

## DISPUTED CHANGES INVOLVING ABBREVIATING EXECUTIVE DIRECTOR AS ED

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The Chair shall appoint and employ the Executive Director (**ED**) with the approval of a two-thirds vote of the LNC, subject to the right of the LNC to discharge the ~~Director~~ **ED** at any time by majority vote. The Chair shall provide advice and consent to the ~~Executive Director~~ **ED** on the appointment, employment, and termination of all LPHQ personnel.

Employees and candidates for employment shall be obligated to notify the Chair, ~~Executive Director~~ **ED** and Employment Policy and Compensation Committee of the full details of any arrest or conviction of crimes punishable by imprisonment, or of any personal financial problem, including involuntary liens or any filing for personal bankruptcy.

*[note that change to EPCC was part of undisputed changes]*

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The following applies to all employees who report directly or indirectly to the ~~Executive Director~~ **ED**.

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The ~~Executive Director~~ **ED** shall select the Editor of LP News. Due consideration should be given to the professional as well as libertarian background of the individual selected.

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The ~~Executive Director~~ **ED** is responsible for monitoring receivables on an ongoing basis and presenting write off proposals to the Chair or the LNC.

The ~~Executive Director~~ **ED** shall maintain a list of individuals denied any trade relationship with the LP, due to any debt to the Party being written off.

The ~~Executive Director~~ **ED** shall notify the LNC of any intention to undertake any project that is estimated, on gross, to cost more than 2.5% of budgeted revenue. The ~~Executive Director~~ **ED** must immediately report to the LNC when any project's gross cost unintentionally exceeds 2.5% of budgeted revenue.

The ~~Executive Director~~ **ED** shall provide monthly budgets for the next calendar year's proposed budget, including when reserve funds might be required.

The ~~Executive Director~~ **ED** shall not disburse any funds in excess of authorized limits until a budget amendment is approved. Failure to follow this policy may be cause for dismissal.

The ~~Executive Director~~ **ED** shall promptly report to the Executive Committee if cumulative revenue as of the end of the month is less than 90% of the accepted budget and submit detailed plans for appropriate expense reductions for the remainder of the budget period.

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The ~~Executive Director~~ [ED](#) shall be responsible for recording all LNC meetings on audio or video medium, providing a copy to the Secretary. Such recordings shall be destroyed promptly after the approval of the minutes.

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The ~~Executive Director~~ [ED](#) shall coordinate vendor contracts, project communications to donors or service providers, and the timing and content of fundraising appeals.

LNC staff will:

- Process and cage all fund raising receipts and maintain all project donor records in the donor database;
- Pay all approved project expenses and maintain records of all project expenditures; creating contact (mail, e-mail, phone) lists at the request project manager;
- Create contact (mail, e-mail, phone) lists at the request of the project manager
- Send bulk e-mails at the request of the project manager;
- Provide bids for all printing and mailing expenses;
- Provide an approved list of vendors for project expenses, where applicable;
- Establish separate bank accounts, at the discretion of the ~~executive director~~ [ED](#);
- Establish an easy and prominent way to donate and pledge to the project on the website.

Staff shall not be responsible for oversight or direction of any project activity.

The ~~Executive Director~~ [ED](#) is responsible for publicizing the LNC's policy to all candidates for the Presidential nomination and other candidates who seek aid from the LNC or the national office. This policy is that no campaign is permitted to place orders, make purchases, or sign