME	1,028,602	5,554	0.54%	78	1.40%	WA	4,646,246	0	n/a	467	n/a
MI	7,347,955	0	n/a	447	n/a	WJ	5,842,402	0	n/a	252	n/a
MN	3,268,360	0	n/a	210	n/a	WV	1,228,123	5,616	0.46%	61	1.09%
MO	4,123,266	0	n/a	236	n/a	WY	262,620	2,410	0.92%	40	1.66%
MS	2,044,713	0	n/a	87	n/a	XX	356,791	0	n/a	71	n/a
Registration totals provided by Richard Winger as of 06/19						Totals	207,693,717	552,904	0.56%	14,158	2.55%

APPENDIX BB **JUNE MEMBERSHIP REPORT**

% OF ACTIVE MEMBERS VS. 2010 CENSUS POPULATION BY STATE

STATE	2010 Census	Tl Active By State	Active to Population
AK	710,231	70	0.0099%
AL	4,779,736	193	0.0040%
AR	2,915,918	102	0.0035%
AZ	6,392,017	329	0.0051%
CA	37,253,956	1,518	0.0041%
CO	5,029,196	471	0.0094%
CT	3,574,097	161	0.0045%
DC	601,723	37	0.0061%
DE	897,934	50	0.0056%
FL	18,801,310	798	0.0042%
GA	9,687,653	400	0.0041%
HI	1,360,301	53	0.0039%
IA	3,046,355	127	0.0042%
ID	1,567,582	70	0.0045%
IL	12,830,632	477	0.0037%
IN	6,483,802	380	0.0059%
KS	2,853,118	124	0.0043%
KY	4,339,367	131	0.0030%
LA	4,533,372	171	0.0038%
MA	6,547,629	252	0.0038%
MD	5,773,552	290	0.0050%
ME	1,328,361	78	0.0059%
MI	9,883,640	447	0.0045%
MN	5,303,925	210	0.0040%
MO	5,988,927	236	0.0039%
MS	2,967,297	87	0.0029%

STATE	2010 Census	Tl Active By State	Active to Population
MT	989,415	60	0.0061%
NC	9,535,483	386	0.0040%
ND	672,591	36	0.0054%
NL	1,826,341	85	0.0047%
NH	1,316,470	166	0.0126%
NJ	8,911,894	305	0.0035%
NM	2,059,179	142	0.0069%
NV	2,700,551	180	0.0067%
NY	19,378,102	692	0.0036%
OH	11,536,504	646	0.0056%
OK	3,751,351	159	0.0042%
OR	3,831,074	162	0.0042%
PA	12,702,379	594	0.0047%
RI	1,052,567	33	0.0031%
SC	4,625,364	220	0.0048%
SD	814,180	40	0.0049%
TN	6,346,105	333	0.0052%
TX	25,145,561	1,084	0.0043%
UT	2,763,885	109	0.0039%
VA	8,001,024	542	0.0068%
VT	625,741	31	0.0050%
WA	6,724,540	467	0.0069%
WI	5,686,986	252	0.0044%
WV	1,852,994	61	0.0033%
WY	563,626	40	0.0071%
Total	308,745,538	14,087	0.0046%

ACTIVE TO POPULATION BY RANK

STATE	Rank	Tl Active By State	Active to Population
NH	1	166	0.0126%
AK	2	70	0.0099%
CO	3	471	0.0094%
WY	4	40	0.0071%
WA	5	467	0.0069%
NM	6	142	0.0069%
VA	7	542	0.0068%
NV	8	180	0.0067%
DC	9	37	0.0061%
MT	10	60	0.0061%
ME	11	78	0.0059%
IN	12	380	0.0059%
OH	13	646	0.0056%
DE	14	50	0.0056%
ND	15	36	0.0054%
TN	16	333	0.0052%
AZ	17	329	0.0051%
MD	18	290	0.0050%
VT	19	31	0.0050%
SD	20	40	0.0049%
SC	21	220	0.0048%
PA	22	594	0.0047%
NE	23	85	0.0047%
MI	24	447	0.0045%
CT	25	161	0.0045%
ID	26	70	0.0045%

STATE	Rank	Tl Active By State	Active to Population
WI	27	252	0.0044%
KS	28	124	0.0043%
TX	29	1,084	0.0043%
FL	30	798	0.0042%
OK	31	159	0.0042%
OH	32	162	0.0042%
IA	33	127	0.0042%
GA	34	400	0.0041%
CA	35	1,518	0.0041%
NC	36	386	0.0040%
AL	37	193	0.0040%
MN	38	210	0.0040%
UT	39	109	0.0039%
MO	40	236	0.0039%
HI	41	53	0.0039%
MA	42	252	0.0038%
LA	43	171	0.0038%
IL	44	477	0.0037%
NY	45	692	0.0036%
AR	46	102	0.0035%
NJ	47	305	0.0035%
WV	48	61	0.0033%
RI	49	33	0.0031%
KY	50	131	0.0030%
MS	51	87	0.0029%
Total		14,087	0.0046%

* 2010 US Census Figures - does not include PR or other territories or out of US ("XX" states)

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TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

GENERAL NOTES

- *CMOS* is the 17th edition of the *Chicago Manual of Style*.
- Suggest full justification throughout. There is inconsistent use of one space and two spaces after period. While *CMOS* argues for one space, some heartily dispute, including this writer.
- There are multiple areas in which a hard return before a list is needed. I did not list these here.
- After any changes are approved, a second review will be necessary.

COLOR-CODING

- Items highlighted red may be considered substantive.
- Items highlighted yellow indicate reformatting lists to bullet form throughout or changing in-line lists to bullet lists.
- Items highlighted blue indicated spelling out numbers and adding numerical designation in parentheses.
- Items highlighted dark red indicate either adding or omitting commas.
- Items highlighted purple indicate adding full text or letters for abbreviations/acronyms.
- Items highlighted turquoise indicate gender-neutral changes and removing personal pronouns.
- Items highlighted bright green indicate general misc. grammar.
- Items highlighted teal indicate move text and make conforming changes.
- Items highlighted dark yellow indicated words added/struck for clarity.
- Items highlighted grey indicate capitalization issues.

Page/Line #	Summary of Changes	Notes
6/4	Add parenthetical abbreviation/acronym of "LNC" for "Libertarian National Committee, Inc."	
6/8	Strike out "Libertarian National Committee, Inc." and add abbreviation/acronym of "LNC"	
6/19	Strike out personal pronoun "our" and "the LNC's"	
6/20	Italicize book title	<i>CMOS</i> 8.2
6/25	Lowercase "Standing Rules"	<i>CMOS</i> 8.1
6/26	Add "Enduring"	This is the correct full title of that section
6/26	Strike spaces on either side of en-dashes in text and convert to em-dashes	<i>CMOS</i> 6.85

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
6/26-27	Strike out "Libertarian National Committee, Inc." and add parenthetical abbreviation/acronym of "LNC"	
6/28	Strike spaces on either side of em-dashes in text	CMOS 6.85
6/28	Add "Enduring"	This is the correct full title of that section
6/30	Lowercase "Policy Manual"	CMOS 8.1
6/30-31	Strike out "Libertarian National Committee, Inc." and add abbreviation/acronym of "LNC"	
6/31	Add Oxford comma after "bylaws"	CMOS 6.19
7/3	Move endnote superscript from before the colon to after	CMOS 14.26
7/5-6	Strike "he or she" and add "they"	Consistency in gender neutral pronoun usage
7/6	Add "membership" before certification	Clarity
7/11	Add "or Libertarian National Committee, Inc."	Clarity
7/19	Lowercase "Platform" three times	CMOS 8.1
7/21	Core activity should be defined here as well	
7/24, 7/25, 7/27	Add comma after "i.e."	CMOS 6.51
8/3	Lowercase "Rules" and "Order"	CMOS 8.1
8/3	Add comma after "i.e."	CMOS 6.51
8/5	Lowercase "Bylaws" and "Corporate Charter"	CMOS 8.1
8/5	Add Oxford comma after "Charter"	CMOS 6.19
8/6	Add Oxford comma after "state"	CMOS 6.19
8/9	Add Oxford comma after "rescinded"	CMOS 6.19
8/10	Strike "or" and add comma	CMOS 6.19
8/10	Add parenthetical description of number	Parentheticals added for consistency and clarity
8/10	Add parenthetical description of number	Parentheticals added for consistency and clarity
8/10-12	Break out into bulleted lists	
8/11-13	Strike out "Libertarian National Committee" and add abbreviation/acronym of "LNC" (twice)	

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
8/13	Strike comma after “suspended”	CMOS 6.25 – though this is dependent upon whether or not the dependent phrase is considered supplementary or critical which can often be a tenuous determination. This clause appears to be critical.
9/15	Lowercase “Policy Manual”	CMOS 8.1
9/20	Lowercase “Policy Manual”	CMOS 8.1
9/24	Lowercase “Policy Manual”	CMOS 8.1
9/30	Lowercase “Bylaws” and “Corporate Charter”	CMOS 8.1
9/31	Lowercase “Special Rules of Order”	CMOS 8.1
9/35	Add parenthetical description of number	Parentheticals added for consistency and clarity
10/5	Strike out “by either one of two methods”	Wordy and not necessary and can be accomplished by the suggested change at 10/7
10/6	Strike “his or her” and add “their”	Consistency in gender neutral pronoun usage
10/7	Add “by” at end	
10/9	Add “with” before “such notice”	Clarity
10/11	Add “ing” to the word “send”	Consistency in verb forms
10/12	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
10/16	Move endnote superscript from before the colon to after	CMOS 14.26
10/27	Add “Vice-Chair’s Report”	
11/4	Add parenthetical description of number	Parentheticals added for consistency and clarity
11/11	Remove space before 12 superscript	
11/28	Add parenthetical description of number	Parentheticals added for consistency and clarity
11/28	Add “the” before LNC	
11/43	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
11/43	Add parenthetical description of number	Parentheticals added for consistency and clarity
12/5-6	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
12/6	Add parenthetical description of number	Parentheticals added for consistency and clarity
12/9	Strike “himself or herself” and add “themselves”	Consistency in gender neutral pronoun usage
12/10	Strike “his or her” and add “their”	Consistency in gender neutral pronoun usage
12/26	Insert missing period	
12/41	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
12/45	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
12/47	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
13/3	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
13/5	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
13/5	Omit comma	CMOS 6.25
13/8	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
13/15	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
13/18	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
13/22	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
13/24	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
13/29-15/10	Remove letters from paragraphs	No other section is treated this way
13/35	Strike comma after “suspended”	CMOS 6.25

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
13/36	Strike “two”	Unnecessary
13/41	Spell out numbers and add parentheses	CMOS 9.2 and parentheses added for consistency and clarity
14/4-6	Spell out numbers and add parentheses	CMOS 9.2 and parentheses added for consistency and clarity
14/18	Strike “his” and add “their”	Consistency in gender neutral pronoun usage
14/26	Strike “himself” and add “themselves”	Consistency in gender neutral pronoun usage
14/44	Spell out number and add parentheses	CMOS 9.2 and parentheses added for consistency and clarity
16-17/entire table	Spell out numbers and add parentheses	CMOS 9.2 and parentheses added for consistency and clarity
17/ table Exec Comm	Spell out words instead of using the symbols “+” and “#” and change “Any” to lowercase	
17/9	Spell out number and add parentheses	CMOS 9.2 and parentheses added for consistency and clarity
17/4	Hyphenate “LNC created”	
17/25	Lowercase “Policy Manual” and “Bylaws”	CMOS 8.1
19/7	Spell out number and add parentheses	CMOS 9.2 and parentheses added for consistency and clarity
19/4	Spell out number and add parentheses	CMOS 9.2 and parentheses added for consistency and clarity
19/4	Add a semi-colon and “and”	
19/20	Hyphenate “three month”	
19/25	Spell out number and add parentheses	CMOS 9.2 and parentheses added for consistency and clarity
20/3-4	Lowercase “Rules,” Special Rules of Order,” “Bylaws,” and “Corporate Charter”	CMOS 8.1
20/5	Add Oxford comma after “state”	CMOS 6.19
20/9-11	Break out into bulleted lists	
20/10	Strike out “or”	

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
20/10	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
20/11-12	Strike out “Libertarian National Committee” and add abbreviation/acronym of “LNC” (twice)	
21/7	Strike “his or her” and add “their”	Consistency in gender neutral pronoun usage
21/14	Strike “his/her” and add “their”	Consistency in gender neutral pronoun usage
21/17	Add Oxford comma after “officer”	CMOS 6.19
21/27	Lowercase “Bylaws”	CMOS 8.1
22/2	Lowercase “Bylaws”	CMOS 8.1
22/4	Strike “his or her” and add “their”	Consistency in gender neutral pronoun usage
22/4	Lowercase “Bylaws”	CMOS 8.1
22/7	Lowercase “Policy Manual”	CMOS 8.1
22/42	Strike comma after “individual”	CMOS 6.25
23/1	Lowercase “Members”	CMOS 8.1
23/1	Strike comma after “staff”	CMOS 6.25
23/4	Strike out “You” and add “Each LNC and staff member” and strike out “you’re” and add “their”	Removing personal pronouns
23/18	Add Oxford comma after “gestures”	CMOS 6.19
23/20	Add Oxford comma after “cartoons”	CMOS 6.19
23/22	Strike out “you” and add “any LNC or staff member” and add “s” to “think”	Removing personal pronoun and correcting verb tense to agree
23/34	Strike comma after “Chair”	CMOS 6.25
23/34	Strike “man”	Removing gendered title
23/37-39	Add “the” before LNC (three times)	
24/7	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
24/11	Add full name “Advertising & Publication Review Committee” and put abbreviation/acronym as parenthetical	
24/12	Lowercase “Policy Manual”	CMOS 8.1
24/14	Lowercase “Platform”	CMOS 8.1

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
19/25	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
24/16	Add Oxford comma after “posts”	CMOS 6.19
24/23	Add Oxford comma after “literature”	CMOS 6.19
24/29	Add “as follows” and replace period with colon	This precedes a list.
24/32	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
24/34	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
24/37	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
24/41	Lowercase “Policy Manual”	CMOS 8.1
24/42	Lowercase “Platform”	CMOS 8.1
24/44	Lowercase “Policy Manual”	CMOS 8.1
25/25	Strike “as and”	Unnecessary words
25/30	Move endnote superscript from before the colon to after	CMOS 14.26
25/32	Strike “’s tasks are to” and “to” and add “shall”	Clarity
26/20	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
26/24	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
26/25	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
26/35	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
26/39	Lowercase “Staff”	CMOS 8.1
26/40	Move “to be presented” to different part of sentence	Smooth out language
26/41	Lowercase “Staff”	CMOS 8.1
26/42	Add comma after “etc.”	CMOS 6.20

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Page/Line #	Summary of Changes	Notes
27/5-6	Add semi-colons and “and” to properly format list	CMOS 6.131
27/7-8	Move “in a timely manner” to end of sentence	Smooth out language
27/13	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
27/18-20	Delete parenthetical of acronym and move to text	Consistency with rest of section
27/21	Add comma after “supervision”	CMOS 6.20
27/22	Lowercase “Staff”	CMOS 8.1
27/23	Add Oxford comma after “discipline”	CMOS 6.19
27/24	Add Oxford comma after “procedures”	CMOS 6.19
27/26	Remove full title and put in previously defined abbreviation	
27/27	Lowercase “Staff”	CMOS 8.1
27/28	Lowercase “Policy Manual”	CMOS 8.1
27/33	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
27/33	Strike comma after “prior”	CMOS 6.25
27/37	Spell out full title and put in parenthetical for abbreviation/acronym	Consistency with rest of section
27/38	Use previously defined acronym	Consistency with rest of section
27/44	Strike comma after “needs”	CMOS 6.25
28/1	Move “By the LNC meeting following the convention” to after “Recommend”	Clarity and consistency of leading with verb in list
28/1	Strike “the committee will”	Unnecessary
28/2	Strike “to the LNC”	Redundant
28/5-6	Strike “to that,” “any,” and “as it”; add “IT”; add “s” to “solution”; add “ing” to “pertain”; and, add “LP” to “HQ”	Reword for clarity
28/8-9	Strike “to that,” “any,” and “as it”; add “IT”; add “s” to “solution”; add “ing” to “pertain”; and, add “LP” to “HQ”	Reword for clarity
28/11	Add “LP” to “HQ”	Clarity and consistency in abbreviation
28/13	Lowercase “Committee”	CMOS 8.1

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Page/Line #	Summary of Changes	Notes
28/14	Add "LP" to "HQ"	Clarity and consistency in abbreviation
28/15	Use previously defined abbreviation/acronym	Consistency with rest of section
28/15	Add "systems"	Clarity
28/15	Add "LP" to "HQ"	Clarity and consistency in abbreviation
28/21	Add parenthetical for abbreviation/acronym	Consistency with rest of section
28/21	Add "with the assistance of staff as necessary"	Clarity to remove repetitive use of that phrase in list
28/25-47 29/1-14	Change from numbered list to bulleted list	CMOS 6.127
28/25	Strike "With the assistance of staff" and capitalize "collect"	Remove redundant and repetitive phrase
28/26	Remove period and add semi-colon	CMOS 6.131
28/27	Strike "to the committee as a whole"	Not necessary
28/28	Remove period and add semi-colon	CMOS 6.131
28/29	Remove "d" from "proposed"; strike "shall"; and add "ing" to "represent"	Reword for clarity and style
28/33	Remove period and add semi-colon	CMOS 6.131
28/34	Strike "With the assistance of staff" and capitalize "prepare"	Remove redundant and repetitive phrase
28/43	Remove period and add semi-colon	CMOS 6.131
28/44	Strike "With the assistance of staff"	Remove redundant and repetitive phrase
28/44-46	Move ", prior to the second general LNC meeting following the completion of the bi-annual election cycle ending in November of even numbered years" to after "present a report" and hyphenate "even numbered"	Reword for clarity, grammar, and style
29/11	Remove period, add semi-colon, and "and"	CMOS 6.131
29/19	Spell out full title and put in parenthetical for abbreviation/acronym	Consistency with rest of section
30/7	Add Oxford comma after "presented"	CMOS 6.19
30/13	Hyphenate "written off"	
30/42	Add Oxford comma after "materials"	CMOS 6.19
30/43	Add comma after "e.g."	CMOS 6.51
31/6	Add Oxford comma after "taxes"	CMOS 6.19

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Page/Line #	Summary of Changes	Notes
31/6	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/7	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/10	Add Oxford comma after “travel”	CMOS 6.19
31/13	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/13	Add “ing” endings to “develop” and “support”	Verb form consistency in list
31/15	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/15	Add “ing” endings to “develop” and “maintain”	Verb form consistency in list
31/16	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/18	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/19	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/19	Add “Filing” to beginning and lowercase “Lawsuit” as it is no longer first word in sentence	Verb consistency in list
31/20	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/20	Add “Supporting” to beginning and lowercase “Efforts” as it is no longer first word in sentence	Verb consistency in list
31/21	Add “Communicating” to beginning and strike “Direct communication”	Verb consistency in list
31/22	Add “Producing” to beginning of item	Verb consistency in list
31/22	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/24	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/24	Add “Developing and implementing” and lowercase “Initiatives” as it is no longer first word in sentence	Verb form consistency in list
31/25	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85

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Page/Line #	Summary of Changes	Notes
31/26	Add “Developing and implementing” and lowercase “Voter” as it is no longer first word in sentence	Verb form consistency in list
31/27	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/29	Strike spaces on either side of en-dashes in text and convert to em-dashes	CMOS 6.85
31/32	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
31/39	Lowercase “Policy Manual”	CMOS 8.1
31/40	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
32/3	Add Oxford comma after “costs”	CMOS 6.19
32/7	Strike comma after “Committee”	CMOS 6.25
32/15	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
32/15-16	Hyphenate “Party issued”	
32/16	Add “s” to “advance”	
32/16	Strike “his or her” and add “their”	Consistency in gender neutral pronoun usage
32/23	Strike comma after “Treasurer”	CMOS 6.25
32/27-28	Change numbered internal list to letters	Suggested by Mr. Hagan for consistency, alternative change would be to change to bulleted list
33/1	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
33/2	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
33/20	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
33/21	Add Oxford comma after “nature”	CMOS 6.19
33/32	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity

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Page/Line #	Summary of Changes	Notes
33/40	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
33/43	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
34/9	Lowercase "Special Events"	CMOS 8.1
34/12	Strike comma after "Chair"	CMOS 6.25
34/17	Hyphenate "self funding"	
34/17	Strike out "which" and add "that"	Suggested by Mr. Hagan as "that" is used for restrictive clauses – see CMOS 6.27
34/22	Add Oxford comma after "labor"	CMOS 6.19
34/27	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
34/41	Lowercase "Presidential"	CMOS 8.1
35/7	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
35/16	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
35/16	Strike "National Committee" and add "LNC"	
36/19	Lowercase "Policy Manual"	CMOS 8.1
36/21	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
36/32	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
37/1 37/4	Strike list bullets	Not a list
37/9	Strike "Libertarian National Committee" and add "LNC"	
38/6	Lowercase "Bylaws"	CMOS 8.1
38/8	Lowercase "Literature"	CMOS 8.1
38/34	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
38/35	Remove hyphen from "life-membership"	

**APPENDIX CC
PROPOSED POLICY MANUAL STYLE CHANGES**

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
38/6	Lowercase "Bylaws"	CMOS 8.1
36/19	Lowercase "Policy Manual"	CMOS 8.1
39/1	Spell out number and add parenthetical and re-capitalize accordingly	CMOS 9.2 and parentheticals added for consistency and clarity
39/1	Add period after "LP News"	
39/10-11 39/18-19 39/27-28 39/36-37 39/45-46	Strike and move (Convention benefits are based on giving at least one annual contribution or equivalent pledges, from the start of the previous convention and prior to the next convention) to 40/7-9 omitting parenthesis and spelling out numbers/adding parentheticals	
40/11	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
40/13	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
40/19	Strike comma after "programs"	CMOS 6.25
40/27	Lowercase "Bylaws"	CMOS 8.1
40/29	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
40/31	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
40/32	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
40/35	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
40/43	Lowercase "Staff"	CMOS 8.1
40/44	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
42/6	Strike "spokesman" and add "spokesperson"	Removing gendered title
42/18	Strike "graphic"	Verbose
42/27	Add "APRC and/or"	This is substantive but is according to practice

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Page/Line #	Summary of Changes	Notes
43/3	Lowercase "Policy Manual"	CMOS 8.1
43/5	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
43/10	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
43/11	Capitalize "libertarian"	This is speaking about the Party not the general movement
43/12	Add "and" to penultimate list item	CMOS 6.131
43/13	Capitalize "libertarian"	This is speaking about the Party not the general movement
43/13	Hyphenate "libertarian-oriented"	
43/13	Add Oxford comma after "costs"	CMOS 6.19
43/15	Add "the" and an "s" to Party	Clarity
43/25	Strike "in order"	Wordy, superfluous
43/29	Lowercase "Platform"	CMOS 8.1
43/29	Strike "which" and add "that"	Suggested by Mr. Hagan as "that" is used for restrictive clauses – see CMOS 6.27
43/30	Lowercase "Platform"	CMOS 8.1
43/30	Strike "which" and add "that"	Suggested by Mr. Hagan as "that" is used for restrictive clauses – see CMOS 6.27
43/33	Lowercase "Internal Education"	CMOS 8.1
43/35	Lowercase "Platform"	CMOS 8.1
43/36	Lowercase "Platform"	CMOS 8.1
43/47	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
45/5	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
45/10	Lowercase "Presidential"	CMOS 8.1
45/11	Lowercase "National Conventions"	CMOS 8.1
45/12	Lowercase "Bylaws"	CMOS 8.1
45/13	Lowercase "Presidential"	CMOS 8.1
45/16	Lowercase "Presidential"	CMOS 8.1

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
45/17	Lowercase "Presidential"	CMOS 8.1
45/23	Lowercase "Bylaws"	CMOS 8.1
45/23	Lowercase "Platform"	CMOS 8.1
45/26	Strike "his or her" and add "their"	Consistency in gender neutral pronoun usage
45/36	Strike "National Committee" and add "LNC"	Consistent use of abbreviations/acronyms
45/37-38	Strike "Libertarian National Committee, Inc." and add "LNC"	Consistent use of abbreviations/acronyms
46/8-25	Make list bulleted	Consistency and CMOS 6.127
46/8-25	Use list punctuation	
46/11	Strike "&" and add "and"	Remove symbol that is not used elsewhere
46/17	Strike "&" and add "and"	Remove symbol that is not used elsewhere
46/24	Lowercase "Platform"	CMOS 8.1
46/33-39	Use list punctuation and first letter caps	
46/36	Uppercase "party"	Consistency
48/7	Lowercase "Staff"	CMOS 8.1
48/17	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
48/19-28	Use list punctuation and first letter caps	
48/21	Strike comma after "will"	CMOS 6.25
48/23	Strike comma after "termination"	CMOS 6.25
48/32	Insert parenthetical acronym/abbreviation of "ED"	
48/33	Strike "Director" and add "ED"	
48/34-35	Strike "Executive Director" and add "ED"	
48/40-41	Strike "Executive Director" and add "ED"	
48/41	Strike "Employment Policy and Compensation Committee" and add "EPCC"	
49/2-3	Strike "Employment Policy and Compensation Committee" and add "EPCC"	
49/11	Strike "Employment Policy and Compensation Committee" and add "EPCC"	
49/18-19	Strike "Executive Director" and add "ED"	
49/24	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
49/25-26	Strike "Employment Policy and Compensation Committee" and add "EPCC"	
49/30	Strike "Employment Policy and Compensation Committee" and add "EPCC"	
49/36	Uppercase "such"	
49/39	Uppercase "such"	
50/7	Add comma after "e.g."	CMOS 6.51
51/3	Strike out "Libertarian National Committee" and add abbreviation/acronym of "LNC"	
51/5-6	Lowercase "Special Rules of Order," "Bylaws," and Corporate Charter"	CMOS 8.1
51/6	Add Oxford comma after "state"	CMOS 6.19
51/10-11	Lowercase "Policy Manual," "Standing Rules," Enduring Staff Order," Enduring Executive Orders," and "Rules of Order"	CMOS 8.1
51/13	Add Oxford comma after "rescinded"	CMOS 6.19
51/14	Strike "either"	There are more than two choices
51/14/16	Break out into bulleted lists	
51/15	Strike "or" and add comma	CMOS 6.19
51/15	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
51/16-17	Strike out "Libertarian National Committee" and add abbreviation/acronym "LNC"	
52/8	Make "Record Keeping" one word	
52/37	Lowercase "Bylaws," "Platform," and "Members"	CMOS 8.1
54/6	Strike out "Executive Director" and add "ED"	
54/9	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
55/6	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
55/12	Strike out "Libertarian party Headquarters" and add abbreviation/acronym "LPHQ"	
55/26-27	Add "Customer Relationship Management database" in order to define abbreviation/acronym of "CRM"	

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Page/Line #	Summary of Changes	Notes
55/29	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
55/30	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
55/33	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
55/36	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
55/37	Lowercase “State Party”	CMOS 8.1
55/42	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
55/43	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
56/2	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
56/5-6	Lowercase “State Administrator”	CMOS 8.1
56/6	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
56/8	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
56/9	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
56/11	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
56/13	Lowercase “Service Level Agreements”	CMOS 8.1
56/18	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
56/22	Strike out “Shared” as it is part of CRM abbreviation/acronym already	
56/26	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
56/27-28	Strike out “Non-Disclosure Agreement” and add abbreviation/acronym “NDA”	
56/31	Lowercase “Middle” and “Name”	CMOS 8.1
56/35	Lowercase “Expiration” and “Dates”	CMOS 8.1
56/42	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
56/42-43	Add section number and set off title “3.04 DONOR AND VENDOR RELATIONS AND	

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Page/Line #	Summary of Changes	Notes
	FINANCIAL MATTERS” and renumber following sub-sections accordingly	
57/1	Strike out “Executive Director” and add “ED”	
57/6	Strike out “Executive Director” and add “ED”	
57/11	Strike out “Executive Director” and add “ED”	
57/12	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
57/12-13	Strike out “Executive Director” and add “ED”	
57/14	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
57/16	Strike out “Executive Director” and add “ED”	
57/19	Strike out “Executive Director” and add “ED”	
57/22	Strike out “Executive Director” and add “ED”	
57/23	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
58/6	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
58/17	Strike out “Executive Director” and add “ED”	
59/5	Strike out “Executive Director” and add “ED”	
59/9	Hyphenate “fund raising”	
59/17	Add “and” to standardize list formatting	Consistency and CMOS 6.127
59/26	Strike out “the National office” and add abbreviation/acronym “LPHQ”	
59/30	Strike out “Executive Director” and add “ED”	
59/31	Lowercase “Presidential”	CMOS 8.1
59/31-32	Strike out “the National office” and add abbreviation/acronym “LPHQ”	
60/5	Lowercase “Special Rules of Order,” “Bylaws,” and “Corporate Charter”	CMOS 8.1
60/5	Add Oxford comma after “charter”	CMOS 6.19
60/6	Add Oxford comma after “state”	CMOS 6.19
60/10-11	Lowercase “Policy Manual,” “Standing Rules,” “Enduring Staff Orders,” “Enduring Executive Orders,” and “Rules of Order.”	CMOS 8.1
60/19	Move “effectively a committee of one” to end of sentence; add parenthetical for	

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Page/Line #	Summary of Changes	Notes
	number, and remove “his” and add “the Chair’s”	
60/21	Lowercase “Executive Orders”	CMOS 8.1
60/14-16	Strike out entire sentence and rewrite to avoid the use of the gendered pronoun “he”	Simply switching to their in this instance would be awkward since the emphasis in the original sentence is the fact that the Chair is a single person If this change is rejected, an Oxford comma should be added to 7/15 after “amend”
61/19	Hyphenate “highly valued”	
61/11	Add Oxford comma after “coordinate”	CMOS 6.19
61/17	Add Oxford comma after “train”	CMOS 6.19
61/23	Add Oxford comma after “employ”	CMOS 6.19
61/26-30	Put periods at the end of items.	Consistency with rest of lists
61/28	Add Oxford comma after “information”	CMOS 6.19
61/30	Strike and move “monthly” and recapitalize accordingly	Smoother language
61/31	Strike and move “monthly,” and add “Provide a”	Smoother language
61/33-35	Strike and move “Two (2) weeks prior to a scheduled LNC meeting,” and recapitalize accordingly	Smoother language
61/34	Strike “to” and add “ing” to “include”	Smoother language
61/36-38	Strike and move “At the LNC meeting following a general election” and recapitalize accordingly	Smoother language
61/43	Add comma after “donors”	CMOS 6.22
62/3	Add comma after “community”	CMOS 6.22
Footnotes 2, 6, 7, 22, 23, 24, 25, 26, 27, 28, 29, 30, 39, 49, 50	Strike dashes/minus symbol and replace with en-dashes for range of numbers	CMOS 6.78

TABLE OF SUGGESTED POLICY MANUAL CHANGES – JULY 27-28, 2019

Page/Line #	Summary of Changes	Notes
Footnotes 8, 36, 51, 52	Strike spaces on either side of en-dashes in number range	CMOS 6.78
Footnotes 4, 15, 17, 20, 30, 49,	Strike spaces on either side of em-dashes in text and replace hyphens or en-dashes with em-dashes in text	CMOS 6.85
Footnote 4	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
Footnote 7	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
Footnote 8	Strike comma after “suspended”	CMOS 6.25
Footnote 8	Spell out numbers and add parentheticals	CMOS 9.2 and parentheticals added for consistency and clarity
Footnote 10	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
Footnote 11	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
Footnote 14	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
Footnote 17	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
Footnote 22	Strike “Robert’s” and add abbreviation/acronym “RONR”	
Footnote 31	Spell out number and add parenthetical	CMOS 9.2 and parentheticals added for consistency and clarity
Footnote 37	Add Oxford comma after “Platform”	CMOS 6.19
Footnote 42	Strike comma after “suspended”	CMOS 6.25
Footnote 50	Strike “Robert’s” and add abbreviation/acronym “RONR”	

Bulleted lists and punctuation of lists see 6.131

Libertarian National Committee Policy Manual

March 10, 2019



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Libertarian National Committee - Policy Manual
Overview and Introduction

POLICY MANUAL OVERVIEW AND INTRODUCTION

An organization is subject to public law and such other rules it adopts to govern its operation. The rules governing the Libertarian National Committee, Inc. (LNC) are as follows and supersede each other in the order listed:

- Corporate Charter: The legal instrument conforming to state and federal laws. The ~~Libertarian National Committee, Inc.~~ LNC is incorporated in the District of Columbia and is subject to its laws.
- Bylaws: Prescribe how the organization shall function. They may not be suspended, except for clauses that provide for their own suspension or clauses clearly in the nature of rules of order.
- Special Rules of Order: Relate to rules for orderly transaction of business that differ from those contained in the adopted parliamentary authority.
- Rules of Order: Relate to orderly transaction of business. These are usually contained in the adopted parliamentary authority, which in ~~our~~ the LNC's case is the current edition (11th) of ~~Robert's Rules of Order, Newly Revised~~ Robert's Rules of Order, Newly Revised (RONR).
- Standing Rules: Relate to details of administration. They are adopted as the need arises. Special categories of ~~s~~Standing ~~r~~Rules include:
 - Enduring Staff Orders ~~—~~—orders to staff by the ~~Libertarian National Committee LNC~~; and
 - Enduring Executive Orders ~~—~~—orders to staff by the Chair.

This ~~p~~Policy ~~m~~Manual is a compilation of the rules governing the ~~Libertarian National Committee, Inc.~~ LNC not already reflected in its corporate charter, bylaws, or rules of order.

Libertarian National Committee - Policy Manual
Terms and Definitions

TERMS AND DEFINITIONS

The following terms may be used throughout this document^{†,1}

“Constituent” is anyone who has paid money to the LNC in the past, regardless of whether ~~he~~ ~~or she~~ ~~they~~ signed the membership certification, along with all individuals who have requested information from the national party (aka inquiries).

“ED” is Executive Director

“LNC” is Libertarian National Committee or Libertarian National Committee, Inc.

“LNC Members” are Officers, At-Large members, and Regional Representatives

“LPHQ” is Libertarian Party Headquarters

“LP News” is Libertarian Party News

“Party ~~p~~Platform” or “~~p~~Platform” is the ~~p~~Platform of the Libertarian Party

“Project” is any activity that is neither a core activity nor required to perform a core activity.

The categories of such projects are:

- Perpetual, such as candidate support;
- Long-term (i.e., without a clear end date), such as branding;
- Short-term (i.e., with a distinct completion date), such as implementation of an accounting system; or
- Intermittent (i.e., occurring periodically), such as acquiring lists of registered voters

“Renewal Period” for an individual is the period commencing with the first membership renewal appeal sent to that individual until the receipt of a contribution sufficient to extend that individual’s benefits lapse date.

“Reserve” is calculated as the total cash balance less the sum of all restricted funds and accounts payable at month end.

Libertarian National Committee - Policy Manual
Special Rules of Order

Article I. SPECIAL RULES OF ORDER

Special ~~R~~ules of ~~O~~Order are rules for orderly transaction of business (i.e., relating to parliamentary procedure) that differ from those contained in the adopted parliamentary authority. They are superseded only by the ~~B~~Bylaws, the ~~C~~Corporate ~~C~~Charter, and any applicable procedural rule prescribed by federal, state, or local law, unless the rules in such documents specifically provide for their own suspension.

A special rule of order may be adopted, amended, rescinded, or suspended. Adoption, amendment, or rescission requires either (a) a two-thirds (~~2/3~~) vote with previous notice ~~or~~, (b) a vote of a majority of the entire membership of the ~~Libertarian National Committee~~ (LNC). **[BREAK OUT LIST]** Suspension requires a two-thirds (~~2/3~~) vote of the ~~Libertarian National Committee~~. Rules that have their application outside of the session which is in progress cannot be suspended, but can be rescinded or amended.²

Libertarian National Committee - Policy Manual
Special Rules of Order

Section 1.01 GENERAL DELEGATION OF AUTHORITY

1) Participation by LNC Alternates at Meetings

Free substitution of Alternates for Regional Representatives at LNC meetings is permitted.³

2) Proposed Agenda

The Chair shall propose an agenda for each session of the LNC.⁴

3) Executive Committee

The Executive Committee shall exercise all powers of the LNC between LNC meetings except for the addition, deletion, or amendment of the LNC policy manual or amendment of the budget beyond the limits specified elsewhere in this **pPolicy mManual**. Notwithstanding, the LNC reserves the right to exercise its authority through electronic mail ballots.⁵

4) Document Maintenance

The Secretary shall maintain a complete copy of this **pPolicy mManual**.

The Secretary is authorized to propose corrections to formatting, spelling, grammar, capitalization, punctuation, article and section designations, cross-references, and such other technical and conforming changes as may be necessary to the **pPolicy mManual**, provided such changes would have no effect on the meaning of the adopted Terms, Definitions, Rules, and Orders.

The Secretary may propose adding or amending annotations in the form of endnotes and introductory language to provide relevant references to authoritative statutes, the Party's **eCorporate eCharter and hBylaws**, the parliamentary authority, and explanations as to how **sSpecial rRules of eOrder** differ from the parliamentary authority.

The Secretary shall promptly submit such proposals to the LNC, along with any written opinions provided by the Party's parliamentarian. These proposals shall be considered adopted thirty **(30)** days thereafter or upon the close of the next LNC meeting, whichever is sooner. The LNC may veto such proposals by majority vote prior to adoption.

The LNC reserves the right to also propose and adopt non-substantive, as well as substantive, changes.⁶

Libertarian National Committee - Policy Manual
Special Rules of Order

Section 1.02 MEETINGS

1) Previous Notice

An LNC Member may satisfy ~~by either one of two methods~~ the requirement of giving previous notice of ~~his or her~~ their intention to introduce an original main motion⁷ at the next session by:

- announcing this intention at the previous session in the presence of a quorum, providing an accurate and complete statement of purport, with such notice to be taken note of in the minutes; or
- sending the complete language of the motion to the entire LNC by e-mail at least fourteen (14) days prior to the session.⁸

2) Format of Proposed Agenda

The proposed agenda shall be in the following format^{9, 2}.

- Opening Ceremony
 - Call to Order
 - Opportunity for Public Comment
- Housekeeping
 - Credentials Report and Paperwork Check
 - Adoption of Agenda
 - Report of Potential Conflicts of Interest
- Officer Reports
 - Chair's Report
 - Vice-Chair's Report
 - Treasurer's Report
 - Secretary's Report
- Staff Reports
- Counsel's Report
- Regional Reports (supplements to printed reports)
- Committee Reports
 - Reports of Standing Committees
 - Reports of Special Committees
- Unfinished Business and Items Postponed from Previous Meeting
- New Business
 - with Previous Notice
 - without Previous Notice
- Closing Ceremony
 - Announcements
 - Opportunity for Public Comment

Libertarian National Committee - Policy Manual
Special Rules of Order

3) Agenda Changes

Changes in the placement of items on the agenda may be made by majority vote; this includes those items placed on the agenda by two-thirds (2/3) approval.¹⁰

4) Open Meetings

LNC meetings are open to Party members, except while in Executive Session. However, participation is not permitted except by majority vote of the committee.¹¹

5) Executive Sessions¹²

The LNC may enter into Executive Session only in compliance with this special rule of order.¹³

The motion to enter Executive Session must list all reasons for doing so. If the list of reasons is solely comprised of the identified topics listed below, a majority of LNC Members voting is required for passage.

- Legal matters (potential, pending, or past)
- Regulatory and compliance matters (potential, pending, or past)
- Contractual compliance
- Personnel matters (including evaluation, compensation, hiring, or dismissal)
- Board self-evaluation
- Strategic issues (only those requiring confidentiality)
- Negotiations (potential, pending, or past)

Other topics require a two-thirds (2/3) vote of the LNC.¹⁴

No action can be taken while in Executive Session.¹⁵ Discussion of action which may be taken in Open Session can occur.¹⁶

No recording shall be made or minutes taken of the following topics:

- Legal matters (potential, pending, or past)
- Regulatory and compliance matters (potential, pending, or past)
- Contractual compliance
- Personnel matters (including evaluation, compensation, hiring, or dismissal)
- Board self-evaluation

Recordings shall be made and minutes taken of the following topics. However, such recordings and minutes shall only be made available to members of the LNC until such time as the LNC— by a two-thirds (2/3) vote— incorporates such recordings and minutes into its public records. Nothing in this section shall require the LNC to ever make these records public:

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Special Rules of Order

- The updated version shall be deemed official if no LNC Member challenges the content to the Secretary within seven (7) days of the distribution of the updated version. These provisions are void if the Secretary fails to distribute the draft minutes of a meeting within fifteen (15) days after that meeting, or fails to distribute an updated version as described above.
- The Secretary shall send an official copy of meeting minutes to staff within seven (7) days of the promotion of those minutes from draft to official status.

Meeting minutes for Executive Committee meetings may be promoted from draft status to official during the time between Executive Committee meetings as follows:

- Draft minutes for Executive Committee meetings shall be emailed to all LNC Members not more than seven (7) days after each meeting.²⁴
- Absent objection from an Executive Committee member who attended the meeting, the minutes shall be deemed to be approved fourteen (14) days after their distribution.²⁵
- Executive Committee minutes shall be distributed to all LNC Members and alternates within seven (7) days of such approval.
- The Secretary shall send an official copy of meeting minutes to staff within seven (7) days of the promotion of those minutes from draft to official status.

7) Electronic Meetings [REMOVE LETTERS FROM PARAGRAPHS]

- a) The term "electronic meeting" within these electronic meeting rules shall be construed to include teleconferences and videoconferences.
- b) The term "committee" within these electronic meeting rules shall be construed to include both the LNC (as the board of the Libertarian Party) as well as committees.
- c) All videoconferences will be conducted via the Adobe Connect (Citrix) service, or via Zoom (zoom.us). These ~~two~~ services are hereinafter referred to as Electronic Meeting Provider(s).
- d) Electronic meetings may be called by either:
 - The committee Chair, or
 - One-third (1/3) of the committee members or two (2) committee members, whichever is greater.However, the call of an electronic meeting can be canceled if a majority of the committee members email a cancellation request to the entire committee prior to the scheduled time of the meeting.

Libertarian National Committee - Policy Manual
Special Rules of Order

- 1 e) Each committee member calling for an electronic meeting must do so by emailing the
2 entire committee and specifying the date of the meeting, time of the meeting, meeting link
3 including the identity of the Electronic Meeting Provider, and the topic(s) to be addressed.
4 Meetings must be so called no fewer than two (2) days in advance for committees with
5 fewer than ten (10) or members, or seven (7) days in advance for committees with ten
6 (10) or more members. These time limits do not apply to the LNC's Executive
7 Committee, the LNC's Advertising and Publications Review Committee, or the Judicial
8 Committee.
9
- 10 f) For electronic LNC meetings, messages calling or vetoing a meeting must be sent on the
11 LNC-Business email list.
12
- 13 g) When a sufficient number of people have issued a call for an electronic meeting, the
14 committee Chair or Secretary shall issue a notice of the meeting to each member and
15 alternate of the committee. In addition to the standard notice content, the meeting notice
16 shall describe how to participate in the meeting.
17
- 18 h) Each participant must provide ~~his~~their own equipment and connectivity, including but not
19 limited to any computer, internet access, web camera, microphone, earphones, or
20 telephone. Members and alternates have the right to participate in an electronic meeting
21 by telephone, however they should use a computer connection if feasible so as to be able
22 to more fully use the Electronic Meeting Provider features. The organization is not
23 responsible for providing a central location for physical attendance of an electronic
24 meeting. For face-to-face meetings, electronic participation is not allowed.
25
- 26 i) Each participant must accurately identify ~~himself~~themselves by name when joining the
27 meeting. Videoconference participants other than members or alternates of the committee
28 must precede their sign-in name with "zz" (or the group administrator shall do so) so as to
29 group them at the end of the alphabetical participant list.
30
- 31 j) Electronic meeting participants must try to eliminate, as much as possible, background
32 noise, echoes, and call waiting interruptions. Participants shall not place their telephone
33 connection on hold if the system has music or messages playing while in that mode.
34
- 35 k) All participants legally consent to having the meetings recorded, should the committee opt
36 to do so.
37
- 38 l) Electronic meetings are special meetings such that only the topics listed in the call of the
39 meeting may be considered during the meeting.
40
- 41 m) For original main motions, the committee Chair or Secretary shall document the time at
42 which the vote tally was announced. A person eligible to vote who was present during the
43 debate of the motion but who lost his connection to the meeting may still reconnect to the
44 meeting and cast his vote on the motion no more than five (5) minutes after the
45 announcement of the vote tally.
46

Libertarian National Committee - Policy Manual
Special Rules of Order

- 1 n) If the committee permits, participants other than members or alternates of the committee
2 may observe videoconferences using the Electronic Meeting Provider (and not by a toll-
3 free number) with their web cameras off and their microphones muted.
4
5 o) The LNC Secretary shall promulgate these rules to all members/alternates of each
6 committee upon notice of their election or appointment.
7
8 p) Arrangements for use of the Electronic Meeting Providers must be made through the LNC
9 Secretary who may be required to be present to administer the meeting which might limit
10 available days for use.
11

Libertarian National Committee - Policy Manual
Special Rules of Order

Policy and Compensation	than the LNC Chair		
Executive	Four (4) Officers + plus a Any # number of LNC Members excluding alternates	LNC	LNC Chair Selected
Historical Preservation Committee	A minimum of five (5) and up to seven (7) Members	Committee Chair selected by LNC; remaining members selected by the Committee Chair	LNC
Information Technology Committee	Two (2) LNC Members, plus up to five (5) non-LNC members who are recommended by the IT Committee	LNC Chair	* Committee Selected

* See Section 1.03.4 below regarding interim chairs

2) Committee Terms of Office

With the exception of the Convention Oversight Committee, the terms of office of all project managers, committee chairs, and committee members shall expire with the administration that appoints them, or when their successors are chosen, whichever occurs first. The term of office for the Convention Oversight Committee shall expire ninety (90) days following the close of the convention.²⁸

3) Chair as Nonvoting Member of Committees

The Chair shall serve as a nonvoting member of all LNC-created committees, except where specifically appointed to the committee as a voting member.²⁹

4) Interim Committee Chairs

The Chair shall have the authority to appoint an interim chair for all non-standing committees of the LNC which select their own permanent chair. The interim chair shall serve until a permanent chair is chosen by the committee.

5) Participation by Alternates

Unless explicitly excluded in this ~~p~~Policy ~~m~~Manual or the ~~b~~Bylaws, an alternate may fill any appointment requiring an LNC member.

Libertarian National Committee - Policy Manual
Special Rules of Order

Section 1.04 ELECTRONIC MAIL BALLOT PROCEDURES

1) Electronic Mail Ballots³⁰

Notification of an electronic mail ballot shall be made by the Secretary by electronic mail.

This notification shall not include an accompanying argument for or against passage of the motion. An LNC Member may change their vote on an electronic mail ballot, provided that the change is received by the Secretary by the deadline for return of ballots.

In the event that a Regional Representative votes abstain, that Regional Alternate's vote shall not be counted.

Libertarian National Committee - Policy Manual
Special Rules of Order

Section 1.05 OTHER SPECIAL APPROVAL PROCEDURES

1) Budget

The budget may be amended at any time by a majority vote of the LNC.³¹ However, the Executive Committee is authorized to amend expense items within one (1) budget area, as long as the total expense for that budget area is not increased.³²

The Chair, with the consent of the Executive Committee, is authorized to make the following budget adjustments without LNC approval:³³

- Addition of lines for previously unbudgeted expenses, the total of which shall not exceed one percent (1%) of budgeted revenues; and
- An increase in a line for budgeted expense provided there is a corresponding reduction from the contingency fund.

The Chair, without the consent of the Executive Committee, is authorized to expend up to \$1,000 in discretionary funds within any (rolling) three-month period, the total of which shall not exceed \$5,000 per term unless those expenditures are later ratified by the LNC.³⁴

2) Honorary Life Memberships

Honorary life memberships may be granted by a two-thirds (2/3) vote of the LNC.³⁵

Libertarian National Committee - Policy Manual
Standing Rules

Article II. STANDING RULES

Standing ~~r~~Rules relate to details of administration. They are superseded only by the parliamentary authority, ~~s~~Special ~~r~~Rules of ~~o~~Order, ~~b~~Bylaws, the ~~c~~Corporate ~~c~~Charter and any applicable procedural rule prescribed by federal, state, or local law, unless the rules in such documents specifically provide for their own suspension.

A standing rule may be adopted, amended, rescinded, or suspended. Adoption requires a majority vote. Amendment or rescission requires either (a) a majority vote with previous notice ~~or~~ (b) without notice a two-thirds (~~2/3~~) vote, or (c) a majority of the entire membership of the ~~LNC~~Libertarian National Committee. **[BREAK OUT LIST]** Suspension requires a majority vote of the ~~LNC~~Libertarian National Committee, but rules which have their application outside of the session which is in progress cannot be suspended.³⁶

Libertarian National Committee - Policy Manual
Standing Rules

Section 2.01 OBLIGATIONS AMONG BOARD MEMBERS AND STAFF

1) Confidentiality

The officers, employees, agents, and members of the LNC shall not be personally liable for any debt, liability, or obligation of the Party, unless caused by ~~his or her~~their breach of confidentiality.

2) Conflict of Interest

Each LNC Member and each Party officer or employee shall disclose to the LNC situations in which such person's own economic or other interests, or duties to others, might conflict with the interests of the Party in the discharge of ~~his/her~~their duties. Any such disclosure shall be made at the earliest opportune moment, prior to the discharge of such duties and clearly set forth the details of the conflict of interest, in a written disclosure statement provided to the Secretary. No LNC Member, Party officer, or employee shall: (a) transact business with the Party unless the transaction is fair and equitable to the Party; or (b) use information gained in the discharge of Party duties to the disadvantage of the Party.

The Secretary shall maintain a register of all declared potential conflicts of interest by LNC members. This register will be presented and distributed to all LNC members at each regular LNC meeting.

3) Employment Terms

Employment agreements shall require adherence to the ~~b~~Bylaws and policies adopted by the LNC as a condition of employment.

Employment agreements shall specify in writing that registering as delegate to any national party convention constitutes an immediate resignation of employment.

Employment agreements with bonus provisions must make the bonuses contingent on objectively-measured achievements.

Employment agreements with bonus provisions based on revenues shall exclude convention and bequest revenues.

Employment agreements with bonuses based on achievements during a period of time shall require that the employee be an employee of the Party on every day of that time period to be eligible for the bonus.

Employment agreements shall include information about any obligations by the LNC to pay moving and moving-related expenses. A maximum on the total amount of such expenses to be paid shall be specified. In addition, the specific expenses must be approved by the LNC chair.

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Standing Rules

No employee of the Party shall be a member or alternate of the LNC or any ~~h~~Bylaws-specified committee.³⁷ Any person employed by the Party shall be terminated immediately upon ~~his or her~~their acceptance of election or appointment to the LNC or any ~~h~~Bylaws-specified committee.

Except as otherwise authorized in this ~~p~~Policy ~~m~~Manual, no employee of the Party shall endorse, support, or contribute any money, use his or her title or position, or work as a volunteer, employee, or contractor to aid:

- any candidate for public office prior to nomination, or
- any candidate for Party office

This shall not preclude any Party employee from being a candidate for public office.

4) Harassment and Offensive Behavior Prohibition

The Libertarian Party is founded on the key principles of liberty, responsibility, and respect. With that foundation, it is to be expected that libertarians treat each other with professional respect, thoughtful consideration, and fundamental decency. Violation of this expectation by members of the Party not only risks substantial legal penalties, it also undermines the very legitimacy of the Party and the honor of its members. Violation of this expectation by members of the LNC, whether towards other LNC Members or HQ staff, is therefore especially egregious. To prevent such inappropriate behavior, the following standards must be observed:

- All collective deprecation, whether alluding to sex, race, color, national origin, disability, age, religion, or any other protected category, must be avoided. Every person is a unique individual, and as the Libertarian Party is the Party of Individual Liberty, this injunction should doubly apply.
- Sexual harassment, like other forms of harassment, is prohibited. Sexual harassment includes unwelcome sexual advances, requests for sexual favors or any other conduct of a sexual nature when: (1) submission to the conduct is made either implicitly or explicitly a condition of employment; (2) submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee; or (3) the harassment has the purpose or effect of unreasonably interfering with the employee's work performance or creating an environment that is intimidating, hostile, or offensive to the employee.
- Any behavior, whether verbal or physical, that clearly offends a reasonable person – libertarian or not – must be avoided. Libertarianism is a philosophy of respect for the individual, and must not be presented as being in harmony with behavior generally regarded as offensive.
- Any interaction which might be interpreted as abusing the apparent employer-employee relationship must be avoided. This applies to interactions of LNC

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~~m~~Members with staff, and is to be extended to interactions with any consultant hired by the LNC.

~~You~~ Each LNC and staff member must exercise ~~you're~~ their own good judgment to avoid any conduct that may be perceived by others as harassment. The following conduct could constitute harassment:

- unwanted physical contact
- racial or sexual epithets
- derogatory slurs
- off-color jokes
- sexual innuendoes
- unwelcome comments about a person's body
- propositions
- leering
- unwanted prying into a person's private life
- graphic discussions about sexual matters
- suggestive behavior, sounds, gestures, or objects
- threats
- derogatory posters, pictures, cartoons, or drawings

As a rule of thumb, if ~~you~~ any LNC or staff member thinks it might be offensive, it probably is.

Toward ensuring that all LNC Members are thoroughly familiar not only with this policy but also the ramifications of it, they must participate in a standard program of exposure to the issues raised by these concerns. The Chair is responsible to select the content of this training program, in consultation with Counsel, and participation should be arranged at the earliest practicable opportunity after the person becomes an LNC Member.

Any agreement that the LNC enters into with an affiliate must stipulate that the affiliate incorporate the principles set forth in the policy.

Any violation of this policy should be brought to the attention of the Chair, or the Chair~~man~~ of the Judicial Committee. In response to every complaint, LNC will take prompt and necessary steps to investigate the matter and will protect the individual's confidentiality, as much as possible, recognizing the need to thoroughly investigate all complaints. The LNC will take corrective and preventative actions where necessary. The LNC will not retaliate against any individual who in good faith brings a complaint to the attention of the LNC or participates in an investigation regarding a complaint. Any employee who violates this policy is subject to discipline, up to and including discharge.

Violations of this policy may result in disciplinary action against the perpetrator.

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Section 2.02 COMMITTEE SCOPE AND RESPONSIBILITIES

1) Committee Reports

At each regular LNC meeting, each committee created by the LNC will at minimum provide a written report at least seven (7) days prior to the session noting the dates and attendance rosters for each of their meetings since the previous regular LNC meeting.

2) Advertising & Publication Review Committee

The Advertising & Publication Review Committee (APRC) shall review and advise whether public communications of the Party violate our bylaws, pPolicy mManual or advocate moving public policy in a different direction other than a libertarian direction, as delineated by the Party pPlatform.

Public communications may be defined in either of two (2) categories: time-sensitive or enduring.

- Public communications that are of a time-sensitive nature, namely mass e-mails, news releases, twitter posts, and blog entries, shall be made available to the APRC upon their publication.
- Public communications that are of a more enduring nature, such as LP News, Liberty Pledge News, self-published party literature, and fundraising letters, shall be made available to the APRC before the final proof is approved for printing and distribution.

Staff may seek advance advice from the APRC on any proposed communication.

Staff may reasonably conclude that the failure of the APRC to provide advice in a timely manner is tantamount to the committee's approval as follows:

- In the case of public communications that are of a time-sensitive nature, a response is considered timely if made within six (6) hours of staff's submission of the subject matter to the committee, if submitted prior to its publication; and within forty-eight (48) hours, if submitted after its publication.
- In the case of public communications that are of a more enduring nature, a response is considered timely if made within twenty-four (24) hours of staff's submission of the subject matter to the committee.

If a majority of the committee concludes that a public communication violates the bylaws, pPolicy mManual, or advocates moving public policy in a different direction other than a libertarian direction, as delineated by the Party pPlatform, the committee chair shall report such to the Executive Director and the LNC Chair, citing the specific platform plank, bylaw or pPolicy mManual section. Official decisions of the APRC which are overridden shall be promptly reported to the LNC without revealing confidential employer-employee matters.

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Communications between the APRC, staff, and the LNC Chair are in the nature of confidential employer-employee communications. However, the APRC may by majority vote agree to consult with other relevant individuals about matters which come before it, conditioned upon the prior agreement by such individuals to maintain confidentiality of the discussions. The LNC Chair in his bylaws-defined role as Chief Executive Officer of the Party retains the sole right to discipline and discharge employees who repeatedly contravene official party positions.

3) Affiliate Support Committee

For any affiliate not in a region, the Vice-Chair will serve the same intermediary role that Regional Representatives serve for the affiliates in their respective regions.

The Affiliate Support Committee (ASC) shall identify the needs and interests of the various affiliates. In addition, the ASC shall identify those affiliates that are in particular need of assistance that the LNC can provide.

The ASC shall deliver a report to the LNC for the last LNC meeting of each calendar year, identifying and prioritizing those needs and interests of the various affiliates. This ranked list shall be taken into consideration when drawing up the following year's budget, and throughout the year as needed. This list will also assist the Executive Director in deciding how to assign tasks to staff, by identifying those services that staff provides to the affiliates that are the most desired.

The ASC shall also, ~~as and~~ when needed, recommend to the LNC measures that will address the particular affiliates that need assistance from the LNC.

The ASC will also establish a process for tracking the progress in meeting those needs.

4) Audit Committee³⁸

The Audit Committee's ~~tasks are to~~ shall select an independent audit company and ~~to~~ direct the scale and scope of standard annual audits of the Party's accounting records and processes. Following receipt of the audit company's report, the Committee shall help the LNC interpret the audit results and assist the latter in preparing any action plans that might be needed to alleviate deficiencies.

5) Awards Committee

For the convention awards described below, the Awards Committee shall set the budget, manage the nomination process, select the award winners by committee vote, secure the awards, and present the awards at the convention.

The award descriptions are:

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Thomas Jefferson Leadership Award with recognition of outstanding leadership, high character, and dedication to the principles and goals of the Party.

Patrick Henry Candidate Award with recognition of a very effective campaign for public office at the state or federal level, while communicating Libertarian ideas, principles, and values.

Benjamin Franklin Candidate Award with recognition of a very effective campaign for public office at the local level, while communicating Libertarian ideas, principles, and values.

Thomas Paine Communication Award with recognition of outstanding communication of Libertarian ideas, principles, and values through written, published, or spoken communication.

Samuel Adams Activism Award with recognition of effective activism by building Party membership, organizing community outreach, or communicating Libertarian principles.

The Hall of Liberty induction is to honor lifetime or significant achievement that has made a lasting impact on the Libertarian Party and/or libertarian movement.

With a majority vote the committee may select recipients of the Thomas Jefferson, Samuel Adams, Benjamin Franklin, Thomas Paine, and Patrick Henry awards. While the committee has discretion as to the frequency of such convention awards, it is hoped that at least one (1) recipient will be found worthy for each award at each regular convention.

With a unanimous vote the committee may select recipients of the Hall of Liberty award, with up to three (3) inductees per convention. While the committee has discretion as to the frequency of this convention award, it is hoped that at least one (1) recipient will be found worthy for each presidential nominating convention.

6) Candidate Support Committee

The Candidate Support Committee will develop and make available to Libertarian Party candidates for public office an application for LNC financial support based on current standards approved by the LNC. The Committee will also review applications and make recommendations to the LNC on their merits.

The Committee will review the standards within the first three (3) months of a new LNC term and report any needed changes to the LNC for approval no later than the second LNC meeting of the term.

The Candidate Support Committee will develop, with support of LNC sStaff, training for candidates and their staff to be presented both online and ~~to be presented~~ in LP training workshops. The Committee will also aid LNC sStaff in the development of various campaign templates for websites, printed materials, etc., that will be made available to LP candidates at little or no cost.

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7) Convention Oversight Committee

The Convention Oversight Committee shall make recommendations for convention sites to the LNC, but the LNC shall choose the site. On other matters concerning the Party's conventions, the committee shall act on behalf of the LNC, including:

- conveying requirements to convention planners;
- ensuring the convention meets the Party's needs; and
- reviewing and approving ~~in a timely manner~~ major elements, such as contracts, the convention budget and the convention program in a timely manner.

The committee shall periodically report its decisions and actions to the LNC. The committee may begin its work as soon as its members from the LNC are appointed.³⁹

During the ninety (90) days following a convention, the committee shall make a final report to the LNC of actual versus expected convention performance, and the committee shall update the online convention archive with information comparable to what the archive contains for past conventions.

8) Employment Policy and Compensation Committee (EPCC)

The Employment Policy and Compensation Committee (EPCC) shall develop documents, procedures, and guidelines for the effective administration, supervision, and development of ~~s~~Staff, including but not limited to job descriptions, compensation ranges, hiring, training, performance reviews, promotion, progressive discipline, and termination. The LNC may supersede any such documents, procedures, and guidelines by adopting a replacement.

The ~~Employment Policy and Compensation Committee~~ EPCC shall also be available to ~~s~~Staff to discuss on a confidential basis the working environment or observed violations of the ~~p~~Policy ~~m~~Manual.

Following General Counsel's review of a director-level employment contract, the EPCC shall review the proposed contract and any related advice from General Counsel. No such contract may be signed by the Chair without having first obtained either EPCC approval of the contract at least ten (10) days prior, or an affirmative vote from a majority of the fixed membership⁴⁰ of the LNC.

9) Information Technology Committee

The Information Technology (IT) Committee shall:

- Work with staff and state chairs to identify the ~~Information Technology~~ IT needs of the LP;
- Discuss with staff and state chairs the anticipated IT needs and how to meet those needs;
- Survey the list of possible vendors and solutions to those needs, and reduce the list to a small number;

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- ~~By the LNC meeting following the convention, the committee will~~ recommend, by the LNC meeting following the convention, ~~to the LNC~~ an implementation of the IT tools that will best satisfy those needs within the budgetary constraints of the Party;
- Monitor progress in the transition and implementation ~~to that of any IT solutions as it~~ pertains~~ing~~ to LPHQ;
- Monitor progress in the transition and implementation ~~to that of any IT solutions as it~~ pertains~~ing~~ to relations with the various affiliates; and
- Propose standards for transfer of data between LPHQ and the affiliates.

Nothing in this policy should be construed as requiring staff to consult with this ~~C~~committee for routine changes or any changes that are not expected to have an effect on the way LPHQ deals with any affiliate. Any change to the ~~Information Technology IT systems~~ at LPHQ that will affect the way finances are handled or the way FEC reports are generated must be approved by the Treasurer.

10) Ballot Access Committee

The Ballot Access Committee (BAC) shall, with the assistance of staff as necessary:
[CHANGE FOLLOWING LIST TO BULLET POINTS TO BE CONSISTENT WITH REST OF COMMITTEE SECTION AND CHANGE LETTERED SUB-POINTS TO BULLETED SUB-POINTS]

1. ~~With the assistance of staff, c~~Collect and analyze information of all affiliates concerning ballot access needs;
2. Recommend ~~to the committee as a whole~~ the implementation of specific strategies and projects consistent with current budget allocations for ballot access;
3. Proposed strategies and/or projects ~~shall~~representing the best use of budgeted funds allocated among the various acceptable ballot access techniques such as, but not limited to, petitioning, lobbying, litigation, public awareness, and collaboration with other organizations which are pursuing the goal of liberalizing ballot access laws;
4. ~~With the assistance of staff, P~~prepare and present ballot access reports at each general LNC meeting in a spreadsheet form which will include:
 - a. The specific affiliate(s) which is intended to benefit from the effort
 - b. Funds allocated to the effort
 - c. Expenses already incurred
 - d. Brief description of the progress of the effort in terms of specific statistics related to the effort
 - e. The specific individual(s) or organization(s) to which any funds were disbursed and/or which use of the any LP trademark, service mark, or logo were approved;
5. ~~With the assistance of staff, and prior to the second general LNC meeting following the completion of the bi-annual election cycle ending in November of even-numbered years, P~~prepare and present a report, prior to the second general

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- 1 LNC meeting following the completion of the bi-annual election cycle ending
2 in November of even-numbered years, which supplies the details of the entire
3 election cycle ballot access effort with regard to:
4 a. Initial estimated expenses;
5 b. Expenses actually incurred;
6 c. Actual ballot access results;
7 d. If appropriate, ballot access retention results;
8 e. Significant problems encountered in the effort;
9 f. Significant unexpected successes of the effort;
10 g. FEC regulation issues encountered;
11 h. Evaluation of the individual(s) and/or organization(s) which were directly
12 contracted/interacted with; ~~and~~
13 6. Develop procedures and policies as reasonably appropriate to spread institutional
14 knowledge of ballot access issues within the committee, LNC staff, officers of
15 LNC affiliates, and future holders of these positions.
16
17

18 **11) Historical Preservation Committee**
19

20 The Historical Preservation Committee (HPC) shall be responsible for directing the
21 preservation and publication of Party historical documents and the administration of
22 LPedia.org. A report of its decisions and activities shall be delivered at each LNC meeting.
23

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Section 2.03 FINANCIAL MATTERS

1) Bad Debt Write-Off

A receivable shall be eligible for write-off if documentation of timely and reasonable efforts to collect the debt consistent with existing accounts receivable policy is presented, and there is no likelihood of collecting the debt through a collection process.

Writing off any amount less than \$1,000 requires approval of the Chair; greater amounts require approval of the LNC.

Any debtor with a written-off balance shall be denied any trade relationship with the LP.

2) Banking Relationships

The Treasurer shall develop and maintain appropriate banking relationships. The Treasurer is authorized to set up checking accounts, with the approval of the Chair, in order to carry out the business of the LNC.⁴¹ Persons permitted to sign will include only the officers, the Executive Director, and those LPHQ staff members to be agreed upon by the joint decision of the Chair and the Treasurer.⁴²

3) Budget

The Executive Committee, in consultation with the Executive Director, shall develop an annual operating budget and present it to the LNC for approval prior to the start of each fiscal year. This budget shall include a statement of anticipated revenue and expenditures in sufficient detail to adequately outline specific activities and plans, including those for raising funds, and to outline the major categories of expense required to implement each activity or plan.⁴³

Sufficient details shall be provided that (at a minimum) include underlying assumptions and amounts for the following major categories:

- Support and Revenue
 - Membership Dues
 - Donations
 - Recurring Gifts
 - Board Member Solicitations
 - Executive Director/Chair Solicitations
 - Conventions and Events
 - Publications, Materials, and Other Sales
 - Donor Restricted Funds (e.g., Ballot Access and Campus Outreach)
- Cost of Support and Revenue
 - General Fundraising Costs

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- Membership Fundraising Costs
 - Convention and Event Costs
 - Direct Costs Related to Other Sales
 - Compensation and Administration
 - Compensation—~~Salaries~~, wages, benefits, taxes, and related expenses
 - Administration—~~Rent~~ and utilities, accounting, bad debts, bank charges, depreciation, equipment leases & maintenance, insurance, legal, office supplies, postage & shipping, printing, software & other information technology, telephone, travel, and other administrative expenses
 - Program Expenses
 - Affiliate Support—~~Developing~~ and supporting state and county affiliate parties
 - Ballot Access—~~Getting~~ candidates on ballots, including required lawsuits
 - Branding—~~Developing~~ and maintaining a positive image in the minds of voters
 - Campus Outreach—~~Recruiting~~ and supporting on campus groups
 - Candidate Support—~~Recruiting~~ and supporting candidates
 - Litigation—~~Filing~~ ~~L~~awsuits to change public policy, excluding ballot access
 - Lobbying—~~Supporting~~ ~~e~~fforts to change laws, including ballot access laws
 - Media Relations—~~Communicating~~ ~~Direct communication~~ with the media
 - Member Communications—~~Producing~~ LP News and other member communications
 - Outreach—~~Developing and implementing~~ ~~i~~nitiatives to reach the general public and outside groups
 - Voter Registration—~~Developing and implementing~~ ~~v~~oter registration campaign efforts
 - Capital Expenditures
- No budget shall be submitted to the LNC for approval that exceeds 110% of the actual revenue over the immediate past twelve (12) months prior to the date of the budget approval.
- Year-end closing positive or negative fund balances for restricted funds shall be reflected in the next year's budget as incremental budgeted expenses or revenues.
- Funds shall not be disbursed for any budget line that exceeds the total budgeted expense amount by ten percent (10%) or \$100, whichever is more. Funds shall not be disbursed for any expense which is not in the budget, unless otherwise authorized in this policy manual.
- The exact levels of financial support provided by the Party for LP News shall be established annually in the approved budget for the Party or in other LNC resolutions.
- The Treasurer shall report any unauthorized expenses to the LNC.

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4) Conventions

The Party shall not directly or indirectly compensate or otherwise underwrite or subsidize the convention travel, lodging (excepting room upgrades which the Party received at no cost), entertainment costs, or speaker fees/honorariums of any Convention delegates. This policy shall not prohibit the Party from underwriting organized convention events offered to all donors of a particular level. Nor shall it prohibit delegates from receiving complementary meals or access to convention events in rough proportion to their level of volunteer work. All volunteer compensation must be approved by the Convention Oversight Committee, and contemporaneously published when actual compensation is received.

5) Credit Cards and Expense Reimbursements

All expenditures shall be evidenced by receipts. The Chair or Treasurer shall be required to approve (and evidence by signing or initialing) all expenses and expense account reimbursements in excess of \$200 made to the Executive Director or LNC members prior to payment or within thirty (30) days of payment if the expenditure is incurred with a Party-issued credit card. No advances shall be made. No officer shall approve ~~his or her~~ their own expenses.

Travel expenses incurred by officers for the explicit purpose of conducting Party business (excluding those incurred for the purpose of attending LNC meetings) may be reimbursed. Business travel expenses not pre-authorized by the LNC must be deemed necessary and approved in writing by the Chair to qualify for reimbursement. All travel expense reports are to be audited by the Treasurer, and approved by the Treasurer and the Chair.

6) Fixed Assets

A fixed asset is defined as a unit of property or equipment that: (1a) has an economic useful life that extends beyond 12 months and (2b) was acquired or produced for a cost of \$2,500 or more. Fixed assets must be capitalized and depreciated for financial statement purposes.

The threshold amount for minimum capitalization is \$2,500. Any items costing below this amount should be expensed in the financial statements.

Staff shall maintain a listing of fixed assets and update it monthly to record any additions or disposals. Depreciation shall be recorded monthly on a straight-line basis over the estimated useful lives of the related assets.

7) Time Sheets and Expense Allocation

Each employee shall submit a timesheet at least once per pay period to reflect the number of hours worked, allocating such time to corresponding categories specified in the annual budget. Time sheets shall be reviewed and approved prior to employee time being entered in the payroll system. Payroll costs for each employee shall be allocated to expense categories in proportion with approved time. Separate general ledger accounts shall be used for allocated payroll costs.

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Where appropriate, an expense shall be allocated to one (1) category. Expenses that benefit more than one (1) category or that are general administrative in nature shall be allocated to a general administrative account in the general ledger. Those expenses shall then be allocated on a monthly basis to expense categories in proportion to the allocation of payroll costs. Separate general ledger accounts shall be used for allocated general administrative costs.

Monthly financial statements shall separately report allocations of payroll and overhead to corresponding categories.

8) Inventories

Staff shall maintain an inventory listing of promotional and other inventoried items, costing units on a first-in, first-out basis. The list shall be updated periodically and an inventory count shall at a minimum be conducted annually at year-end. The results of each count shall be reconciled to the general ledger and accounting entries shall be made to ensure accurate presentation of ending inventory on the financial statements.

9) Related Party Reporting

For each related party engaging in one (1) or more financial transactions with the Party, all interim financial statements shall include a report of the status, nature, and current and year-to-date amounts with respect to such transactions, including contributions, expenses, loans, commitments, guarantees, or any other transaction.

10) Financial Exigency

The Chair or Treasurer is authorized to execute up to \$100,000 in promissory notes while the LNC has specifically declared that a state of financial exigency exists and the only reasonable method of forestalling legal action is to execute promissory notes.

The Chair must approve all negotiated terms with the goal being a schedule that the Party can successfully meet to extinguish its debts within six (6) months. Such promissory notes shall only be executed with the following terms:

- Only for a legitimate trade payable in an amount not to exceed \$25,000 per vendor, and then only to each specific creditor or vendor involved.
- Vendor agrees in writing not to assign the note to any third party.
- A rate of interest no greater than twelve percent (12%) per annum from date of note execution.
- A duration not exceeding six (6) months from note execution. If debt extinguishment is not possible in that time frame, no note shall be executed.

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11) Fundraising and Contributor Relationships

The Treasurer shall develop and maintain appropriate contributor relationships. The Chair shall approve all fundraising letters.

12) Special Events

The LNC or the Executive Committee may designate certain Party efforts as "special events." All revenues for special events must be directly deposited into "Special Events" accounts dedicated for that purpose. All disbursements for special events must be made from these same accounts to the extent their balances permit. Other party funds shall not be dispensed for these events without prior approval of the Chair, nor shall special events funds be used for other purposes until all obligations relating to that event have been discharged.

13) Project Funding

Projects shall be self-funding and shall expend or obligate only money ~~which~~ that has been received unless such expenditures or obligations are approved in advance by the LNC.

14) Targeted Reserve

The targeted Reserve shall be equal to the sum of all monthly occupancy, labor, and governance expenses.

15) Treasurer's Reports

No later than forty-five (45) days after each calendar quarter, the Treasurer shall prepare a quarterly Treasurer's Report to be mailed to any sustaining member who either was a delegate at the most recent regular convention or requests such report.⁴⁴ The monthly Treasurer's Report shall include a listing of the year-to-date expenditures of the Chair's discretionary funds.

No later than the end of each calendar month, the Treasurer shall prepare a monthly Treasurer's Report to the LNC reflecting the Party's financial position and the results of its operations through the previous calendar month.⁴⁵

16) Presidential Campaign Support Fund

There is established a Libertarian Party Presidential Campaign Support Fund. This fund shall consist of dedicated contributions and optional allocations by the LNC for the express purpose of supporting the LP ~~P~~residential ticket. Fundraising appeals for these encumbered funds may be made at any time. Money from this fund may only be spent after the adjournment of a presidential nominating convention and before December 1st of the year of the following general election. Any money unspent by the general election shall remain in the fund. Funds may be spent on any lawful activity that directly benefits the LP presidential campaign,

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including but not limited to: advertising, press releases, LP support staff expenses, printed materials, signs, websites, direct mail, email, events, get out the vote efforts, and legal matters.

17) Office Mortgage

It shall be the goal of the LNC to completely pay off the office mortgage as quickly as possible, and in any case prior to the due date of the ten-year (10-year) balloon payment. Towards that end the LNC shall budget a minimum of \$20,000 in each odd-numbered year to pay down the principal until the mortgage balance is zero. Fundraising for this specific purpose shall be made a high priority. This provision does not preclude additional fundraising and pre-payments in even-numbered years.

18) Debt and Capital Leases

The LNC and its staff may not incur debt, with the exception of trade payables, in excess of \$2,000, except with a two-third (2/3) vote of the LNC ~~National Committee~~.⁴⁶ This includes entering into binding lease agreements with aggregate payments totaling more than \$2,000.

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Section 2.04 LEGAL MATTERS

1) General Counsel

The LNC shall appoint an attorney to serve as the Party's General Counsel.

2) Authorization of Lawsuits

Prior to the filing of a lawsuit, or the joining of a lawsuit filed in any court, in which the LNC or the national Libertarian Party is proposed to be a named plaintiff, to the preparation and filing of a friend of the court brief, or to providing material (costing in excess of \$1,000) financial support for the litigation, the Chair shall:

- Advise all LNC Members (including alternates) of the proposed lawsuit, its purpose, and its estimated cost;
- Confirm, or seek and obtain approval for, the budgetary authority for the expenses of the lawsuit as provided elsewhere in this ~~p~~Policy ~~m~~Manual; and
- Seek and obtain approval with a two-thirds (2/3) vote of the Executive Committee for participation in the lawsuit.

3) Contracts and Contract Approval

All contracts or modifications thereto shall be in writing and shall document the nature of the products or services to be provided and the terms and conditions with respect to the amount of compensation/reimbursement or other consideration to be paid.

The Chair shall approve any contract in excess of \$7,500.

All contracts of more than one (1) year in duration or for more than \$25,000 shall be reviewed and approved by General Counsel prior to signing by the Chair.

No agreement involving a financial transaction with a related party shall be executed unless first approved by the LNC. Any such agreement shall be disclosed in a conflict of interest statement.

Independent contractors doing business with the LNC are required to sign formal contracts that clearly set forth the parties' intention that they be treated as independent contractors. Each contract for director-level employment and any related advice from General Counsel must be circulated to the LNC on a strictly confidential basis following EPCC approval.

4) Indemnification

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- 1 • The LNC shall retain sufficient Director's and Officer's liability coverage for board members
2 and employees. **[REMOVE BULLET]**
3
- 4 • Any officer, employee, or agent of the Libertarian Party who, acting on behalf of or as an
5 authorized representative of the Libertarian Party, was or is a party to or has notice of becoming
6 a party to any contemplated, pending, or seemingly completed legal proceedings, may be
7 defended and shall be indemnified for all expenses and liabilities actually and reasonably
8 incurred by such individual in connection therewith to the extent permitted by applicable law of
9 the jurisdiction in which the ~~Libertarian National Committee~~ LNC is incorporated.
10 **[REMOVE BULLET]**
11
- 12
13

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Section 2.05 MEMBERSHIP POLICIES

1) Membership Forms

Membership forms produced by the LNC shall include a membership statement that meets the requirements of Article 4, Section 1 of the Party ~~h~~~~y~~laws. Any new wording for the membership statement shall be subject to the same review process as all other Party ~~l~~~~i~~terature.

2) Association Levels

The following levels of association are recognized by the Party:

- Chairman's Circle* \$25,000 annually or \$2500 monthly in dues or contributions
- Select Benefactor* \$15,000 annually or \$1500 monthly in dues or contributions
- Beacon of Liberty* \$5,000 annually or \$500 monthly in dues or contributions
- Pioneer of Freedom* \$2,500 annually or \$250 monthly in dues or contributions
- Lifetime Founder* \$1,500 annually or \$150 monthly in dues or contributions
- Platinum \$500 annually or \$50 monthly
- Gold \$250 annually or \$25 monthly
- Silver \$150 annually or \$15 monthly
- Bronze \$50 annually
- Basic \$25 annually

Contribution levels are based upon transfers of cash (or its equivalent), where there is no exchange of goods, services, or quid pro quo, such as in the case of convention package sales.

Staff shall have discretion as to when to list any or all membership/donation levels and/or benefits online, in print, or elsewhere, based on practical considerations such as layout, and with their priority being to maximize both membership and donations.

3) Life Membership Status

A member who contributes at least \$1,500 during any twelve-month ~~(12-month)~~ period shall be granted life-membership in the Party.⁴⁷

4) Benefits

Non-member contributors shall be provided all benefits provided to member contributors, except for those rights specifically granted only to members or sustaining members by the Party ~~h~~~~y~~laws or this ~~p~~~~o~~lity ~~m~~~~a~~nual.

A contributor (member or non-member) shall be entitled to the following basic benefit:

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- Special name badge with Life Ribbon (Torch Club)
- Lifetime Pin
- Special mention on signage and programs at national convention
- VIP seating at national convention banquet or other events**

Convention benefits mentioned above are based on giving at least one (1) annual contribution or equivalent pledges, from the start of the previous convention and prior to the next convention. Maintaining the Torch Club membership is based on contributions from the start of the previous national convention to the END of the next national convention and shall consist of all those in the highest five (5) levels (denoted by *). For monthly pledges at the Lifetime Founder and higher levels, membership at that level begins at the beginning of the fourth (4th) month of the pledge.

Those benefits designated with ** will be subject to availability on a first-come basis, to address the HIGHLY WELCOMED possibility that there will be too many qualifying people for a single table.

National Convention VIP seating, signage, and programs will be determined prior to the start of the event.

Staff shall have the discretion to create and bestow additional benefits.

5) Benefits Lapse Date

An individual's benefits lapse date is independent of the sustaining membership lapse date defined by the Party's bylaws.⁴⁸

Individuals making a first contribution shall have a benefits lapse date established one (1) year from the date of receipt. Individuals who remit the required amount of dues in response to a membership renewal request shall have the benefits lapse date extended by one (1) year from the existing lapse date or one (1) year from the date of receipt, whichever is later.

Individuals who remit the required amount other than dues during the Renewal Period shall have the benefits lapse date extended by one (1) year from the existing lapse date or one (1) year from the date of receipt, whichever is later.

Individuals pledging at least \$10 per month using an automated recurring payment method, such as a valid credit card or ACH debit, shall have their benefits lapse dates extended to the last day of the following December.

Other contributions in response to other than a membership renewal appeal shall not as a policy extend the benefits lapse date, however Staff shall have the discretion on a case-by-case basis to extend a contributor's benefits lapse date up to one (1) year from the last contribution date, if failure to do so would damage donor relations.

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- 1 Notwithstanding the above, an individual who has contributed an amount sufficient to have
- 2 qualified for life membership status shall be entitled to lifetime basic benefits.
- 3

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Section 2.06 PARTY COMMUNICATIONS

1) Official Spokesperson

The Chair represents and serves as the chief ~~spokesman~~ spokesperson of the Party as appropriate, including:

- representing the Party to the public, including the business community, media, other political and educational organizations, government agencies, and elected officials;
- planning and directing all investigations and negotiations pertaining to cooperative efforts of the Party with non-libertarian political organizations and the acquisition or sale of major assets; and
- maintaining systems of internal and external communication, including providing a quarterly chair's report to all LNC Members.

2) Graphic Symbols and Colors

The Statue of Liberty ~~graphic~~ and the Torch Eagle ~~graphics~~ are considered the appropriate graphic symbols to be used on Party materials. Yellow, black, and grey are the appropriate primary colors to be used on Party materials.

3) Literature

All reprints of Party literature shall be required to show credit to the author if such credit is given on the original. All wording on material produced by the Party shall be regarded as integral to the piece, and no wording shall be added to materials after approval of their form and content by the APRC and/or LNC. This requirement shall not apply to copyrights, addresses, etc. All materials for public distribution will carry the designation "Libertarian Party."

4) LP News

LP News is the name of the Party's newsletter and as such is the principal regularly-issued publication of the Party. It is the major communications medium of the party. It conveys the Party's message and self-image to all who receive it. It serves as the one unifying publication for the political views within the Party.

The LP News shall be published in a tabloid format. The frequency of publication shall be at least bimonthly unless the Chair decides that frequency is inconsistent with the approved budget or the Party's current financial condition. The number of pages per issue and the circulation per issue shall be the responsibility of the Chair consistent with the approved budget and the Party's current financial condition.

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The selection of articles, their layout and the graphics for LP News, the relative amount of space assigned to articles, advertisements, Party announcements, and regular features shall be the responsibility of the Chair except as detailed in this ~~p~~Policy ~~m~~Manual.

The LP News is distributed to three (3) major groups: Party members and contributors, media representatives, and prospective members. The LP News shall address itself primarily to Party members, and its role shall be complementary to other publications within the libertarian movement.

The LP News shall focus on three (3) types of articles:

- those providing a ~~L~~ibertarian perspective on current issues along with how and why this perspective differs from that of other political parties;
- those providing information on ~~L~~ibertarian, libertarian-oriented, and Party activities around the U.S. and the world; and
- those discussing the tactics and strategy of ~~the~~ Party's political activities.

This leaves to other publications the areas of scholarly articles, in-depth analysis of current issues, regular coverage of the arts (book and film reviews), analysis of libertarian movement (as opposed to Party) tactics and strategy, in-depth debate of questions on which there is no libertarian consensus, critique of individuals within the libertarian movement, and reporting of routine state and local activities and personalities.

The proper tone for all articles is factual and even-handed. "Mainstream" political rhetoric shall be used to present "radical" libertarian ideas. "Buzz words" and "libertarian jargon" shall be avoided ~~in order~~ to make the LP News appealing to the broadest possible readership. Personal attacks on persons and institutions within the libertarian movement are to be avoided.

The articles in LP News shall, on the whole, represent the core ideas of agreement in the Party. No articles shall be published ~~which that~~ contradict the Party ~~p~~Platform. Articles ~~which that~~ address areas where the ~~p~~Platform is silent may be published provided that they are noted as representing the opinions of the author only and not those of the Party.

Recommendations appearing in the LP News for the study of ~~i~~nternal ~~e~~ducation material not produced by the Party shall be accompanied by a disclaimer to the effect that they may contain material inconsistent with the ~~p~~Platform. The only authoritative statement of Party positions is contained in the ~~p~~Platform.

No classified advertising shall be accepted. All advertisements will be clearly labeled as such.

A directory of state and Party contacts shall be included at least once each year. Information on where to find a directory of contacts online shall be published monthly.

5) Assuring Quality Communications

If a majority of all LNC members notify the Secretary of their belief that a proposed or actual public communication is detrimental to the image of the Party, such notification to occur no later than ~~seventy-two~~ (72) hours after the public communication is published, the Secretary

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- 1 shall inform the Executive Director and Chair of this finding, and such communication shall
- 2 not be further disseminated, and to the extent possible, already-disseminated material shall be
- 3 promptly removed from the public sphere.
- 4

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Section 2.07 PARTY RECORDS

1) Proposed Agenda and Reports

The proposed agenda and all reports shall be distributed to the LNC at least seven (7) days prior to the session.⁴⁹

2) Delegate Allocation Based on Presidential Votes

The Secretary shall distribute to each affiliate party the ~~p~~**P**residential vote totals which the Secretary proposes to use for purposes of delegate allocation for ~~n~~**N**ational ~~c~~**C**onventions as provided for in the ~~h~~**B**ylaws, no later than the last day of April in the year following a ~~p~~**P**residential election. If any Party member seeks a modification of the vote totals proposed by the Secretary, the member shall file with the Secretary a written request to modify the totals along with any documentation supporting the request no later than the last day of May of the same year. The Secretary shall review all such requests to modify the ~~p~~**P**residential vote totals and distribute a final allocation of delegates based on ~~p~~**P**residential vote totals no later than the last day of July of the same year.

3) Document Distribution

The Secretary shall assure that LNC Members, alternates, and state chairs shall receive copies of the ~~h~~**B**ylaws and ~~p~~**P**latform after each convention. The Secretary shall assure that LNC agendas, minutes, mail ballots, resolution updates, and other supporting material shall be sent without charge to all LNC Members, alternates, and committee chairs, as well as to any state chair that requests them. Any Party member may obtain these materials at ~~his or her~~ their own cost.

4) Electronic Mail Ballot Results

The Secretary shall report the results of electronic mail ballots at each LNC meeting immediately following those ballots.⁵⁰

5) Access to Corporate Records

Members of the ~~National Committee~~ LNC and Audit Committee are entitled to inspect and copy books, records (including electronic records) and documents of the ~~Libertarian National Committee, Inc.~~ LNC to the extent reasonably related to the performance of the member's duties to the corporation, including those duties as a member of a committee, but not for any other purpose or in any manner that would violate any duty to the corporation. Prior to obtaining copies the member shall execute a standard nondisclosure agreement. If the member requires an outside professional to assist in reviewing and analyzing the materials, that individual shall also execute a standard nondisclosure agreement prior to receiving the materials.

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Section 2.08 POLITICAL CAMPAIGNS

1) Qualifications for Party Support

The Party may financially support the candidacies of persons who meet the following requirements: **[MAKE THIS A BULLETED LIST]**

1. The requested contribution from the LNC is legal;
2. The candidate is a sustaining member of the national LP and a member in good standing of the state affiliate;
3. The candidate is legally qualified to hold the office ~~&~~ **and** if partisan party registration is available, must be registered as Libertarian, and not registered with any other Party;
4. The candidate must have a professional quality website and email address under a campaign-related domain name;
5. The candidate has professional quality photos, especially a headshot and at least a one-minute video with audio of the candidate speaking;
6. The candidate must have a dedicated campaign manager ~~&~~ **and** a dedicated campaign treasurer;
7. The candidate must use the word "Libertarian" in ~~his or her~~ **their** campaign in partisan elections, if allowed by law;
8. The candidate must have already raised more contributions than requested of the LNC;
9. The candidate has a written campaign plan with justifiable and quantifiable expected results (votes, recruits, money, media, etc.) **; and**
10. The candidate will follow the national Party ~~p~~**P**latform or clearly distinguish where their views differ.

2) Limitations on Party Support for Public Office

Party resources shall not be used to provide information or services for any candidate for public office prior to the nomination unless:

- ~~S~~**s**uch information or services are available and announced on an equal basis to all Libertarians who have declared they are seeking that nomination~~;~~;
- ~~S~~**s**uch information or services are generally available and announced to all ~~P~~**p**arty members~~;~~ or
- ~~T~~**t**he service or candidate has been approved by the state chair.

3) Liability for Political Campaigns

The LNC will not be responsible for the debts incurred by future presidential campaigns or any other campaign. However, the LNC may vote to make monetary and non-monetary

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- 1 contributions to such campaigns under the limits prescribed by law. If such contributions are
- 2 made, they shall be made only after such candidate or campaign has agreed to meet the
- 3 reasonable financial and budgetary controls set by the LNC. No candidate or staff member of
- 4 a campaign is permitted to place orders, make purchases, or sign contracts in any manner that
- 5 would lead a person to assume that the LNC is liable for the debt.
- 6

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Section 2.09 OTHER MATTERS

1) Libertarian National Congressional Committee

The Party shall act in good faith with the Libertarian National Congressional Committee, and the Chair and ~~Staff~~ are directed to encourage and develop a symbiotic relationship by fully cooperating in activities and coordinating efforts, including the sharing of constituent information, so as to achieve our mutual goal of supporting Libertarian candidates.

2) Affiliation with Other Organizations

The Party shall maintain membership in the Coalition for Free and Open Elections (COFOE).

3) International Representatives

The LNC may appoint one (1) or more individuals to serve as International Representatives, subject to the following:

- The title is honorary, and does not convey any binding authority, unless specifically delegated by the LNC~~;~~
- The International Representative serves at will~~;~~ and may be terminated by either party at will without cause~~;~~
- The terms of service are from appointment until termination~~;~~ and will not be tied to LNC terms of office~~;~~
- Expenditures for this position may not be made without advance approval by the LNC~~;~~ and
- The purpose of this position is to establish and maintain mutually beneficial relationships between the LP and its international counterparts.

4) Hiring and Termination

The Chair shall appoint and employ the Executive Director (ED) with the approval of a two-thirds (2/3) vote of the LNC, subject to the right of the LNC to discharge the ~~Director ED~~ at any time by majority vote. The Chair shall provide advice and consent to the ~~Executive Director (ED)~~ on the appointment, employment, and termination of all LPHQ personnel.

The office of the LNC shall conduct a credit and criminal background check prior to offering employment to any prospective employee.

Employees and candidates for employment shall be obligated to notify the Chair, ~~Executive Director ED,~~ and ~~EPCC Employment Policy and Compensation Committee~~ of the full details of any arrest or conviction of crimes punishable by imprisonment, or of any personal financial problem, including involuntary liens or any filing for personal bankruptcy.

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The office of the LNC shall not employ any person who has been convicted of a crime against property or person, unless with the approval of the ~~EPCC Employment Policy and Compensation Committee~~. The Chair shall promptly disclose to the LNC as a confidential employer-employee matter that such approval has been given. The LNC may override such approval, but the motion shall not reveal confidential details.

The office of the LNC shall not allow any employee with a history of financial problems, including involuntary liens or who has filed for personal bankruptcy, to handle money or negotiable instruments, access donor information, approve or negotiate purchases with contractors or suppliers, or prepare accounting records, unless with the approval of the Chair and the ~~EPCC Employment Policy and Compensation Committee~~. The Chair shall promptly disclose to the LNC as a confidential employer-employee matter that such approval has been given. The LNC may override such approval, but the motion shall not reveal confidential details.

5) Employee Performance Standards

The following applies to all employees who report directly or indirectly to the ~~ED Executive Director~~.

The office of the LNC shall promote a positive work environment by establishing clear standards for work performance.

Annual reviews shall be conducted during the fourth (4th) quarter of each year for all employees using procedures and guidelines developed by the ~~EPCC Employment Policy and Compensation Committee~~.

If an employee's job-related behavior does not meet expected and communicated performance standards, a process of progressive discipline shall be employed, using procedures and guidelines developed by the ~~EPCC Employment Policy and Compensation Committee~~.

6) Limitations on Party Support for Party Office

Party resources shall not be used to provide information or services for any candidate for party office unless:

- ~~S~~such information or services are available and announced on an equal basis to all Libertarians who have declared they are seeking that office, or
- ~~S~~such information or services are generally available and announced to all party members.

7) Convention Speakers

No person shall be scheduled as a convention speaker unless that person has signed this statement:

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- 1 “As a condition of my being scheduled to speak, I agree to neither seek nor accept
2 nomination for any office to be selected by delegates at the upcoming Libertarian Party
3 convention if the voting for that office occurs after my speech.”
4
5 This policy shall not apply to participation in a scheduled candidate debate or breakout session
6 or panel discussion or similar non-major event. This policy shall not apply in the case where
7 someone is exercising official duties (e.g., such as when the Treasurer presents his official
8 report).

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Article III. ENDURING STAFF ORDERS

Staff Orders are orders to staff by the ~~Libertarian National Committee~~LNC. They are a special category of Standing Rules, which relate to details of administration. They are superseded only by the parliamentary authority, ~~s~~Special ~~r~~Rules of ~~o~~Order, ~~b~~Bylaws, the ~~c~~Corporate ~~c~~Charter and any applicable procedural rule prescribed by federal, state, or local law, unless the rules in such documents specifically provide for their own suspension.

Members of staff are responsible for reading, understanding, and complying with the articles of this ~~p~~Policy ~~m~~Manual entitled ~~s~~Standing ~~r~~Rules, ~~c~~EEnduring ~~s~~Staff ~~o~~Orders, and ~~c~~EEnduring ~~e~~Executive ~~o~~Orders. Special ~~r~~Rules of ~~o~~Order are generally not applicable to staff.

A ~~s~~Staff ~~o~~Order, just like any other standing rule, may be adopted, amended, rescinded, or suspended. Adoption requires a majority vote. Amendment or rescission requires ~~either~~-(a) a majority vote with previous notice, ~~or~~ (b) without notice a two-thirds (~~2/3~~) vote, or (c) a majority of the entire membership of the LNC. [BREAK OUT LIST] Suspension requires a majority vote of the ~~Libertarian National Committee~~(LNC), but rules which have their application outside of the session which is in progress cannot be suspended.⁵¹

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Section 3.01 GENERAL STAFF RESPONSIBILITIES

1) General LP Headquarters Responsibilities

The purpose of LPHQ is to provide full-time, professional support for the on-going political activities of the Party. The activities of LPHQ include:

- **RECORD-KEEPING**
 - membership/contributor database
 - accounting
 - FEC reports
 - archives
- **MEMBER SERVICES**
 - filling orders and requests
 - answering questions
 - handling complaints
 - acknowledging and reviewing correspondence
- **DEVELOPMENT ACTIVITIES**
 - inquiry response
 - direct mail prospecting
 - process liberty pledge payments
 - direct mail fundraising
 - telemarketing support
 - membership packets/cards
 - premium fulfillment
 - long-term renewals
 - major donor program
 - wills and bequests
 - donor thanks and recognition
- **LNC AND AFFILIATE PARTY SERVICES**
 - reports to state affiliates, LNC, and Executive Committee
 - state and national contact lists
 - lists of Libertarian office holders
 - mailing the updated **Bylaws** and **Platform** to all LNC **Members**, alternates, and state chairs
 - state, local, and campus organizing
 - activist training and support
- **EXTERNAL COMMUNICATION**
 - news releases
 - response to media inquiries/requests
 - development and maintenance of media contacts and lists
 - public testimony

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- 1 ○ participation in outside conferences
- 2
- 3 • POLITICAL ACTION
- 4 ○ ballot access
- 5 ○ campus support
- 6 ○ candidate recruitment and training
- 7

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Section 3.02 SPECIFIC STAFF RESPONSIBILITIES

1) LP News Editor Responsibilities

The ~~Executive Director~~ **ED** shall select the Editor of LP News. Due consideration should be given to the professional as well as libertarian background of the individual selected.

Final responsibility for the production of LP News must rest with one **(1)** person: the Editor. It is the responsibility of the Editor to produce the best possible publication within the guidelines of the policies for LP News.

2) Political Director Responsibilities

Duties of the Political Director shall include recruitment of candidates for all levels of public office and public advocacy of support for all stages of their candidacy.

The Political Director shall not provide preferential treatment to any announced Libertarian Party candidate for public office over another announced Libertarian candidate for the same office unless done so with the express written permission of the state chair.

3) Operations Director Responsibilities

The Operations Director in consultation with the Treasurer and the Audit Committee shall review the Accounting Policies and Procedures Manual at least annually and update as needed.

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Section 3.03 AFFILIATE RELATIONS

1) Affiliate Relationships

Special agreements extended to one [\(1\)](#) or more states, but not to all states require the approval of the LNC.

2) Data Sharing with Affiliates

A Non-Disclosure Agreement (NDA) shall be adopted by the LNC and maintained by the ~~Libertarian Party Headquarters~~ [LPHQ](#), which shall require the protection of Personally Identifiable Information (PII) from abuse. This NDA shall:

- Require any person to sign the NDA prior to being given direct or indirect access to any PII data owned, co-owned, managed, or co-managed by LPHQ.
- Require that any person transmitting PII, or providing direct or indirect access to PII, verify that the recipient has signed the same NDA prior to that transaction.
- Prohibit sharing data in any manner that would provide an unfair advantage to any candidate for internal party office or any external campaign which has not yet received official party nomination.

All transmission of PII shall be encrypted. LPHQ shall maintain a copy of any signed NDA under this section.

For states participating in the Shared [Customer Relationship Management database](#) (CRM):

The ~~Shared~~ CRM exists as a service to maintain and share data of members, donors, and leads between LPHQ and state-level affiliates. The ~~Shared~~ CRM is not to be used to manage a list of all voters.

The ~~Shared~~ CRM contains PII; therefore, a signed copy of the NDA shall be submitted to LPHQ as a term of service for all users.

Data specific to a state-level affiliate in the ~~Shared~~ CRM shall be jointly co-owned by LPHQ and the relevant ~~s~~State ~~p~~Party affiliate. It is encouraged, but not required, that state-level affiliates use the data for state-specific purposes, and LPHQ to use the data for national purposes. Further, it is encouraged that LPHQ and state-level affiliates take care to not over-communicate with contacts which can be perceived as "pestering."

Through the ~~shared~~ CRM, LPHQ may, at its discretion, import data from state-level affiliates and any other users of the ~~shared~~ CRM.

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LPHQ will import data from any external system maintaining membership and donation records maintained by LPHQ into the ~~Shared~~ CRM on a quarterly basis, or more often as LPHQ deems appropriate.

State-level affiliates will provide a primary point of contact who will serve as the ~~s~~State ~~a~~Administrator on the ~~Shared~~ CRM. The ~~s~~State ~~a~~Administrator shall be responsible for maintaining user access within a state-level affiliate, and shall be required to ensure any other users of the ~~Shared~~ CRM from their state-level affiliate have signed the NDA prior to receiving access to the ~~Shared~~ CRM.

LPHQ support of state affiliates using the ~~Shared~~ CRM will be prioritized by the level of financial support the state affiliate provides for the project, on a schedule to be determined by LPHQ based upon available resources and agreed-upon ~~s~~Service ~~l~~Level ~~a~~Agreements.

State-level affiliates shall be responsible for content creation and maintenance on the front-end website, and for manually entering contacts obtained from other sources.

If a state-level affiliate exits the ~~Shared~~ CRM program, they shall be entitled to an export of the data relevant to their affiliate, and then qualify under the "not participating" paragraphs below.

For states not participating in the ~~Shared~~ CRM:

On a monthly basis, LPHQ will provide all officially recognized state-level affiliates with an encrypted file containing membership and lead data in CSV or Excel format for the area covered by that affiliate, within the first five (5) business days of the month to the affiliate chair, or their designee(s); provided that the recipient has signed the ~~NDA Non-Disclosure Agreement~~.

- A unique ID
- First, ~~m~~Middle, and ~~l~~Last ~~n~~Name
- Postal mailing address
- Home phone and email address
- County of residency
- Join and ~~e~~Expiration ~~d~~Dates
- Donation classification level (basic, life, etc.)
- Existence of signed certification
- Sustaining membership status
- Other data elements, at the discretion of LPHQ

Should the LP-HQ desire to change the quantity or order of the data elements, it will provide one (1) month's notice of such change. 3.04 DONOR & VENDOR RELATIONS AND FINANCIAL MATTERS [AND RENUMBER]

3) Accounts Receivable Monitoring

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1 The ~~Executive Director~~ ED is responsible for monitoring receivables on an ongoing basis
2 and presenting write off proposals to the Chair or the LNC.

3
4 **4) List of Unauthorized Vendors**

5
6 The ~~Executive Director~~ ED shall maintain a list of individuals denied any trade relationship
7 with the LP, due to any debt to the Party being written off.

8
9 **5) Revenue and Spending**

10
11 The ~~Executive Director~~ ED shall notify the LNC of any intention to undertake any project
12 that is estimated, on gross, to cost more than two and ½ percent (2.5%) of budgeted revenue.

13 The ~~Executive Director~~ ED must immediately report to the LNC when any project's gross
14 cost unintentionally exceeds two and ½ percent (2.5%) budgeted revenue.

15
16 The ~~Executive Director~~ ED shall provide monthly budgets for the next calendar year's
17 proposed budget, including when reserve funds might be required.

18
19 The ~~Executive Director~~ ED shall not disburse any funds in excess of authorized limits until a
20 budget amendment is approved. Failure to follow this policy may be cause for dismissal.

21
22 The ~~Executive Director~~ ED shall promptly report to the Executive Committee if cumulative
23 revenue as of the end of the month is less than ninety percent (90%) of the accepted budget
24 and submit detailed plans for appropriate expense reductions for the remainder of the budget
25 period.
26

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Section 3.04 MEETING SUPPORT AND DOCUMENTATION

1) Proposed Agenda

The proposed agenda shall be posted on the LP.Org website at least seven (7) days prior to the session.

2) Document Distribution

A listing of LNC agendas, minutes, mail ballots, resolution updates, and other supporting material prepared by the Secretary shall be available from LPHQ on request and may be periodically sent to state chairs and/or advertised in the LP News.

3) Recording of Meetings

The ~~Executive Director~~ **ED** shall be responsible for recording all LNC meetings on audio or video medium, providing a copy to the Secretary. Such recordings shall be destroyed promptly after the approval of the minutes.

4) Website

Staff shall post all official minutes to an archive section on the Party's website.

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Section 3.05 OTHER MATTERS

1) Coordination and Support of Project Managers

The ~~Executive Director~~ ED shall coordinate vendor contracts, project communications to donors or service providers, and the timing and content of fundraising appeals.

LNC staff will:

- Process and cage all fund-raising receipts and maintain all project donor records in the donor database;
- Pay all approved project expenses and maintain records of all project expenditures; creating contact (mail, e-mail, phone) lists at the request project manager;
- Create contact (mail, e-mail, phone) lists at the request of the project manager
- Send bulk e-mails at the request of the project manager;
- Provide bids for all printing and mailing expenses;
- Provide an approved list of vendors for project expenses, where applicable;
- Establish separate bank accounts, at the discretion of the executive director; and
- Establish an easy and prominent way to donate and pledge to the project on the website.

Staff shall not be responsible for oversight or direction of any project activity.

2) Membership Certification Statements

A list of approved wording for membership certification for use in Party literature shall be maintained at ~~the National office~~ LPHQ.

3) Notifying Candidates of LNC Campaign Obligation Policy

The ~~Executive Director~~ ED is responsible for publicizing the LNC's policy to all candidates for the ~~p~~Presidential nomination and other candidates who seek aid from the LNC or ~~the national office~~ LPHQ. This policy is that no campaign is permitted to place orders, make purchases, or sign contracts in any manner that would lead a person to assume that the LNC is liable for the debt.

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Article IV. ENDURING EXECUTIVE ORDERS

Executive Orders are orders to staff by the Chair. They are a special category of Standing Rules, which relate to details of administration. They are superseded only by the parliamentary authority, ~~s~~Special ~~r~~Rules of ~~o~~Order, ~~b~~Bylaws, the ~~c~~Corporate ~~c~~Charter, and any applicable procedural rule prescribed by federal, state, or local law, unless the rules in such documents specifically provide for their own suspension.

Members of staff are responsible for reading, understanding, and complying with the articles of this ~~p~~Policy ~~m~~Manual entitled ~~s~~Standing ~~r~~Rules, ~~c~~Enduring ~~s~~Staff ~~o~~Orders, and ~~c~~Enduring ~~e~~Executive ~~o~~Orders. Special ~~r~~Rules of ~~o~~Order are generally not applicable to staff.

An ~~E~~xecutive ~~O~~der, just like any other standing rule, may be adopted, amended, rescinded, or suspended. ~~However, since the Chair is effectively a committee of one, his unilateral decision to create, amend, or repeal such Executive Orders will always meet the threshold of a majority of the entire committee, so notice is not required. However,~~ notice is not required in this instance since the Chair's unilateral decision to create, amend, or repeal such Executive Orders will always meet the threshold of a majority of the entire committee, which is effectively a committee of one (1).⁵²

There is no requirement that the Chair commit ~~c~~Executive ~~o~~Orders to writing.

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Section 4.01 EXECUTIVE DIRECTOR MATTERS

1) Position Description of Executive Director

The ED is the chief operating officer of the Party, serving at the pleasure of the Chair, with a compensation package (with a bonus incentive structure) specified in a contract negotiated by the LNC Chair. The position shall have the following responsibilities:

ADMINISTRATION

- Establish the organizational structure of the staff;
- Direct, coordinate, and administer the activities of the staff within the parameters of the approved budget and established policy; and
- Support the development of the annual budget, in coordination with the Treasurer, for submission to the LNC for approval.

PERSONNEL

- Recruit, train, and assign all staff members;
- Implement the Employee Manual; ensure that it is reviewed and modified as appropriate to continually reflect that all employees are highly-valued and their rights are protected;
- Regularly evaluate the performance of all staff; counsel them regarding improvement and how to better contribute to staff effectiveness; and
- Appoint, employ, and terminate staff in consultation with the Chair.

COMMUNICATIONS

- Maintain frequent and substantive contact with the LNC Chair; keep members of the LNC informed as appropriate;
- Provide data, information, and other support to affiliates; and
- Reports:
 - ~~Monthly, P~~provide a monthly Membership Report;
 - ~~Monthly, a~~ Provide a monthly Financial Report to the LNC (upon approval by the Treasurer);
 - ~~Two weeks prior to a scheduled LNC meeting, P~~provide an Operational Report ~~to include~~ing input from key staff members and a summary of staff personnel changes two (2) weeks prior to a scheduled LNC meeting; and
 - ~~At the LNC meeting following a general election, M~~make a best effort to provide a summary of all elected Party officeholders at the LNC meeting following a general election.

FINANCIAL

- Execute the LNC approved annual budget; coordinate with the Chair and the Treasurer if available resources will not support budget execution;
- Submit all contracts over \$7,500 to the Chair for approval prior to commitment;
- Be responsible for soliciting major donor participation. Maintain a listing of major donors, and grow that list; and

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- 1 • Direct the development and execution of fundraising direct mail; assess and analyze
2 the effectiveness of each mailing.
3
4 OUTREACH
5 • Represent the Party in the DC community, and act as a spokesperson for the Party.
6 and
7 • Develop and nurture effective working relationships with the news media, political
8 entities and relevant think tanks.
9

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LOG OF CHANGES¹

March 9, 2019	Affiliate Relations Section 3.03 [190310-5]
March 9, 2019	Electronic Mail Ballot Procedures Section 1.04.1 [190309-9]
January 6, 2019	Committee Appointments, Section 1.03 [190106-3]
January 6, 2019	Hiring and Termination, Section 2.09.4 [190106-5]
December 1, 2018	Office Mortgage, Section 2.03.17 [181201-01]
September 30, 2018	Electronic Mail Ballot Procedures, Section 1.04.1 [180930-13]
September 30, 2018	Party Communications, Section 2.06.2 [180930-10]
September 29, 2018	Committee Appointments and Terms of Office (Historical Preservation Committee), Section 1.03.1 [180929-13]
September 29, 2018	Fixed Assets, Section 2.03.6 [180929-1]
July 27, 2018	Footnotes 44, 45, and 48 [Email Ballot 2018-18]
June 30, 2018	Contracts and Contract Approval, Section 2.04.3
June 21, 2018	Awards Committee, Section 2.02.5
June 2, 2018	Electronic Meetings, Section 1.02.7
April 22, 2018	Authorization of Lawsuits, Section 2.04.2
April 22, 2018	Benefits, Section 2.05.4
April 22, 2018	Association Levels, Section 2.05.2
April 22, 2018	Awards Committee, Section 2.02.5
April 21, 2018	Candidate Support Committee, Section 2.02.6
April 21, 2018	Qualifications for Party Support, Section 2.08.1
January 15, 2018	Meeting Minutes, Section 1.02.6
December 9, 2017	Historical Preservation Committee, Section 2.02.11
December 9, 2017	Committee Appointments, Section 1.03.01
December 9, 2017	Association Levels, Section 2.05.2
August 20, 2017	Candidate Support Committee, Sections 1.03.1 and 2.02.6
July 10, 2017	Committee Appointments (COC), Section 1.03.1
December 11, 2016	Committee Reports, Section 2.02.1
May 26, 2016	Inserted new Section 2.03.18, Debt and Capital Leases
May 26, 2016	Employment Terms, Section 2.01.3
February 20, 2016	Treasurer's Reports, Section 2.03.15
November 15, 2015	Employment Terms, Section 2.01.3
November 14, 2015	Convention Speakers, Section 2.09.7
October 31, 2015	Amended Sections 1.03.1, 2.02.7 and 2.04.3 regarding EPCC and Contract Review
July 18, 2015	Deleted Section 2.07.5, Minutes of Conference Calls
July 18, 2015	Inserted new Section 2.02.1, Committee Reports
July 18, 2015	Meeting Minutes, Section 1.02.6
July 18, 2015	Graphic Symbols, Section 2.06.2
March 28, 2015	Inserted new Section 2.02.8, Ballot Access Committee and

¹ This log of changes only includes substantive amendments formally passed by the Libertarian National Committee. Non-substantive formatting changes or corrections of scrivener's errors are not included. Beginning with the LNC term of 2018-2020, ballot/vote reference numbers are included for the LNC action resulting in the change.

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	inserted new corresponding row in Section 1.03.1
December 14, 2014	Inserted new Section 1.02.7, Electronic Meetings
December 14, 2014	Meeting Minutes, Section 1.02.6
December 14, 2014	Affiliate Support Committee, Section 2.02.2
December 14, 2014	Awards Committee, Section 2.02.4
December 14, 2014	Committee Appointments (Awards Committee), Section 1.03.1
December 14, 2014	Committee Terms of Office, Section 1.03.2
December 14, 2014	Convention Oversight Committee, Section 2.02.5
September 20, 2014	Previous Notice, Section 1.02.1
September 20, 2014	International Representative, Section 2.09.3
September 20, 2014	Format of Proposed Agenda, Section 1.02.2
September 20, 2014	Outreach Committee, Sections 1.03.1, 2.02.10
September 20, 2014	Convention Committees, Sections 1.03.1, 2.02.5
August 1, 2014	Membership Policies adopted December 11, 2011 went into effect - Sections 2.05.2, 2.05.3, and 2.05.4
July 13, 2014	Inserted new Section 2.09.3, International Representatives
June 29, 2014	Information Technology Committee, Section 2.02.9
June 29, 2014	Committee Appointments, IT Committee, Section 1.03.1
June 29, 2014	Committee Appointments, APRC, Section 1.03.1
May 22, 2014	Amended Section 2.05, Membership Policies, to revise effective dates
March 2, 2014	Deleted Section 2.09.3, Project Administration
March 2, 2014	Amended and renamed Section 2.03.13, Project Funding
March 1, 2014	Amended Section 2.06.1, Official Spokesperson
March 1, 2014	Amended Section 2.03.4, Conventions
March 1, 2014	Inserted new Section 2.03.17, Office Mortgage
March 1, 2014	Inserted new Section 1.03.4, Interim Committee Chairs
August 9, 2013	Inserted new Section 2.03.9, Related Party Reporting
August 9, 2013	Documentation and related party transactions, Section 2.04.3
August 9, 2013	Inserted new Section 2.03.8, Inventories
August 9, 2013	Inserted new Section 2.03.7, Time Sheets and Expense Allocation
August 9, 2013	Inserted new Section 2.03.6, Fixed Assets
August 9, 2013	Credit cards and receipts for expenditures, Section 2.03.5
August 9, 2013	Inserted new Section 3.03.3, Accounting Policies and Procedures Manual
March 28, 2013	Renamed Convention Organizing Committee to Convention Management Committee
March 17, 2013	Convention Committees, Sections 1.03.1, 2.02.5, 2.02.6, 2.02.7
March 17, 2013	Inserted new Section 2.03.12, Presidential Campaign Support Fund
March 17, 2013	Removed sections "Members of LNC-Created Committees" and "Members of Bylaws-Mandated Committees"
March 16, 2013	Effective date of new Membership Policies postponed, Sections 2.05.2, 2.05.3, and 2.05.4
December 30, 2012	Effective date of new Membership Policies postponed, Sections

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	2.05.2, 2.05.3, and 2.05.4
December 6, 2012	Inserted new Section 2.07.6, Access to Corporate Records
October 21, 2012	Affiliate Support Committee, Section 2.02.2
July 16, 2012	Treasurer's Reports, Section 2.03.11
July 16, 2012	Conflict of Interest, Section 2.01.2
July 16, 2012	Format of Proposed Agenda, Section 1.02.2
July 16, 2012	Proposed Agenda and Reports, Section 2.07.1
July 16, 2012	Deleted Section 1.02.7, Motion Protocol
July 16, 2012	Previous Notice, Section 1.02.1
July 16, 2012	Convention Speakers, Section 2.09.7
May 6, 2012	Effective date of new Membership Policies postponed, Sections 2.05.2, 2.05.3, and 2.05.4
May 2, 2012	Inserted new Section 2.04.4, Legal Matters Indemnification
May 2, 2012	Inserted new Awards Committee, Sections 1.03.1 and 2.02.4 and alphabetized the subsections of Section 2.02
March 11, 2012	Updated RONR references to 11 th edition
March 6, 2012	Conventions, Section 2.03.4
March 5, 2012	Convention Speakers, Section 2.09.7
December 11, 2011	Committee Appointments, Section 1.03.1
December 11, 2011	Meeting Minutes, Section 1.02.6
December 11, 2011	Membership Policies – Sections 2.05.2, 2.05.3, and 2.05.4 – Effective July 1, 2012
December 10, 2011	Format of Proposed Agenda, Section 1.02.2
December 10, 2011	Committee Appointments, Section 1.03.1
November 25, 2011	Inserted new Section 2.09.1, Libertarian National Congressional Committee
September 21, 2011	Format of Proposed Agenda, Section 1.02.2
August 21, 2011	Benefits, Section 2.04.7
August 21, 2011	Contracts and Contract Approval, Section 2.04.3
August 21, 2011	Employment Policy & Compensation Committee, Section 2.02.4
August 21, 2011	Committee Terms of Office, Section 1.03.2
August 21, 2011	Affiliate Support Committee, Section 2.02.5 and 1.03.1
June 22, 2011	Assuring Quality Communications, Section 2.06.5
May 26, 2011	Advertising & Publication Review Committee, Section 2.02.1
February 20, 2011	Sections 1.01.3, 1.04.1, and 2.07.4
January 11, 2011	Treasurer's Reports, Section 2.03.10
December 26, 2010	Budget details, Section 2.03.3
December 12, 2011	Committee Appointments (IT Committee), Section 1.03.1
November 21, 2010	Previous Notice, Section 1.02.1
October 25, 2010	IT and Convention Oversight Committee, Section 1.03.1
October 8, 2010	Convention Oversight Committee, Section 2.02.3
July 11, 2010	Information Technology Committee, Section 1.03.1 & Section 2.02.6
July 11, 2010	Outreach Committee, Section 1.03.1 & Section 2.02.7
July 10, 2010	Meeting Minutes, Section 1.02.6
May 31, 2010	EPCC and Convention Committee, Section 1.03.1

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February 28, 2010	Affiliate Support Committee, Section 2.
December 6, 2009	Membership Benefits – Renewals, Section 2.05
December 6, 2009	Agenda Format, Section 1.02.1
December 6, 2009	Definition of Previous Notice for Meetings, Section 1.02.1
December 6, 2009	APRC, Section 2.02
December 6, 2009	Hiring and Termination, Section 2.09.3
December 5, 2009	Policy on Merit Based Relationships, Section 2.01.3
December 5, 2009	EPCC Responsibilities, Section 2.02.4
December 5, 2009	Authority to set Agenda, Sections 1.01.1, 2.07.1, 3.05.1
November 19, 2009	Employee Performance Standards, Section 2.09.4
September 28, 2009	Membership, Section 2.05, 3.03
September 11, 2009	General Delegation of Authority – Executive Committee, Section 1.01.3
September 6, 2009	Authorize Secretary to make Technical Changes, Section 1.01.4
August 20, 2009	Adoption of Reformatted Policy Manual

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¹ Other terms defined in the Bylaws may also be included in this document.

² See RONR, p. 260 lines 19–22, p. 264 line 29–p. 265 line 23.

³ Normally, alternates may only fill vacancies, not absences. However, Bylaw Article 7.1 authorizes the LNC to delegate its authority to others, otherwise only members could participate in meetings. In the absence of this rule, the only role for alternates would be voting in mail ballots, in accordance with Bylaw Article 13.

⁴ In the absence of this rule, RONR p. 459 states that the Secretary would be responsible for preparing “prior to each meeting an order of business for the use of the presiding officer, showing in their exact order, under the correct headings, all matters known in advance that are due to come up and—if applicable—the times for which they are set.”

Note: RONR p. 82 defines session as a “meeting or series of connected meetings devoted to a single order of business, program, agenda or announced purpose, in which—when there is more than one (1) meeting—each succeeding meeting is scheduled with a view to continuing business at the point where it was left off at the previous meeting.”

⁵ LNC is delegating its authority in accordance with Bylaw Article 7.1, which states “The National Committee may delegate its authority in any manner it deems necessary.” In the absence of this rule, all authority would be retained by the LNC.

⁶ RONR p. 598–599 authorizes an assembly to delegate technical changes of documents, provided they do not change the meaning. In the absence of this Rule, virtually all changes would require a vote of the LNC.

⁷ There are two (2) divisions of main motions, original main motions and incidental main motions. See RONR pp.100–102.

⁸ In the absence of this rule, the procedure for providing previous notice is as described in RONR on pp.121–124, and varies depending on whether there is more than a quarterly time interval between meetings. In the case where there is no more than a quarterly time interval between meetings, the announcement must be made at the previous meeting. In the case where more than a quarterly time interval exists between meetings, the member gives notice to the Secretary, who sends it out with the call of the meeting.

In the absence of this rule, previous notice would not require the full text of the motion or resolution, only an accurate and complete statement of purport.

Note: RONR p. 82 defines session as a “meeting or series of connected meetings devoted to a single order of business, program, agenda or announced purpose, in which—when there is more than one (1) meeting—each succeeding meeting is scheduled with a view to continuing business at the point where it was left off at the previous meeting.”

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Note: A motion to adopt, amend or rescind a special rule of order requires either (a) a two-thirds [\(2/3\)](#) vote with previous notice or (b) a vote of a majority of the entire membership of the Libertarian National Committee. See RONR, p. 17 lines 28–31, p. 87 line 33–p. 88 line 5, p. 265 lines 19–23, p. 390 lines 13–15.

⁹ In the absence of this rule, we would follow the default of order of business as described in RONR beginning p. 353.

¹⁰ In the absence of this rule, changing the order of the agenda requires amending something previously adopted, which requires a [two-thirds](#) 2/3 vote or a majority of the entire membership of the LNC or unanimous consent. See RONR p. 373.

¹¹ In the absence of this rule, Roberts requires a suspension of the rules (two-thirds [\(2/3\)](#) vote) to allow a nonmember to speak in debate. See RONR p. 263 footnote.

¹² RONR on p. 96 states “A member can be punished under disciplinary procedures if he violates the secrecy of an executive session. Anyone else permitted to be present is honor-bound not to divulge anything that occurred.”

¹³ In the absence of this rule, the LNC could enter executive session for any reason with only a majority vote, and there would be no such content requirements for the motion to enter executive session. RONR p. 95 states that “a motion to go into executive session is a question of privilege, and therefore is adopted by a majority vote.”

¹⁴ In the absence of this rule, it would only require a majority vote rather than a two-thirds [\(2/3\)](#) vote to enter executive session for these reasons. RONR p. 95 states that “a motion to go into executive session is a question of privilege, and therefore is adopted by a majority vote.”

¹⁵ In the absence of this rule, action can be taken in executive session. RONR on p. 96 states, “the minutes, or record of proceedings, of an executive session must be read and acted upon only in executive session, unless that which would be reported in the minutes – that is, the action taken, as distinct from that which was said in debate—was not secret, or secrecy has been lifted by the assembly.”

¹⁶ In the absence of this rule, a motion would be required before allowing debate. RONR p. 34 “Unless the assembly has specifically authorized that a particular subject be discussed while no motion is pending, however, such a discussion can be entered into only at the sufferance of the chair or until a point of order is made...”

¹⁷ In the absence of this rule, this action of making public these minutes would be made in executive session. RONR on p. 96 states, “the minutes, or record of proceedings, of an executive session must be read and acted upon only in executive session, unless that which would be reported in the minutes—that is, the action taken, as distinct from that which was said in debate—was not secret, or secrecy has been lifted by the assembly.”

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In addition, under RONR, lifting secrecy is a regular motion requiring only a majority vote, so any requirement for a two-thirds [\(2/3\)](#) vote is more burdensome.

¹⁸ In the absence of this rule, the minutes would not reflect who was absent from an Executive Session. See RONR beginning at p. 468 for the contents of minutes.

¹⁹ In the absence of this rule, this information may not violate the secrecy of Executive Session. RONR on p. 96 states “A member can be punished under disciplinary procedures if he violates the secrecy of an executive session. Anyone else permitted to be present is honor-bound not to divulge anything that occurred.”

²⁰ In the absence of this rule, lifting secrecy would require only the consent of the LNC. RONR on p. 96 states, “the minutes, or record of proceedings, of an executive session must be read and acted upon only in executive session, unless that which would be reported in the minutes—that is, the action taken, as distinct from that which was said in debate—was not secret, or secrecy has been lifted by the assembly.”

²¹ In the absence of this rule, the minutes would not reflect disclosed conflicts of interest. See RONR beginning at p. 468 for the contents of minutes.

²² **Robert's RONR** recommends against attempting to conduct business by electronic email, as it does not constitute a deliberative assembly and will result in many situations unprecedented in parliamentary law, and many rules and customs of parliamentary law cannot be applied. See RONR footnote on p. 1 and also p. 98 lines 14–19.

²³ In the absence of this rule, each day's minutes would be approved at the beginning of the next day of the session and the final day's minutes would be approved before the final adjournment, unless the body authorizes the executive board or a committee to approve the minutes at a later time. See RONR p. 473–475.

²⁴ In the absence of this rule, minutes would only be accessible by members of the Executive Committee. RONR p. 460 lines 13–20 states “Any member has a right to examine these reports and the record book(s) referred to on p. 459, lines 13–16 including the minutes of an executive session, at a reasonable time and place, but this privilege must not be abused to the annoyance of the secretary. The same principle applies to records kept by boards and committees, these being accessible to members of the boards or committees but to no others (but see p. 487, ll. 13–20).”

²⁵ In the absence of this rule, each day's minutes would be approved at the beginning of the next day of the session and the final day's minutes would be approved before the final adjournment, unless the body authorizes the executive board or a committee to approve the minutes at a later time. See RONR p. 473–475.

²⁶ In the absence of this rule and Bylaw Article 9.2, the LNC would select the committee sizes, select the committee members, and would have the option of appointing the committee chairs. See RONR p. 492, lines 13–2.

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²⁷ Bylaw Article 9.2 requires a standing Audit Committee and specifies the details noted in the “size” and “member selection” columns of this table. In the absence of this row, the non-officer LNC members would have the option of appointing the committee chair. See RONR p. 492, lines 20–22.

²⁸ In the absence of this rule, the term of office of a special committee would expire when the assigned task is completed and the committee reported back to the assembly (see RONR p. 492 lines 3–7), except that in a board the special committee would expire with the body that appointed it (see RONR p. 502 lines 31–35). Standing committees are appointed for a term corresponding to that of the officers, but the members of standing committees continue their duties until their successors are chosen (see RONR p. 502 lines 14–25).

²⁹ In the absence of this rule, the chair would not automatically be a member – voting or nonvoting – on any committee, unless appointed to the position. See RONR p. 456–457.

³⁰ RONR p. 1 footnote states: “A group that attempts to conduct the deliberative process in writing—such as by postal mail, electronic mail (e-mail), or facsimile transmission (fax)—does not constitute a deliberative assembly. When making decisions by such means, many situations unprecedented in parliamentary law will arise, and many of its rules and customs will not be applicable (see also pp. 97–99).

³¹ In the absence of this rule, without notice, the LNC can amend this with a two-thirds (2/3) vote or a majority of the entire board; or with notice, the LNC can amend with a majority vote. See RONR, p. 306.

³² LNC is delegating its authority. In the absence of this rule, such an amendment would require LNC approval.

³³ LNC is delegating its authority. In the absence of this rule, such an amendment would require LNC approval.

³⁴ LNC is delegating its authority. In the absence of this rule, such an amendment would require LNC approval.

³⁵ In the absence of this rule, a majority vote of the LNC would be sufficient to grant an honorary life membership. Note that honorary life memberships do not confer status as a sustaining member.

³⁶ See RONR, p. 264 line 29—p. 265 line 7.

³⁷ Current Bylaws-specified committees include Judicial, Bylaws and Rules, Platform, and Credential Committees.

³⁸ This policy assigns some tasks to the Audit Committee in addition to those specified in Bylaw Article 9.2.

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³⁹ In the absence of this rule, the committee could not begin its work until all of its members were named (see RONR p. 496 lines 8–11).

⁴⁰ The term “fixed membership” is defined in the footnote on RONR p. 403.

⁴¹ Note that the D.C. corporation code requires board approval to open a bank account.

⁴² Bylaws Article 9.4 states, “The National Committee shall have the power to designate the depository of all funds of the Party, and shall appoint such officers and employees as in its judgment may seem advisable to deposit and withdraw funds.” The National Committee is delegating its authority here in accordance with Bylaws Article 7.1.

⁴³ In the event that a budget is not adopted by the LNC, Bylaws Article 9.1 authorizes the Treasurer to spend money using the previous year’s budget. “The fiscal term of the Party shall begin on January 1 of each year. From January 1 until the National Committee has approved a budget, the Treasurer may authorize expenditures for any item incorporated in the previous year’s budget as long as the level of expenditure is consistent with that budget.”

⁴⁴ Authorized by Bylaw Article 6.6.

⁴⁵ Authorized by Bylaw Article 6.6.

⁴⁶ This policy is derived from and serves as an interpretation of Bylaw Article 9.5.

⁴⁷ Authorized by Bylaw Article 4.2.

⁴⁸ Qualifications for sustaining membership are defined by Bylaw Article 4.4.

⁴⁹ In the absence of this rule there is no requirement in RONR to send such documents in advance. RONR p. 459 states that the Secretary is responsible for preparing “prior to each meeting, an order of business for the use of the presiding officer, showing in their exact order, under the correct headings, all matters known in advance that are due to come up and—if applicable—the times for which they are set.”

RONR p. 372 states that a proposed agenda is not binding. “In some organizations, it is customary to send each member, in advance of a meeting, an order of business or agenda, with some indication of the matters to be considered under each heading. Such an agenda is often provided for information only, with no intention or practice of submitting it for adoption. Unless a pre-circulated agenda is formally adopted at the session to which it applies, it is not binding as to detail or order of consideration, other than as it lists preexisting orders of the day (pp. 364ff.) or conforms to the standard order of business (pp. 25–26, 353ff.) or an order of business prescribed by the rules of the organization (pp. 16, 25).”

It requires a simple majority for the LNC to adopt an agenda (RONR p. 372).

⁵⁰ ~~Robert’s~~ [RONR](#) recommends against attempting to conduct business by electronic email, as it does not constitute a deliberative assembly and will result in many situations

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unprecedented in parliamentary law, and many rules and customs of parliamentary law cannot be applied. See RONR footnote on p. 1 and also p. 98 lines 14–19.

⁵¹ See RONR, p. 264 lines 29–p. 265 line 7.

⁵² See RONR, p. 264 line 29–p. 265 line 7.

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American Dream and Promise Act: Bill Summary

Rep. Lucille Roybal-Allard (D-California) introduced the American Dream and Promise Act of 2019 ([H.R. 6](#)) on March 12, 2019 with [202](#) original cosponsors. The bill would provide Dreamers, Temporary Protected Status (TPS) holders and individuals with Deferred Enforced Departure (DED) with protection from deportation and an opportunity to obtain permanent legal status in the United States if they meet certain requirements. The bill passed the U.S. House of Representatives on June 4, 2019 by a [237 to 187 vote](#), with seven Republicans joining the 230 Democrats who were present in support of the legislation.

Protections in the American Dream and Promise Act would allow nearly 700,000 Deferred Action for Childhood Arrivals (DACA) recipients, as well as [another 1.6 million eligible Dreamers](#) brought to America as children, to stay in the U.S. The bill's protections would also allow over 300,000 TPS holders and up to 3,600 individuals with DED to have the opportunity to remain in the country.

Protections for Dreamers

- The American Dream and Promise Act would create a “conditional permanent resident” status valid for up to 10 years that would protect Dreamers – including DACA recipients – from deportation, allow them to work legally in the U.S. and permit them to travel outside the country.
- To qualify for “conditional permanent resident” status, Dreamers would need to meet the following requirements:
 - a. Establish that they came to the U.S. before the age of 18 and have continuously lived in the U.S. for at least four years before the bill's enactment;
 - b. Demonstrate they have been admitted to an institution of higher education, earned a high school diploma or an equivalent in the U.S., or are currently in the process of earning a high school diploma or an equivalent;
 - c. Pass government and background security checks, submit biometric and biographic data, demonstrate good character with no felony, misdemeanor offense of domestic violence, or multiple misdemeanor convictions, and register for the Selective Service (if applicable); and
 - d. Pay an application fee.
- DACA recipients and other DACA-eligible Dreamers who still meet the requirements needed to obtain DACA would automatically qualify for “conditional permanent resident” status.
- Recipients of “conditional permanent resident” status could apply to become lawful permanent residents (LPRs or green-card holders) as soon as they meet the following conditions:

- a. Complete one of the following three tracks:
 - i. Graduate from a college or university, or complete at least two years of a bachelor's or higher degree program in the U.S. (education track);
 - ii. Complete at least two years of honorable military service (military track); or
 - iii. Have worked for a period totaling at least three years and, while having valid employment authorization, have worked at least 75 percent of the time that they had such authorization. Periods in which individuals were enrolled in school without working while having valid employment authorization would not count against them (worker track);
 - b. Maintain continuous residence in the U.S.;
 - c. Demonstrate an ability to read, write and speak English and an understanding of American history, principles and form of government;
 - d. Pass government background and security checks, submit biometric and biographic data, and demonstrate good character with no felony or multiple misdemeanor convictions; and
 - e. Pay an application fee.
- Dreamers could apply directly for LPR status if they meet both the requirements to receive "conditional permanent resident" status and to adjust to LPR status.
 - The bill would pause the deportation proceedings for Dreamers if they are eligible for "conditional permanent resident" status. It would also prevent deportation proceedings for young Dreamers under the age of 18 if they meet the requirements for "conditional permanent resident status" except that they are not yet enrolled in high school or an equivalent.
 - The bill would allow the Department of Homeland Security (DHS) Secretary to provisionally deny an application for conditional permanent resident status if the Secretary determines "based on clear and convincing evidence" that the individual is a public safety concern or participated in a gang within the preceding five years. The bill establishes a process to provide judicial review of the Secretary's decision.
 - Recipients can lose conditional permanent resident status at any time if they commit a serious crime or fail to meet the other requirements set forth in the bill.

Protection for TPS Holders and DED Recipients

- The American Dream and Promise Act would allow TPS holders and individuals with DED to adjust to LPR (green-card holder) status if they meet the following requirements:
 - a. Establish they have lived continuously in the U.S. for at least three years before the bill's enactment;

- b. Demonstrate they were eligible for or had TPS on September 25, 2016, or had DED as of September 28, 2016;
 - c. Apply within three years of the bill's enactment and meet the admissibility requirements for LPRs; and
 - d. Pay an application fee.
- The bill would protect TPS holders and TPS-eligible individuals from El Salvador, Guinea, Haiti, Honduras, Nepal, Nicaragua, Sierra Leone, Somalia, South Sudan, Syria and Yemen, as well as individuals with DED from Liberia.
 - The bill would cancel deportation proceedings for TPS holders and individuals with DED if they are eligible for LPR status under the bill's protections.
 - The bill would clarify that under current law an individual with TPS is considered inspected and admitted into the U.S. This provision would permit future TPS recipients to adjust to LPR status under certain circumstances, including when they marry a U.S. citizen.
 - The bill would permit TPS holders and TPS-eligible individuals who were deported or who voluntarily departed the U.S. on or after September 25, 2016 to apply for LPR status if they meet certain requirements, including having lived in the U.S. continuously for at least three years and having been deported solely because they were present in the U.S. after the expiration of their TPS status or, in the case of a voluntary departure, departed because of the DHS Secretary's decision to end TPS designation for their country.
 - The bill would also permit individuals with DED who were deported or departed on or after September 28, 2016 to apply for LPR status if they meet certain requirements, including having lived in the U.S. continuously for at least three years and having been deported solely because they were present in the U.S. after the expiration of their DED status or, in the case of voluntary departure, they departed because of the DHS Secretary's decision to end DED designation for their country.
 - The bill would require DHS to provide a report on future decisions to terminate TPS designations, including an explanation of any progress made by a country to resolve the issues that led to the TPS designation and the methods used by DHS to determine whether the country's conditions have improved.

Other Provisions

- The American Dream and Promise Act would prevent DHS from deporting an individual who appears to be eligible for the bill's protections or has a pending application.
- The bill would create a U.S. Citizenship and Immigration Services (USCIS) grant program for nonprofit organizations to screen and assist individuals apply for "conditional permanent resident" status or LPR status under the bill.

Additional Resources

- [Infographics: Dreamer and TPS Recipient Contributions](#): These infographics focus on the contributions of Dreamers and TPS recipients in several states.
- [Fact Sheet: Temporary Protected Status \(TPS\)](#): This factsheet provides an overview of TPS, including who is eligible and where current TPS holders live and where they are from.
- [Infographic: The Economic Case for Temporary Protected Status \(TPS\)](#): This infographic highlights the negative consequences of removing TPS workers from the U.S. economy.
- [Fact Sheet: Deferred Enforced Departure \(DED\)](#): This factsheet provides an overview of DED, including a chart explaining the differences between DED, TPS, and Deferred Action.

The Libertarian party supports ending the drug war.

Your body is your private property and what you put into it is your business as should be a private issue.

The Drug War has done more to create the present day hostility between blacks and whites than anything else in the last fifty years. It has resulted in corruption in law enforcement, amongst the judiciary, and in the prison system.

The drug laws have the nation's history of racism at their roots

The use of criminal sanctions to combat drug use is much older than today's War on Drugs and goes back to the 1800s and efforts to combat the Chinese use of opium here in the U.S. especially in and around the San Francisco area. The Opium Wars were conducted by the British against the Chinese government to force China to trade in opium. As a result of that trade many Chinese in the coastal cities became frequent users of the drug and brought the habit when they immigrated to the U.S.

Many Americans did quite well trading during the Opium Wars, including Franklin Delano Roosevelt's grandfather Delano who made his family's fortune that way.

The drug laws have been with us since the late 1800s in one form or another.

In the turmoil of the post-Civil War years a Puritanical element was exploited by some and a culture war was being fought. The Chinese were attacked for using opium and inducing Americans to try the drug.

Blacks were attacked for using cocaine and the criticism concerned inducing white women into sexual relations. Finally in 1914 the Harrison Narcotics Act was passed and with it some hardcore laws that clamped down on the public. Historically these laws have hit the poor and minorities the hardest.

With the end of alcohol prohibition in 1933 Harry Anslinger, head of the Federal Bureau of Narcotics managed to push for the criminalization of marijuana with the passage of the Marijuana Tax Act of 1937. His agency needed the work. Thanks to the repeal of alcohol prohibition. Marijuana was

targeted and Mexican's were attacked in this case.

President Nixon declared a war on drugs on June 17th, 1971.

"It was a great mistake to put routine drug offenses into the federal courts." Those are the words of Supreme Court Justice Antonin Scalia in testimony before the Senate Judiciary Committee in October of 2011.

From no knock raids, civil asset forfeiture and questionable convictions our Bill of Rights has been trampled on shredded, and ignored by those who should know better. We should be questioning how we train police and educate lawyers and why we are doing what we presently are. Repeal the drug laws.

The New Jim Crow: Michelle Alexander
Dreamland: Sam Quinones

Dan Baum/
<https://harpers.org/archive/2016/04/legalize-it-all/>

State Membership



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The Drug War

A LIBERTARIAN PERSPECTIVE

**The Libertarian Party of
Washington State
Innovative Ideas for
Today**

The Libertarian Party supports a free and open market in health care and believes that you should have the right to choose the type of care you want whether it is traditional Asian, Western medical care, or another variation such as Naturopathic

Repeal the Occupational Licensing Laws.

These laws do not protect patients but are there to protect the professions from competition. Occupational Licensing Laws and other regulations have deprived midwives, dentists, optometrists, chiropractors and others of opportunities to practice, deprive patients of a choice, and drive up costs.

Some states allow for Advance Nurse Practitioners to set up their practices independent of doctors. In the others, they are prohibited by state regulations from prescribing, and in others, they must be supervised by a doctor. Expanding the role that Advance Nurse Practitioners are allowed play will save many more tax dollars. [1]

Repeal the Certificate of Need Laws.

These are laws intended to reduce alternatives to established services but do little more than increasing the costs and deprive patients of choice. With this law, those who want to open a new hospital or another facility need to prove that there is a need. [6]

We support the rights of the mother to choose their birth attendants and location of their child's birth. Restrictions on Midwives, birth clinics and home births need to be repealed.

Nurse midwives are recognized in all states, but Certified and Direct Entry Midwives are limited or prohibited in some. Midwives in New Mexico deliver about 25% of all births, and New Mexico has one of the lowest infant mortality rates in the nation. In many states, direct entry midwives, are prohibited by law from practicing thus depriving mothers of choice. Direct Entry Midwives may have learned this craft through an apprenticeship, while Certified Professional Midwives learn by attending a college for this occupation. [2] Midwives delivered about nine percent of births in the nation in 2015. [3] Studies have shown midwives to be as safe as doctors and offer mothers, and infants care that is as good and sometimes better.[4]Such a change would be especially beneficial to Native Americans and African-Americans who have some of the highest rates of infant mortality. Delivery of a child by a Midwife is often less expensive than with a doctor. With almost fifty percent of births nationally being paid for by Medicaid expanding the opportunities for midwives would save significant tax dollars and result in healthier children at birth.

Abolish the FDA. The functions performed by the FDA can be done by a private organization such as Consumer Union, Leapfrog Group, NCQA, or Underwriters Laboratory quicker, with better results for consumers, and do away with the need for a prescription. If nothing else we should let pharmacists prescribe medicine as they did before 1938. [7] [8]

Repeal the McCarran-Ferguson Act. This law passed in 1945 restricts the insurance companies from selling across state lines and has balkanized the insurance industry to the disadvantage of consumers. Repeal this law.

Abolish the state medical boards. These boards are a classic example of regulatory capture.

Advance Directives and end of life costs: In La Crosse, Wisconsin end of life care cost about half of what the national average is simply because doctor and nurses have discussed with the patients the need to fill out an Advance Directive. The saving benefits Medicare and Medicaid but most importantly it saves the family the anguish of making a difficult decision during a stressful period of time end the patient is in their last days or hours. This document will help protect your rights in your last days and perhaps save you and your relative's money.

END

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Healthcare

A LIBERTARIAN PERSPECTIVE

The Libertarian Party of
Washington State
Innovative Ideas for
Today

The Libertarian Party supports the separation of the state and education.

For the first six years of their lives children are learning, and then we send them to school. At school, they are told to get in line, no talking, follow the leader, find a desk, sit down, sit up straight, pay attention and there they will spend the next twelve years being indoctrinated to become good workers for corporate America's benefit. Many of the students are miserable, not to mention the teachers.

The state and education should be separated for the same reason the state and church are separated. The government should not be telling students what to think, or how to think.

We believe that the freedom to teach is inherent in freedom of speech.

We believe that teachers should make the decisions as to what to teach, not politicians, special interest groups, a bureaucracy in Washington D.C. or Olympia.

"The only thing that interferes with my learning is my education." – Albert Einstein

The factory education system we have today where students are turned out to be good workers is doing nothing that benefits the student and little that benefits society in the long run.

We believe that students and parents should be allowed to choose the type of education that fits their needs.

To achieve these goals we recognize that different types of steps will be needed and that no one method will do.

We support the repeal of compulsory education laws.

We support the repeal of all legislation relating to the establishment of private educational centers.

We realize that in the short run charter schools, or vouchers may be tools to achieve the goals.

In Washington State it is the children of the wealthy that benefit the most. The results are obvious.

"While 84 percent of high-income students enroll in college in the fall after high school, just 54 percent of those from low-income families go on to college, according to 2009 [National Center for Education Statistics](#) data. Poor students go to college at

lower rates than wealthy students did 30 years ago.

By age 24, young adults from high-income families are ten times more likely to earn a bachelor's degree than those from low-income households."

"You go talk to kindergartners or first-grade kids, you find a class full of science enthusiasts. They ask deep questions. They ask, "What is a dream, why do we have toes, why is the moon round, what is the birthday of the world, why is grass green?"

These are profound, important questions. They just bubble right out of them.

You go talk to 12th graders and there's none of that. They've become incurious. Something terrible has happened between kindergarten and 12th grade.
— Carl Sagan.

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Just as a free press is essential for the dissemination of knowledge and ideas so too is a free market necessary for the distribution of goods and services.

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Let's Put the Teachers in Charge

The Libertarian Party of Washington State

Innovative Ideas for Today

**A LIBERTARIAN PERSPECTIVE
A FOCUS ON EDUCATION**